PUBLIC SESSION **MARCH 5, 2013**

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on March 5, 2013, in the conference room of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 6:30 p.m. for a personnel related matter.

Mr. Wayne Demikoff, Interim Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:	Mr. Robert Kessler, President Mrs. Marianne Bohrer Mrs. Jann Skelton Mrs. Valerie Buccino
Absent:	Mr. Robert Projansky, Vice President
Also Present:	Dr. Linda Freda, Superintendent Mr. Wayne Demikoff, Interim Business Administrator/Board Secretary

The Board interviewed a candidate for an administrative position.

As no action was taken, the Board adjourned into Public Session.

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on March 5, 2013, in the conference room of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Wayne Demikoff, Interim Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:	Mr. Robert Kessler, President Mrs. Marianne Bohrer Mrs. Jann Skelton Mrs. Valerie Buccino
Absent:	Mr. Robert Projansky, Vice President
Also Present:	Dr. Linda Freda, Superintendent

Mr. Wayne Demikoff, Interim Business Administrator/Board Secretary

PRESIDENT'S REPORT

The Board President commented that he hoped everyone would be safe tomorrow night with a storm approaching the area.

SUPERINTENDENT'S REPORT

Dr. Freda stated that tomorrow is an early dismissal day for professional development. The teachers will be articulating with grade and subject area teachers from Fairfield School District to discuss curriculum.

PUBLIC RECOGNITION

Adrian Lever asked about security in the schools and was told that the district is awaiting a security assessment by an outside company who should have a report to the district by the end of March.

COMMITTEE REPORTS

None

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of **West Essex Field Hockey** during the 2012-2013 school year.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Skelton
Yes:	4	No:	0

G2. **RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of **Stay Sharp** during the 2013-2014 school year.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Skelton
Yes:	4	No:	0

G3. **RESOLVED** that the Board of Education approve the First Grade class trip to the Turtle Back Zoo.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Skelton

Yes: 4 No: 0

G4. RESOLVED that the Board of Education approve payment to **Dr. Ellen Platt** in the amount of $600.00 for a psychiatric assessment for **student #8003817.**

Moved: Mrs. Bohrer Seconded: Mrs. Skelton

Yes: 4 No: 0

G5. RESOLVED that the Board of Education approve the revised 2013-2014 school calendar.

Moved: Mrs. Bohrer Seconded: Mrs. Skelton

Yes: 4 No: 0

G6. RESOLVED that the Board of Education approve the contract between **My Learning Plan and the North Caldwell School District** in the amount of $3,775.00 effective July 1, 2013 to June 30, 2014.

Moved: Mrs. Bohrer Seconded: Mrs. Skelton

Yes: 4 No: 0

G7. RESOLVED that the Board of Education approve payment to **Metropolitan Speech & Language Center** for one (1) half hour session per week in the amount of $95.00 per half hour effective February 25, 2013 to June 30, 2013 for **student #8003544**.

Moved: Mrs. Bohrer Seconded: Mrs. Skelton

Yes: 4 No: 0

G8. RESOLVED that the Board of Education approve **Policy #2415, No Child Left Behind Programs**, at first reading.

Moved: Mrs. Bohrer Seconded: Mrs. Skelton

Yes: 4 No: 0

G9. RESOLVED that the Board of Education approve **Policy #2431, Athletic Competition**, at first reading.

Moved: Mrs. Bohrer Seconded: Mrs. Skelton

Yes: 4 No: 0

G10. RESOLVED that the Board of Education approve **Policy #3230, Outside Activities**, at first reading.

Moved: Mrs. Bohrer Seconded: Mrs. Skelton

Yes: 4 No: 0

G11. RESOLVED that the Board of Education approve **Policy #3281, Inappropriate Staff Conduct**, at first reading.

Moved: Mrs. Bohrer Seconded: Mrs. Skelton

Yes: 4 No: 0

G12. RESOLVED that the Board of Education approve **Policy #4230, Outside Activities,** at first reading.

Moved: Mrs. Bohrer Seconded: Mrs. Skelton

Yes: 4 No: 0

G13. RESOLVED that the Board of Education approve **Policy #4281 Inappropriate Staff Conduct,** at first reading.

Moved: Mrs. Bohrer Seconded: Mrs. Skelton

Yes: 4 No: 0

G14. RESOLVED that the Board of Education approve **Policy #8505, School Nutrition,** at first reading.

Moved: Mrs. Bohrer Seconded: Mrs. Skelton

Yes: 4 No: 0

G15. RESOLVED that the Board of Education approve **Regulation #2431.1, Emergency Procedures for Athletic Practices and Competitions,** at first reading.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Skelton
Yes:	4	No:	0

G16. RESOLVED that the Board of Education approve **Regulation #2431.2 Medical Examination to Determine Fitness for Participation in Athletics,** at first reading.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Skelton
Yes:	4	No:	0

G17. RESOLVED that the Board of Education approve **Regulation #3230, Outside Activities,** at first reading.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Skelton
Yes:	4	No:	0

G18. RESOLVED that the Board of Education approve **Regulation #3281, Inappropriate Staff Conduct,** at first reading.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Skelton
Yes:	4	No:	0

G19. RESOLVED that the Board of Education approve **Regulation #4230 Outside Activities,** at first reading.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Skelton
Yes:	4	No:	0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public Minutes of February 5, 2013.**

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

B2. **RESOLVED** that the Board of Education approve the **February 15, 2013, payroll** in the amount of $331,662.56.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B3. **RESOLVED** that the Board of Education approve the **February 28, 2013, payroll** in the amount of $306,043.46.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B4. **RESOLVED** that the Board of Education approve the **February 6, 2013, Hand Check Register** in the amount of $25.00.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B5. **RESOLVED** that the Board of Education approve the **February 6, 2013, Hand Check Register** in the amount of $162,749.15.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B6. **RESOLVED** that the Board of Education approve the **February 15, 2013, Hand Check Register** in the amount of $779,962.50.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B7. **RESOLVED** that the Board of Education approve the **February 20, 2013, Hand Check Register** in the amount of $48,432.56.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B8. **WHEREAS** a number of Boards of Education in Essex County have joined together to form a Joint Insurance Pool as permitted by N.J. Title 18A-.18B, and;

WHEREAS said Pool was approved effective February 10, 1984, by the new Jersey Commissioner of Insurance and has been in operation since that date, and;

WHEREAS the Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool, and;

WHEREAS the Board of Education of North Caldwell has determined that membership in the **MORRIS ESSEX INSURANCE GROUP** is in the best interest of the District;

NOW THEREFORE BE IT RESOLVED that the Board of Education of North Caldwell does hereby agree to renew membership in the **MORRIS ESSEX INSURANCE GROUP** and hereby accept the bylaws as approved and adopted. The **renewal term is from July 1, 2013, to June 30, 2016**.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District, and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Pool's Bylaws and to deliver the same to the Executive Director.

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

B9. **RESOLVED** that the Board of Education approve the Letter Memorandum of Agreement with **The Substitute Service, LLC** in the amount of $3,634.53 effective September 1, 2013 through June 30, 2014.

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

B10. **RESOLVED** that the Board of Education approves change order number GC-5 for electrical outlets in the cafeteria for the Gould Courtyard Project in the amount of $2,490.00 thereby reducing allowance number 1 (Conditions Discovered During Construction) as per the attached change order.

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

B11. **RESOLVED** that the Board of Education approves change order number GC-6 for the return of unused portions of Allowances 1, 2, 3, and 4 for the Gould Courtyard Project in the form of credits to the project in the amount of $37,110.00 as per the attached change order.

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

B12. **RESOLVED** that the Board of Education approves change order number GC-7 for additional credit to the project for the reduction in scope of the aluminum railings in the amount of $2,976.00 as per the attached change order.

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

B13. **RESOLVED** that the North Caldwell Board of Education following review and approval of Application #4 by the district's architect, DiCara/Rubino, approves the payment of $43,570.15 as a final payment for project completed at the Gould Mountain School's Environmental Courtyard as per the attached Application and Certificate for Payment.

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

B14. **RESOLVED** that the Board of Education, having utilized the Asbury Park Information Technology Payroll and Budgetary Services successfully for many years and wishes to continue those services for the 2013-2014 school year, approves the attached agreement with the Asbury Park Board of Education to provide Information Technology Center Services for the period of July 1, 2013 to June 30, 2014.

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

B15. **RESOLVED** that the Board of Education having received written notification of 2011-2012 extraordinary aid in the amount of $308,561 that was not appropriated during 2011-2012 and pursuant to N.J.A.C. 6A:23A-13.3(d) that allows a district board of education at any time and without Commissioner approval to appropriate unbudgeted or underbudgeted State aid for which the approval was granted by the Department in written notification to the district of the additional aid approves the transfer of $108,561, the difference between the amount budgeted ($200,000) and the amount received ($308,561), to the district's General Fund account for the renovation and construction of a small group instruction room at the Grandview School as follows:

12-000-400-450-03-01 Construction Services

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

B16. **RESOLVED** that the North Caldwell Board of Education approves the submission of the preliminary 2013-2014 School budget to the County Office of the New Jersey State Department of Education as follows:

	BUDGET	**LOCAL TAX LEVY**
General Fund	**$11,938,507**	**$11,050,929**
Special Revenue Fund	**$ 115,566**	
Debt Service Fund	**$ 881,425**	**$ 881,425**
Total Budget	**$12,935,498**	**$11,932,354**

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

B17. RESOLVED that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for January 2013.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B18. WHEREAS pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of January 2013, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of January 2013, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

B19. RESOLVED that the Board of Education approve the March 5, 2013 **Bills and Claims** in the amount of $223,432.14.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Bryer, C.	3/13/13	Co-Teaching	$225.00	
Carella, K.	3/13/13	Co-Teaching	$225.00	
Sibilia, L.	4/25-26/13	NJSHA	$250.00	
Socci, D.	4/25-26/13	NJSHA	$250.00	

Moved:	Mrs. Buccino	Seconded:	Mrs. Skelton
Yes:	4	No:	0

P2. **RESOLVED** that the Board of Education approve **Marisa Canova** as a substitute teacher for the remainder of the 2012-2013 school year.

Moved:	Mrs. Buccino	Seconded:	Mrs. Skelton
Yes:	4	No:	0

P3. **RESOLVED** that the Board of Education regretfully accepts the retirement of **Roberta Shaw** effective October 1, 2013.

Moved:	Mrs. Buccino	Seconded:	Mrs. Skelton
Yes:	4	No:	0

OLD BUSINESS
None.

NEW BUSINESS
None.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved:	Mrs. Buccino	Seconded:	Mrs. Skelton
Yes:	4	No:	0

As there was no further business to discuss, the Board moved to adjourn at 8:20 p.m.

Respectfully Submitted,

Wayne Demikoff,
Interim Business Administrator