The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on June 25, 2013, in the Grandview School cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:	Mr. Robert Kessler, President Mrs. Marianne Bohrer Mrs. Jann Skelton Mrs. Valerie Buccino
Absent:	Mr. Robert Projansky, Vice President
Also Present:	Dr. Linda Freda, Superintendent Mr. Michael Halik, Business Administrator / Board Secretary

PRESIDENT'S REPORT

Mr. Kessler thanked the staff and administration for the 6th grade graduation and extended best wishes to the students who will be attending West Essex Regional next year.

He also passed on condolences to the Lee Family for the loss of their daughter Samantha (Sami).

Mr. Kessler then wished everyone a good summer.

SUPERINTENDENT'S REPORT

Dr. Freda stated the 3rd Grade Graduation went well and the 3rd grade end of school clap out was well attended. She also reported that the 6th Grade had fun with their dance out.

PUBLIC RECOGNITION

Mrs. Trombino – 21 Roosevelt Blvd, inquired about the letter she sent requesting transportation for her daughter due to a safety concern. Mrs. Buccino responded that the issue would be looked into by the Transportation Committee and a decision would be made after the committee had reviewed all the facts.

Mrs. Dias – 11 Hillcrest Place, inquired about her OPRA request.

COMMITTEE REPORTS

None

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education accept the 2014 No Child Left Behind funds in the following amount:

Title II Part A **$7,223.00**

Moved:	Mrs. Skelton	Seconded:	Mrs. Buccino
Yes:	4	No:	0

G2. **RESOLVED** that the Board of Education approve the 2013-2014 district bus routes.

Moved:	Mrs. Skelton	Seconded:	Mrs. Buccino
Yes:	4	No:	0

G3. **RESOLVED** that the Board of Education approve the contract with **The Children's Therapy Center Upper School** with extended school year from July 9, 2013 through June, 2014 at a total tentative tuition charge of $77,662.00 together with extraordinary services of $26,780.00 for **student #8003544**.

Moved:	Mrs. Skelton	Seconded:	Mrs. Buccino
Yes:	4	No:	0

G4. **RESOLVED** that the Board of Education approve the contract with **Windsor Learning Center** for the 2013-2014 school year with extended

school year from July 8, 2013 through June, 2014 at a total tentative tuition charge of $60,015.90 **student #8003467**.

Moved:	Mrs. Skelton	Seconded:	Mrs. Buccino
Yes:	4	No:	0

G5. RESOLVED that the Board of Education approve the Sidebar Agreement between North Caldwell Board of Education and the North Caldwell Education Association-Support Staff to amend Article XIII of the Collective Bargaining Agreement as per the terms specified in the Sidebar Agreement effective July 1, 2013.

Moved:	Mrs. Skelton	Seconded:	Mrs. Buccino
Yes:	4	No:	0

G6. RESOLVED that the Board of Education approve the Sidebar Agreement to amend the Collective Bargaining Agreement between North Caldwell Board of Education and the North Caldwell Education Association to include "Teacher in Charge" to schedule A-Extra Curricular Activities effective September 1, 2013.

Moved:	Mrs. Skelton	Seconded:	Mrs. Buccino
Yes:	4	No:	0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **June 14, 2013, payroll** in the amount of $339,687.13.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Buccino
Yes:	4	No:	0

B2. RESOLVED that the Board of Education approve the **June 17, 2013, Hand Check Register** in the amount of $207,236.23.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Buccino
Yes:	4	No:	0

B3. **RESOLVED** that the Board of Education approve the **June 18, 2013, Hand Check Register** in the amount of $376.24.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B4. **RESOLVED** that the Board of Education approve the **June 18, 2013, Hand Check Register** in the amount of $50.00.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B5. **RESOLVED** that the Board of Education approve the **June 25, 2013**, **Bills and Claims** in the amount of $192,533.64.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B6. **RESOLVED** that the Board of Education approve the **June 20, 2013, payroll** in the amount of $339,687.13.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B7. **RESOLVED** that the Board of Education approves the following line item transfers for June 2013:

To account #	Amount	From account #	Amount
10-000-100-560-00-00		11-000-100-566-03-00	
Charter School Payments	11,461.00	Tuition- Pri. Sch HDCP	(11,461.00)
11-000-216-101-03-00		11-000-216-320-03-00	
Speech Salary	2,436.51	Pur Prof Ed SVC Com/B/V	(2,436.51)
11-000-230-104-03-00		11-000-230-331-03-00	
Superintendent: Salary	1,572.77	Legal/Negotiation Fees	(1,572.77)
11-000-262-110-02-00		11-000-262-610-03-02	
Lunchroom Aides: GDV	2,000.00	Custodial Supplies GDV	(2,000.00)
11-000-262-110-02-00		11-000-262-520-03-00	

Lunchroom Aides: GDV	2,311.50	Insurance	(2,311.50)
11-000-291-280-03-04		11-000-291-270-03-03	
Tuition Reimb Supp Staff	2,250.00	Prescription	(2,250.00)
11-130-100-101-01-05		11-130-100-101-01-02	
Camp Leaders Stipends	1,000.00	Sub. Teachers Salaries	(1,000.00)
11-000-262-420-03-04		11-000-262-610-03-02	
Contract SVC Ground GLD	1,500.00	Custodial Supplies GDV	(1,500.00)
Total Transfers	24,531.78	Total Transfers	(24,531.78)

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B8. **RESOLVED** that the North Caldwell Board of Education approves the transfer of all excess surplus funds as of June 30, 2013, as allowed by regulations and in accordance with Title 6A:23A-14.3(a), to its Capital Reserve Account after retaining the following: $250,000 maximum surplus, the amount of 2012-2013 extraordinary aid allocation less $100,000, and $250,000 for the 2014-2015 fund balance.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B9. **RESOLVED** that the North Caldwell Board of Education approves the preparation and submission of the ROD School Facility Grant Application to the Department of Education for the following projects: Re-point Gould Brick Facade, Gould Partial Roof Replacement, and Upgrades to School Security.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B10. **RESOLVED** that the North Caldwell Board of Education approves the attached proposal from DiCara Rubino Architects to prepare and submit the ROD School Facility Grant Application to the Department of Education for the following projects: Re-point Gould Brick Facade, Gould Partial Roof Replacement, and Upgrades to School Security.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Buccino
Yes:	4	No:	0

B11. **RESOLVED** that the North Caldwell Board of Education hereby appoints William Stepka as Treasurer of School Monies for the term of office beginning July 1, 2013, through June 30, 2014 at an annual salary of $3,000.00 and

BE IT FURTHER RESOLVED that William Stepka be covered by the Public Official Bond in the amount of $200,000.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Buccino
Yes:	4	No:	0

B12. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for April 2013.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Buccino
Yes:	4	No:	0

B13. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of April 2013, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of April 2013, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Buccino
Yes:	4	No:	0

PERSONNEL RESOLUTIONS

P1. **RESOLVED** that the Board of Education approve the following Support Staff for the 2013-2014 school year:

Conroy, Erica	$22,222.00 Aide St 3
Della Valle, Genine	$22,222.00 Aide St 3
Della Valle, Nancy	$22,222.00 Aide St 3
De Rosa, Gail	$22,222.00 Aide St 3
Doolen, A.	$22,139.00 Aide St 2
Frank, A.	$22,139.00 Aide St 2
Gregory, Janet	$25,695.00 Inst Asst Step 4
Householder, Cindy	$22,222.00 Aide St 3
Marotta, Suzy	$25,300.00 Inst Asst Step 3
Mc Laughlin, Flo	$22,222.00 Aide St 3
Miller, M.	$22,139.00 Aide St 2
Pennisi, Alba	$22,222.00 Aide St 3
Rubinich, Laura	$22,222.00 Aide St 3
Ryan, Patty	$22,222.00 Aide St 3
Scandiffio, Maureen	$22,222.00 Aide St 3
Tomea, Rosemary	$22,222.00 Aide St 3
Veneziano, J.	$22,139.00 Aide St 2
Zerance, Mary Jo	$22,222.00 Aide St 3

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P2. **RESOLVED** that the Board of Education approve the following as Lunch/Recess Supervisors for the 2013-2014 school year:

James Whitney
Chris Sancetta
Jeanne Jeffrey
Lisa Merlino
Leigh Wagner
David Miller
Greg De Rosa
Mike Gesario

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P3. **RESOLVED** that the Board of Education approve **Sarah Namiko Root** as a Special Education teacher at a salary of $47,206.00 (BA +10 Step 3) effective September 1, 2013 to June 30, 2014.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P4. **RESOLVED** that the Board of Education approve **Lacy Mac Donald** as a Speech Therapist at a prorated salary of $31,711.00 ($52,851.00 MA 20 Step 3 @ .6) effective September 1, 2013 to June 30, 2014.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P5. **RESOLVED** that the Board of Education approve the increase in time for **Nancy Shorter,** licensed Speech Pathologist, from four (4) hours per week to up to six (6) hours per week of speech services at a rate of $80.00 per hour effective July 1, 2013 to July 25, 2013.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P6. **RESOLVED** that the Board of Education regretfully accept the resignation of **Rebecca Cohen** effective July 1, 2013.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P7. **RESOLVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Keenan, P.	10/16/13	Health Challenges	$175.00	$24.80

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P8. **RESOLVED** that the Board of Education approve the following grade level changes:

	From	**To**
Alison Mead	**3rd Grade**	**Kindergarten**
Leigh Wagner	**Special Education**	**4th Grade Math**
Shannon Clutterbuck	**2nd Grade**	**3rd Grade**

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P9. **RESOLVED** that the Board of Education approve **Randi Marlo** as a secretary in the Grandview School at a salary of $30,046.00 (Secretary Step 1) effective July 1, 2013 to June 30, 2013.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P10. **RESOLVED** that the Board of Education approve the 2013-2014 twelve month calendar.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P11. **RESOLVED** that the Board of Education accept the resignation of Siobhan Susinno, with regret, effective June 30, 2013.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P12. **RESOLVED** that the Board of Education approve **David Miller** as summer help at a rate of $10.00 per hour, effective July 1, 2013.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P13. RESOLVED that the Board of Education approve **Thomas Doolen** as summer help at a rate of $8.00 per hour pending favorable criminal history review effective July 1, 2013.

Moved:	Mrs. Skelton	Seconded:	Mrs. Buccino
Yes:	4	No:	0

P14. RESOLVED that the Board of Education approve payment to June Troiano to attend the summer IEP meetings at her per diem hourly rate.

Moved:	Mrs. Skelton	Seconded:	Mrs. Buccino
Yes:	4	No:	0

OLD BUSINESS

The Buildings and Grounds Committee went over summer maintenance projects and the estimated cost for each. The committee also discussed the Security Audit findings as well as the ROD Grant submittals and planning of the Community survey.

NEW BUSINESS

The Board discussed changing the next board meeting from July 16th to Monday, July 15th.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved:	Mr. Kessler	Seconded:	Mrs. Skelton
Yes:	4	No:	0

As there was no further business to discuss, the Board adjourned at 8:20 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator