PUBLIC SESSION **OCTOBER 14, 2014**

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on October 14, 2014, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:	Mr. Robert Kessler, President Mrs. Valerie Buccino Mrs. Marianne Bohrer Mrs. Jann Skelton
Absent:	Mr. Robert Projansky, Vice President
Also Present:	Dr. Linda Freda, Superintendent Mr. Michael Halik, Business Administrator / Board Secretary

BOARD PRESIDENT'S REPORT

Mr. Kessler discussed the opportunities afforded to our students to learn about different cultures through teleconferencing. Specifically, he spoke about the recent teleconference between Ms. Rose Jeffrey and our sixth students. Ms. Jeffrey is a Peace Corp. volunteer in Armenia and is the daughter of Mrs. Jean Jeffrey, Gould School Technology instructor.

He thanked Mr. Whitney for administering the 3rd grade physical fitness challenge for our students.

He also addressed the bullying issues currently in the news regarding Sayerville High School stating we constantly need to address bullying issues.

SUPERINTENDENT'S REPORT

Dr. Freda presented the results of the 2014 New Jersey Ask testing.

She informed the parents of the link on our district website for information on the Entero Virus.

She noted that this week is Peace week and provided examples of the types of activities that are taking place in Gould and Grandview Schools.

Dr. Freda also discussed the recent in-service training our teaching staff received regarding PARCC English/Language Arts and PARCC Mathematics workshops. In addition, Dr. Freda discussed the co-teaching workshop that was held for all staff on Columbus Day.

PUBLIC RECOGNITION

None

COMMITTEE REPORTS

None

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve the Second Grade class trip to Montclair State University.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

G2. **RESOLVED** that the Board of Education approve the Third Grade class trip to the Liberty Science Center.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

G3. **RESOLVED** that the Board of Education approve the Fourth Grade class trip to the Bronx Zoo.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

G4. **RESOLVED** that the Board of Education approve the First grade class trip to Montclair State University.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

G5. RESOLVED that the Board of Education approve the Kindergarten class trip to Conklin Farm.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

G6. RESOLVED that the Board of Education approve the revision of the 2014-2015 Curriculum Revision Cycle.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

G7. RESOLVED that the Board of Education approve payment to **Dr. Mallik** in the amount of $400.00 for a neurological evaluation for **student #8005122.**

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

G8. RESOLVED that the Board of Education approve the submission of the 2014-2015 New Jersey Single Accountability Continuum (NJQSAC) Statement of Assurance (SOA).

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

G9. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation for Men's over 30 Basketball.**

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

G10. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation for Intertown Full Court Basketball over 60 years.**

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

G11. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation for Winter & Travel Basketball.**

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

G12. RESOLVED that the Board of Education approve submission of the 2014-2015 Comprehensive Maintenance Plan.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

G13. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **Daisy Scout's Troop #21264**.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

G14. RESOLVED that the Board of Education approve the Pre-K AM and the Pre-K PM class trips to Fairfield Farms.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of September 16, 2014.**

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 3 No: 0

Abstain: Mrs. Buccino

B2. **RESOLVED** that the Board of Education approve the **September 23, 2014, Hand Check Register** in the amount of $25.00.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Buccino
Yes:	4	No:	0

B3. **RESOLVED** that the Board of Education approve the **September 25, 2014, Hand Check Register** in the amount of $46,727.32.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Buccino
Yes:	4	No:	0

B4. **RESOLVED** that the Board of Education approve the **September 30, 2014, payroll** in the amount of $311,712.82.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Buccino
Yes:	4	No:	0

B5. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for August 2014.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Buccino
Yes:	4	No:	0

B6. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of August 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of August 2014, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B7. **RESOLVED** that the Board of Education approve and authorize the Business Administrator to sign the necessary documents to enter into an Agreement with Delta-T Group, Inc., One Woodbridge Center, Suite 225, Woodbridge, NJ, to provide substitute nursing services pursuant to N.J.A.C. 6A:9-6.5(i) which requires the nurse supplied to hold a current license as a register professional nurse from the State Board of Nursing and a county substitute certificate to serve as a substitute at an hourly rate of $41.25 not to exceed 70 hours or $2,887.50 for the remainder of the 2014-2015 school year.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B8. **RESOLVED** that the Board of Education approve the **October 15, 2014, payroll** in the amount of $309,278.32.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B9. **RESOLVED** that the Board of Education approve the **October 15, 2014, supplemental payroll** in the amount of $12,997.92.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B10. **RESOLVED** that the Board of Education approve the **October 14, 2014, Bills and Claims** in the amount of $181,223.51.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B11. ***WHEREAS***, a recommendation was made by the Superintendent of Schools to the North Caldwell Board of Education ("Board") to seek a contract for construction services for Media Center Renovations at the Gould School (hereinafter "Project"); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Friday, October 10th, 2014, the Board received the following bids from potential bidders in accordance with N.J.S.A.18A:18A-1, et seq.;

Contractor	**Base Bid**
Accurate Construction	$123,900.00
Catcord	$137,600.00
Howard Storer	$164,325.00

WHEREAS, the bid submitted by Accurate Construction has been reviewed and has been determined to comply with the bid specifications and New Jersey Public Contracts Law, *N.J.S.A*. 18A:18A-1 et seq, and

NOW, THEREFORE: ***BE IT RESOLVED***, that the Board hereby awards the Project to Accurate Construction at an amount of $123,900.00 which represents the Base Bid.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

PERSONNEL RESOLUTIONS

P1. **RESOLVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers/administrators:

Name	Date	Workshop	Cost	Travel
Armstrong, A.	10/24/14	The Transformation Process	$223.00	
Burg, A.	11/11/14	Drawing Connections	$35.00	$14.26
Carella, K.	11/11/14	Conquer Math	$125.00	
Castiglia, A.	10/24/14	IDA Conference	$223.00	
De Rosa, G.	1/7/15	Next Generation Science Standards		
De Rosa, G.	11/13/14	Readorium		
Doyen, G.	10/24/14	The Transformation Process	$223.00	
Fede, C.	12/1/14	Conquer Math	$125.00	
Franzi, J.	10/24/14	IDA Conference	$223.00	
Garland, D.	See Attached	Conquer Math	$625.00	
Gray, C.	See Attached	Conquer Math	$750.00	
Gromada, K.	1/30/15	Ipad Apps & Strategies	$235.00	
Husk, J.	11/21/14	Woodcock Johnson IV	$235.00	$4.27
Jeffrey, J.	See Attached	9/14-6/15		
Keenan, M.	1/30/15	Ipad Apps & Strategies	$235.00	
Keenan, M.	11/11/14	Conquer Math	$125.00	
Linden, L.	See Attached	Conquer Math	$250.00	
Nazaretta, M.	10/15/14	Dyslexia & Autism	$198.00	
Nikow, L.	See Attached	Conquer Math	$750.00	
Norton, L.	1/13, 2/3	Conquer Math	$250.00	
Schlachter, M.	11/13/14	Readorium		
Shay, K.	10/24/14	IDA Conference	$223.00	
Sibilia, L.	11/19,20,21	Speech-Lang Conv	$415.00	
Socci, D.	11/19,20,21	Speech-Lang Conv	$415.00	
Tarantino, T.	10/24/14	The Transformation Process	$223.00	
Trioano, J.	1/13, 2/3	Conquer Math	$250.00	
Veneziano, J.	11/11, 3/4/15	Conquer Math	$250.00	
Wagner, L.	10/10, 12/2	Conquer Math	$250.00	
Williams, K.	12/2/14	Enhance Music Inst	$229.00	
Wozniak, T.	1/30/15	Ipad Apps & Strategies	$235.00	

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P2. **RESOLVED** that the Board of Education approve **June Troiano** to conduct an action research project to fulfill the requirements of her Masters in Curriculum and Instruction.. The action research project will focus on the use of Ipad applications to motivate students to learn multiplication facts.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P3. **RESOLVED** that the Board of Education approve payment to **James Brady** for up to two (2) hours per week of Orchestra and Band instruction at his hourly per diem rate for the 2014-2015 school year.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P4. **RESOLVED** that the Board of Education approve payment to **Kim Williams** for up to two (2) hours per week of Choral instruction at her hourly per diem rate for the 2014-2015 school year.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P5. **RESOLVED** that the Board of Education approve **Yvette Rego** as a Lunch/Recess Supervisor at a rate of $30.00 per hour effective October 6, 2014 to June 30, 2015.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P6. **RESOLVED** that the Board of education approve **Lisa Perillo** as a lunch/recess aide at a rate of $12.00 per hour up to two (2) hours per day effective October 6, 2014 to June 18, 2015.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P7. RESOLVED that the Board of Education regretfully accept the resignation of **Gabrielle Cafone** effective October 17, 2014.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P8. RESOLVED that the Board of Education approve **Toni Arena and Diana Garland** to provide home instruction for up to one (1) hour each per week at a rate of $50.00 per hour for **student #8005120.**

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P9. RESOLVED that the Board of Education approve **Elise Kutcher** as a maternity leave replacement teacher at a prorated salary of $51,390.00 (MA Step 1) effective January 5, 2015 to June 30, 2015.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

OLD BUSINESS

Mr. Halik reported the Safety Grant Application was submitted to the New Jersey Schools Insurance Group for repairing the outside steps at the Mountain Building and approved in the amount of $1,447.92.

Mrs. Skelton asked for an update on the deer culling. Dr. Freda stated she had met with Mrs. Ostheimer to see what the district could do to keep the school grounds safe. She also spoke with the Health Inspector.

It was also reported there will be a preconstruction meeting on Tuesday, October 21st at 2:00 p.m. regarding the Library Project. The wires have been installed for the security project. They are waiting for the hardware to complete the installation.

NEW BUSINESS

There were busing issues due to road work in Town without any notification to the district. The issue has been resolved as we are now receiving notification when the residents are notified.

The Board discussed creating a policy to approve class trips in September.

Mr. Kessler thanked Mrs. Skelton and Mr. Projansky for doing a good job with the *School Board Notes* that are posted on the district webside.

Mr. Kessler also reported he had been approached to become a Council Member which would become effective October 30th. The Town needs to approve a new member on Tuesday as the candidate will be selected on the 28th. Discussion held as to how that would affect our Board.

The following resolution was called at approximately 8:25 p.m.

> **RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.
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> | | | | |
> |---|---|---|---|
> | Moved: | Mrs. Skelton | Seconded: | Mrs. Bohrer |
> | Yes: | 4 | No: | 0 |

As there was no further business to discuss, the Board adjourned at 8:45 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator / Board Secretary