The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on November 13, 2012, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Wayne Demikoff, Interim Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:	Mr. Steven Hadley, President Mrs. Mary Wojtowicz, Vice President Mr. Robert Kessler Mrs. Valerie Buccino
Absent:	Mr. Robert Projansky
Also Present:	Dr. Linda Freda, Superintendent Mr. Wayne Demikoff, Interim Business Administrator/Board Secretary

PRESIDENT'S REPORT

Mr. Hadley commented that it has been a tough couple of weeks for all of us with Hurricane Sandy and he commended the staff and teachers for pulling together and being willing to do what was right for the students of the district.

SUPERINTENDENT'S REPORT

Dr. Freda thanked the teachers for coming in on the days designated for the Teachers' convention. Dr. Freda noted that many of the teachers had to change their plans so that schools could be open on Thursday and Friday. She also congratulated Sue Gareffa for a very successful Book Fair that raised over $7,500. Dr. Freda also stated that Veterans Day was observed in both school with various activities.

PUBLIC RECOGNITION

None

COMMITTEE REPORTS

None

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve **ByLaw #0167, Public Participation in Board Meetings**, at second reading.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	4	No:	0

G2. **RESOLVED** that the Board of Education approve **Policy #2363, Pupil Use of Privately-Owned Technology,** at second reading.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	4	No:	0

G3. **RESOLVED** that the Board of Education approve **Policy #2431.4, Prevention and Treatment of sports-Related Concussions and head Injuries,** at second reading.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	4	No:	0

G4. **RESOLVED** that the Board of Education approve **Policy #2361, Acceptable Use of Computer Network/Computers and Resources,** at second reading.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	4	No:	0

G5. **RESOLVED** that the Board of Education approve **Policy #2622, Pupil Assessment,** at second reading.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	4	No:	0

G6. **RESOLVED** that the Board of Education approve **Policy #4282, Use of Social Networking Sites,** at second reading.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz

Yes: 4 No: 0

G7. **RESOLVED** that the Board of Education approve **Policy #3282, Use of Social Networking Sites,** at second reading.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 4 No: 0

G8. **RESOLVED** that the Board of Education approve **Regulation #2361, Acceptable Use of Computer Network/Computers and Resources,** at second reading.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 4 No: 0

G9. **RESOLVED** that the Board of Education approve the revised contract with **Lake Drive School** for student **#8003536**, for one (1) hour per month of Audiology services effective October, 2012 to June, 2013, in the amount of $1,170.00 for auditory services.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 4 No: 0

G10. **RESOLVED** that the Board of education approve payment to **Dr. Fadden** in the amount of $625.00 for a neurological assessment for student #8003936.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 4 No: 0

G11. **RESOLVED** that the Board of Education approve the 3rd grade class trip to the Liberty Science Center.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 4 No: 0

G12. **RESOLVED** that the Board of Education approve the Kindergarten class trip to Imagine That.

Moved:	Mr. Kessler	Seconded:	Mrs. Wojtowicz
Yes:	4	No:	0

BUSINESS RESOLUTIONS

B1. **RESOLVED** that the Board of Education approve the **Public Minutes of August 14, 2012.**

Moved:		Seconded:	
Yes:		No:	

HOLD

B2. **RESOLVED** that the Board of Education approve the **Public Minutes of October 16, 2012.**

Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler
Yes:	3	No:	0
		Abstain:	Mr. Hadley

B3. **RESOLVED** that the Board of Education approve the **October 15, 2012, payroll** in the amount of $306,586.16.

Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler
Yes:	4	No:	0

B4. **RESOLVED** that the Board of Education approve the **October 31, 2012, payroll** in the amount of $293,561.02.

Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler
Yes:	4	No:	0

B5. **RESOLVED** that the Board of Education approve the **October 26, 2012, Hand Check Register** in the amount of $215,333.03.

Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler
Yes:	4	No:	0

B6. **RESOLVED** that the North Caldwell Board of Education following review and approval of Application #2 by the district's architect, DiCara/Rubino, approves the payment of $155,880.02 for work completed on the Gould Mountain School's Environmental Courtyard as per the attached Application and Certificate for Payment.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 4 No: 0

B7. **RESOLVED** that the Board of Education approve the following line item transfers for October 2012:

To Account #	**Amount**		**From Account #**	**Amount**
Bldg Repair/Maint Dis 11-000-261-610-03-01	$3,500.00		Cont SVS Bldg Repair – Dis 11-000-261-420-03-01	(3,500.00)
Water Charge: Gld/Mtn 11-000-262-490-01-00	$1,000.00		Cont SBS Bldg Repair – Dis 11-000-261-420-03-01	(1,000.00)
Comm Gould Internet 11-190-100-530-01-00	$20,000.00		Health Benefits 11-000-291-270-03-01	(20,000.00)
Comm GV T-1 Line 11-190-100-530-02-00	$20,000.00		Health Benefits 11-000-291-270-03-01	(20,000.00)
	$44,500.00			(44,500.00)

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 4 No: 0

B8. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for September 2012.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 4 No: 0

B9. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of September 2012, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of September 2012, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 4 No: 0

B10. RESOLVED that the Board of Education approve the contract with **My Learning Plan "OASYS" and Stronge and Associates Educational Consulting LLC** for the performance evaluation system in the amount of $4,752.00 effective November 14, 2012 to November 14, 2013.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 4 No: 0

B11. RESOLVED that the Board of Education approve the **November 13, 2012, Bills & Claims** in the amount of $345,249.14.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 4 No: 0

B12. RESOLVED that the Board of Education approve the November 9, 2012, Hand Check Register **in the amount of $162,113.23.**

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 4 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve **Sarah Johnson** for Family Medical Leave effective November 26, 2012 to February 28, 2013.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 4 No: 0

P2. **RESOLVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Husk, J.	11/30/12	Down Syndrome 101	$40.00	$4.48
Wagner, L.	11/30/12	Down Syndrome 101	$40.00	$9.61
Marotta, S.	11/30/12	Down Syndrome 101	$40.00	

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 4 No: 0

P3. **RESOLVED** that the Board of Education approve **Stacey Tell** as a substitute teacher for the 2012-2013 school year.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 4 No: 0

P4. **RESOLVED** that the Board of Education approve **Aggie Doolen** as a part-time Aide at a prorated salary of $17, 835.00 ($21,488.00 Aide Step 1 prorated .83) effective November 7, 2012 to June 30, 2013.

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 4 No: 0

P5. **RESOLVED** that the Board of Education approve submission of the 2012-2013 New Jersey Single Accountability Continuum (NJQSAC) Statement of Assurance (SOA).

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 4 No: 0

P6. **RESOLVED** that the Board of Education approve submission of the 2012-2013 New Jersey Single Accountability Continuum (NJQSAC) District Performance Review (DPR).

Moved: Mrs. Wojtowicz Seconded: Mr. Kessler

Yes: 4 No: 0

P7. **RESOLVED** that the Board of Education approve payment to **Gail De Rosa** for up to four (4) hours per month at a rate of $30.00 per hour to shadow **student #8003878** effective October 1, 2012 to December 14, 2012.

Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler
Yes:	4	No:	0

P8. **RESOLVED** that the Board of education approve Family Medical Leave for **Lacy Mac Donald** effective December 7, 2012 to March 13, 2013.

Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler
Yes:	4	No:	0

P9. **RESOLVED** that the Board of Education approve Child Rearing Leave for **Lacy Mac Donald** effective March 14, 2013 to April 30, 2013.

Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler
Yes:	4	No:	0

OLD BUSINESS

Mrs. Wojtowicz stated that the outside railings, cafeteria doors, and cafeteria shades are open items that still need to be completed for the courtyard project. The doors are scheduled to be delivered the week of Thanksgiving and hopefully the other open items can be completed before the winter sets in.

NEW BUSINESS

Dr. Freda and the Board discussed parent/teacher conferences, school calendar options, the walkway behind Gould School, and the use of the Alert System. Due to the storm and the cancellation of the parent/teacher conferences, various alternative days for parent/teacher conferences were discussed. Dr. Freda stated that any parent wishing to have a conference with their child's teacher should contact the teacher directly and schedule the conference at a time and date agreeable to both parties.

Various changes to this year's school calendar were discussed in the event that there is a need to close school and all the snow days are used. It was decided to wait and see how the winter goes before deciding on changes in the school calendar to accommodate the additional snow days.

Dr. Freda addressed her concerns for the safety of the students using the walkway behind the Gould School. This area belongs to both the district and the town, is icy in the winter, and has wooded areas on both sides of the walkway. Three options were discussed, keep it open, close it permanently, or close it for the winter. There was agreement to close the path during the winter and to revisit this matter again in the spring.

Mr. Hadley expressed his concern that the Alert System may be overused and it should only be used for emergencies.

The following resolution was called at approximately 8:15 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved:	Mrs. Wojtowicz	Seconded:	Mr. Kessler
Yes:	4	No:	0

As there was no further business to discuss, the meeting adjourned at 8:45 p.m.

Respectfully Submitted,

Wayne Demikoff,
Interim Business Administrator