PUBLIC SESSION **DECEMBER 18, 2012**

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on December 18, 2012, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 6:00 p.m.

Mr. Wayne Demikoff, Interim Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:	Mr. Steven Hadley, President Mrs. Mary Wojtowicz, Vice President Mr. Robert Kessler Mrs. Valerie Buccino Mr. Robert Projansky – arrived at 6:15 p.m.
Absent:	None
Also Present:	Dr. Linda Freda, Superintendent Mr. Wayne Demikoff, Interim Business Administrator/Board Secretary Mr. Chris Checchetto, Principal Mr. Michael Stefanelli – Principal Mr. Tom Falco – Director of Buildings & Grounds

PRESIDENT'S REPORT

Mr. Hadley commented on the recent events in Newtown, Connecticut and that we all have heavy hearts and our thoughts and prayers are with the families and victims of this tragic event. He also stated that the district reviews the procedures and practices of our security plan regularly, the safety committee did meet with the mayor, chief of police, administrative staff on Monday morning to review the security plan, and letters were placed on our website over the weekend and sent out to the parents on Monday. The district also plans on hiring a security expert to review what is in place and to make recommendations to further enhance our security system. The public will be kept informed and he wished everyone a Merry Christmas and a Happy New Year.

SUPERINTENDENT'S REPORT

Dr. Freda echoed the Board President's sentiments and this weekend's events were very upsetting to all of us. We do meet with the police once a year to review our plan, they are present during our lockdown drills, and they have been very impressed with the

students during the drills. The district is installing a new Honeywell communications system that will provide more and better communication with the public. We will be bringing in a security expert to review our current procedures and drills. Dr. Freda wished everyone a Merry Christmas and a Happy New Year.

PUBLIC RECOGNITION

Stephanie Satz, Brian Satz, Michele Kupferberg, and Janice Katz each commented on the recent events in Connecticut, the district's communications with parents over the weekend, the Millburn Superintendent's letter to parents, request for district communications through personal e-mails, and their need for quicker communications in the future to give the parents a sense of support.

COMMITTEE REPORTS

None

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve payment to **Dr. Fadden** in the amount of $625.00 for a neurological assessment of **student #121753.**

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	5	No:	0

G2. **RESOLVED** that the Board of Education approve payment to Dr. Fadden in the amount of $625.00 for a neurological assessment of **student #8004353.**

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	5	No:	0

G3. **RESOLVED** that the Board of Education approve payment to **Dr. Jill Brooks**, clinical neuropsychologist, in the amount of $2,100.00 for a neuropsychological evaluation for **student #8003544.**

Moved:		Seconded:	
Yes:		No:	

WITHDRAWN

G4. **RESOLVED** that the Board of Education approve the North Caldwell School

District 2012-2013 School Nursing Services Plan.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	5	No:	0

G5. **RESOLVED** that the Board of education approve the submission of the HIB-ITP report.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	5	No:	0

G6. **WHEREAS**, a world class public education is essential for the future success of our nation and today's schoolchildren; and

WHEREAS, the Budget Control Act of 2011 includes a provision to impose $1.2 trillion in across-the-board budget cuts in almost all federal programs, including education, that would become effective January 2, 2013; and

WHEREAS, these across-the-board budget cuts, also known as "sequestration," would have a negative impact on education through a reduction in funds of 7.8 percent or more and could result in larger class sizes, fewer course offerings, possible four-day school weeks, loss of extracurricular activities, and teacher and staff lay-offs; and

WHEREAS, sequestration would affect almost every public school system in the nation and the millions of students educated through programs such as Title I grants for disadvantaged students, the Individuals With Disabilities Education Act (IDEA), English Language Acquisition, Career and Technical Education, and 21st Century Community Learning Centers; and

WHEREAS, public schools nationwide would be negatively affected by an estimated $2.7 billion loss in just three programs alone – Title I grants, IDEA special education state grants and Head Start – that serve a combined total of 30.7 million children; and

WHEREAS, federal funding for K-12 programs was already reduced by more than $835 million in Fiscal Year 2011; and

WHEREAS, New Jersey already ranks last among the states in the percentage of school expenditures (3.1%) supported by the federal government; and

WHEREAS, in Fiscal Year 2013, New Jersey will lose more than $73 million in funding for elementary and secondary education programs, administered through the U.S. Department of Education, as well as over $11.7 million in Head Start funding; and

WHEREAS, with a state-imposed tax levy cap and limited growth in state aid, New Jersey local school districts have limited capacity to absorb cuts in funding resulting from sequestration.

NOW THEREFORE, BE IT RESOLVED, that the North Caldwell Board of Education, in the County of Essex, State of New Jersey urges Congress and the Administration to amend the Budget Control Act to mitigate the drastic cuts to education that would affect our students and communities, and to protect education as an investment critical to economic stability and American competitiveness.

AND BE IT FURTHER RESOLVED, that a copy of this resolution be sent to Unites States Senator Robert Menendez, United States Senator Frank Lautenberg, U.S. Representative Rodney Frelinghuysen, State Senator Richard Codey, Assembly Representative Mila Jasey, Assembly Representative John McKeon, the New Jersey School Boards Association, and the National School Boards Association.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	5	No:	0

G7. **RESOLVED** that the Board of Education approve the adoption of the Stronge Teacher and Leader Effectiveness Performance System.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	5	No:	0

G8. **RESOLVED** that the Board of Education approves the attached Instant Alert Service Agreement with Honeywell International Inc. for twelve (12) months in the amount of $1,850.00 and authorizes the Interim Business Administrator to sign the agreement on behalf of the Board.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	3	No:	0
		Abstain:	Mr. Projansky Mrs. Wojtowicz

G9. RESOLVED that the Board of Education approve the 5th Grade class trip to Buehler Challenger and Science Center.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	5	No:	0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public Minutes of August 14, 2012.**

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	3	No:	0
		Abstain:	Mrs. Buccino Mr. Kessler

B2. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of November 13, 2012.**

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	4	No:	0
		Abstain:	Mr. Projansky

B3. RESOLVED that the Board of Education approve the **November 15, 2012, payroll** in the amount of $309,443.47.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	5	No:	0

B4. **RESOLVED** that the Board of Education approve the **November 30, 2012, payroll** in the amount of $291,742.16.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

B5. **RESOLVED** that the Board of Education approve the **November 15, 2012, Hand Check Register** in the amount of $25.00.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

B6. **RESOLVED** that the Board of Education approve the **November 28, 2012, Hand Check Register** in the amount of $45,053.68.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

B7. **RESOLVED** that the Board of Education approve the following line item transfers for November 2012:

To Account #	Amount		From Account #	Amount
Bldg Repair/Maint Dist 11-000-261-610-03-01	$3,000.00		Cont SVS Bldg Repair Dist 11-000-261-420-03-01	(3,000.00)
Bldg Repair/Maint Gld 11-000-261-610-03-02	$3,000.00		Cont SVS Bldg Repair Dist 11-000-261-420-03-01	(3,000.00)
Fac/Const Other SVCS 12-000-400-800-00-00	$2,500.00		Construction Services 12-000-400-450-03-00	(2,500.00)
	$8,500.00			(8,500.00)

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

B8. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for October 2012.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

B9. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of October 2012, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of October 2012, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

B10. **RESOLVED** that the Board of Education approve the **December 18, 2012, Bills & Claims** in the amount of $286,242.21.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

B11. **RESOLVED** that the Board of Education having advertised for the sale of obsolete computer equipment and having received only one proposal, approves the sale of obsolete computer equipment for $400 to:

Front-Source Technologies, LLC
5 East 1st Street
Clifton, NJ 07011

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

B12. **RESOLVED** that the Board of Education approves the attached Pitney Bowes Global Financial Services Agreements for 60 months for the period of December 31, 2012, to December 31, 2017, at Gould and Grandview schools both at a monthly fee of $63.19 and authorizes

the Interim Business Administrator/Board Secretary to sign the agreements on behalf of the Board.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	4	No:	0
		Abstain:	Mr. Projansky

B13. WHEREAS, the Board of Education of North Caldwell in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

INTERIOR RENOVATION OF EXISTING MEDIA CENTER TO INCLUDE A NEW RESOURCE ROOM

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF NORTH CALDWELL IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26–3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section

5(d) of P.L. 2000, c72 in connection with receipt of a grant with respect to the proposed Project.

Section 5. This resolution shall take effect immediately.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	5	No:	0

B14. **RESOLVED** that the North Caldwell Board of Education following review and approval of Application #3 by the district's architect, DiCara/Rubino, approves the payment of $77,429.90 for work completed on the Gould Mountain School's Environmental Courtyard as per the attached Application and Certificate for Payment.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	5	No:	0

B15. **RESOLVED** that the Board of Education approve the **December 18, 2012, Hand Check Register** in the amount of $162,685.66.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	5	No:	0

B16. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for November 2012.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	5	No:	0

B17. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of November 2012, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of November 2012, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient

funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	5	No:	0

B18. RESOLVED that the Board of Education approves change order number GC-2 for additional landscaping for the Gould Courtyard Project in the amount of $3,350.00 thereby reducing allowance number 3 (Additional Landscaping) as per the attached change order.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	5	No:	0

B19. RESOLVED that the Board of Education approves change order number GC-3 for the removal of additional concrete from the ramp along door #100, the underpinning of the existing foundation at the corner of the building near door #100, and the lowering of the existing rainwater leader at the amphitheater for the Gould Courtyard Project in the amount of $9,500.00 thereby reducing allowance number 1 (Uncovered Conditions) as per the attached change order.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	5	No:	0

B20. RESOLVED that the Board of Education approves change order number GC-4 for door hardware for the Gould Courtyard Project in the amount of $12,550.00 thereby reducing allowance number 2 (Door Hardware) as per the attached change order.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	5	No:	0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve the following as substitute teachers for the 2012-2013 school year:

Ellen Sampson
Rebecca Rosenberg

Casey Valerian
Irene Brandle
Joseph Kotulak
Abeer Khalil

Moved: Mrs. Buccino Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

P2. **RESOLVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Travel	Cost
Jeffrey, J.	2/12/13	Using Ipads in the Classroom		$225.00
Pontrella, S.	2/11/13	Using Ipads in the Classroom		$225.00

Moved: Mrs. Buccino Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

P3. **RESOLVED** that the Board of Education approve **David Bogden** as a full time Custodian at a prorated salary of $40,433.00 (Custodian Step 2) effective January 1, 2013 to June 30, 2013.

Moved: Mrs. Buccino Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

OLD BUSINESS

None

NEW BUSINESS

Dr. Freda gave her reports on Violence and Vandalism, and Harassment and Bullying
The Board discussed the architect's plan for a new resource room in the Grandview library.

The Board recognized and honored President Steven Hadley, and Vice-President Mary Wojtowicz for their years of service on the Board and their contribution to the students of the district.

A motion was made at 7:45 p.m. to adjourn the meeting

The meeting was adjourned at 7:45 p.m.

Respectfully Submitted,

Wayne Demikoff,
Interim Business Administrator