The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on December 20, 2011, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Wayne Demikoff, Interim Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

| | |
|---|---|
| Present: | Mr. Steven Hadley, President<br>Mrs. Mary Wojtowicz, Vice President<br>Mrs. Valerie Buccino<br>Mr. Robert Kessler |
| Absent: | Mr. Robert Projansky |
| Also Present: | Dr. Linda Freda, Superintendent<br>Mr. Wayne Demikoff, Interim Business Administrator/Board Secretary<br>Mr. Gary Higgins, Auditor |

Mr. Higgins, District's Auditor, presented the June 30, 2011, audit report. He gave a brief summary, discussed the findings and answered questions.

## PRESIDENT'S REPORT

- Mr. Hadley stated that the Board did their annual self-evaluation, discussed Board and district goals earlier this evening with a representative from New Jersey School Boards. He also wished everyone a happy and healthy break.

## SUPERINTENDENT'S REPORT

- Dr. Freda wished everyone a happy holiday and thanked Kim Williams and the children's group that sang at Grandview before over 200 parents.

## GENERAL RESOLUTIONS

**G1.** **RESOLVED** that the Board of Education approve the submission of the New

Jersey Single Accountability Continuum (NJQSAC) statement of assurance school year 2011-2012.

| | | | |
|---|---|---|---|
| Moved: | Mr. Kessler | Seconded: | Mrs. Wojtowicz |
| Yes: | 4 | No: | 0 |

**G2.** **RESOLVED** that the Board of Education approve the second grade class trip to the South Orange Performing Arts Center.

| | | | |
|---|---|---|---|
| Moved: | Mr. Kessler | Seconded: | Mrs. Wojtowicz |
| Yes: | 4 | No: | 0 |

**G3.** **WHEREAS,** the New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on October 19, 2011, in accordance with Article I(C) of the current NJSBAIG Bylaws; and

**WHEREAS**, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

**WHEREAS**, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments:

**NOW THEREFORE, BE IT RESOLVED,** that at a regular meeting of the North Caldwell Board of Education held on the 20th day of December, 2011, the Board does hereby approve the proposed amendments to the NJSBAIG Bylaws.

| | | | |
|---|---|---|---|
| Moved: | Mr. Kessler | Seconded: | Mrs. Wojtowicz |
| Yes: | 4 | No: | 0 |

**G4.** **RESOLVED** that the board of Education approve payment to **Dr. Fadden** in the amount of $625.00 for a neuro-developmental evaluation for **student #8003583.**

| | | | |
|---|---|---|---|
| Moved: | Mr. Kessler | Seconded: | Mrs. Wojtowicz |
| Yes: | 4 | No: | 0 |

**BUSINESS RESOLUTIONS**

**B1.** **RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of December 6, 2011.**

| | | | |
|---|---|---|---|
| Moved: | Mr. Kessler | Seconded: | Mrs. Wojtowicz |
| Yes: | 4 | No: | 0 |

**B2.** **RESOLVED** that the Board of Education approve the **Special Session Minutes of December 6, 2011.**

| | | | |
|---|---|---|---|
| Moved: | | Seconded: | |
| Yes: | | No: | |

WITHDRAW

**B3.** **RESOLVED** that the Board of Education approve the **December 15, 2011, payroll** in the amount of $304,194.01.

| | | | |
|---|---|---|---|
| Moved: | Mr. Kessler | Seconded: | Mrs. Wojtowicz |
| Yes: | 4 | No: | 0 |

**B4.** **RESOLVED** that the Board of Education accept the Comprehensive Annual Financial Report, Auditor's Synopsis of Audit and Management Report for the fiscal year ending June 30, 2011.

| | | | |
|---|---|---|---|
| Moved: | Mr. Kessler | Seconded: | Mrs. Wojtowicz |
| Yes: | 4 | No: | 0 |

**B5.** **RESOLVED** that the Board of Education approve the attached Corrective Action Plan for fiscal year ending June 30, 2011, regarding the Comprehensive Annual Financial Report, Auditor's Synopsis of Audit and Management Report.

| | | | |
|---|---|---|---|
| Moved: | Mr. Kessler | Seconded: | Mrs. Wojtowicz |
| Yes: | 4 | No: | 0 |

**B6.** **RESOLVED** that the Board of Education approve the following line item transfers for November 2011:

| To Account # | Amount | From Account # | Amount |
|---|---|---|---|
| | | | |
| Cont Svc Bldg Equip<br>11-000-261-420-03-02 | 10,000.00 | Cont Svc Bldg Repair<br>11-000-261-420-03-01 | (10,000.00) |
| | | | |
| Grounds Upkeep-GV<br>11-000-262-610-02-03 | 1,754.00 | Insurance<br>11-000-262-520-03-00 | (1,754.00) |
| | | | |
| Worker's Compensation<br>11-000-291-260-03-06 | 308.00 | Insurance<br>11-000-262-520-03-00 | (308.00) |
| | | | |
| | 12,062.00 | | (12,062.00) |

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 4 No: 0

**B7.** **RESOLVED** that the Board of Education approve the **December 15, 2011, Bills & Claims** in the amount of $252,780.57.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 4 No: 0

**B8.** **RESOLVED** that the Board of Education approve the **December 19, 2011, Hand Check Register** in the amount of $199,040.91.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 4 No: 0

**PERSONNEL RESOLUTIONS**

**P1.** **RESLOVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

| Name | Date | Workshop | Cost | Travel |
|---|---|---|---|---|
| Decker, L. | 1/11/12 | Mean Girls | | $12.30 |

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 4 No: 0

**P2.** **RESOLVED** that the Board of education approve **Jenna Tobia** as a Part-Time Aide at a prorated salary of $17,603.00 (Aide Step 1) effective January 1, 2012 to June 30, 2012.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 4 No: 0

**P3.** **RESOLVED** that the Board of Education approve **Susan Reali** as a substitute teacher for the 2011-2012 school year.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 4 No: 0

**P4.** **RESOLVED** that the Board of Education approve **Barbara Goldfarb**, licensed Speech Therapist, for two 45 minute sessions of speech therapy per week at a rate of $145.00 per session for the 2011-2012 school year for **student #8003291**.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

**P5.** **RESOLVED** that the Board of Education approve **Trudy Bier**, licensed Physical Therapist, for two hours of physical therapy per week at a rate of $90.00 per hour for the 2011-2012 school year for **student #8003291**.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 4 No: 0

**P6.** **RESOLVED** that the Board of Education approve **Laura Rubinich** as a Part-Time Aide (Step 3) at a rate of $17.33 per hour for a total of fifteen (15) hours per week effective January 1, 2012 to June 30, 2012.

Moved: Mr. Kessler Seconded: Mrs. Wojtowicz

Yes: 4 No: 0

**PUBLIC RECOGNITION**

- None

**COMMITTEE REPORTS**

- None

**OLD BUSINESS**

- None

**NEW BUSINESS**

- None

The following resolution was called at approximately 8:10 p.m.

**RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

| | | | |
|---|---|---|---|
| Moved: | Mr. Kessler | Seconded: | Mrs. Wojtowicz |
| Yes: | 3 | No: | 0 |

As there was no further business to discuss, the Board moved to adjourn into confidential session at 8:10 p.m.

Respectfully Submitted,

Wayne Demikoff,
Interim Business Administrator