

SIT Agenda - Monday, May 11, 2020

Attendance: Jaimie Russell(4th), Angie Miller (2nd), Janet Deaton (Principal), Samantha Stewart (1st), Rhonda Mashburn (Pre-K), Ashley Lynthacum (3rd), Aimee Auman(K), Jeannette Dawkins (IF), Jamie Woodruff (ELL), Stacy Crump (Connect), Lynn Maness (Office), Philip Bailey (5th)

Celebrations	Ms. Dawkins celebrated her birthday! Mrs. Deaton enjoyed all of the teacher challenges during Teacher Appreciation Week.
Grades-comments, what do we want to include	All teachers need to add to comments on report cards. Guidelines for comments on report cards going home - Reading: -Put on level, below level, or above level for their reading levels to make it easier for parents to understand. Don't put specific Lexile levels or other reading levels. -Add tips in the comments (e.g. please make sure they are reading daily, read a book a day, etc.). Math: -Add comments such as work on fact families, basic math facts, counting, number identification, etc. Writing: -Add comments about writing basic sentences or writing/formation of letters. Do not put behavior comments on report cards. We will put together a form that states what each grade should know by the end of the school year and send this home in the packets to parents. This allows parents who want to work with their child some guidelines on what their child is expected to know for the next year.
end of year-returning student belongs, yearbooks, taking up laptops	The dates for laptop collection and student material distribution for Star are June 3rd and June 4th. The tentative time for Wednesday, June 3rd is from 8:00-1:00. The tentative time for Thursday, June 4th is from 12:00-4:00. Mrs. Deaton will be sending out definite times for these dates soon. We will have a couple of the technology people at Star on those dates to help with this. Teachers will need to get student belongings packed up, yearbooks, certificates, etc. all together for each student to hand out on these dates. Lower grades will be in the back and the upper grades will be in the front.

	Lower grades will send materials to upper grades if they have a sibling. Parents will not be getting out of their cars during these times. Teachers will be calling to one another to bring student materials to the cars.
class list for next year	Mrs. Deaton will share a Google Doc out (similar to last year) and the current grade levels will create class lists for the next year. There are currently 25 students registered for kindergarten. Pre-K will split students into two classes.
supply list	Lynn will send a purchase order to teachers to complete in the case that we get money to spend. If we get money to spend, classroom teachers will get \$150 and connect teachers will get \$75.
next year-process changes, funding, remediation	Start thinking ahead for next year. There will probably be changes next year and we will probably have different processes (e.g. Open House, masks, conferences, Fall Carnival). If you see or hear of a good idea on how things might be handled next year, please share it with Mrs. Deaton.
Start date for next school year	All students will return on August 17th. They will work on updating the calendar.
Awards	Awards will go home with the materials on June 3rd and June 4th. We will still have the Merit Award for this year. Battle of the Books, Spelling Bee, Reading Counts Certificates (through March 13th), Merit Award, and all other certificates will be sent home in the packets on those dates. We will not be doing the Citizenship Award this year. We will also not have EOY PE certificates due to no EOY fitness tests.
Observations/Summative/PDP	For now, Mrs. Deaton has completed all summatives for teachers who have had all of their observations completed. Mrs. Deaton will schedule summative meetings with those teachers via Zoom. All teachers who didn't have their observations completed, their end of year PDP will be like their "summative." You should start working on your end of year PDP!