ANNUAL ORGANIZATION MEETING **JANUARY 7, 2015**

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened for the annual organization meeting held on January 7, 2015, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

The Business Administrator/Board Secretary, Mr. Michael Halik, welcomed everyone to the reorganization meeting of the North Caldwell Board of Education. They recited the Pledge of Allegiance after which Mr. Halik indicated, in compliance with the Open Public Meeting Act, notice of this meeting had been properly advertised and the agenda has been posted at the appropriate locations.

Mr. Halik then reported to the Board and community the results of the November 4, 2014, General Election for the School Board Election which had two (2) open candidate seats. Mrs. Valerie Buccino received 745 votes; Mrs. Mary Mokris received 703 votes and there were eleven (11) write-in votes.

The Board Secretary swore in both ladies.

The Business Administrator/Board Secretary called the roll.

Roll call by the Board Secretary:

Present:	Mrs. Marianne Bohrer Mrs. Valerie Buccino Mrs. Jann Skelton Mr. Robert Projansky Mrs. Mary Mokris
Absent:	None
Also Present:	Dr. Linda Freda, Superintendent Mr. Michael Halik, Business Administrator

Mr. Halik called for nominations for the office of President of the Board of Education for the term commencing January 7, 2015, to the next reorganization meeting.

RESOLVED that Mr. Robert Projansky be elected as President of the North Caldwell Board of Education.

Moved:	Mrs. Mokris	Seconded:	Mrs. Bohrer
Yes:	5	No:	0

Mr. Halik called for a motion to close nominations for the office of President of the Board of Education.

Moved:	Mrs. Mokris	Seconded:	Mrs. Bohrer
Yes:	5	No:	0

The Board voted 5-0 to elect Mr. Robert Projansky President of the Board of Education.

Mr. Projansky assumed the chair as President of the Board.

Mr. Projansky called for nominations for the office of Vice President of the Board of Education for the term commencing January 7, 2015, to the next reorganization meeting.

RESOLVED that Mrs. Valerie Buccino be elected as Vice President of the North Caldwell Board of Education.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes:	5	No:	0

Mr. Projansky called for a motion to close nominations for the office of Vice-President of the Board of Education.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes:	5	No:	0

The Board voted 5-0 to elect Mrs. Valerie Buccino Vice-President of the Board of Education.

Mr. Projansky announced the Committee Appointments and the Delegate and Liaison Positions.

COMMITTEES

- Buildings & Grounds – Mrs. Buccino, Chairperson/Mrs. Bohrer, Member
- Community Relations – Mrs. Skelton, Chairperson/Mr. Projansky, Member
- Curriculum – Mrs. Buccino, Chairperson/Mrs. Mokris, Member
- Finance – Mrs. Projansky, Chairperson/Mrs. Skelton, Member
- Negotiations – Mr. Projansky, Chairperson/Mrs. Buccino, Member
- Personnel – Committee of the Whole
- Policy – Mrs. Skelton, Chairperson/Mrs. Mokris, Member
- Transportation & Safety – Mrs. Bohrer, Chairperson/Mrs. Mokris, Member

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes:	5	No:	0

LIAISON POSITIONS

- Delegate to NJSBA – Mrs. Mokris
- Mayor, Council, Planning Board & Police Department – Mr. Projansky
- Recreation Board & Advisory Department – Mrs. Buccino
- Boy Scouts/Cub Scouts/Girl Scouts – Mrs. Bohrer
- North Caldwell Partnership in Education – Mrs. Bohrer/Mrs. Mokris

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes:	5	No:	0

PRESIDENT'S REPORT

- Mr. Projansky stated there will be PARCC Testing meeting/presentation on January 28th at 7:00 p.m. in the Grandview School Cafeteria. He also noted there has been legislation regarding the use of undesignated Epi Pens; so in the event of an emergency authorization is not required.

SUPERINTENDENT'S REPORT

- Dr. Freda wished everyone a Happy New Year and welcomed Mrs. Mokris and Mrs. Buccino back to the Board. She stated the winter concert is scheduled for Wednesday, January 21st and the upcoming PARCC workshop on January 28th.

PUBLIC RECOGNITION

- Mrs. Currie – 2nd grade teacher/NCEA President – questioned the twelve (12) month calendar reminding the Board that the Union reviews the ten (10) month calendar for teachers.

ORGANIZATIONAL RESOLUTIONS

O1. **RESOLVED** that the Board of Education adopt all existing bylaws and policies of the Board and approve existing administrative rules and regulations, subject to revision, for the forthcoming fiscal school year.

Moved:	Mrs. Skelton	Seconded:	Mrs. Bohrer
Yes:	5	No:	0

O2. **RESOLVED** that all meetings of the Board of Education be conducted according to Robert Rules of Order and Board Policy.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 5 No: 0

O3. **RESOLVED** that the Board of Education appoint **Mary Mokris** as Delegate to the New Jersey School Boards Association for one (1) year, beginning immediately and

BE IT FURTHER RESOLVED that the policy authorizing the duties of the delegate to the New Jersey School Board Association be approved as follows:

1. Represent the Board at meetings of the New Jersey School Boards Association.

2. Study and report to the Board all proposed State and Federal Legislature of interest and relevance.

3. At the direction of the Board, prepare proposed resolutions for submission to the State School Boards Association.

The policy shall not prohibit or discourage other Board members from active participation in legislative affairs.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 5 No: 0

O4. **RESOLVED** that the Board of Education re-adopt **Code of Ethics**, attached.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 5 No: 0

O5. **RESOLVED** that the Board of Education approve the attached list of Committees and Membership for the 2015-2016 school year.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 5 No: 0

O6. **RESOLVED** that the Board of Education approve the attached twelve (12) month calendar.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 5 No: 0

O7. **RESOLVED** that the Board of Education attached schedule of public and confidential meetings for 2015.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 5 No: 0

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve the fifth grade class trip to Buehler Challenger and Science Center.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

BUSINESS RESOLUTIONS

B1. **RESOLVED** that the Board of Education approve the **Public & Confidential Minutes of December 16, 2014.**

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

Absent: Mrs. Bohrer

B2. **RESOLVED** that the Board of Education approve the **December 16, 2014, payroll** in the amount of $311,390.97.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

B3. **RESOLVED** that the Board of Education approve the **December 29, 2014, Hand Check Register** in the amount of $25.00.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

B4. **RESOLVED** that the Board of Education approve the **December 19, 2014, Hand Check Register** in the amount of $216,868.99.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

B5. **RESOLVED** that the Board of Education approve the **December 19, 2014, Hand Check Register** in the amount of $1,433.37.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

B6. **RESOLVED** that the Board of Education approve the **December 23, 2014, Hand Check Register** in the amount of $149.23.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

B7. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for November 2014.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

B8. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of November 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of November 2014, the Board Secretary Monthly

Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

B9. RESOLVED that the Board of Education approve the following line item transfer for November 2014:

North Caldwell Board of Education

LINE ITEM TRANSFERS

Date: November 30, 2014

To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-222-610-02-02	A/V MATERIALS: GRANDVIEW	2,000.00	11-000-261-420-03-01	CONT SVS BLDG REPAIR DIS	-7,000.00
11-000-223-320-03-00	PROF. DEVELOPMENT	7,500.00	11-000-270-515-03-00	TRANSPORTATION: SPECIAL	-14,100.00
11-000-230-100-03-00	TRS. SCH. MONIES:SALARY	100	11-000-291-241-03-00	PERS/ESSEX CTY PENSION	-2,500.00
11-000-230-105-03-00	EXEC. SEC. SUPT. SALARY	1,200.00	11-000-291-270-03-01	HEALTH BENEFITS	-7,000.00
11-000-230-590-03-02	ADVERTISING	3,700.00			
11-000-240-103-01-00	PRIN. SALARY GOULD	2,000.00			
11-000-240-103-02-00	PRIN. SALARY GRANDVIEW	2,000.00			
11-000-240-105-01-00	SECRETARIES SALARY: GLD	500			
11-000-240-105-02-00	SECRETARIES SALARY: GDV	500			
11-000-240-890-01-00	PRINCIPAL DUES	300			
11-000-251-100-00-00	CENTRAL OFFICE-Salaries	3,200.00			
11-000-251-340-00-00	CENTRAL OFF PUR SERV	2,200.00			
11-000-251-610-00-00	CENTRAL OFFICE SUPPLIES	500			
11-000-251-890-00-00	CENTRAL OFFICE MISC EXP	500			
11-000-252-110-00-00	Technology Admin	1,500.00			
11-000-262-104-03-00	DIR BLDG/GRND GLD	550			
11-000-262-104-03-01	DIR BLDG/GRND GDV	550			
11-000-291-270-03-02	DENTAL	1,800.00			
	Total Transfers	30,600.00		Total Transfers	(30,600.00)

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve Family Medical Leave for

Monica Stomski effective January 20, 2015 to April, 14, 2015.

Moved: Mrs. Bohrer Seconded: Mrs. Skelton

Yes: 5 No: 0

P2. **RESOLVED** that the Board of Education approve Child Rearing Leave for **Monica Stomski** effective April 24, 2015 to June 19, 2015.

Moved: Mrs. Bohrer Seconded: Mrs. Skelton

Yes: 5 No: 0

P3. **RESOLVED** that the Board of Education approve **Dalyn Veneziano** as a maternity leave replacement teacher at a prorated salary of $46,895.00 (BA Step 1) effective January 6, 2015 to June 30, 2015.

Moved: Mrs. Bohrer Seconded: Mrs. Skelton

Yes: 5 No: 0

P4. **RESOLVED** that the Board of Education approve **Anita Cimera** as a substitute teacher for the remainder of the 2014-2015 school year.

Moved: Mrs. Bohrer Seconded: Mrs. Skelton

Yes: 5 No: 0

OLD BUSINESS

- The Buildings and Grounds Committee will be meeting to discuss the art room project.
- There was an update on the progress of the security work completed to date.
- The Media Center is still on track for a February 1st opening.

NEW BUSINESS

- None

ADJOURN TO CONFIDENTIAL SESSION

The following resolution was called at 7:52 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved:	Mrs. Skelton	Seconded:	Mrs. Bohrer
Yes:	5	No:	0

As there was no further business to discuss, the Board adjourned at 8:07 p.m.

Respectfully Submitted,

Michael Halik
Board Secretary