The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on June 11, 2013, in the Grandview School conference room, Hamilton Drive East, North Caldwell, NJ, at 5:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Robert Kessler, President
Mr. Robert Projansky, Vice President
Mrs. Marianne Bohrer
Mrs. Jann Skelton
Mrs. Valerie Buccino

Absent: None

Also Present: Dr. Linda Freda, Superintendent
Mr. Michael Halik, Business Administrator / Board Secretary
Ms. Mary Ann Friedman, New Jersey School Boards Field Service Representative

Prior to the public meeting, all five (5) Board Members, the Superintendent and Business Administrator/Board Secretary met with the representative from New Jersey School Boards. The purpose of the Board retreat was to review the compiled Board Self-Evaluation and set district and Board of Education goals for the 2013-2014 school year. The Board engaged in lengthy discussion regarding their roles and responsibilities as outlined by the code. The chain of command, confidentiality and the Board's role in oversight of the district were reviewed in depth.

The Board received two (2) credits toward Board Certification.

Board reconvened into Public Session in the Grandview School cafeteria at 7:35 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Robert Kessler, President
Mr. Robert Projansky, Vice President

Mrs. Marianne Bohrer
Mrs. Jann Skelton
Mrs. Valerie Buccino

Absent: None

Also Present: Dr. Linda Freda, Superintendent
Mr. Michael Halik, Business Administrator / Board Secretary

PRESIDENT'S REPORT

Mr. Kessler congratulated Wyatt Kalb, a former students who was selected as a Shop Rite Star for athletics.

He also acknowledged the West Essex book award winners.

SUPERINTENDENT'S REPORT

Dr. Freda reported the district has received the results from the QSAC evaluation and the completed results are: Instruction and Program 96%, Fiscal Management 100%, Governance 100%, Operations 95% and Personnel 100%. She thanked the staff for their hard work providing all the QSAC information which was reported.

She congratulated the 6th graders for defeating Morris Plains and Mountain Lakes during the 6th grade Battle of the Books tournament.

Dr. Freda then reminded parents that third grade graduation is tomorrow and the sixth grade graduation ceremony would be held on Thursday.

PUBLIC RECOGNITION

None

COMMITTEE REPORTS

None

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve the contract for **Suburban Speech Center** for two (2) one hour sessions per week of speech therapy at a rate of $145.00 per hour effective July 29, 2013 to September 6, 2013 for **student #8004428.**

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

G2. RESOLVED that the Board of Education approve the contract for **Behavior Wise** for ten (10) one hour ABA therapy sessions per week at the rate of $125.00 per hour effective July 29, 2013 to September 6, 2013 for **student #8004428.**

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

G3. RESOLVED that the Board of Education approve payment to **Wellness & Rehabilitation** in the amount of $280.00 for a physical therapy evaluation for **student #8004348.**

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

G4. RESOLVED that the Board of Education approve the contract with **Sensational Therapies** (Amy Feldman certified Occupational Therapist) for two (2) one hour sessions of occupational therapy at a rate of $150.00 per hour effective July 29, 2013 to September 6, 2013 for **student #8004428.**

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of May 21, 2013.**

Moved: Mrs. Buccino Seconded: Mr. Projansky

Yes: 4 No: 0

Abstain: Mr. Kessler

B2. **RESOLVED** that the Board of Education approve the **May 31, 2013, payroll** in the amount of $297,338.11.

Moved:	Mrs. Buccino	Seconded:	Mr. Projansky
Yes:	5	No:	0

B3. **RESOLVED** that the Board of Education approve the **May 22, 2013, Hand Check Register** in the amount of $4,025.27.

Moved:	Mrs. Buccino	Seconded:	Mr. Projansky
Yes:	5	No:	0

B4. **RESOLVED** that the Board of Education approve the **May 22, 2013, Hand Check Register** in the amount of $60,000.00.

Moved:	Mrs. Buccino	Seconded:	Mr. Projansky
Yes:	5	No:	0

B5. **RESOLVED** that the Board of Education approve the **May 10, 2013, Hand Check Register** in the amount of $25.00.

Moved:	Mrs. Buccino	Seconded:	Mr. Projansky
Yes:	5	No:	0

B6. **RESOLVED** that the Board of Education approve the **May 28, 2013, Hand Check Register** in the amount of $46,559.14.

Moved:	Mrs. Buccino	Seconded:	Mr. Projansky
Yes:	5	No:	0

B7. **RESOLVED** that the Board of Education approve the **May 29, 2013, Hand Check Register** in the amount of $376.24.

Moved:	Mrs. Buccino	Seconded:	Mr. Projansky
Yes:	5	No:	0

B8. **RESOLVED** that the Board of Education approve the **June 11, 2013**, **Bills and Claims** in the amount of $121,713.01.

Moved: Mrs. Buccino Seconded: Mr. Projansky

Yes: 5 No: 0

B9. **RESOLVED** that the Board of Education approve the **June 14, 2013, payroll** in the amount of $339,687.13.

Moved: Mrs. Buccino Seconded: Mr. Projansky

Yes: 5 No: 0

B10. **RESOLVED** that the Board of Education approves the following additional (5/31/13) line item transfers for May 2013:

To account #	Amount	From account #	Amount
11-190-100-610-01-09		11-110-100-101-02-00	
Tech: Supplies Gould	48,000.00	Teachers: Kindergarten	(48,000.00)
11-190-100-610-02-09		11-120-100-101-00-00	
Tech: Supplies Gdv	10,000.00	Teachers: Grades 1-5	(10,000.00)
11-130-100-101-01-02		11-130-100-101-01-00	
Teachers Subs Grade 6	10,000.00	Teachers Sal: Grade 6	(10,000.00)
11-000-251-610-00-00		11-000-251-340-00-00	
Central Office Supplies	2,000.00	Central Off Pur Serv	(2,000.00)
11-000-261-420-03-01		11-000-262-621-01-01	
Cont SVS Bldg Repair Dis	10,000.00	Energy-Natural Gas-GLD	(10,000.00)
11-000-261-420-03-01		11-000-262-621-01-02	
Cont SVS Bldg Repair Dis	15,000.00	Energy-Natural Gas-MTN	(15,000.00)
11-000-261-420-03-01		11-000-262-622-01-00	
Cont SVS Bldg Repair Dis	35,000.00	Energy-Electricity-Gld	(35,000.00)
11-000-261-420-03-02		11-000-262-622-01-00	

Cont SVS Bldg Equip Dis	2,000.00	Energy-Electricity-Gld	(2,000.00)
11-000-261-610-03-02		11-000-262-622-01-00	
Bldg Repair/Maint Gld	8,000.00	Energy-Electricity-Gld	(8,000.00)
11-000-261-610-03-02		11-000-262-622-02-00	
Bldg Repair/Maint Gld	10,000.00	Energy-Electricity-GDV	(10,000.00)
11-000-261-610-03-02		11-000-270-515-03-00	
Bldg Repair/Maint Gld	10,000.00	Transportation: Special	(10,000.00)
11-000-261-610-03-02		11-000-291-270-03-01	
Bldg Repair/Maint Gld	7,000.00	Health Benefits	(7,000.00)
11-000-262-610-03-03		11-000-291-270-03-01	
Grounds Upkeep Gould	4,000.00	Health Benefits	(4,000.00)
12-000-260-730-03-00		11-000-291-270-03-01	
Non-Instr Equipment	11,642.00	Health Benefits	(11,642.00)
Total Transfers	182,642.00	Total Transfers	(182,642.00)

Moved: Mrs. Buccino Seconded: Mr. Projansky

Yes: 5 No: 0

PERSONNEL RESOLUTIONS

P1. **RESOLVED WHEREAS,** the below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

BE IT HEREBY RESOLVED, that the Board approve the reimbursement of tuition in the amounts listed for the courses attended during the **Spring of 2013**.

	Spring 2013 Reimbursement			
Name	**Course**	**University**	**Credit**	**Reimbursement @ .5**
Armstrong, A.	MSR III	FDU	3	$900.00

Brady, J.	Teaching World Music	MSU	3	$900.00
Bryer, C.	MSR III	FDU	3	$900.00
Castiglia, A.	MSR III	FDU	3	$900.00
Doyen, G.	MSR III	FDU	3	$900.00
Icker, A.	Inclusive EC/Elem	MSU	1	$300.00
	Clinical Exp I	MSU	2	$600.00
	Curr Devel & Assess	MSU	3	$900.00
Johannsen, L.	Comm, Collaboration	MSU	3	$900.00
Moawad, C.	Management of SLMP	WPU	3	$900.00
	Foundations of School Librarianship	WPU	3	$900.00
Ortiz, F.	Teaching Students to Get Along	Walden	3	$495.00
Robles, M.	Comm, Collaboration	MSU	3	$900.00
Shay, K.	Pschology of the Excep Child	Rutgers	3	$900.00
Tarantino, T.	MSR III	FDU	3	$900.00
Wagner, L.	MSR III	FDU	3	$900.00

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

P2. **RESOLVED** that the Board of Education approve movement on the salary guide for the following staff members effective September 1, 2013, pursuant to the terms of the negotiated agreement:

Teacher	**From**	**To**
Dawn Laurenzano	**MA +10**	**MA +15**
Francisco Ortiz	**MA +10**	**MA +15**
Stefanie Wozniak	**MA +10**	**MA +30**
Carrie Braun	**MA +40**	**MA +45**

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

P3. **RESOLVED** that the Board of Education approve eligible tuition reimbursement for college course work for the **2012-2013** school year to the following Support Staff as per Article II F of the collective bargaining agreement.

2012-2013 Support Staff Reimbursement			
Name	**Course**	**University**	**Reimbursement**
Marotta, S.	Academic Assess/Inst Planning	Caldwell Coll	$1,250.00
Fede, C.	Sociocultural Context of Disability & Incl Ed	MSU	$1,250.00

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

P4. **RESOLVED** that the Board f Education approve **Joseph Romano** as a part-time custodian at a per diem hourly rate of $25.80 effective July 1, 2013 to June 30, 2014.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

P5. **RESOLVED** that the Board of Education approve movement on the salary guide for the following staff members effective September 1, 2013, pursuant to the terms of the negotiated agreement:

TEACHER	**FROM**	**TO:**
Kim Shay	**MA +20**	**MA +30**
Christina Moawad	**BA**	**BA +15**

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 5 No: 0

OLD BUSINESS

Mr. Halik and Dr. Freda reported to the Board that the District Auditor, Gary Higgins, came in to review year end balances and at the next meeting there would be a resolution on the agenda to put money into the districts reserve accounts, primarily funding the capital reserve account.

Mr. Projansky asked when the buildings and grounds committee would be meeting about the security concerns and upgrades for the district and asked that they bring their findings to the Board as a whole so that an action plan could be made by the Board.

Mrs. Bohrer and Mr. Projansky asked about the progress with the website project and communication system to parents. Dr. Freda and Mr. Halik spoke about the process to switch website vendors. Due to time restraints, they suggested that over the summer they start the project; however, the switch over will probably be best done January 1, 2014. In the mean time, the district could use a vendor such as Constant Contact to help better communicate with the community.

NEW BUSINESS

Mrs. Skelton said she attended a conference on Anaphylaxis and wanted to know what the district's policy was on undesignated Epi Pens and asked if anyone would mind if she applied for a donation of undesignated Epi Pens for the district to have on hand.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved:	Mrs. Buccino	Seconded:	Mrs. Bohrer
Yes:	5	No:	0

As there was no further business to discuss, the Board adjourned at 8:20 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator