The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on September 13, 2011, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 8:00 p.m.

Mr. Wayne Demikoff, Interim Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:	Mr. Steven Hadley, President Mrs. Mary Wojtowicz, Vice President Mrs. Valerie Buccino
Absent:	Mr. Robert Kessler Mr. Robert Projansky
Also Present:	Dr. Linda Freda, Superintendent Mr. Wayne Demikoff, Interim Business Administrator/Board Secretary

PRESIDENT'S REPORT

- None

SUPERINTENDENT'S REPORT

- None

GENERAL RESOLUTIONS

G1. RESOLVED that the Board of Education approve **Bylaws #0142, Board Member Qualifications, Prohibited Acts and Code of Ethics,** at first reading.

Moved:	Mrs. Wojtowicz	Seconded:	Mrs. Buccino
Yes:	3	No:	0

G2. RESOLVED that the Board of Education approve **Policy #5512, Harassment, Intimidation and Bullying,** at first reading.

Moved:	Mrs. Wojtowicz	Seconded:	Mrs. Buccino

Yes: 3 No: 0

G3. RESOLVED that the Board of Education approve the contract with P.G. Chambers for student #8003367 for OT services for the 2011-2012 school year as follows:

Individual treatment two (2) times per week at $72.00/half-hour

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

G4. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **Brownie Troop 20168** for the 2011-2012 school year.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

G5. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **Boy Scout/Cub Pack 856** for the 2011-2012 school year.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

G6. RESOLVED that the Board of Education approve the attached bus route changes for the 2011-2012 school year.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

G7. RESOLVED that the Board of Education approve the submission of the IDEA grant application for fiscal year 2012, and accepts the grant award of the funds (Basic: $137,415.00; Preschool: $7,083.00) upon subsequent approval of the 2012 IDEA grant application.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

G8. RESOLVED that the Board of Education approve the contract with Bergen County Special Services for student #8003467 for

Augmentative/alternative communication services for the 2011-2012 school year as follows:

Two (2) two (2) hour sessions for the C12 w/c-eye at a rate not to exceed $552.00.

Moved:	Mrs. Wojtowicz	Seconded:	Mrs. Buccino
Yes:	3	No:	0

G9. RESOLVED that the Board of Education approve the facilities use forms submitted on behalf of **North Caldwell Partnership for Education** for the 2011-2012 school year.

Moved:	Mrs. Wojtowicz	Seconded:	Mrs. Buccino
Yes:	3	No:	0

G10. RESOLVED that the Board of Education accept the 2011 No Child Left Behind Grant funds in the following amounts:

Professional Development	**$2,000.00**
Supplies	**$6,148.00**
	$8,148.00

Moved:	Mrs. Wojtowicz	Seconded:	Mrs. Buccino
Yes:	3	No:	0

G11. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **West Essex/North Caldwell Soccer Club** for the 2011-2012 school year.

Moved:	Mrs. Wojtowicz	Seconded:	Mrs. Buccino
Yes:	3	No:	0

BUSINESS RESOLUTIONS

B1. **RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of August 16, 2011.**

Moved: Seconded:

Yes: No:

HOLD

B2. **RESOLVED** that the Board of Education approve the **Special Session, Public Minutes of August 23, 2011.**

Moved: Seconded:

Yes: No:

HOLD

B3. **RESOLVED** that the Board of Education approve the **August 15, 2011, payroll** in the amount of $78,234.59.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

B4. **RESOLVED** that the Board of Education approve the **August 31, 2011, payroll** in the amount of $40,209.96.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

B5. **RESOLVED** that the Board of Education approve the**, August 31, 2011, Hand Check Register** in the amount of $265,148.96.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

B6. **RESOLVED** that the Board of Education approve the **September 8, 2011, Bills and claims** in the amount of $298,171.92.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

B7. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for July 2011.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

B8. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of July 2011, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of July 2011, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

B9. **RESOLVED** that the Board of Education approve the following transfers for August 2011:

From Account #	Amount	To Account #	Amount
Health Benefits 11-000-291-270-03-01	(2,400.00)	Adm Info Tech Pur Srv 11-000-252-340-00-00	$2,400.00
Cont Svc Bldg Repair 11-000-261-420-03-01	(694.55)	Contract Svc Bldg Equip 11-000-261-420-03-02	$694.55
Cont Svc Grnd GLD 11-000-262-420-03-04	(2,200.00)	Contract Svc Grnd GV 11-000-262-420-03-05	$2,200.00
Water Charge GV 11-000-262-490-02-00	(178.61)	District Sewer Charge 11-000-262-490-03-00	$178.61
Health Benefits	(122,000.00)	Construction Srvcs	$122,000.00

11-000-291-270-03-01		12-000-400-450-03-00	
A/V Materials GV 11-000-222-610-02-02	(44.33)	Periodicals GV 11-000-222-610-02-03	$44.33
Pre-Sch Disability Aide 11-215-100-106-02-00	(3.84)	Pre-Sch Disability Supp 11-215-100-610-02-00	$3.84
	(127,521.33)		$127,521.33

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

B10. RESOLVED that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for August 2011.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

B11. WHEREAS pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of August 2011, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of August 2011, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve **Mary Vassallo** as a long term fourth grade substitute Language Arts teacher at a rate of $200.00 per day effective September 1, 2011 to November 21, 2011.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

P2. **RESOLVED** that the Board of Education approve **Diane Schuchard** as a part-time Aide at a salary of $17,603.00 ($21,208 Aide Step 1 prorated .83) effective September 1, 2011 to June 30, 2012.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

P3. **RESOLVED** that the Board of Education regretfully accept the resignation of **Virginia Scanlon** effective September 1, 2011.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

P4. **RESOLVED** that the Board of Education approve Family Medical Leave for **Monica Stomski** effective September 12, 2011, to December 12, 2011.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

P5. **RESOLVED** that the Board of Education approve Family Medical Leave for **Tara Kanter,** effective October 4, 2011, to January 6, 2012.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

P6. **RESOLVED** that the Board of Education approve **Patricia Ryan** as a part-time Aide at a salary of $17,603.00 ($21,208.00 Aide Step 1 prorated .83) effective September 1, 2011 to June 30, 2012.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

P7. **RESOLVED** that the Board of Education approve an increase in hours for **Christina Fede** from Aide Step 1 .83 to full-time Aide Step 1 $21,208.00 effective, September 1, 2011 to June 30, 2012.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

P8. **RESOLVED** that the Board of Education approve **Anita Stabile** as a substitute teacher for the 2011-2012 school year.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

P9. **RESLOVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following staff:

Name	Date	Workshop	Cost	Travel
Checchetto, C.	10/26/11	IPAD	$825.00	
Johnson, S.	11/29/11	Dr. Jean's Rock, Rhyme, Write and Read	$199.00	
Mazzacone, M.	11/29/11	Dr. Jean's Rock, Rhyme, Write and Read	$199.00	

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

P10. **RESOLVED** that the Board of education approve **Brittany Schwartz**, student at Fairleigh Dickinson University, as a student teacher in Mrs. Kappock's fourth grade reading class, effective September 6, 2011, through December 23, 2011.

Moved: Mrs. Wojtowicz Seconded: Mrs. Buccino

Yes: 3 No: 0

P11. RESOLVED that the Board of education approve **Stefanie Sanzari**, student at Fairleigh Dickinson University, as a student teacher in Mrs. Garland's fourth grade math class, effective September 6, 2011, through December 23, 2011.

Moved:	Mrs. Wojtowicz	Seconded:	Mrs. Buccino
Yes:	3	No:	0

P12. RESOLVED that the Board of Education approve **Gabriele Cafone** as a part-time Physical Education teacher at a salary of $17,915.00 ($44,787.00 BA Step 1 prorated .4) effective, September 1, 2011, to June 30, 2012.

Moved:	Mrs. Wojtowicz	Seconded:	Mrs. Buccino
Yes:	3	No:	0

P13. RESOLVED that the Board of Education approve **Kathy Plechy** as a substitute Learning Disability Teacher Consultant for up to three (3) days per week at a salary of $350.00 per day effective, October 24, 2011 to March 9, 2012.

Moved:	Mrs. Wojtowicz	Seconded:	Mrs. Buccino
Yes:	3	No:	0

P14. RESOLVED that the Board of Education approve **Jenna Campana** as a Part-time Aide at a salary of $17,603.00 (Aide Step 1 prorated $21,208.00) effective September 14, 2011 to June 30, 2011.

Moved:	Mrs. Wojtowicz	Seconded:	Mrs. Buccino
Yes:	3	No:	0

PUBLIC RECOGNITION

- None

COMMITTEE REPORTS

- None

OLD BUSINESS

- Mrs. Wojtowicz commented on the work done over the summer at both schools.

NEW BUSINESS

- Dr. Freda discussed a date for the 6th grade graduation and the Board and Superintendent selected June 12, 2012.

The following resolution was called at approximately 8:15 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved:	Mrs. Wojtowicz	Seconded:	Mrs. Buccino
Yes:	3	No:	0

As there was no further business to discuss, the Board moved to adjourned into confidential session at 8:15 p.m.

Respectfully Submitted,

Wayne Demikoff,
Interim Business Administrator