ANNUAL ORGANIZATION MEETING **JANUARY 8, 2013**

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened for the annual organization meeting held on January 8, 2013, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

The Interim Business Administrator/Board Secretary, Mr. Wayne Demikoff, welcomed everyone to the reorganization meeting of the North Caldwell Board of Education. He indicated that in compliance with the Open Public Meeting Act, notice of this meeting had been properly advertised and the agenda has been posted at the appropriate locations.

Mr. Demikoff then reported to the Board and community the results of the November 6, 2012 General Election for the School Board Election which had two (2) uncontested candidates for two (2) open seats. Mrs. Marianne Bohrer received 1,397 votes and Mrs. Jann Shelton received 1,364 votes.

The Interim Board Secretary swore in Mrs. Marianne Bohrer and Mrs. Jann Burks Skelton for their first term with the Board of Education.

The Interim Business Administrator called the roll.

Roll call by the Interim Board Secretary:

Present:	Mrs. Marianne Bohrer Mrs. Valerie Buccino Mr. Bob Kessler Mrs. Jann Skelton
Absent:	Mr. Robert Projansky
Also Present:	Dr. Linda Freda, Superintendent Mr. Wayne Demikoff, Interim Business Administrator

Mr. Demikoff called for nominations for the office of President of the Board of Education for the term commencing January 8, 2013, to the next reorganization meeting.

RESOLVED that Mr. Robert Kessler be elected as President of the North Caldwell Board of Education.

Moved: Mrs. Valerie Buccino Seconded: Mrs. Marianne Bohrer

Yes: 4 No: 0

Mr. Demikoff called for a motion to close nominations for the office of President of the Board of Education.

Moved: Mrs. Jann Skelton Seconded: Mrs. Valerie Buccino

Yes: 4 No: 0

The Board voted 4-0 with 1 member absent to elect Mr. Robert Kessler President of the Board of Education.

Mr. Kessler assumed the chair as President of the Board.

Mr. Kessler called for nominations for the office of Vice President of the Board of Education for the term commencing January 8, 2013, to the next reorganization meeting.

RESOLVED that Mr. Robert Projansky be elected as Vice President of the North Caldwell Board of Education.

Moved: Mrs. Valerie Buccino Seconded: Mrs. Marianne Bohrer

Mr. Kessler called for a motion to close nominations for the office of Vice-President of the Board of Education.

Moved: Mrs. Valerie Buccino Seconded: Mrs. Marianne Bohrer

Yes: 4 No: 0

The Board voted 4-0 with 1 member absent to elect Mr. Robert Projansky Vice-President of the Board of Education.

Mr. Kessler announced the Committee Appointments and the Delegate and Liaison Positions.

COMMITTEES

- Buildings & Grounds – Mr. Kessler, Chairperson/Mrs. Buccino, Member
- Community Relations – Mr. Projansky, Chairperson/Mrs. Bohrer, Member
- Curriculum – Mrs. Buccino, Chairperson/Mrs. Skelton, Member
- Finance – Mr. Kessler, Chairperson/Mr. Projansky, Member
- Negotiations – Mr. Projansky, Chairperson/Mrs. Buccino, Member
- Personnel – Committee of the Whole
- Policy – Mr. Projansky, Chairperson/Mrs. Skelton, Member
- Transportation & Safety – Mrs. Buccino, Chairperson/Mrs. Bohrer, Member

LIAISON POSITIONS

- Delegate to NJSBA – Mrs. Bohrer
- Mayor, Council, Planning Board & Police Department – Mr. Kessler
- Recreation Board & Advisory Department – Mr. Kessler
- Boy Scouts/Cub Scouts/Girl Scouts – Mr. Projansky
- North Caldwell Partnership in Education – Mrs. Bohrer/ Mrs. Skelton

PRESIDENT'S REPORT

- Mr. Kessler welcomed everyone back, congratulated Marianne and Jann on their election to the Board, thanked the Board for electing him President, and commented on the Alert system.

SUPERINTENDENT'S REPORT

- Dr. Freda welcomed Marianne and Jann to the Board. She updated the public that there is a resolution on the agenda tonight for the district to conduct a security audit that will give the district recommendations on how we can improve the safety and security in our schools. The firm being recommended by our architect is a firm that they have worked with before and a firm that reviewed the security in place where the President sends his children to school in Washington, DC. District administration will also be meeting with our architect this Friday to discuss the possibility of connecting the 2 schools at Gould to negate the need for the students to go outside when moving from one building to the other that would also enhance our security and safety of students.

PUBLIC RECOGNITION

- Mrs. Erica Liberman and Mr. Glenn Liberman spoke on the school calendar for next year and possibility that the first day of classes would be the second day of Rosh Hashanah.

ORGANIZATIONAL RESOLUTIONS

O1. **RESOLVED** that the Board of Education adopt all existing bylaws and policies of the Board and approve existing administrative rules and regulations, subject to revision, for the forthcoming fiscal school year.

Moved: Mrs. Valeria Buccino Seconded: Mrs. Marianne Bohrer

Yes: 4 No: 0

O2. **RESOLVED** that all meetings of the Board of Education be conducted according to Robert Rules of Order and Board Policy.

Moved: Mrs. Valeria Buccino Seconded: Mrs. Marianne Bohrer

Yes: 4 No: 0

O3. **RESOLVED** that the Board of Education appoint Marianne Bohrer as Delegate to the New Jersey School Boards Association for one (1) year, beginning immediately and

BE IT FURTHER
RESOLVED that the policy authorizing the duties of the delegate to the New Jersey School Board Association be approved as follows:

1. Represent the Board at meetings of the New Jersey School Boards Association.

2. Study and report to the Board all proposed State and Federal Legislature of interest and relevance.

3. At the direction of the Board, prepare proposed resolutions for submission to the State School Boards Association.

The policy shall not prohibit or discourage other Board members from active participation in legislative affairs.

Moved: Mrs. Valeria Buccino Seconded: Mrs. Marianne Bohrer

Yes: 4 No: 0

O4. **RESOLVED** that the Board of Education re-adopt **Code of Ethics**, attached.

Moved: Mrs. Valeria Buccino Seconded: Mrs. Marianne Bohrer

Yes: 4 No: 0

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve the attached Board Meeting Dates until the next board reorganization meeting.

Moved: Mrs. Valeria Buccino Seconded: Mrs. Marianne Bohrer

Yes: 4 No: 0

G2. **RESOLVED** that the Board of Education approve payment to **Dr. Fadden** in the amount of $625.00 for a neurological assessment for **student #8004071.**

Moved: Mrs. Valeria Buccino Seconded: Mrs. Marianne Bohrer

Yes: 4 No: 0

G3. **RESOLVED** that the Board of Education approve payment to **Dr. Mallik** in the amount of $400.00 for a neurological assessment for **student #8003815.**

Moved: Mrs. Valeria Buccino Seconded: Mrs. Marianne Bohrer

Yes: 4 No: 0

BUSINESS RESOLUTIONS

B1. **RESOLVED** that the North Caldwell Board of Education approves the professional services fee proposal submitted by Di Cara Rubino Architects for work to be performed for a new Resource Room/SGI at the Grandview School Media Center in the amount of $24,200 as outlined in the attached proposal dated December 28, 2012, and authorizes the Interim Business Administrator/Board Secretary to sign the proposal on behalf of the Board.

Moved: Mrs. Valeria Buccino Seconded: Mrs. Marianne Bohrer

Yes: 4 No: 0

B2. **RESOLVED** that the Board of Education approves the following line item transfers for December 2012:

To account #	Amount	From account #	Amount
11-190-100-500-06-00		11-190-100-640-01-00	
Other Purch Srvcs-Tech	1,520.00	Textbooks: Gould	(1,520.00)
11-190-100-610-01-09		11-190-100-640-01-00	
Tech Supplies: Gould	33,525.00	Textbooks: Gould	(33,525.00)
11-190-100-610-02-09		11-190-100-640-02-00	
Tech Supplies: Grandv	36,000.00	Textbooks: Grandview	(36,000.00)
11-000-262-490-02-00		11-000-262-490-01-00	

Water Charge Grandv	200.00	Water Charge Gould	(200.00)
Total Transfers	71,245.00	Total Transfers	(71,245.00)

Moved: Mrs. Valeria Buccino Seconded: Mrs. Marianne Bohrer

Yes: 4 No: 0

B3. **RESOLVED** that the Board of Education approve the professional services fee proposal submitted by Metropolitan Technologies for a security audit with recommendations on how we can improve the safety and security in our schools, a district-wide assessment and report for all three (3) buildings, and a review of current district policies and procedures in the amount of $7,800.00 as outlined in the attached proposal dated January 7, 2013 and authorizes the Interim Business Administrator/Board Secretary to sign the proposal on behalf of the Board following receipt of positive reference checks.

Moved: Mrs. Valeria Buccino Seconded: Mrs. Marianne Bohrer

Yes: 4 No: 0

B4. **RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of **Open Gym Basketball** during the 2012-2013 school year.

Moved: Mrs. Valeria Buccino Seconded: Mrs. Marianne Bohrer

Yes: 4 No: 0

PERSONNEL RESOLUTIONS

P1. **RESOLVED** that the Board of Education approve Family Medical Leave for **Christine Gray** effective February 12, 2013 to May 16, 2013.

Moved: Mrs. Valeria Buccino Seconded: Mrs. Marianne Bohrer

Yes: 4 No: 0

P2. **RESOLVED** that the Board of Education approve movement on the salary guide for the following staff members effective February 1, 2013, pursuant to the terms of the negotiated agreement:

Teacher	From	To
Patricia Currie	**MA+40**	**MA +45**
Christine Gray	**MA+10**	**MA +15**

Moved: Mrs. Valeria Buccino Seconded: Mrs. Marianne Bohrer

Yes: 4 No: 0

P3. RESOLVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Agnellino, F.	2/25/13	Successful Emergent Literacy Skills	$219.00	
Doyen, G.	2/25/2013	Successful Emergent Literacy Skills	$219.00	
Keenan, P.	3/9/13	NJSSNA	$229.00	$12.40
Mazzacone, M.	2/25/13	Successful Emergent Literacy Skills	$219.00	
Norton, L.	4/17/13	SmartBoard	$199.00	
Norton, L.	2/7/13	Advanced Reading Strategies	$225.00	
Shaw, R.	2/25/2013	Successful Emergent Literacy Skills	$219.00	

Moved: Mrs. Valeria Buccino Seconded: Mrs. Marianne Bohrer

Yes: 4 No: 0

OLD BUSINESS

- None

NEW BUSINESS

- Dr. Freda commented on the pre-school program being held at Grandview and discussed with the Board the annual rate being charged of $3,500. Following discussion, the Board agreed the same $3,500 annual rate for the 2013-2014 school

year and the administration will prepare a resolution for approval at the next meeting.

- Dr. Freda informed the Board that she received a request from Tiny Treasurers to have a before school program starting at 7:30AM. Following Board discussion, the Board to their request and the details will be discussed with Tiny Treasurers and administration.

ADJOURN TO CONFIDENTIAL SESSION

The following resolution was called at 7:55 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

As there was no further business to discuss, the Board adjourned at 7:55 p. m.

Respectfully Submitted,

Wayne Demikoff
Interim Board Secretary