

SIT Notes - Monday, February 15th, 2020

Attendance: Laura Hannaford, Amanda Henley, Danielle Hurley, Janet Deaton, Samantha Stewart, Esther McDonald, Rhonda Mashburn, Philip Bailey, Lisa Wood, Jamie Woodruff, Beth hall, Lynn Maness, Stacey Crump

Old Business* Plan B Schedules & Return Info *Review from Previous Meeting	Schedules have been updated. Please review with grade level. If you have questions let Mrs. Deaton or Ms. Wood know asap. As of now lunches will be delivered to classrooms. Teachers need to put in their student lunch count by 8:30 am. There will only be one option for lunches. Lunches will be free for all students. https://docs.google.com/spreadsheets/d/1qQ3tLoZ-ElcKz-pkrCQbwMJMtezsu-Pi54oBE1eLKhI/edit?usp=sharing Students will need to have temperatures checked from inside the car. Thumbs up or thumbs down to answer the questions for Covid Symptoms. Will ask about procedures for parents wanting to walk their students in. Parents will drop off at the door if they want to walk student to the door. Temperatures are checked at buses but will be rechecked as they enter the school. Bus Riders should be dismissed from the front of the bus to the back and not all at once. A desk will be set up at the door with a notebook. The information will be converted to a Google Doc so that everyone will have access. Students will go directly to the classroom. Teachers will have to hand out breakfast to students. Students can not touch other students' food. You can keep extra food. https://docs.google.com/document/d/1-E7urrF5jwEotGUm78Adynjtx7udFn1GrTppXNM36hw/edit?usp=sharing https://docs.google.com/spreadsheets/d/1NhqcDyrPJigOvtDcULZ-_TgAONQbH0OmTxuwq0w3_7A/edit#gid=0 Review the dismissal directions with your grade level and let Mrs. Deaton know if you have suggestions or questions.
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	Important that students keep their distance outside so that they can remove their masks. We will not need teachers for breakfast. We will have 2 teachers for Car Riders so that one can check temperatures and one can check off students for Covid symptoms. The old computer lab that is across from the girls bathroom. A staff member will monitor from outside the room. Review class lists with grade levels. If you have not heard from a student please try to contact them. Teachers should add what day students will attend on their report card. • Plan B Class Schedules • Plan B Lunch Schedule • Arrival/Dismissal Procedures • Playground Schedule • Connect Schedule • Plan B Duties.docx • A/B classes 2020-2021 <u>Things to send home to parents?</u> • COVID Flow Charts • 3-5 ISR Score Reports for NC Check- ins • Lighting Our Way Forward • Arrival/Dismissal Procedures letter home
Tips for use of Student/Teacher Headsets upon return	When students are sitting in the classroom they will not need to wear headphones. They will mute their device and will be able to hear teachers. They will need headphones for independent work. Teachers may want to play around with what it will be like with students in the classroom.
Reopening Seating Charts	We will start back March 8th and possibly come back to Plan A for Elementary in April. Teachers NEED to create a seating chart of where students will be sitting in the classroom. Mrs. Deaton needs a

	copy for possible exposures. All students should sit beside the same students in their Connect classes also.
Dragon Time	Would K-2 be able to participate? We decided the sign-up process is probably too difficult. Make sure every 3-5 student can sign-up for now as a motivation to get them into class. Eventually it will be based on certain requirements. Update games by 3:00 on Tuesdays and Mrs. Crump will update sign-up to be shared Wednesday Mornings.
Information for Parents	How are we going to get information about reopening to the students that do not come in the building or join Live instruction? We did a mail out with report cards. We will do call outs, texts, Facebook, and Dojo. If concerned about a specific student, email Mrs. Deaton.
Update SIP	Some things will have to be updated due to students not being in the building.
Conferences Feb. 25th	A few grade levels used Sign-up Genius. Schedule the last conference to end by 7:00pm. Mrs. Deaton will ask for some high school students to come translate. Go ahead and start signups.
Open Discussion	Classroom Supply lists. Discuss with grade level any concerns over reopening. Teachers will still need to post recordings for students that are remote and do not join Live sessions. We can not require a student to come to school as in person because they do not join Live. We need to fill a part time STEM position. Ms. Hussey will be taking the Librarian position.