Youth Emergency Services, Inc.
905 N. Gurley Ave, Gillette, WY 82716

21st Century Community Learning Centers Grant Funds

Memorandum of Agreement

This document constitutes an Agreement by and between the Campbell County School District #1 Hillcrest Elementary School and the Youth Emergency Services, Inc. (Y.E.S. House) of Gillette, Wyoming

WHEREAS the parties to this Agreement endorse the goals and mission of the 21st Century Community Learning Centers guidelines and the Learn and Grow Program that is funded by the 21st CCLC grant. To successfully implement Learn and Grow, the program's partners must have access to a coordinated system that is community-based and school-based.

THEREFORE be it agreed that each partner agency will fulfill the duties specified below.

Youth Emergency Services, Inc. (Y.E.S. House)

- Open to 45 kids a day; open enrollment for students; drop-in basis, 1 to 5 days a week.
- Monday through Friday, 3:30pm-6:45pm (parents pick up between 4:50 and 6:30) during school year.
- Schedule on early release days; 1:30pm-5:30pm.
- No afterschool program on days the district cancels school or afterschool programs in their school (ELO/Sports/etc.)
- Most holiday hours are 7:30am-5:30pm:

Regular school days	3:30 p.m.- 6:45p.m.
No school days (student vacations)	7:30 a.m.- 5:30p.m. Redemption Church
Summer: Monday-Friday	7:30 a.m. – 5:30p.m.

** Any release for inclement weather at school sites will be observed*

Learn and Grow 2024/2025 Vacation Days – *Days of no service*

Memorial Day
Fourth of July observed
Labor Day
Thanksgiving Day
Christmas Day Observed
New Years Day Observed

- Provide a meal at 6pm; snacks and clients' supplies.
- Provide 2 staff.
- Learn and Grow staff will be responsible for cleaning all areas that are utilized by the program.
- Ensure students do not go into other parts of the building not designated for use by the Learn and Grow program.
- Offer the STEM-focused curriculum
- Learn and Grow will incorporate homework, academics, reading, character building, leadership, nutrition, and physical activity.

Campbell County School District #1, Hillcrest Elementary

- School will provide access to classroom, commons area for 6pm meal, playground, gym, and key/fob to access building.
- School will maintain proper insurance (professional liability, general and property).
- School will provide storage space for supplies, room for storage containers (3 large).
- School will provide access to the school internet for Learn and Grow staff to connect a staff tablet for documentation and parent check in and check out.
- School staff may help mentor students and/or facilitate activities as available or interested.
- No program fees will be charged to families.
- School will provide all cleaning materials.
- School will provide the time for their teachers to complete 21st CCLC reports, and data submission to WDE.
- The CCSD staff will gather and keep the required statistics and evaluation data for the grant evaluator. As in compliance with the current GPRA measures, CCSD staff will provide information on student success and growth. This information will be kept anonymous and is for the purpose of understanding program efficacy.
- CCSD staff will communicate with the Learn and Grow staff to provide academic progress information using PowerSchool, emails, and progress reports.

Signature_____ Date_____
Ryan Anderson, Executive Director

Signature_____ Date_____
Valerie Bruce, Principal

Campbell County School District #1 (CCSD) is a Wyoming governmental entity. By entering into this agreement, CCSD does not waive any governmental immunity to which it is entitled, and expressly reserves the right to assert governmental immunity to any claims arising under this agreement. Notwithstanding anything herein to the contrary and to the maximum extent permitted by law, CCSD shall not be liable to the Y.E.S. House for any consequential losses or damages, whether arising in contract or tort or otherwise, including, without limitation, loss of profits, business, reputation, or financing or impairment of capital. CCSD, its employees, representatives and agents shall not be liable for any damages suffered by Y.E.S. House, its employees or agents arising from or in connection with any injury or damage related to the Agreement. Y.E.S. House will indemnify, defend and hold harmless CCSD from any claims against CCSD, its employees, representatives and agents for any claim for injury or damage suffered by any person arising out of the Agreement.

All parties agree to continue to be represented in this group. The group will be responsible for modifying and amending this Agreement. They will address problems and issues as identified.

IN WITNESS THEREOF, the parties have caused their duly authorized representative to execute this Agreement.