

SIT Agenda - Monday September 10th

Attendance: Morgan Stewart (4th), Ashely Lynthacum (3rd), Rhonda Mashburn (Pre-K), Caitlin Stout (1st), Jeanette Dawkins (IF), Angie Miller (2nd), Jaimie Russell (5th), Stacey Crump (Connect), Janet Deaton (Principal), Beth Hall (Assistant), Shannon Sedberry (Parent Rep)

Celebrations: Shout out to the custodians for doing an amazing job! Everyone is super happy with how clean their rooms are.

Parent Night / Parent Survey	What do we want to present? Review Survey Information There were 108 responses for the Parent Survey. 41% of responses were from 4th grade. The most preferred method of communication for parents is phone calls at 65.7% and 26.9% of parents said text messages. Ms. Sedberry the parent rep prefers text messages and a newsletter. Monday is the best night to hold parent nights. Tuesday was the second best night to have parent nights. Discussed sport schedules. The best times for us to hold the meetings is from 5:00-6:00PM and the second time was from 6:00-7:00PM. The majority of parents was to learn more about i-Ready. Reading interventions were a close second. Math interventions, mclass, NC check-ins followed. Behavior management was the lowest scoring. Parents want to know how to best help their child and how their child is doing.
Half Day Staff Development	Book study will start this day. We will have a Hot Dog Day on Wednesday 9/19. There will be a sign up sheet to sign up for food/drink items to bring.
Lesson Plans	Lesson plan folder from last year was deleted. Mrs. Deaton is making comments on lesson plans. The advantage to the Microsoft Team is that no one can delete anything from it unlike the One Drive. Mrs. Deaton checks the lesson plans in order to offer guidance, support, or documents. The lesson plans are meant to be for us, not for Mrs. Deaton. It was decided that we would continue to use Microsoft Team for this school year.
Sunshine Dues / Guidelines	2017-2018 dues: certified was \$20 and non-certified was \$15 We will keep the dues the same for this school year. Retirement gifts will stay \$100.
School Fundraisers	We need to plan out fundraisers so that they are spread out more. There were too many fundraisers going on at once last year. Mrs. Deaton suggested setting up a school calendar to plan and schedule fundraisers.
Bernie Memorial Money	Suggested that we put a sign that says "Star Elementary Memorial Garden" with the leftover money that was donated near the garden in the front where walkers are. Mrs. Deaton is going to look into the sign and the price.

Review Dismissal	ALL walkers should continue to go to Ms. Dawkins. They will be dismissed at 2:45PM or after the busses leave. Car riders and bus riders will be dismissed at the same time from now on. There will be NO more staggered dismissal with these two forms of transportation. From now on ALL Pre-K and Kindergarten will be released at 2:35PM. ALL 1st - 5th will be released at 2:40PM. There is congestion on Main Street due to “walkers” who are not true walkers. Something needs to be in place where if you are a walker you need to be an actual walker, not just crossing the street and getting in the car in the church parking lot. Mrs. Deaton will talk to the police officer about managing this. Rainy Day Dismissal is students are dismissed from their rooms. Students leave when their bus number is called.
EBOB Program	100\$ program to prepare for the competition This program will be purchased.
Computer Lab Schedule	Mrs. Deaton will create a hard-copy Computer Lab schedule for us to sign up times to use the lab. It will be first come, first serve.
4th/5th Planning with Assemblies	Suggested that next year 4th and 5th grade not have the end of day connect. From now on, 4th and 5th grade teachers will bring their kids to connect on times there are assemblies/celebrations and the connect teachers will take the kids to the assemblies/celebrations so that 4th and 5th grade teachers can have their planning times.
Diversity and Inclusion	Equitable Classroom Practices Observation Checklist We are focusing on numbers 1-4. Mrs. Deaton will go over this in the faculty meeting. These will be observed during walkthroughs.
Cafeteria Clean Up	Kids need to clean up after themselves. It has been a mess in the cafeteria. Remind the kids to wring out cloth before wiping down the tables.

Reading Night	Thursday, 9/20 we are having Reading Night. Decided that we will hold PTA meeting the same night. It will be held in between K-2 and 3-5's meetings. Mrs. Deaton is going to plan the schedule and include PTA, K-2, and 3-5 meetings. We should incorporate i-Ready information into the Reading Night (e.g. an i-Ready demonstration). Discuss with grade level about what we want to discuss about reading and email Mrs. Deaton specifics. Suggestion - hold a competition for the most amount of participation between grade levels/classes
PD Day 9/19	Bring (so you can change into) or wear your favorite t-shirt for the PD next Wednesday (9/19).
Box Tops	Collect box tops! There will be a display put up for competitions.