

Twin Lakes Elementary
Parent/Student
Handbook



2024/2025

Welcome to the 2024-2025 school year! I am proud to be the Principal of Twin Lakes Elementary and a team member of the Lakeland Jt. School District. This will be my 25th year in education. As your principal, I will work hard to provide a school environment which allows every student to grow academically and socially to their fullest potential.

The staff at TLE is dedicated to providing a quality education. We focus on where our students are academically, social-emotionally, and behaviorally. From there we commit to ensuring every child grows every day in every way.

I am passionate about meeting students' needs and helping them grow in all aspects of their lives. I am committed to continuing to provide a safe, nurturing, and welcoming environment for your children. I believe in partnering with you in your child's education. Your involvement in your child's schooling is very important to their success.

We look forward to partnering with you through this year. By working together, we can make a significant impact on our TLE children and community.



Mrs. Melton, Principal

Twin Lakes Elementary Mission Statement

TLE VISION

Our passion is to educate children by providing a school community where all can be successful.

MISSION STATEMENT

At TLE we instill a love of learning by:

- *Providing necessary tools for educational success.*
- *Providing ample opportunities to excel.*
- *Challenging students to never give up.*

All staff will model a love of lifelong learning for future success.

WE BELIEVE:

For all to succeed we will provide a daily atmosphere where a student is unconditionally loved, valued, and encouraged in a safe environment.

Twin Lakes Elementary Staff

Office Staff

Principal: Tiffany Melton
Prin Assist: Rob Edelblute
Counselor: Justine Litzko
Admin Assistant: Heather Mossburgh
Office Assistant: Marianne Thornton
Nurse: Rob Susca
School Resource Officer: Aaron Roach

Classroom Teachers

Kindergarten: Erika Bowden

1st Grade: Kayleigh Sloan
Heather Ogden

2nd Grade: Aubrienne Knudsen
Haley Sogge

3rd Grade: Jeri McDevitt
Jennifer Rude

4th Grade: Jamie Hallum
Michele McCormick

5th Grade: Doug Baker
Lisa Mashburn

Other:

Psych: Christie Haase

Specialists

Library: Kathy Taylor
Comp Tech: April Mueller
PE & Music: Joann Coffey
Art: Melanie Spicer

ALP

Debbie Derrick

Students with Disabilities

SWD Teacher: Heather Jezek
SWD Coordinator: Joanna Gersch
Instructional Para: Linda Masterson
Instructional Para: Nancy Grzymko
Instructional Para: Anthony Bright
Instructional Para: Paula Singletary
Instructional Para: Diana Deiss
Instructional Para: Ashley Clark
Instructional Para: Stephanie Fredericks
Instructional Para: Tracy Dickinson
Instructional Para: Rhonda Langlitz

Speech:

Amanda Ball
Coralee Barth

Preschool

Preschool Teacher: Lindsey McCuaig
Instructional Para: Joyce Wilhite
Instructional Para: Kari Gering
Instructional Para: Kaitlyn Uzzi

Custodial

Head Custodian: Tyler Jennings
PM Custodian: Dimitri Moede

Noon Duties

Ashley Barr
Alicia Graisy

Cafeteria Manager:

Cafeteria Assistant: Arlette Shaefer



Twin Lakes Schedule
(THIS SCHEDULE IS SUBJECT TO CHANGE)

Please do not drop off your child before 8:40 a.m. as there is no student supervision available before this time.

Breakfast begins at 8:40 am

Monday - Friday Warning Bell 8:52 a.m. Class Begins: 8:55 a.m.

Dismissal: 3:15 pm

Lunch & Recess

Kindergarten	11:05-11:45
1st Grade	11:20-12:00
2nd Grade	11:40-12:20
3rd Grade	12:00-12:40
4th Grade	12:20-1:00
5th Grade	12:40-1:20

Morning Recess

Monday-Friday
10:00-10:15 K-2
10:20-10:35 3rd-4th

Afternoon Recess

Monday - Friday
1:50-2:05 K-3
2:10-2:25 5th

