

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on September 11, 2012, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 7:35 p.m.

Mr. Wayne Demikoff, Interim Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:                    Mr. Steven Hadley, President  
                                 Mrs. Mary Wojtowicz, Vice President  
                                 Mr. Robert Kessler  
                                 Mrs. Valerie Buccino

Absent:                     Mr. Robert Projansky

Also Present:             Dr. Linda Freda, Superintendent  
                                 Mr. Wayne Demikoff, Interim Business Administrator/Board  
                                 Secretary

**PRESIDENT'S REPORT**

- Mr. Hadley welcomed everyone back for another school year.
- He then recognized all the people affected by the 911 loss and stated that those who lost their lives will never be forgotten. He concluded by thanking all the first responders.

**SUPERINTENDENT'S REPORT**

- Dr. Freda stated that the opening of school was very smooth and the transition of third grade students to fourth grade was seamless.
- The addition of Pomptonian as a food service provider has been great. They have been very nice to work with, the quality of the food has been exceptional and the prices are good. Dr. Freda thanked Marianne Bohrer and the NCPE for all their hard work bringing Pomptonian to our district.
- Dr. Freda indicated that the ASK scores are in and the scores were very good. She commended the teachers for all their hard work throughout the year.
- North Caldwell district has been awarded the Literacy For All Award from the New Jersey Branch of the International Dyslexia Association..







**B2. RESOLVED** that the Board of Education approve the **August 31, 2012, payroll** in the amount of \$39,794.67.

Moved: Mr. Kessler                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

**B3. RESOLVED** that the Board of Education approve the **September 6, 2012, Hand Check Register** in the amount of \$267,891.97.

Moved: Mr. Kessler                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

**B4. RESOLVED** that the Board of Education approve the **September 11, 2012, Bills and Claims** in the amount of \$204,710.62.

Moved: Mr. Kessler                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

**B5. RESOLVED** that the Board of Education approve the following line item transfers for August 2012:

| To Account #                                    | Amount      | From Account #                                 | Amount      |
|---|-------------|--|-------------|
| Arch/Engineering Serv<br>11-000-230-334-00-00   | \$21,000.00 | Legal/Negotiation Fees<br>11-000-230-331-00-00 | (21,000.00) |
| Transportation: Regular<br>11-000-270-511-03-00 | \$4,433.24  | Transportation: Special<br>1-000-270-515-03-00 | (4,433.24)  |
| Facil/Const Other SVCS<br>12-000-400-800-00-00  | \$7,691.22  | Construction Services<br>12-000-400-450-03-00  | (7,691.22)  |
|   | \$33,124.46 |  | (33,124.46) |

Moved: Mr. Kessler                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

- B6. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for July 2012.

Moved: Mr. Kessler                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

- B7. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of July 2012, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of July 2012, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mr. Kessler                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

- B8. RESOLVED** that the Board of Education having approved a bid by resolution on July 17, 2012 for the Gould Courtyard Project in the amount of \$461,700 to Tec-Con Contractors; and

**WHEREAS**, the District's Long-Range Facilities Plan was amended and approved by the Department of Education to include this project;

**THEREFORE BE IT RESOLVED** that the Board of Education approves the transfer of \$416,500 from its capital reserve account to accounts 12-000-400-450-03-00 (construction services-\$400,000), and 12-000-400-800-00-00 (facilities/construction other services-\$16,500), as initial funding for this project with the additional funds needed to complete this project to come from additional capital reserve fund transfers that will be included in subsequent resolutions if and when funds are needed.

Moved: Mr. Kessler                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

**B9. RESOLVED** that the Board of Education approves change order number GC-1 for a second set of letters for the Entry Archway for the Gould Courtyard Project in the amount of \$2,375.00 as per the attached change order.

Moved: Mr. Kessler                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

**PERSONNEL RESOLUTIONS**

**P1. RESOLVED** that the Board of Education approve **Samantha Martino** as a substitute teacher for the 2012-2013 school year pending certification.

Moved: Mr. Kessler                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

**P2. RESOLVED** that the Board of Education approve movement on the salary guide for the following staff members effective September 1, 2012, pursuant to the terms of the negotiated agreement:

| <u>Teacher</u>        | <u>From</u>   | <u>To</u>     |
|-----------------------|---------------|---------------|
| <b>Rebecca Cohen</b>  | <b>BA +20</b> | <b>BA +30</b> |
| <b>Melissa Robles</b> | <b>BA +20</b> | <b>BA +30</b> |

Moved: Mr. Kessler                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

**P3. RESOLVED** that the Board of Education approve the following as **Lunch/Recess Supervisors** for the 2012-2013 school year:

**Michael Gesario  
Jeanne Jeffrey  
Lisa Merlino**

Moved: Mr. Kessler                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

P4. **RESOLVED** that the Board of Education approve movement on the salary guide the following staff member effective September 1, 2012, pursuant to the terms of the negotiated agreement.

|                      |              |                          |
|----------------------|--------------|--------------------------|
|                      | <u>FROM:</u> | <u>TO:</u>               |
| <b>Allison Kahan</b> | <b>BA</b>    | <b>MA</b>                |
| Moved:               | Mr. Kessler  | Seconded: Mrs. Wojtowicz |
| Yes:                 | 4            | No: 0                    |

P5. **RESOLVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

| Name       | Date     | Workshop                          | Cost     | Travel |
|------------|----------|-----------------------------------|----------|--------|
| Barone, D. | 10/11/12 | Transforming Literacy & Education | \$200.00 |        |
| Lisa, Z.   | 10/11/12 | Transforming Literacy & Education | \$200.00 |        |

|        |             |           |                |
|--------|-------------|-----------|----------------|
| Moved: | Mr. Kessler | Seconded: | Mrs. Wojtowicz |
| Yes:   | 4           | No:       | 0              |

**COMMITTEE REPORTS**

➤ None

**OLD BUSINESS**

➤ Mrs. Wojtowicz stated that the courtyard project is coming along nicely. She said the ramp is in and the amphitheater is looking nice. She also showed the Board pictures of the construction site and stated that the archway colors are under review.

**NEW BUSINESS**

➤ Mrs. Wojtowicz gave a transportation report. She commented that the opening was smooth. She said there were no issues with children left behind and the buses were on time. There may be a rerouting of one bus due to safety issues regarding a drop off point.

- Mr. Demikoff informed the Board that the audit of the 2011-2012 school year has been completed by our district auditor. The initial report is that no major issues were found and a complete written report will be issued shortly. We will try to have the audit presented to the full Board at the November 13<sup>th</sup> Board meeting, providing the auditor is available.

The following resolution was called at approximately 8:20 p.m.

**RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved: Mr. Kessler                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

As there was no further business to discuss, the meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Wayne Demikoff,  
Interim Business Administrator