PUBLIC SESSION **OCTOBER 16, 2012**

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on October 16, 2012, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Wayne Demikoff, Interim Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:	Mrs. Mary Wojtowicz, Vice President Mr. Robert Kessler Mrs. Valerie Buccino Mr. Robert Projansky
Absent:	Mr. Steven Hadley, President
Also Present:	Dr. Linda Freda, Superintendent Mr. Wayne Demikoff, Interim Business Administrator/Board Secretary Mr. Gary Higgins, Auditor

- Mr. Gary Higgins, partner in the audit firm of Lerch, Vinci & Higgins, presented the June 30, 2012, annual audit results. He summarized the major areas of the audit, presented the findings and answered questions from the Board.

PRESIDENT'S REPORT

- Mrs. Wojtowicz, Vice-President of the Board, gave the President's Report in the absence of Mr. Hadley. She stated that there will be a Board of Adjustment meeting tomorrow night in the Town Hall at 8:00 p.m., at which time PSE&G will be discussing their plans to modify the power lines in town. She also stated that the district is in the process of purchasing an EMF machine to record and monitor the magnetic field readings at the Gould School.

- Mrs. Wojtowicz congratulated James Whitney on receiving an award for his participation in the NFL Play 60 Fitnessgram program.

SUPERINTENDENT'S REPORT

- Dr. Freda commented on the Violence and Vandalism Report and congratulated the teachers and staff for all their hard work that resulted in the district being given an award by the New Jersey Dyslexia Association at their Fall conference. She also informed the Board of some of the activities that were done in acknowledgement of the "Week of Respect" that will continue throughout the year. These included whiteboard and video activities at Gould and the creation of banners and 3rd grade role playing at Grandview.

PUBLIC RECOGNITION

- Linda Korfman, 22 White Oak, Shannon Desideriosciolli, 33 White Oak, and Steve Pepe, 77 Brookside Terrace each addressed their concerns regarding the proposal being discussed by PSE&G to expand and upgrade the existing power lines in Town and in particular their possible effect on the children at the Gould School. They asked for the Board's help and their participation at tomorrow's Board of Adjustment meeting at Town Hall.

COMMITTEE REPORTS

- None

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve the 6th grade class trip to the Liberty Science Center.

Moved:	Mr. Kessler	Seconded:	Mrs. Buccino
Yes:	4	No:	0

G2. **RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for November Biddy Basketball Clinic during the 2012-2013 school year.

Moved:	Mr. Kessler	Seconded:	Mrs. Buccino
Yes:	4	No:	0

G3. **RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** Hands on Arts and Crafts during the 2012-2013 school year.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

G4. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for Explore Science Educational Program during the 2012-2013 school year.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

G5. RESOLVED that the Board of Education approve the 4th grade class trip to the Bronx Zoo.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

G6. RESOLVED that the Board of Education approve payment to **Dr. Goldberg** in the amount $725.00 for a neurological assessment for **student #8004349.**

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

G7. RESOLVED that the Board of Education approve **ByLaw #0167, Public Participation in Board Meetings**, at first reading.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

G8. RESOLVED that the Board of Education approve **Policy #2363, Pupil Use of Privately-Owned Technology,** at first reading.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

G9. RESOLVED that the Board of Education approve **Policy #2431.4, Prevention and Treatment of sports-Related Concussions and head Injuries,** at first reading.

Moved:	Mr. Kessler	Seconded:	Mrs. Buccino
Yes:	4	No:	0

G10. RESOLVED that the Board of Education approve **Policy #2361, Acceptable Use of Computer Network/Computers and Resources,** at first reading.

Moved:	Mr. Kessler	Seconded:	Mrs. Buccino
Yes:	4	No:	0

G11. RESOLVED that the Board of Education approve **Policy #2622, Pupil Assessment,** at first reading.

Moved:	Mr. Kessler	Seconded:	Mrs. Buccino
Yes:	4	No:	0

G12. RESOLVED that the Board of Education approve **Policy #4282, Use of Social Networking Sites,** at first reading.

Moved:	Mr. Kessler	Seconded:	Mrs. Buccino
Yes:	4	No:	0

G13. RESOLVED that the Board of Education approve **Policy #3282, Use of Social Networking Sites,** at first reading.

Moved:	Mr. Kessler	Seconded:	Mrs. Buccino
Yes:	4	No:	0

G14. RESOLVED that the Board of Education approve **Regulation #2361, Acceptable Use of Computer Network/Computers and Resources,** at first reading.

Moved:	Mr. Kessler	Seconded:	Mrs. Buccino
Yes:	4	No:	0

G15. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **Brownie Troop 22860** during the 2012-2013 school year.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

G16. RESOLVED that the Board of Education approve the student council trip to Montclair State University.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

G17. RESOLVED that the Board of Education approve the 1st Grade class trip to Montclair State University.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

G18. RESOLVED that the Board Of Education approve the submission of the IDEA application for fiscal year 2013 and accept the grant award in the following amounts:

Basic	**$138,006.00**
Preschool	**$ 7,089.00**

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

G19. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for Men's over 35 Pick-up Basketball during the 2012-2013 school year.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

G20. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for Winter Recreation and Travel Basketball during the 2012-2013 school year.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

G21. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for Senior's Basketball during the 2012-2013 school year.

Moved:	Mr. Kessler	Seconded:	Mrs. Buccino
Yes:	4	No:	0

G22. RESOLVED that the Board of Education approve the Preschool AM and PM class trip to Fairfield Farms.

Moved:	Mr. Kessler	Seconded:	Mrs. Buccino
Yes:	4	No:	0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public Minutes of August 14, 2012.**

Moved:		Seconded:	
Yes:		No:	

HOLD

B2. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of September 11, 2012.**

Moved:	Mrs. Buccino	Seconded:	Mr. Kessler
Yes:	3	No:	0
		Abstain:	Mr. Projansky

B3. RESOLVED that the Board of Education approve the **September 14, 2012, payroll** in the amount of $309,078.27.

Moved:	Mrs. Buccino	Seconded:	Mr. Kessler
Yes:	4	No:	0

B4. **RESOLVED** that the Board of Education approve the **September 12, 2012, Hand Check Register** in the amount of $115.89.

Moved:	Mrs. Buccino	Seconded:	Mr. Kessler
Yes:	4	No:	0

B5. **RESOLVED** that the Board of Education approve the **September 17, 2012, Hand Check Register** in the amount of $50.00.

Moved:	Mrs. Buccino	Seconded:	Mr. Kessler
Yes:	4	No:	0

B6. **RESOLVED** that the Board of Education approve the **October 16, 2012, Bills and Claims** in the amount of $399,109.75.

Moved:	Mrs. Buccino	Seconded:	Mr. Kessler
Yes:	4	No:	0

B7. **RESOLVED** that the North Caldwell Board of Education following review and approval of Application #1 by the district's architect, DiCara/Rubino, approves the payment of $147,108.93 for work completed on the Gould Mountain School's Environmental Courtyard as per the attached Application and Certificate for Payment.

Moved:	Mrs. Buccino	Seconded:	Mr. Kessler
Yes:	4	No:	0

B8. **RESOLVED** that the Board of Education accepts and approves the 2011-2012 Audit and attached Corrective Action Plan for fiscal year ending June 30, 2012, regarding the Comprehensive Annual Financial Report, Auditor's Synopsis of Audit and Management Report.

Moved:	Mrs. Buccino	Seconded:	Mr. Kessler
Yes:	4	No:	0

B9. **RESOLVED** that the Board of Education approve the following line item transfers for September 2012:

To account #	Amount		From account #	Amount
Construction Services 12-000-400-450-03-00	7,691.22		Facil/Const Other SVCS 12-000-400-800-00-00	(7,691.22)
Telephone Gould/MTN 11-000-230-530-01-00	5,534.80		Health Benefits 11-000-291-270-03-01	(5,534.80)
Telephone Grandview 11-000-230-530-02-00	5,534.80		Health Benefits 11-000-291-270-03-01	(5,534.80)
Telephone Board Office 11-000-230-530-03-00	5,534.80		Health Benefits 11-000-291-270-03-01	(5,534.80)
Idea Disc Funds Sup/Mat 20-252-100-610-02-00	503.00		Idea Disc Funds Inst Eq. 20-252-400-731-02-00	(503.00)
	24,798.62			(24,798.62)

Moved: Mrs. Buccino Seconded: Mr. Kessler

Yes: 4 No: 0

B10. RESOLVED that the Board of Education approve the **September 28, 2012, Hand Check Register** in the amount of $201,914.95.

Moved: Mrs. Buccino Seconded: Mr. Kessler

Yes: 4 No: 0

B11. RESOLVED that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for August 2012.

Moved: Mrs. Buccino Seconded: Mr. Kessler

Yes: 4 No: 0

B12. WHEREAS pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of August 2012, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of August 2012, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient

funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved:	Mrs. Buccino	Seconded:	Mr. Kessler
Yes:	4	No:	0

B13. RESOLVED that the Board of Education approve the **September 28, 2012, payroll** in the amount of $293,000.74.

Moved:	Mrs. Buccino	Seconded:	Mr. Kessler
Yes:	4	No:	0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve movement on the salary guide for the following staff member effective September 1, 2012, pursuant to the terms of the negotiated agreement:

Teacher	From	To
Joyce Husk	**MA**	**MA +10**

Moved:	Mr. Kessler	Seconded:	Mrs. Buccino
Yes:	4	No:	0

P2. RESOLVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Arena, T.	11/16/12	Train the Trainer	$299.00	
Armstrong, A.	11/14/12	Interactive SmartBoards	$225.00	
Burg, A.	10/2/12	AENJ Conference	$140.00	
Falco, T.	10/26/12	Asbestos Refresher	$175.00	$28.50
Gromada, K.	11/14/12	Interactive Whiteboards	$225.00	
Kahan, A.	11/30/12	Train the Trainer	$299.00	
Keenan, M.	11/14/12	Interactive Whiteboards	$225.00	
Kornreich, M.	11/6/12	School Crisis Response	$129.00	
Miller, D.	10/24/12	SMART Board Training	$30.00	$1.24+ $7.00 (Parking)
Nazaretta, M.	12/19/12	Managing Challenging Student Healthcare	$219.00	
Nikow, L.	11/30/12	Train the Trainer	$299.00	
Rosen, K.	11/14/12	Interactive SmartBoards	$225.00	
Schechter, C.	11/29/12	Train the Trainer	$299.00	
Sibilia, L.	12/3/12	Speech Conference	$229.00	
Silva, T.	11/6/12	School Crisis Response	$129.00	
Silva, T.	10/24/12	School Refusal Behavior	$169.00	
Socci, D.	12/3/12	Speech Conference	$229.00	
Stomski, M.	11/16/12	Train the Trainer	$299.00	
Thomas, C.	10/12/12	Transforming Literacy & Education	$200.00	
Wagner, L.	11/16/12	Train the Trainer	$299.00	

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P3. **RESOLVED** that the Board of Education approve Family Medical Leave for **Shannon Clutterbuck** effective October 10, 2012 to January 16, 2013.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P4. **RESOLVED** that the Board of Education approve Child Rearing Leave for **Shannon Clutterbuck** as per Article X, Section A of the collective bargaining agreement effective January 17, 2013 to January 31, 2013.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P5. **RESOLVED** that the Board of Education approve the following as Lunch/Recess Supervisors effective September 6, 2012 to June 19, 2013.

Diana Lay
Nancy Cucolo

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P6. **RESOLVED** that the Board of Education approve the following as a substitute teachers for the 2012-2013 school year.

Ashley Safir
Michael Guzzio
Dawn Coletti-Werr

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P7. **RESOLVED** that the Board of Education approve payment to **James Brady** for up to two (2) hours per week of Orchestra and Band instruction at his hourly per diem rate for the 2012-2013 school year.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P8. **RESOLVED** that the Board of Education approve payment to **Kim Williams** for up to two (2) hours per week of Choral instruction at her hourly per diem rate for the 2012-2013 school year.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P9. **RESOLVED** that the Board of Education approve **Nancy Cucolo** as a part-time Aide at a prorated salary of **$17,835.00 ($21,488.00 prorated .83)** Aide Step 1 effective September 28, 2012 to June 30, 2013.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P10. RESOLVED that the Board of Education approve **John Messier** as a full-time custodian at a prorated salary of $40,433.00 (Custodian Step 2) effective October 1, 2012 to June 30, 2013.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P11. RESOLVED that the Board of Education approve **Cody D'Alessandro** for up to 40 hours of classroom observation to complete requirements of his graduate level social work class effective October 17, 2012.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P12. RESOLVED that the Board of Education approve **Nanci Shorter**, a licensed Speech Language Pathologist, as a Maternity Leave Replacement Speech Therapist at a rate of $80.00 per hour for up to seven (7) hours per week effective November 1, 2012 to May 1, 2013.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P13. RESOLVED that the Board of Education approve **Sharon Zeman**, a licensed Speech Language Pathologist, as a Maternity Leave Replacement Speech Therapist at a rate of $80.00 per hour for up to seven (7) hours per week effective November 1, 2012 to May 1, 2013.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P14. RESOLVED that the Board of Education approve **Maureen Doninger**, a licensed Speech Language Pathologist, as a Maternity Leave Replacement Speech Therapist at a rate of $80.00 per hour for up to fourteen (14) hours per week effective November 1, 2012 to May 1, 2013

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P15. RESOLVED that the Board of Education approve **Lacy Mac Donald** for up to 3 hours per week of speech/language therapy at her per diem hourly rate effective September 17, 2012 to October 31, 2012.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P16. RESOLVED that the Board of Education approve payment to **Leigh Wagner** for up to one hour per week of supplemental Reading instruction at her per diem hourly rate for students **#8003287 and 8003325.**

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P17. RESOLVED that the Board of Education approve payment to **Marian Smith** for up to two (2) hours per week of supplemental Reading instruction at her per diem hourly rate for student **#8003423.**

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P18. RESOLVED that the Board of Education approve Family Medical Leave for **Christina Sponzilli** effective October 30, 2012 to February 5, 2013.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P19. RESOLVED that the Board o that the Board of Education approve **Alyssa Frank** as a part time aide at a prorated salary of $17,835.00 Aide Step 1 ($21,488.00 prorated .83) effective October 17, 2012 to June 30, 2013.

Moved: Mr. Kessler Seconded: Mrs. Buccino

Yes: 4 No: 0

P20. RESOLVED that the Board o that the Board of Education approve **Maureen Miller** as a part time aide at a prorated salary of $17,835.00 Aide Step 1 ($21,488.00 prorated .83) effective October 17, 2012 to June 30, 2013.

Moved:	Mr. Kessler	Seconded:	Mrs. Buccino
Yes:	4	No:	0

P21. RESOLVED that the Board of Education approve **Casey Valerian** as a substitute teacher for the 2012-2013 school year pending certification.

Moved:	Mr. Kessler	Seconded:	Mrs. Buccino
Yes:	4	No:	0

OLD BUSINESS

- Mrs. Wojtowicz stated that the courtyard project looks great and should be completed by the end of October. She also complimented the contractor and architect for their work.

NEW BUSINESS

- Dr. Freda made a comprehensive presentation on the district's 2012 ASK scores followed by a question and answer period from the Board and public.

- The Board also entered into a discussion of the increase in the deer presence in the town and around the schools and their concern of the risk of lime disease. The Board felt that this was a town issue and would wait to see what recommendations/action might be forthcoming from them.

As there was no further business to discuss, the meeting adjourned at 9:30 p.m.

Respectfully Submitted,

Wayne Demikoff,
Interim Business Administrator