PUBLIC SESSION **FEBRUARY 28, 2012**

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on February 28, 2012, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 7:45 p.m.

Mr. Wayne Demikoff, Interim Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:	Mr. Steven Hadley, President Mrs. Mary Wojtowicz, Vice President Mr. Robert Projansky Mrs. Valerie Buccino
Absent:	Mr. Robert Kessler
Also Present:	Dr. Linda Freda, Superintendent Mr. Wayne Demikoff, Interim Business Administrator/Board Secretary

PRESIDENT'S REPORT

- Mr. Hadley congratulated the Superintendent and the staff on their achievement as being one of twelve districts to win the first ever Special Education Award of $50,000 that was based on test scores and academic progress.
- He also announced the NCPE's Casino night that will be held on March 31st.

SUPERINTENDENT'S REPORT

- Dr. Freda thanked everyone, the special education staff and the regular education teachers as well, who were a part of the district's achievement of the special Education Award of $50,000 that will be part of the IDEA grant funding.
- She also thanked the NCPE for their funding of the new sound system in both schools and for their support in funding either IPAD 2's or IPAD 3's with the decision of which to purchase to be made after the IPAD 3's are available in March.
- Dr. Freda then complimented Mr. Adlon for his work on the implementation of a wireless system in both schools that is expected over the April break.
- She also announced that were will be in-service training on handwriting on March 7th.

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve the 2012-2013 school calendar.

Moved:	Mrs. Wojtowicz	Seconded:	Mr. Projansky
Yes:	3	No:	Mr. Projansky

G2. **RESOLVED** that the Board of Education approve payment to **The Craig School** for a speech and language evaluation at the rate of $350.00 for **student #8003367.**

Moved:	Mrs. Wojtowicz	Seconded:	Mr. Projansky
Yes:	4	No:	0

G3. **RESOLVED** that the Board of Education approve the Special Education Teacher job description.

Moved:	Mrs. Wojtowicz	Seconded:	Mr. Projansky
Yes:	4	No:	0

G4. **RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for Open Gym (18 and over) Basketball for the 2011-2012 school year.

Moved:		Seconded:	
Yes:		No:	

HOLD

G5. **RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for K, 1st, and 2nd grade Biddy Basketball clinic for spring 2012.

Moved:		Seconded:	
Yes:		No:	

HOLD

G6. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for K, 1st and 2nd grade Take Me out to the Ballgame for the 2011-2012 school year.

Moved: Seconded:

Yes: No:

HOLD

G7. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for Explore Science for the 2011-2012 school year.

Moved: Seconded:

Yes: No:

HOLD

G8. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **The North Caldwell Baseball and Softball Association, Inc. (NCBSA)** for the 2011-2012 school year.

Moved:	Mrs. Wojtowicz	Seconded:	Mr. Projansky
Yes:	3	No:	0
		Abstain:	Mr. Hadley

G9. RESOLVED that the Board of Education approve the **Language Arts Curriculum.**

Moved:	Mrs. Wojtowicz	Seconded:	Mr. Projansky
Yes:	4	No:	0

G10. RESOLVED that the Board of Education approve the contract with The Craig School for student #8003367 for the extended school year in the amount of $2,660.00, as follows:

(1)	Morning Program July 9 – August 2, 2012	$1,500.00
(2)	Afternoon Enrichment Program July 9 – August 3, 2012	$1,160.00

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

G11. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for NJASK Group Tutoring Program for the 2011-2012 school year.

Moved: Seconded:

Yes: No:

HOLD

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of February 7, 2012.**

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 3 No: 0

Abstain; Mrs. Buccino

B2. RESOLVED that the Board of Education approve the **February 15, 2012, payroll** in the amount of $304,143.99.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

B3. RESOLVED that the Board of Education approve the **February 29, 2012, payroll** in the amount of $277,820.03.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

B4. RESOLVED that the Board of Education approve the **February 1, 2012, Hand Check Register** in the amount of $161,088.68.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

B5. **RESOLVED** that the Board of Education approve the **February 28, 2012, Bills and Claims** in the amount of $198,280.00.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

B6. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for January 2012.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

B7. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of January 2012, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of January 2012, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

B8. **RESOLVED** that the Board of Education approve the proposed contract for the 2012-2013 school year with **The Substitute Service, LLC,** located in Florham Park, NJ, in the amount of $3,634.53, beginning September 1, 2012 and ending June 1, 2013.

Moved: Seconded:

Yes: No:

HOLD

B9. **RESOLVED** that the North Caldwell Board of Education having an approved application and certification for payment number three (3) in the amount of $52,677.50 by the district's architect; and

WHEREAS, a Municipal Mechanic's Lien was filed by Environmental Control Corporation (ECC), a sub-contractor on the project for failure to be paid by Pennetta Industrial Automation, the general contractor who was awarded the bid for this project, and the district paid the sub-contractor ECC $41,863 from payment number three (3) to release the lien; and

WHEREAS, Pennetta Industrial Automation is still due $10,814.50 for work completed and included in payment number three (3); and

WHEREAS, the Board Attorney has reviewed this matter and recommends the amount due to Pennetta Industrial Automation on payment number three (3) be made,

NOW THEREFORE BE IT RESOLVED, the North Caldwell Board of Education approves the payment of $10,814.50 to Pennetta Industrial Automation to complete the application and certification for payment number three (3).

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

B10. **RESOLVED** that the North Caldwell Board of Education approves the submission of the preliminary 2012-2013 School budget to the County Office of the New Jersey State Department of Education as follows:

	BUDGET	**LOCAL TAX LEVY**
General Fund	**$11,816,283**	**$10,834,245**
Special Revenue Fund	**$ 129,749**	
Debt Service Fund	**$ 884,925**	**$ 864,204**
Total budget	**$12,830,957**	**$11,698,449**

BE IT FURTHER RESOLVED that the North Caldwell Board of Education approves the use of $20,721 of additional debt service funds received from bond interest in 2011-2012 that will become unreserved, undesignated funds in the June 30, 2012 audit for use in the 2012-2013 School Budget, thus reducing the local taxpayers' payment of debt service.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

B11. RESOLVED that the Board of Education approve the **February 23, 2012, Hand Check Register** in the amount of $387,349.49.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve **Lisa Gemma** as a substitute teacher for the remainder of the 2011-2012 school year.

Moved: Mrs. Wojtowicz Seconded: Mrs. Boccino

Yes: 4 No: 0

P2. RESLOVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Decker, L.	3/23/12	Cyber Bullying		$13.02
Shaw, R.	2/24/12	NJ Kindergarten Teacher Conference	$219.00	
Sponzilli, C.	3/22/12	Creative Arts	$50.00	

Moved: Mrs. Wojtowicz Seconded: Mrs. Boccino

Yes: 4 No: 0

PUBLIC RECOGNITION

- None

COMMITTEE REPORTS

- None

OLD BUSINESS

- Mr. Hadley announced that the Board and the North Caldwell Education Association reached a tentative agreement tonight. The process worked and a memorandum of Agreement will be reviewed by the Association members.

NEW BUSINESS

- Dr. Freda, Mr. Hadley and members of the Board discussed the following items:
  - The move of the annual school election from April to November
  - Mrs. Buccino being the NJEA Representative from the Board
  - The District winning the special Education Award of $50,000
  - The Barbara Bush video conferencing with the students of North Caldwell
  - The town's Plan to shut down Magnusson Field and use the board's fields while the town upgrades and improves their field
  - Policy revisions being sent to the committee for review with the inclusion of concussion training to protect the Board

The following resolution was called at approximately 8:15 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved:	Mrs. Wojtowicz	Seconded:	Mrs. Boccino
Yes:	4	No:	0

As there was no further business to discuss, the Board moved to adjourn into confidential session at 8:15 p.m.

Respectfully Submitted,

Wayne Demikoff,
Interim Business Administrator