The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on April 16, 2013, in the Grandview School cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Wayne Demikoff, Interim Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:	Mr. Robert Kessler, President Mr. Robert Projansky, Vice President Mrs. Marianne Bohrer Mrs. Jann Skelton Mrs. Valerie Buccino
Absent:	None
Also Present:	Dr. Linda Freda, Superintendent Mr. Wayne Demikoff, Interim Business Administrator/Board Secretary

PRESIDENT'S REPORT

The Board President welcomed everyone back after spring break and hopes everyone is back into their routine. Mr. Kessler commented on the untimely loss of Derrick McConnell and stated that it was nice to see pictures of him as a student with his teachers. He also offered his condolences to the Walker family on the loss of Woody who passed away a week and a half ago. In conclusion, Mr. Kessler acknowledged the Eagle Scout Award received by Alex Press and Carlysa Oyama who was a Shoprite Scholar Award winner with a 4.4 grade point average.

SUPERINTENDENT'S REPORT

Dr. Freda stated that our thoughts and prayers are with the families of those who were injured or died at the Boston Marathon. A letter was sent to the parents today that provided websites the parents could access for advice and guidelines regarding talking to their children about terroristic attacks.

Teachers attended an Everyday Math workshop last week. These workshops were infused throughout the school year to ensure that the teachers were familiar with the content of the program. These workshops will be continued during the upcoming school year.

Congratulations to the students who were finalists in the Celebrate New Jersey essay contest. The students who will be receiving awards from the State of New Jersey include Ava Caruso, Carly Feuerstein, Daniel Cesare, Gillian Rodgers and Remy Knopping.

The Grandview Book Fair was a huge success. Special thanks to Ms. Moawad and all of the parents who generously gave of their time to ensure that the book fair was an enjoyable experience for the children. The Book Fair had $15,813 in sales. A large portion of these monies will be returned to the library in the forms of scholastic books and a check.

PUBLIC RECOGNITION

Felicia Murray, Matthew Mansbach, Judith Ayari-Dias, Keri Cerami, and Ron Lee all spoke on the need to reinstate a Spanish teacher into the district's world language curriculum. They cited various studies on the value of a teacher in the program and did not think that the use of Rosetta Stone was an adequate substitute for a teacher teaching the language. All stated that they were very pleased with the district and the school system and did not want to eliminate any of the programs currently offered.

COMMITTEE REPORTS

None

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve payment to **Caldwell Pediatrics** for one (1) 30 minute session per week of occupational therapy at a rate of $80.00 per session effective July 29, 2013 to August 19, 2013 for **student #8004240.**

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	5	No:	0

G2. **RESOLVED** that the Board of Education approve payment to **Barbara Goldfarb** for two (2) sessions per week of Speech/Language Therapy at a rate of $130.00 per session effective July 29, 2013 to August 19, 2013 for **student #8004240.**

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	5	No:	0

G3. **RESOLVED** that the Board of Education approve the 2013-2014 Professional Development Plan.

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	5	No:	0

G4. **RESOLVED** that the Board of Education approve the Kindergarten class trip to Van Saun Park Zoo.

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	5	No:	0

BUSINESS RESOLUTIONS

B1. **RESOLVED** that the Board of Education approve the **Confidential and Public Minutes of March 21, 2013.**

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	5	No:	0

B2. **RESOLVED** that the Board of Education approve the **Public Minutes of March 28, 2013.**

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	3	No:	0
		Abstain:	Mr. Projansky Mrs. Skelton

B3. **RESOLVED** that the Board of Education approve the **March 28, 2013, payroll** in the amount of $333,394.61.

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	5	No:	0

B4. **RESOLVED** that the Board of Education approve the **April 15, 2013, payroll** in the amount of $314,820.98.

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer

Yes: 5 No: 0

B5. **RESOLVED** that the Board of Education approve the **March 27, 2013, Hand Check Register** in the amount of $47,825.53.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

B6. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for March 2013.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

B7. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of March 2013, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of March 2013, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

B8. **RESOLVED** that the Board of Education approves the following additional (3/31/13) line item transfers for March 2013:

To account #	Amount	From account #	Amount
11-215-100-101-02-00		11-000-100-566-03-00	
Pre-Sch Disability: Sal	4,000.00	Tuition-Pri. Sch Hdcp	(4,000.00)
11-000-230-104-03-00		11-000-230-331-03-00	

Superintendent: Salary	3,700.00	Legal/Negotiation Fees	(3,700.00)
11-000-230-105-03-00		11-000-230-331-03-00	
Exec. Sec. Supt. Salary	4,800.00	Legal/Negotiation Fees	(4,800.00)
11-000-240-103-01-00		11-000-240-320-01-00	
Prin. Salary Gould	2,050.00	Prof Dev: Prin Gould	(2,050.00)
11-000-240-103-02-00		11-000-240-320-02-00	
Prin. Salary GV	2,050.00	Prof Dev: Prin GV	(2,050.00)
11-000-240-105-01-00		11-000-240-320-01-00	
Secretaries Salary: Gld	400.00	Prof Dev: Prin Gould	(400.00)
11-000-240-105-02-00		11-000-240-320-02-00	
Secretaries Salary: GV	400.00	Prof Dev: Prin GV	(400.00)
11-000-261-110-03-00		11-000-291-270-03-01	
Maintenance: Salaries	2,000.00	Health Benefits	(2,000.00)
11-000-262-104-03-01		11-000-291-270-03-01	
Dir Bldg. Grnd GV	4,200.00	Health Benefits	(4,200.00)
11-000-291-270-03-02		11-000-291-270-03-01	
Dental	15,000.00	Health Benefits	(15,000.00)
11-000-262-110-02-00		11-000-291-270-03-01	
Lunchroom Aides: GV	10,000.00	Health Benefits	(10,000.00)
11-000-270-511-03-00		11-000-270-515-03-00	
Transportation: Regular	40,000.00	Transportation: Special	(40,000.00)
11-000-262-110-03-03		11-000-261-890-00-00	
Overtime Custodians	3,000.00	Misc Exp	(3,000.00)
Total Transfers	91,600.00	Total Transfers	(91,600.00)

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

B9. **RESOLVED** that the Board of Education approves the following line item transfers for April 2013:

To account #	**Amount**	**From account #**	**Amount**
11-000-213-100-02-00		11-000-219-110-04-00	
Nurse Salary - GV	100.00	ABA Therapist	(100.00)
11-000-219-104-03-00		11-000-219-110-04-00	
LDTC: Salary	7,700.00	ABA Therapist	(7,700.00)
11-000-219-104-03-01		11-000-219-110-04-00	
Psychologist: Salary	3,300.00	ABA Therapist	(3,300.00)
11-000-219-104-03-02		11-000-219-110-04-00	

Social Worker: Salary	900.00	ABA Therapist	(900.00)
11-000-219-105-03-00		11-000-219-110-04-00	
Spec. Serv. Sec Salary	1,200.00	ABA Therapist	(1,200.00)
11-215-100-101-02-00		11-000-219-110-04-00	
Pre-Sch Disability: Sal	48,000.00	ABA Therapist	(48,000.00)
11-000-262-110-01-01		11-000-262-110-02-01	
Custodial Salaries: Gld	25,000.00	Custodial Salaries: GV	(25,000.00)
12-120-100-730-02-09		11-000-270-515-03-00	
Inst Equip GV K-3	37,984.00	Transportation: Special	(37,984.00)
11-120-100-101-00-02		11-120-100-101-00-00	
Substitute Tchrs: Sal	25,000.00	Tchrs Sal: Grades 1-5	(25,000.00)
11-000-262-104-03-02		11-000-222-177-00-00	
Director Overtime	2,000.00	Ed Media Coordinator	(2,000.00)
11-000-262-110-01-00		11-000-222-177-00-00	
Lunchroom Aides: Gld	2,000.00	Ed Media Coordinator	(2,000.00)
11-000-262-110-04-00		11-000-222-177-00-00	
Custodian Substitutes	1,000.00	Ed Media Coordinator	(1,000.00)
11-000-262-626-00-00		11-000-222-177-00-00	
Gasoline Expense	1,000.00	Ed Media Coordinator	(1,000.00)
Total Transfers	155,184.00	Total Transfers	(155,184.00)

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

B10. RESOLVED that the Board of Education approves and authorizes the Interim Business Administrator/Board Secretary to advertise the following Notice to Bidders:

NOTICE TO BIDDERS
North Caldwell Public Schools Board of Education
132A Gould Avenue
North Caldwell, New Jersey 07006

Notice is hereby given that the North Caldwell Public Schools Board of Education, Essex County, New Jersey will be receiving sealed bids at the board offices located at 132A Gould Avenue, North Caldwell, NJ for the Media Center Renovations to the Grandview Elementary School.

The Bidding Documents have been prepared by Di Cara | Rubino Architects with an office at 30 Galesi Drive, Wayne, NJ, 07470, telephone number (973) 256-0202. Bidding documents shall be on a compact disk (C.D.) Bidding documents may be obtained

directly from the office of the Architect on April 22, 2013 upon receipt of a $75.00 **non-refundable** deposit fee in the form of a certified check or money order made payable to Di Cara | Rubino Architects. Drawings and Specifications shall be available for inspection at the Architect's office from 9:00 AM to 5:00 PM, Monday through Friday. **No documents shall be mailed, via US mail or overnight mail.**

A Pre-Bid Meeting will be held on **April 26, 2013** at **3:00 PM** at the Grandview Elementary School, 35 Hamilton Drive East, North Caldwell, NJ 07006. All bidders are strongly encouraged to attend the Pre-Bid Meeting.

All bidders must use and complete all bid forms and must comply with every requirement contained in the instructions and specifications. Bids are to be marked in a sealed envelope and hand delivered, sent UPS or Federal Express or similar courier service to the North Caldwell Public Schools Board of Education at 132A Gould Ave, North Caldwell, NJ 07006 for with the name of the project, "Media Center Renovations at the Grandview Elementary School", plainly marked on the front of the envelope. Every bid must be accompanied by a certified check or a bid bond in the amount of ten percent (10%) of the bid, but not in excess of $20,000.00.

All bidders and their subcontractors shall be registered with the New Jersey Department of Labor, pursuant to the Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 et seq. All bids must be accompanied by a Certificate issued by the New Jersey Department of Labor, pursuant to the Public Works Contractor Registration Act as to the Bidder and all subcontractors.

Pursuant to N.J.S.A. 18A:18A-26, in order to be eligible to submit a Bid for the Project, the Bidder or its subcontractor shall be classified by the New Jersey Department of Treasury, Division of Property Management and Construction in the following disciplines:

C008 – General Construction
With
C039 HVAC (Major Trade Subcontractor),
C047 Electrical (Major Trade Subcontractor),

or

C009 - General Construction/Alterations and Additions
With
C039 HVAC (Major Trade Subcontractor),
C047 Electrical (Major Trade Subcontractor)

Pursuant to P.L. 2004 c.57, all bids must be accompanied by a New Jersey Business Registration Certificate issued by the New Jersey Department of Treasury, Division of

Revenue. The Bidder must include with its bid its own Business Registration Certificate and that of all subcontractors.

Bidders are required to comply with the requirements of N.J.S.A. 10:2-1 et seq., "The Law Against Discrimination" and Affirmative Action, N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1
et seq.

Bids must be submitted to the North Caldwell Public Schools Board of Education at the Board's Offices, 132A Gould Avenue, North Caldwell, NJ 07006 no later than **10:00 AM on May 14, 2013**.

All bids will be opened and read to the public at that time by the School Business Administrator at the board offices. No bid may be withdrawn for a period of sixty (60) days from the opening of the bids.

The North Caldwell Public Schools Board of Education reserves the right to reject any or all bids and waive any informality in the bidding process if it is in the best interest of the Board of Education. The contract, if awarded, shall be awarded to the lowest responsible bidder whose bid is responsive in all material respects to the bid requirements. No bid shall be deemed accepted until the adoption of a formal resolution by the North Caldwell Public Schools Board of Education.

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	5	No:	0

B11. **RESOLVED** that the Board of Education approves the sale of obsolete computer equipment in the attached list titled "Computer Equipment to be Discarded" and authorizes the interim Business Administrator/Board Secretary to advertise for the sale of this equipment.

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	5	No:	0

B12. **RESOLVED** that the Board of Education approve Michael Halik, effective May 1, 2013, as its Qualified Purchasing Agent, in accordance with New Jersey Administrative Code 18A, authorizing him to award contracts on behalf of the Board of Education that are in aggregate less than 15% of the bid threshold without soliciting competitive quotations, and

BE IT FURTHER RESOLVED, that Michael Halik is hereby authorized to seek competitive quotations, when applicable and practicable, in cases where contracts in the aggregate exceeds 15% of the bid threshold (currently $36,000) but are less than the bid threshold of $36,000 for a Qualified Purchasing Agent.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

B13. RESOLVED that the Board of Education approve the **April 16, 2013, Hand Check Register** in the amount of $160,368.54.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

B14. RESOLVED that the Board of Education approve the **April 16, 2013, Bills and Claims** in the amount of $177,659.45.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Nikow, L.	4/17/13	Common Core	$105.00	

Moved: Mrs. Buccino Seconded: Mrs. Skelton

Yes: 5 No: 0

P2. RESOLVED that the Board of Education accept the resignation of **Jenna Campana** effective April 12, 2013.

Moved: Mrs. Buccino Seconded: Mrs. Skelton

Yes: 5 No: 0

P3. **RESOLVED** that the Board of Education approve **Melissa Schlachter** for up to ten (10) hours of home instruction effective April 1, 2013 to June 30, 2013 for **student# 8003544.**

Moved:	Mrs. Buccino	Seconded:	Mrs. Skelton
Yes:	5	No:	0

P4. **RESOLVED** that the Board of Education approve **Jenna Veneziano** as a part-time Aide at a prorated salary of $17,835.00 (Aide Step 1 $21,488 @.83) effective April 15, 2013 to June 30, 2013.

Moved:	Mrs. Buccino	Seconded:	Mrs. Skelton
Yes:	5	No:	0

OLD BUSINESS

Dr. Freda updated the Board that she has been trying to contact Jamie at Rec to let her know that Rec would not be able to use of the kitchen for the summer program but has been unsuccessful. She also informed the Board that a new individual from Metropolitan Technologies is due in on Friday to modify the Security Assessment Report that the Administration has found to be incomplete.

NEW BUSINESS

Mr. Kessler stated to the public that a survey would be conducted this fall prior to preparing the budget for the 2014-2015 school year that would address the Spanish issue, security concerns, and other areas that might be of concern to the community and Administration. He also noted Board member evaluations of the Superintendent and Board Member Ethics forms are due.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	5	No:	0

As there was no further business to discuss, the Board adjourned at 9:10 p.m.

Respectfully Submitted,

Wayne Demikoff,
Interim Business Administrator