

September 9, 2024

# Board of Education

Agenda for September 9, 2024

HELLGATE ELEMENTARY PUBLIC SCHOOLS  
HELLGATE ELEMENTARY BOARD OF TRUSTEES  
BOARD MEETING

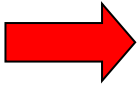
PUBLIC MEETING AGENDA

DATE: September 9, 2024

BOARD MEETING: 6:00 p.m.

**THIS MEETING WILL BE AUDIO AND VIDEO RECORDED**

**\*\*Welcome\*\***



Welcome to this public meeting of the Hellgate Elementary School District Board of Trustees. The Board is an elected, unpaid group of seven citizens who set policy and make decisions on educational, financial, and personnel matters for the Hellgate Elementary Public Schools on behalf of all residents. We are always pleased when members of the community attend our meetings.

The Board and the school district operate under applicable Montana laws and under regulations of the Montana State Board of Education. Each meeting includes opportunities for those attending to comment on matters of interest to them, including matters on the published agenda. Members of the public will have an opportunity to comment on issues at the beginning and end of the meeting. The Board reserves the right to limit the time allotted to public participation and the procedures to be utilized during the public participation phase of the board meeting. Discussion of individual personnel is limited by law.

We desire sincerely that our meetings will provide useful opportunities for communication between the Board and the community. Thank you for attending.

September 9, 2024

Monday, 6:00 p.m.  
School Board Meeting Agenda

- I. Call to Order/Pledge of Allegiance
- II. Introduction/Comments of Guests on Items not on the Agenda
  - a. Hellgate Elementary Education Association (HEEA) Discussion Opportunity
- III. Recognition of Students and Staff
- IV. Board Correspondence
- V. Review of the Minutes
- VI. Review of the Warrants
- VII. Review of Budget Reports/Revenues
- VIII. Review of Student Activity Account
- IX. Superintendent's Report (public comment allowed before and after Board action)
  - Classified Staff Resignations
  - Classified Staff Hiring Consideration
  - Certified Staff Hiring Consideration
  - Coaching Stipend Approval Consideration
  - Hiring of Extra-Curricular Coaches
  - Sports Officials Approval Consideration
  - Individual Transportation Contract Consideration
  - Crossing Guard and Bus Aide Hourly Compensation Consideration
  - Substitute List Approval Consideration
- X. Committee Updates
- XI. Principal Reports
- XII. Upcoming Meetings
- XIII. Comments of Guests and School Board Members on Items Not on the Agenda
- XIV. Adjourn
- XV.

September 9, 2024

CORRESPONDENCE

**MONTANA OFFICE OF PUBLIC INSTRUCTION SUMMARY OF ACTIVITIES:**

Please find attached the correspondence the district received from the Montana Office of Public Instruction detailing its Summary of Activities for the month of September, 2024. This information is offered for informational purposes.

August 30, 2024

*Check out the Calendar of Events for our Unit's Weekly Office Hours, trainings, important deadlines, and more!*



**For OPI Unit updates please click [here](#).**

## **School Superintendent's Corner**

### **Important information for Superintendents:**

- Statewide [MAST assessment](#) for 3<sup>rd</sup>-8<sup>th</sup> grade is operational this school year. Join the Assessment team for a virtual summit on September 5, 2024. [Register here](#).
- AIM is the student data system. Important data input dates are included on the [AIM Calendar](#).
- Accreditation: Be on the lookout for the criterion reference guide for year 2 of the accreditation system. New Superintendents: there is a [New Superintendent's webinar](#) posted on the accreditation website as well.
- Trustee Financial Summary Reports are due September 15. [Find instructions here](#).
- Federal Program grant applications are due Sept 30 in e-grants.
- Need to update your Authorized Representative? Complete the "Use Access Request Form" Listed on the [OPI Secure Portal page](#).
- **Office Hours specifically for Superintendents!** Join Dr. Julie Murgel, Chief Program Officer, and Christy Mock-Stutz, Assistant Superintendent every Wednesday at 10:00 am. We will be available to share important information specific for Superintendents and school leaders, as well as answer questions. Topics include Accreditation, Assessment, Data Modernization, upcoming dues dates. [Find the link to join here](#).

## **Superintendent's Message**



Welcome to the 2024-2025 school year across our great state! Please watch Superintendent Arntzen's [Back to School message](#).

## 2025 Montana Teacher of the Year Finalists

Congratulations to our 2025 Montana Teacher of the Year finalists! These outstanding teachers were chosen from 19 candidates after a robust review process. All 72 nominees represent the dedication and passion that every Montana teacher has for our students, families, and schools. Best of luck to our finalists!

## Montana Aligned to Standards Through-Year (MAST) Program



The 2024 virtual [Montana Aligned to Standards Through-Year \(MAST\)](#) Fall Summit will take place on September 5, 2024, from 9:00 AM – 4:00 PM. This virtual event will offer technical and instructional support and guidance to Montana educators and school administrators for the statewide implementation of MAST during the 2024-2025 school year. The MAST program is made up of multiple through-year testlets that benefit students, parents, teachers, and administrators by providing actionable data and a meaningful model of student growth over the school year.

The MAST Summit will include:

- Nationally recognized presenters providing a keynote on instructional usefulness and framework to review and adjust local assessment systems for coherence.
- Sessions dedicated to using the MAST testing platform, with an emphasis on effective preparation and administration.
- Guidance on accessing, analyzing, and interpreting MAST score reports to drive informed instructional decisions.
- Best practices for providing appropriate accommodations during the MAST assessment, with a strong focus on accessibility.
- A panel discussion featuring Montana educators, offering valuable insights and experiences on implementing the MAST assessment across diverse educational settings.

The summit will conclude with optional personalized assistance through office hours from 3:00-4:00 PM.

To register for the virtual MAST Summit, click [here](#).

For more information, please contact [Tressa Graveley](#), Assessment Specialist.

## Montana Teachers Choose



Superintendent Arntzen allocated \$1.5 million in federal [Elementary and Secondary School Emergency Relief](#) (ESSER) funds to Montana teachers for math and reading projects. This is through a partnership with [DonorsChoose](#), a 501(c)(3) charitable non-profit, to offer \$500 direct grants to all K-12 public school teachers in Montana.

To qualify for a math or reading project grant, teachers must:

- Visit the DonorsChoose [Montana Teachers](#) page
- Teach K-12 in a Montana public school
- Create a new project on or after August 20, 2024.
- Ensure that your project's total goal is under \$500.
- Request resources to accelerate teaching and learning in math and/or reading.

Montana district superintendents and principals can monitor the projects and materials that are shipped to schools through the [DonorsChoose District Partnership Program](#). This program ensures that all materials ordered align with district policy as materials become district/school property.

As of August 29, 2024, there have been 906 approved math and reading projects in 312 public schools accounting for \$412,765. These updates and the individual projects can be viewed [here](#).

Teachers in all content areas can take advantage of these grants by creating projects that help their students excel in math and reading.

For more information, contact [Brian OLeary](#), Communications Director.

## Elementary and Secondary School Emergency Relief Funds (ESSER)



The **ESSER Close-Out Process** began in July 2024, contact Kimberly Kelly at [kimberly.kelly@mt.gov](mailto:kimberly.kelly@mt.gov) or (406) 594-9295 to schedule an appointment. Note this process is different than the E-Grants Final Expenditure Report (FER). It includes a full review of ESSER I, II & III Budget Pages and other relevant documentation. Please complete a [Return Funds form](#) if you are returning awarded funds for any reason.

- A report of ESSER spending and compliances for each District will be sent in July to start the Close-Out Process.

- If you did not receive an email by July 15, 2024, check your spam and contact one of our experts on the [ESSER Meet the Team](#) page.

The ESSER team holds open office hours 6 days a week via Zoom, phone, email, text, and in-person to offer support to school districts.

### **ESSER Community Discussion:**

On September 5, 2024, at 5:00 PM Superintendent Arntzen will host a community discussion for parents, teachers, school leaders, legislators, and community members on ESSER funds. The community discussion will include:

- A review of the timeframe, allowable uses, and Montana's State Plan for ESSER I, II, and III
- Research by Dr. Carly Urban and Dr. Christiana Stoddard from Montana State University on the ways Montana districts have utilized ESSER funds
- A review of the ways Montana has utilized the ESSER state set-aside funds

Join the meeting [here](#).

### **Remember ESSER III deadline is on September 30, 2024.**

The state-wide ESSER allocation through August 29, 2024, is:

For more information on ESSER please click [here](#) or contact Wendi Fawns at [wendi.fawns@mt.gov](mailto:wendi.fawns@mt.gov).

## **2024-25 United States Senate Youth Program (USSYP) Scholarship to Open**



**The 2024-25 United States Senate Youth Program (USSYP) Scholarship opened August 12, 2024, to Montana Juniors and Seniors who meet the [USSYP qualifications](#)!**

Two students from Montana will be selected to receive one \$10,000 scholarship each, along with a trip to Washington, D.C., March 1-8, 2025. Attending the entire Washington

Week public service and leadership program and the college scholarship are one, inseparable award!

The application is available right now on the [OPI Student Scholarships & Student Exchange webpage](#), and complete application packets must be submitted electronically by 11:59 pm, October 7, 2024.

Questions? Contact Kristen Bokovoy, USSYP Coordinator, at [Kristen.Bokovoy2@mt.gov](mailto:Kristen.Bokovoy2@mt.gov) or 406-444-2417.

## OPI Legal Update



### Law Books:

School Law Books are still available. Orders can be placed using the form [here](#).

### Education Law Issues Update:

- [Legislation passed in 2023](#) now requires that a district receiving an out-of-district attendance application from a nonresident child “shall approve the application unless the trustees find that the impact of approval of the application will negatively impact the quality of education for resident pupils.”

§ [20-5-320\(2\)\(e\)](#), MCA.

- Indian Education For All (IEFA) programs, which are rooted in [state policy](#) and the [Montana Constitution's educational goals](#), are the subject of [legislation passed in 2023](#) that could impact a school district's funding under § [20-9-329](#), MCA. IEFA also is the subject of litigation in the *Yellow Kidney* case, which recently was set for trial in September 2025.
- United States Department of Education regulations amending Title IX sex discrimination rules will take effect for much of the country, but [not Montana and several other states](#), which are subject to the [prior Title IX rules](#) as they existed before the recent amendments.

Questions about how legislation, litigation, and regulations that may impact your specific situation should be referred your district legal counsel.

## Early Literacy Intervention Programs





During the 68th Legislative session in 2023, the legislature passed [HB 352 \(20-7-18, MCA\)](#), providing for early literacy targeted interventions for eligible students. The Board of Public Education (BPE) and the Office of Public Instruction (OPI) are working closely with districts who are implementing jumpstart, home-based, and classroom-based early literacy targeted interventions for the upcoming school year. Here are key updates to implementation:

#### **Jumpstart Programs** (preliminary data):

- Preliminarily, at least 12 districts held jumpstart programs this summer.
- Over 500 students participated in summer jumpstart programs.
- Final participation numbers will be available later this fall.

#### **Home-based Programs** (preliminary data):

- Districts have requested 960 licenses (Waterford early literacy program) for the homebased program in the school year (SY) 2024-2025.
- 37 districts will be participating in the home-based program during the SY2024-2025
- OPI has licenses available. Schools may request these licenses for eligible students through October.

#### **Classroom-based Programs:**

- Programs are beginning this fall, and more data will be available in late fall.

#### **OPI'S EARLY LITERACY COLLABORATIVE**

The focus of the OPI's Early Literacy Collaborative is to provide guidance on the implementation of [20-7-18, MCA](#) **Early Literacy Targeted Interventions**, including the summer jumpstart program, classroom-based program, and home-based program for eligible students. In addition, the Collaborative provided data and feedback to the Board of Public Education's Early Literacy Advisory Council. The members of this collaborative have applied and been appointed by the Superintendent of Public Instruction to this nongoverning committee. The Collaborative held meetings every month through June 2024.

#### **PROGRAMMATIC SUPPORT**

OPI's two early literacy specialists, Jackie Ronning and Kimberly Evans, have been working to support schools during screening, preparing data, and supporting implementation. The team will be hosting an **Early Literacy Professional Learning Series** featuring specific early-literacy intervention topics. These hour-long sessions are virtual, and open to all Montana educators and are offered every two weeks through December. Read more information on the Early Literacy [webpage](#).

#### **DATA COLLECTION AND EVALUATION:**

Trustees offering an Early Literacy Targeted Intervention shall closely monitor the program and report annually to the Superintendent of Public Instruction on the efficacy of the program no later than July 15, 2025.

This report must include anonymized information on student progress, including the student's performance on: the evaluation methodology for the program, any formative

assessments administered, the evaluation methodology used at end of school year if administered, any statewide reading assessment data grade four through six.

The OPI will provide a submission tool for this annual reporting requirement that will be available for participating districts. The OPI will report to the Education Interim Committee by Sept 1<sup>st</sup>.

Data collections:

- AIM: Student enrollment in programs
  - This includes students who are eligible and who are enrolled (or not) in an intervention program at the district.
  - Calendar of summer jumpstart
  - Schools offering classroom-based
  - Students eligible for home-base
- Data efficacy reporting
  - Questions are already available for districts to know what data to collect.
  - Responses are due to OPI by July 15, 2025.
  - Draft questions are attached to this report
    - Data collection #1 is to be submitted by September 30, 2025
    - Data collection #2 will be submitted at the end of the school year

For more information, please contact Jackie Ronning, Early Literacy Coordinator, at [jackie.ronning@mt.gov](mailto:jackie.ronning@mt.gov).

## Become A Special Olympics Unified Champion School!



Special Olympics  
**Unified Champion  
Schools®**

Special Olympics Unified Champion Schools® is a program for schools Pre-K through university that intentionally promotes meaningful social inclusion by bringing together students with and without intellectual disabilities to create

accepting school environments utilizing three interconnected components: Special Olympics Unified Sports®, inclusive youth leadership, and whole school engagement.

Interested in becoming a Unified Champion School? Scan the QR Code to complete the UCS Commitment Form and start the inclusion revolution in your school, district, and community! For questions, please contact Terri Norman, UCS Senior Director at [tnorman@somt.org](mailto:tnorman@somt.org).



## Constitution Day

A Constitution Day celebration will occur on September 17 from 12:00 PM - 1:00 PM in the rotunda of the Capitol. This celebration will be hosted by the Oro Fino Chapter of the Daughters of the American Revolution.

## Fire Report

For information on fire restrictions, current fire information, smoke preparedness, and preparing for wildfire, visit [MTFireInfo.org](https://mtfireinfo.org). To view an interactive map of wildfires, please click [here](#).

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**Click the links below for important updates from OPI's units.**

[Accreditation & Educator Preparation](#)

[Achievement in Montana \(AIM\)](#)

[Assessment](#)

[Career, Technical and Adult Education](#)

[Coordinated School Health](#)

[Educator Licensure](#)

[Elementary & Secondary School Emergency Relief \(ESSER\)](#)

[Emergency Assistance to Non-Public Schools \(EANS\)](#)

[Gifted and Talented](#)

[Indian Education for All](#)

[Montana Aligned to Standards Through-Year \(MAST\)](#)

[Montana Autism Education Project](#)

[Multi-Tiered Systems of Support \(MTSS\)](#)

[School Finance](#)

[School Nutrition](#)

[Special Education](#)

[Standards, Instruction & Professional Learning](#)

[Title & Federal Programs](#)

[Traffic Education](#)

[Transformational Learning & Advanced Opportunities](#)

## Outside Opportunities

### The National Archery in the Schools Program



The [National Archery in the Schools Program](#) is an in-school program aimed at improving educational performance among students in grades 4 – 12. Students learn focus, self-control, discipline, patience, and the life lessons required to be successful in the classroom and in life.

FWP offered 18 NASP teacher trainings around MT last year. These trainings are a great opportunity for PE teachers to earn OPI renewal credits.

For upcoming trainings, click [here](#).

### MentorMT New Teacher Enrollment



**New Teacher Enrollment is Open for MentorMT 2024!**

Are you, a colleague, or a staff member a **new or underprepared teacher** who is...

- Teaching in a **rural** school during their first or second year of teaching?
- Teaching **outside** their grade level or subject area endorsement?
- Teaching on a **provisional** license while working toward full licensure?
- Teaching under **emergency** authorization?
- Teaching through an **international** visa program?

**MentorMT uniquely provides:**

- One-to-one mentoring that **addresses teachers' needs** and **respects their time**
- Experienced mentors assigned by aligned **grade level and subject area**
- A focus on **content, curriculum, and instructional** support that is non-evaluative
- **No cost to schools** and a **\$500 incentive stipend** for participating teachers
- **Requisite high-quality mentoring** as outlined in [ARM 10.55.723](#)

## Hellgate Elementary Board of Trustees

Regular Meeting August 12, 2024

6:00 p.m.

**OPENING**

The Board of Trustees of Hellgate Elementary School District #4 met in regular session on Monday, August 12<sup>th</sup>, 2024. The meeting was held in-person. The meeting was called to order by Board Chairman, Tom McLaughlin. Trustees participating were: Tom McLaughlin, Rich Thornock, Kallie Gatzemeier, Lori Christensen, Tom Cook, Jacquelyn Ryan. Trustee Rod Sharkey attended via phone. Superintendent Molly Blakely and District Clerk Justine Reese were present for the meeting. District staff participating included Erin Ellis (Curriculum Coordinator), Sara Bermingham (Teacher), and Zach Cain (Director of Maintenance). There were up to 12 total guests/participants in the meeting, in-person.

**PUBLIC COMMENT**

Zach Cain updated the Trustees on the projects that were occurring on campus.

**HEEA**

Sara Bermingham notified the Trustees that the staff are getting ready for the upcoming school year.

**RECOGNITION OF STUDENTS AND STAFF**

There was no recognition at the meeting.

**BOARD CORRESPONDENCE**

Trustees reviewed the monthly newsletter from OPI.

**REVIEW OF THE MINUTES-REGULAR MEETING 7-08-2024**

A motion was made by Rich Thornock to approve the minutes from the July 8<sup>th</sup>, 2024 regular meeting. There was no discussion on the topic. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**REVIEW OF THE MINUTES-SPECIAL MEETING 7-11-2024**

A motion was made by Rich Thornock to approve the minutes from the July 11<sup>th</sup>, 2024 special meeting. There was no discussion on the topic. The motion was seconded by Tom Cook. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**REVIEW OF THE WARRANTS-JULY 2024**

A motion was made by Rich Thornock to approve the July 2024 claims. The motion was seconded by Kallie Gatzemeier. There was no discussion on the topic. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**REVIEW OF BUDGET REPORTS**

Trustees reviewed the budget reports for July 2024.

**REVIEW OF STUDENT ACTIVITIES**

A motion was made by Lori Christensen to approve the July 2024 Student Activities Report. There was no discussion on the item. The motion was seconded by Jacquelyn Ryan. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**CERTIFIED STAFF RESIGNATION APPROVAL**

A motion was made by Rich to approve the resignation of Mr. Jonkar Arceniega, effective July 31, 2024 (letter included in board packet). There no discussion on the item. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**CLASSIFIED STAFF RESIGNATION APPROVAL**

A motion was made by Tom Cook to approve the resignation of Ms. Karla Anderson, custodian, effective September 30, 2024 and Ms. Laura Helgeson, paraprofessional, effective August 5 2024 (letter included in board packet). There was no discussion on the item. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**CLASSIFIED STAFF HIRING CONSIDERATION**

A motion was made by Lori Christensen to approve the hiring of Ms. Hannah Kneeshaw to be a bullpen substitute for the 2024-2025 school year and Eric Monson to be a custodian, effective August 12, 2024. There was brief discussion on the item. The motion was seconded by Jacquelyn Ryan. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**APPROVAL OF 24-25 SCHOOL YEAR MAEFAIRS BUDGET**

A motion was made by Rich Thornock to approve the following Hellgate Elementary 2024/2025 annual budget figures with the understanding that the Hellgate Elementary District Clerk/Business Manager shall have the ability to slightly adjust the final budget totals once all final financial data has been sent to the school district from state and county financial department sources (full budget detail available in the board packet). District Clerk Justine Reese provided the Trustees with an overview of the budget detail. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**APPROVAL OF 23-24 SCHOOL YEAR TRUSTEES FINANCIAL STATEMENT**

A motion was made by Jacquelyn Ryan to accept the Trustees Fiscal Summary Report for the 2023-2024 school year (full Trustees Financial Statement available in the board packet). The motion was seconded by Kallie Gatzemeier. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**DISCUSSION ITEMS/ANNOUNCEMENTS:**

*Big Brothers and Sisters Organization/Agreement SY 24-25:* The organization will begin working with students during the school day.

*Appleseed Foundation:* The grant awarded Hellgate Elementary \$5,000 for playground equipment.

*Accreditation Scores OPI:* No accreditation concerns based on the results.

*Costco Donation:* Costco donated backpacks for students and \$500 to purchase snacks and school supplies.

*Open-Enrollment:* Trustees were curious how the open-enrollment acceptance/denial process was going. Superintendent Blakely updated the Trustees on the overall process and noted no concerns.

**COMMITTEE REPORTS:**

There were no committee reports at the meeting.

**PRINCIPALS' REPORTS**

There were no Principal reports at the meeting.

**NEXT MEETING DATE:**

The next regular meeting of the Board will be September 9, 2024 at 6:00 p.m.

**PUBLIC COMMENT:**

There was no public comment.

**ADJOURN**

The meeting adjourned at 6:27 pm.

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Tom McLaughlin, Board Chair

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Justine Reese, Business Manager/Clerk

HELLGATE ELEMENTARY																		
Claim Details																		
For the Accounting Period: 8 / 24																		
Line	Claim	Line #	Check	Vendor	Vendor Name	Invoice	Inv Date	Description	Line \$	Claim \$	PO #	Fund	Org	Pgm	Func	Obj	Proj	Cash
1	939691	1	28232	102863	ALLEGRA PRINT & IMAGING OF MISSOULA	81893	07/03/24	Letterhead-with logo	615.91	615.91		101	586	100	2300	550		101
2	939723	1	28257	102863	ALLEGRA PRINT & IMAGING OF MISSOULA	81892	07/03/24	envelope #10, 2500 ct	555.97	555.97		101	586	100	2500	610		101
3	939708	1	28245	104820	AMAZON CAPITAL SERVICES	CC-4579	07/16/24	newline boards cables	208.05	2,065.60		101			0			101
4	939708	2	28245	104820	AMAZON CAPITAL SERVICES	CC-4579	07/10/24	chromebook charging trays	257.98	2,065.60		101			0			101
5	939708	3	28245	104820	AMAZON CAPITAL SERVICES	CC-4579	07/05/24	display port adapters	117.78	2,065.60		101			0			101
6	939708	4	28245	104820	AMAZON CAPITAL SERVICES	CC-4580	07/05/24	Summer School library books	227.88	2,065.60		115			0		301	101
7	939708	5	28245	104820	AMAZON CAPITAL SERVICES	CC-4580	07/03/24	Summer School library books	350.81	2,065.60		115			0		301	101
8	939708	6	28245	104820	AMAZON CAPITAL SERVICES	CC-4581	07/31/24	B3 Sped supplies- MH	34.89	2,065.60		101			0			101
9	939708	7	28245	104820	AMAZON CAPITAL SERVICES	CC-4581	07/31/24	B3 Sped supplies- MH	21.59	2,065.60		101			0			101
10	939708	8	28245	104820	AMAZON CAPITAL SERVICES	CC-4581	07/31/24	B3 Sped supplies- MH	25.85	2,065.60		101			0			101
11	939708	9	28245	104820	AMAZON CAPITAL SERVICES	CC-4581	07/31/24	S & H	6.26	2,065.60		101			0			101
12	939708	10	28245	104820	AMAZON CAPITAL SERVICES	7715452	07/12/24	Drinking fountain filters	807.57	2,065.60	25005	101	586	100	2600	610		101
13	939708	11	28245	104820	AMAZON CAPITAL SERVICES	7715452	07/12/24	25005 PO overage	6.94	2,065.60		101	586	100	2600	610		101
14	939722	1	28258	103664	AMERICAN FIDELITY ADMIN. SERVICES, LL	71476	08/15/24	ACA tracking + annual fee	1,620.10	1,620.10		101	586	100	2300	340		101
15	939690	1	28233	105024	APEX PUMBING&HEATING	240801263	07/01/24	Plumb install-dishwasher	1,107.88	1,107.88	24236	115			0		750	101
16	939724	1	28259	105024	APEX PUMBING&HEATING	240812282	08/12/24	domestic water line	1,800.00	5,780.00	25010	101	573	100	2600	670		101
17	939724	2	28259	105024	APEX PUMBING&HEATING	240812283	08/12/24	6th grade water heater	3,980.00	5,780.00	25009	101	859	100	2600	670		101
18	939709	1	28246	102907	ARLEDGE CONSTRUCTION, INC.	1114	08/01/24	B1 entryway project	28,397.00	28,397.00	24237	115			0		750	101
19	939719	2	28256	103499	BARGREEN ELLINGSON-MONTANA	11531674	07/19/24	dishwasher supplies	823.20	56,403.20		112	859	910	3100	610		101
20	939719	3	28256	103499	BARGREEN ELLINGSON-MONTANA	11531674	07/19/24	district dishwasher B3	55,580.00	56,403.20	24234	115			0		750	101
21	939725	1	28260	103499	BARGREEN ELLINGSON-MONTANA	11552490	08/05/24	Booster heater-electric	4,239.00	4,411.00	24234	115			0		750	101
22	939725	2	28260	103499	BARGREEN ELLINGSON-MONTANA	11552490	08/05/24	Ship&handling	172.00	4,411.00	24234	115			0		750	101
23	939738	1	28271	103678	BLUE CROSS MEDICARE ADVANTAGE		08/09/24	Retiree Ins Pmt - SEPT premium	5,069.40	5,069.40		189	586	890	2003	520		101
24					**See Credit Card Report**													
25	939703	1	28234	103425	CDW GOVERNMENT	sk28228	07/18/24	HP Chromebook 11 G9 EE 11	136,928.00	158,084.61	25007	115	586	785	2580	682	750	101
26	939703	2	28234	103425	CDW GOVERNMENT	sk28228	07/18/24	google Cromc licenses	18,150.00	158,084.61	25007	115	586	785	2580	682	750	101
27	939703	4	28234	103425	CDW GOVERNMENT	sk28228	07/18/24	Dell Latitude5540 Laptop	2,776.90	158,084.61	25007	101	586	100	2580	682		101
28	939703	5	28234	103425	CDW GOVERNMENT	sk28228	07/18/24	Dell WD19S docking statio	229.71	158,084.61	25007	101	586	100	2580	682		101
29	939707	1	-99444	103873	CITIBANK-COSTCO ANYWHERE VISA	CC-4571	06/24/24	general legal notice	198.72	198.72		101			0			101
30	939711	1	28248	25000	CITY OF MISSOULA-UTILITY BILLING	acct121680	07/26/24	Water/Sewer-Admin	60.29	1,429.29		101	586	100	2600	421		101
31	939711	2	28248	25000	CITY OF MISSOULA-UTILITY BILLING	acct112445	07/26/24	Water/Sewer-B1	319.25	1,429.29		101	573	100	2600	421		101
32	939711	3	28248	25000	CITY OF MISSOULA-UTILITY BILLING	acct123600	07/26/24	Water/Sewer/Storm-B4	386.25	1,429.29		101	801	100	2600	421		101
33	939711	4	28248	25000	CITY OF MISSOULA-UTILITY BILLING	acct196085	07/26/24	Sewer-SHOP	22.19	1,429.29		101	586	100	2600	421		101
34	939711	5	28248	25000	CITY OF MISSOULA-UTILITY BILLING	acct121690	07/26/24	Water/Sewer/Storm-B3	318.05	1,429.29		101	859	100	2600	421		101
35	939711	6	28248	25000	CITY OF MISSOULA-UTILITY BILLING	acct121685	07/26/24	Water/Sewer-B2	323.26	1,429.29		101	863	100	2600	421		101
36	939702	4	28235	102204	COMMUNICATIONS RESOURCES,LLC	112282	07/16/24	TOA Amplifier	3,030.00	29,968.00	24226	160			0			101
37	939702	5	28235	102204	COMMUNICATIONS RESOURCES,LLC	112274	07/16/24	avigilon vape sensors	7,823.00	29,968.00	24197	101			0			101
38	939702	6	28235	102204	COMMUNICATIONS RESOURCES,LLC	112269	07/16/24	Multi head Avigilon camer	16,000.00	29,968.00	24093	101			0			101
39	939702	7	28235	102204	COMMUNICATIONS RESOURCES,LLC	112269	07/16/24	8 Megapixel Bullet camera	2,000.00	29,968.00	24093	101			0			101
40	939702	8	28235	102204	COMMUNICATIONS RESOURCES,LLC	112269	07/16/24	Cabling and Jacks	1,115.00	29,968.00	24093	101			0			101
41	939726	1	28261	102204	COMMUNICATIONS RESOURCES,LLC	112446	08/20/24	Connecting auto opener	769.00	5,974.00	24239	115			0		750	101
42	939726	2	28261	102204	COMMUNICATIONS RESOURCES,LLC	112446	08/20/24	2 door access controller	5,205.00	5,974.00	24239	115			0		750	101
43	939727	1	28262	30700	CREATIVE PAINT & GLASS	111258	07/31/24	B2 classroom window	398.00	398.00		101	863	100	2600	440		101
44	939692	2	28236	102538	CULLIGAN WATER CONDITIONING	0372609	07/25/24	shop water	12.50	42.50		101	586	100	2600	440		101
45	939692	3	28236	102538	CULLIGAN WATER CONDITIONING	0372753	07/25/24	admin. water cooler	20.00	42.50		101	586	100	2500	440		101
46	939692	5	28236	102538	CULLIGAN WATER CONDITIONING	0372754	07/25/24	shop water	10.00	42.50		101	586	100	2600	440		101
47	939693	1	28237	36400	DEMCO, INC	7483215	05/13/24	Library B4 Supplies	499.36	554.29	24145	101			0			101
48	939693	2	28237	36400	DEMCO, INC	7483215	05/13/24	Shipping	54.93	554.29	24145	101			0			101
49	939689	1	28231	104918	DPHHS-BHDD	July 2024	07/31/24	July 2024 CSCT match	2,503.43	2,503.43		101	586	995	2147	815	358	101
50	939721	1	28263	104918	DPHHS-BHDD	August 202	08/26/24	August 2024 CSCT match	2,387.72	2,387.72		101	586	995	2147	815	358	101
51	939732	1	28264	43500	ELECTRO CONTROLS INC	3	08/22/24	B3 hvac update	19,245.35	19,245.35	24232	115			0		750	101
52	939728	1	28265	104930	FRENCHTOWN SCHOOL DISTRICT	August 24	08/26/24	24-25 Copper League Dues	400.00	600.00		101	801	720	3500	810		101
53	939728	2	28265	104930	FRENCHTOWN SCHOOL DISTRICT	August 24	08/26/24	24-25 Copper League Dues	200.00	600.00		101	859	720	3500	810		101
54	939704	1	-99447	104817	GRIZZLY DISPOSAL & RECYCLING		07/22/24	garbage disposal service July	2,720.00	3,337.00		101	586	100	2600	431		101
55	939704	2	-99447	104817	GRIZZLY DISPOSAL & RECYCLING		07/22/24	garbage disposal service July	617.00	3,337.00		101	586	100	2600	431		101
56	939712	1	28249	104943	J&M ELECTRIC, INC.	24-1563	08/06/24	Electric install-dishwash	885.00	885.00	24235	115			0		750	101
57	939694	1	28238	102336	JUNIOR LIBRARY GUILD	689006	07/15/24	3 titles/ processing	884.54	884.54	24108	101			0			101
58	939695	1	28239	104879	K12 MONTANA INC.	145402905	08/01/24	Cloud integration services	4,120.00	4,120.00		128	586	100	2580	355		101
59	939729	1	28266	102000	KALEVA LAW FIRM	7578	08/15/24	legal services-July 2024	893.75									



65	939706	1 -99445	91200	MUSIC MEDICS	Aug 24	08/08/24	Instrument repair	1,800.00	3,685.45	24097	115	0	257	101
66	939706	2 -99445	91200	MUSIC MEDICS	Aug 24	08/08/24	Instrument repair	1,200.00	3,685.45	24097	115	0	257	101
67	939706	3 -99445	91200	MUSIC MEDICS	Aug 24	08/08/24	Instrument repair PO overage	479.82	3,685.45		115	801	100 1471	440 257 101
68	939706	4 -99445	91200	MUSIC MEDICS	Aug 24	08/08/24	Instrument repair PO overage	205.63	3,685.45		115	859	100 1471	440 257 101
69	939716	1 28253	104018	NATUS MEDICAL	73147	07/19/24	Audiometer Annual Calibration	60.00	60.00		101	586	280 1000	440 101
70	939705	1 -99446	87700	NORTHWESTERN ENERGY	Aug pmt	07/25/24	Monthly Electric - #1	2,636.06	11,293.54		101	573	100 2600	412 101
71	939705	2 -99446	87700	NORTHWESTERN ENERGY	Aug pmt	07/25/24	Monthly Electric- #2	2,636.06	11,293.54		101	863	100 2600	412 101
72	939705	3 -99446	87700	NORTHWESTERN ENERGY	Aug pmt	07/25/24	Monthly electric - #3	2,636.06	11,293.54		101	859	100 2600	412 101
73	939705	5 -99446	87700	NORTHWESTERN ENERGY	Aug pmt	07/25/24	Monthly Electric-Food Service	1,318.03	11,293.54		112	586	910 3100	412 101
74	939705	6 -99446	87700	NORTHWESTERN ENERGY	Aug pmt	07/25/24	Monthly Electric - Shop	659.02	11,293.54		101	586	100 2600	412 101
75	939705	7 -99446	87700	NORTHWESTERN ENERGY	Aug pmt	07/25/24	Monthly Electric - Admin	659.02	11,293.54		101	586	100 2600	412 101
76	939705	8 -99446	87700	NORTHWESTERN ENERGY	Aug pmt	07/25/24	Monthly Nat Gas- #1	192.47	11,293.54		101	573	100 2600	411 101
77	939705	9 -99446	87700	NORTHWESTERN ENERGY	Aug pmt	07/25/24	Monthly Nat Gas - #2	101.80	11,293.54		101	863	100 2600	411 101
78	939705	10 -99446	87700	NORTHWESTERN ENERGY	Aug pmt	07/25/24	Monthly Nat Gas - #3	73.08	11,293.54		101	859	100 2600	411 101
79	939705	11 -99446	87700	NORTHWESTERN ENERGY	Aug pmt	07/25/24	Monthly Nat Gas - #4	269.59	11,293.54		101	801	100 2600	411 101
80	939705	12 -99446	87700	NORTHWESTERN ENERGY	Aug pmt	07/25/24	Monthly Nat Gas - Food Serv	48.72	11,293.54		112	586	910 3100	411 101
81	939705	13 -99446	87700	NORTHWESTERN ENERGY	Aug pmt	07/25/24	Monthly Nat Gas - Shop	28.07	11,293.54		101	586	100 2600	411 101
82	939705	14 -99446	87700	NORTHWESTERN ENERGY	Aug pmt	07/25/24	Monthly Nat Gas - Admin	35.56	11,293.54		101	586	100 2600	411 101
83	939696	1 28240	101902	NWEA	111914	05/17/24	NWEA Growth Report	250.00	1,000.00	24227	101	0		101
84	939696	2 28240	101902	NWEA	111914	05/17/24	NWEA Growth Report	250.00	1,000.00	24227	101	0		101
85	939696	3 28240	101902	NWEA	111914	05/17/24	NWEA Growth Report	250.00	1,000.00	24227	101	0		101
86	939696	4 28240	101902	NWEA	111914	05/17/24	NWEA Growth Report	250.00	1,000.00	24227	101	0		101
87	939699	1 28241	102963	OETC	332965	07/29/24	Adobe K-12 license renewa	2,425.00	2,425.00	25008	101	586	100 2580	682 101
88	939701	1 28241	102963	OETC	33145	08/02/24	Microsoft 365 A3-Faculty	5,732.00	5,732.00	25000	101	586	100 2580	682 101
89	939717	1 28254	101004	OS2-OFFICE SOLUTIONS AND SERVICES	39387	07/17/24	Hill- office supplies	4.29	120.85	24175	101	0		101
90	939717	2 28254	101004	OS2-OFFICE SOLUTIONS AND SERVICES	39426	07/22/24	classroom supplies-lamina	25.26	120.85	24163	101	0		101
91	939717	3 28254	101004	OS2-OFFICE SOLUTIONS AND SERVICES	39253	07/03/24	admin office supplies	13.99	120.85		101	586	100 2500	610 101
92	939717	4 28254	101004	OS2-OFFICE SOLUTIONS AND SERVICES	39263	07/05/24	admin office supplies	33.47	120.85		101	586	100 2500	610 101
93	939717	5 28254	101004	OS2-OFFICE SOLUTIONS AND SERVICES	39320	07/11/24	admin office supplies	18.44	120.85		101	586	100 2500	610 101
94	939717	6 28254	101004	OS2-OFFICE SOLUTIONS AND SERVICES	39537	07/31/24	curriculum supplies	25.40	120.85		101	586	100 2420	610 101
95	939733	1 28269	102756	PURCHASE POWER-PITNEY BOWES	082824	08/31/24	postage meter refill	250.00	2,000.00		101	573	100 1000	532 101
96	939733	2 28269	102756	PURCHASE POWER-PITNEY BOWES	082824	08/31/24	postage meter refill	250.00	2,000.00		101	586	100 1000	532 101
97	939733	3 28269	102756	PURCHASE POWER-PITNEY BOWES	082824	08/31/24	postage meter refill	250.00	2,000.00		101	586	100 2300	532 101
98	939733	4 28269	102756	PURCHASE POWER-PITNEY BOWES	082824	08/31/24	postage meter refill	250.00	2,000.00		101	586	100 2500	532 101
99	939733	5 28269	102756	PURCHASE POWER-PITNEY BOWES	082824	08/31/24	postage meter refill	250.00	2,000.00		101	586	280 1000	532 101
100	939733	6 28269	102756	PURCHASE POWER-PITNEY BOWES	082824	08/31/24	postage meter refill	250.00	2,000.00		101	801	100 1000	532 101
101	939733	7 28269	102756	PURCHASE POWER-PITNEY BOWES	082824	08/31/24	postage meter refill	250.00	2,000.00		101	859	100 1000	532 101
102	939733	8 28269	102756	PURCHASE POWER-PITNEY BOWES	082824	08/31/24	postage meter refill	250.00	2,000.00		101	863	100 1000	532 101
103	939698	1 28242	105014	TEACHING STRATEGIES LLC	196579	07/01/24	Curriculum - Early Lit Pr	918.00	918.00	24247	101	0		101
104	939734	1 28270	102978	TEMP RIGHT	24080059	08/25/24	Boiler replacment	121,256.19	121,256.19	25006	115	859	785 4600	725 750 101
105	939697	1 28243	105021	TWIG EDUCATION	1001116	06/26/24	Science Curriculum	4,689.27	77,032.82	24221	101	0		101
106	939697	2 28243	105021	TWIG EDUCATION	1001116	06/26/24	Science Curriculum	19,955.00	77,032.82	24221	101	0		101
107	939697	3 28243	105021	TWIG EDUCATION	1001116	06/26/24	Science Curriculum	500.01	77,032.82	24221	101	0		101
108	939697	4 28243	105021	TWIG EDUCATION	1001116	06/26/24	Science Curriculum	4,689.27	77,032.82	24221	101	0		101
109	939697	5 28243	105021	TWIG EDUCATION	1001116	06/26/24	Science Curriculum	8,840.00	77,032.82	24221	101	0		101
110	939697	6 28243	105021	TWIG EDUCATION	1001116	06/26/24	Science Curriculum	500.00	77,032.82	24221	101	0		101
111	939697	7 28243	105021	TWIG EDUCATION	1001116	06/26/24	Science Curriculum	4,209.27	77,032.82	24221	101	0		101
112	939697	8 28243	105021	TWIG EDUCATION	1001116	06/26/24	Science Curriculum	33,150.00	77,032.82	24221	101	0		101
113	939697	9 28243	105021	TWIG EDUCATION	1001116	06/26/24	Science Curriculum	500.00	77,032.82	24221	101	0		101
114	939718	1 28255	101413	VERIZON	9969765114	08/09/24	Edulog Bus Tracking Data Charg	182.71	282.26		110	586	100 2700	530 101
115	939718	2 28255	101413	VERIZON	9969926418	08/09/24	SPED Bus#10 phone charges	31.28	282.26		110	586	280 2700	531 101
116	939718	6 28255	101413	VERIZON	9969926418	08/09/24	Custodial phone charges	15.20	282.26		101	586	100 2600	531 101
117	939718	7 28255	101413	VERIZON	9969926418	08/09/24	nurse phone charges	53.07	282.26		101	586	100 2130	531 101
118	939700	1 28244	103112	VICTIG	57592	07/31/24	background checks-July	16.88	16.88		101	586	100 2300	340 101
119	939731	1 28268	135100	WARDEN PAPER, INC.	5428	07/25/24	Goldenrod 8 1/2 x 11	60.85	60.85	24189	101	0		101

HELLGATE ELEMENTARY				
Fund Summary for Claims				
For the Accounting Period: 8 / 24				
Fund	Fund Description	Account	Amount	
101	Elementary General Fund	101	\$181392.69	
110	Elementary Transportation Fund	101	\$213.99	
112	Elementary Food Services Fund	101	\$2189.95	
115	Elementary Miscellaneous Federal Funds	101	\$401902.67	
128	Technology Fund	101	\$4120.00	
160	Elementary Building Fund	101	\$3030.00	
189	Retiree Insurance Fund	101	\$5069.40	

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HELLGATE ELEMENTARY  
Credit Card Transactions Paid by Vendor Paid with Claim Details  
For the Accounting Period: 8/24

Page: 1 of 2  
Report ID: CC100B

Check # -99443 For: BMO PROCUREMENT C

Vendor Paid	Claim#	CC #	PO #	Check			Description	Amount	Fund	Org	Prg-Func-Obj	Proj
				Ln#	Per	Invoice						
AED SUPERSTORE.CO	939720		25001	1	8/24	710702	AED Pads	566.32	101	586	100-2130-610	
						Total		566.32				
ALBERTSONS -NORTH	939720	4583		5	8/24	CC-4583	custodial supplies	43.65	101	586	100-2600-610	
						Total		43.65				
AMERICAN SOCIETY	939720	4589		1	8/24	CC-4589	MT notary education	25.00	101	586	100-2500-610	
						Total		25.00				
BLACKFOOT COMMUNI	939720	4585		4	8/24	CC-4585	monthly	423.18	101	573	100-1000-530	
				5	8/24	CC-4585	monthly	691.72				
				6	8/24	CC-4585	monthly	114.37				
				7	8/24	CC-4585	monthly	423.17				
				8	8/24	CC-4585	monthly	692.63				
				9	8/24	CC-4585	monthly	423.17				
				10	8/24	CC-4585	monthly	691.72				
				11	8/24	CC-4585	monthly	423.17				
				12	8/24	CC-4585	monthly	691.72				
				Total				4,574.85				
CARDIO PARTNERS I	939720	4587		1	8/24	CC-4587	nursing supplies-	441.50	101	586	100-2130-610	
						Total		441.50				
EBAY	939720		25011	1	8/24	25044	ADA Door openers	2499.99	101	573	100-4600-725	
				2	8/24	25044	ADA Door openers	2499.99				
				Total				4,999.98				
HARBOR FREIGHT ST	939720	4584		3	8/24	CC-4584	custodial shop tools	39.99	101	586	100-2600-610	
						Total		39.99				
HOME DEPOT-IN STO	939720	4583		3	8/24	CC-4583	B2 paint supplies	75.96	101	863	100-2600-610	
				4	8/24	CC-4583	B2 ELP supplies	75.96				
				6	8/24	CC-4583	B3 paint supplies	135.48				
				7	8/24	CC-4583	B4 paint supplies	135.48				
				8	8/24	CC-4583	B4 office custodial	130.74				
				9	8/24	CC-4583	custodial supplies	161.72				
				1	8/24	CC-4584	B3 custodial	43.26				
				4	8/24	CC-4584	custodial supplies	107.88				
				1	8/24	CC-4586	B3 playground	73.94				
				2	8/24	CC-4586	shop supplies	7.56				
				5	8/24	CC-4586	B3 custodial	195.97				
				Total				1,143.95				
LEGO EDUCATION	939720	4582		1	8/24	CC-4582	B1 Robotics- SPIKE	4479.30	115	573	100-1000-660	275
						Total		4,479.30				
MICHAELS STORE/ON	939720	4583		1	8/24	CC-4583	boardroom poster	159.96	101	586	100-2500-610	
				2	8/24	CC-4583	boardroom poster	79.98				
				Total				239.94				

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HELLGATE ELEMENTARY  
Credit Card Transactions Paid by Vendor Paid with Claim Details  
For the Accounting Period: 8/24

Page: 2 of 2  
Report ID: CC100B

Check # -99443 For: BMO PROCUREMENT C

Vendor Paid	Check						Description	Amount	Fund Org	Prg-Func-Obj	Proj
	Claim#	CC #	PO #	Ln#	Per	Invoice					
MISSOULA ELECTRIC	939720	4585		2	8/24	CC-4585	monthly electric	1812.62	101 801	100-2600-412	
	939720	4585		3	8/24	CC-4585	monthly electric	619.96	101 586	100-2600-412	
						Total		2,432.58			
MONTANA SECRETARY	939720	4590		1	8/24	CC-4590	notary renewal	25.00	101 586	100-2500-610	
						Total		25.00			
MOUNTAIN WEST COO	939720	4585		1	8/24	CC-4585	monthly custodial	264.19	101 586	100-2600-624	
						Total		264.19			
MURDOCHS-INSTORE/	939720	4586		6	8/24	CC-4586	custodial supplies	79.99	101 586	100-2600-610	
	939720	4586		7	8/24	CC-4586	custodial supplies	60.00	101 586	100-2600-610	
						Total		139.99			
NAPA AUTO PARTS	939720	4586		10	8/24	CC-4586	shop supplies	44.96	101 586	100-2600-610	
						Total		44.96			
SHERWIN-WILLIAMS	939720	4584		2	8/24	CC-4584	paint/supplies	110.99	101 586	100-2600-610	
						Total		110.99			
STAPLES IN-STORE/	939720		25004	1	8/24	25004	Tall storage cabinet	2054.85	101 801	100-2600-660	
	939720		25004	1	8/24	25004	Tall storage cabinet	49.99	101 801	100-2600-660	
						Total		2,104.84			
WALMART-MISSOULA	939720	4586		4	8/24	CC-4586	shop supplies	39.92	101 586	100-2600-610	
						Total		39.92			
ZOOM	939720	4588		1	8/24	CC-4588	monthly zoom	16.59	101 586	100-2300-530	
						Total		16.59			
Total for check								21,733.54			
Grand Total:								21,733.54			

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10:13:03

HELLGATE ELEMENTARY  
Object Summary Budget vs. Actual Query  
For the Accounting Period: 8 / 24

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Report ID: B100S0

Funds 101- 101

Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
110 Regular Salaries	0.00	0.00	0.00	0.00	0.00	0%
111 Salaries - Administrative -	-14.87	777,705.47	761,582.00	761,582.00	-16,123.47	102%
112 Salaries - Professional -	0.00	5,512,420.00	5,512,420.00	5,512,420.00	0.00	100%
113 Salaries - Professional - Other	0.00	1,022,654.00	1,022,654.00	1,022,654.00	0.00	100%
114 Salaries - Custodial/Maintenance	0.00	668,861.10	624,117.00	624,117.00	-44,744.10	107%
115 Salaries -	0.00	386,953.28	355,652.00	355,652.00	-31,301.28	109%
116 Salaries - Cooks	0.00	0.00	0.00	0.00	0.00	0%
117 Salaries - Teacher's Aides	-735.78	571,735.10	571,234.00	571,234.00	-501.10	100%
119 Salaries - Other Supervisory	0.00	6,326.57	0.00	0.00	-6,326.57	0%
120 Temporary Salaries	0.00	200,000.00	200,000.00	200,000.00	0.00	100%
122 Temporary	0.00	0.00	0.00	0.00	0.00	0%
123 Temporary Salaries -	0.00	0.00	0.00	0.00	0.00	0%
125 Temporary Salaries -	1,801.56	2,478.04	0.00	0.00	-2,478.04	0%
126 Temporary Salaries - Service Work	0.00	0.00	0.00	0.00	0.00	0%
150 Stipends	0.00	77,283.00	77,058.00	77,058.00	-225.00	100%
151 Stipends - Official/Administrative	0.00	0.00	0.00	0.00	0.00	0%
152 Stipends -	0.00	0.00	0.00	0.00	0.00	0%
153 Stipends - Professional/Other	0.00	0.00	0.00	0.00	0.00	0%
160 Sick Leave Termination Pay	0.00	0.00	0.00	0.00	0.00	0%
170 Vacation Leave	0.00	0.00	0.00	0.00	0.00	0%
1XX Object Group Total	1,050.91	9,226,416.56	9,124,717.00	9,124,717.00	-101,699.56	101%
210 Social Security/Medicare	0.00	0.00	0.00	0.00	0.00	0%
220 Teachers' Retirement	0.00	0.00	0.00	0.00	0.00	0%
230 PERS	0.00	0.00	0.00	0.00	0.00	0%
240 Unemployment Compensation	0.00	0.00	0.00	0.00	0.00	0%
250 Workers' Compensation	7.61	78,369.72	75,350.00	75,350.00	-3,019.72	104%
260 Health Insurance	439.01	758,154.45	751,202.00	751,202.00	-6,952.45	101%
261 Retiree Health Insurance	2,460.00	5,079.59	19,248.00	19,248.00	14,168.41	26%
262 Subs-ACA Insurance	0.00	0.00	0.00	0.00	0.00	0%
270 Life and Disability Insurance	60.59	518.20	375.00	375.00	-143.20	138%
280 Other Employee Benefits	0.00	0.00	0.00	0.00	0.00	0%
2XX Object Group Total	2,967.21	842,121.96	846,175.00	846,175.00	4,053.04	100%
300 Purchased Professional/Technical	0.00	0.00	0.00	0.00	0.00	0%
320 Professional/Educational Services	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
321 Purchased Distant Learning	0.00	0.00	0.00	0.00	0.00	0%
330 Purchased Other Professional	0.00	0.00	56,000.00	56,000.00	56,000.00	0%
340 Purchased Technical Services	13,684.98	23,312.98	70,323.00	70,323.00	47,010.02	33%
350 Contracted Services With Other	0.00	0.00	0.00	0.00	0.00	0%
355 Technology Contracted Services	0.00	0.00	0.00	0.00	0.00	0%
3XX Object Group Total	13,684.98	23,312.98	128,323.00	128,323.00	105,010.02	18%

09/05/24  
10:13:03

HELLGATE ELEMENTARY  
Object Summary Budget vs. Actual Query  
For the Accounting Period: 8 / 24

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Funds 101- 101

Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
411 Gas	700.57	2,684.12	57,200.00	57,200.00	54,515.88	5%
412 Electricity	11,658.80	22,302.38	155,250.00	155,250.00	132,947.62	14%
421 Water/Sewage	1,429.29	2,938.78	21,000.00	21,000.00	18,061.22	14%
431 Disposal Services	3,337.00	3,337.00	30,000.00	30,000.00	26,663.00	11%
440 Repair and Maintenance Services	500.50	1,440.04	74,462.00	74,462.00	73,021.96	2%
450 Rentals	0.00	0.00	350.00	350.00	350.00	0%
452 Rental of Equipment and Vehicles	0.00	0.00	0.00	0.00	0.00	0%
455 Technology Repairs & Maintenance	0.00	0.00	0.00	0.00	0.00	0%
4XX Object Group Total	17,626.16	32,702.32	338,262.00	338,262.00	305,559.68	10%
514 Individual Transportation	0.00	0.00	0.00	0.00	0.00	0%
516 Instructional Field Trips	0.00	0.00	4,500.00	4,500.00	4,500.00	0%
520 Insurance (other than employee)	0.00	0.00	167,745.00	167,745.00	167,745.00	0%
530 Internet-Data Communications	1,709.28	1,709.28	21,100.00	21,100.00	19,390.72	8%
531 Telephone	2,950.43	2,969.70	28,400.00	28,400.00	25,430.30	10%
532 Postage	2,000.00	2,000.00	9,167.00	9,167.00	7,167.00	22%
535 Supplies-Technology Related	0.00	0.00	0.00	0.00	0.00	0%
540 Advertising	0.00	0.00	1,473.00	1,473.00	1,473.00	0%
550 Printing, binding and Duplication	615.91	615.91	2,500.00	2,500.00	1,884.09	25%
580 Travel	0.00	0.00	14,500.00	14,500.00	14,500.00	0%
582 Travel Out-Of-District/Inservice	0.00	0.00	8,650.00	8,650.00	8,650.00	0%
590 Miscellaneous Purchased Services	0.00	0.00	0.00	0.00	0.00	0%
5XX Object Group Total	7,275.62	7,294.89	258,035.00	258,035.00	250,740.11	3%
610 Supplies	21,580.97	23,243.00	203,124.00	203,124.00	179,881.00	11%
615 Replacement Supplies and Parts	0.00	760.00	0.00	0.00	-760.00	0%
624 Vehicle/Equipment Fuel	264.19	264.19	3,700.00	3,700.00	3,435.81	7%
630 Food	0.00	0.00	0.00	0.00	0.00	0%
640 Books	0.00	2.89	76,350.00	76,350.00	76,347.11	0%
645 E-Books	0.00	0.00	350.00	350.00	350.00	0%
650 Periodicals	0.00	0.00	350.00	350.00	350.00	0%
660 Minor Equipment - New	1,509.86	3,614.70	18,500.00	18,500.00	14,885.30	20%
670 Minor Equipment - Replacement	-1,270.00	5,780.00	0.00	0.00	-5,780.00	0%
680 Computer Software	0.00	0.00	0.00	0.00	0.00	0%
681 Computer Software	0.00	10,185.00	7,802.00	7,802.00	-2,383.00	131%
682 Supplies-Technology Related	600.00	40,492.09	150,438.00	150,438.00	109,945.91	27%
683 Supplies-Technology INK	0.00	0.00	850.00	850.00	850.00	0%
6XX Object Group Total	22,685.02	84,341.87	461,464.00	461,464.00	377,122.13	18%

09/05/24  
10:13:03

HELLGATE ELEMENTARY  
Object Summary Budget vs. Actual Query  
For the Accounting Period: 8 / 24

Page: 3 of 3  
Report ID: B100S0

Funds 101- 101

Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
715 Land Improvements	0.00	0.00	0.00	0.00	0.00	0%
725 Major Construction Services	0.00	4,999.98	0.00	0.00	-4,999.98	0%
730 Major Equipment - New	0.00	0.00	0.00	0.00	0.00	0%
734 Other New Equipment	0.00	0.00	0.00	0.00	0.00	0%
735 Major Technology Equipment and	0.00	0.00	0.00	0.00	0.00	0%
741 Replacement Machinery	0.00	0.00	0.00	0.00	0.00	0%
780 Computer Hardware and Software	0.00	0.00	0.00	0.00	0.00	0%
7XX Object Group Total	0.00	4,999.98	0.00	0.00	-4,999.98	0%
800 Other Expenditures	0.00	0.00	0.00	0.00	0.00	0%
810 Dues and Fees	600.00	913.00	28,955.00	28,955.00	28,042.00	3%
815 CSCT Match Transfer	4,891.15	4,891.15	150,000.00	150,000.00	145,108.85	3%
830 Special Assessments and Other	0.00	0.00	300.00	300.00	300.00	0%
8XX Object Group Total	5,491.15	5,804.15	179,255.00	179,255.00	173,450.85	3%
910 Operating Transfers to Other Funds	0.00	0.00	60,000.00	60,000.00	60,000.00	0%
911 SCHOOL SAFETY (SB213)	0.00	0.00	0.00	0.00	0.00	0%
9XX Object Group Total	0.00	0.00	60,000.00	60,000.00	60,000.00	0%
Grand Total :	70,781.05	10,226,994.71	11,396,231.00	11,396,231.00	1,169,236.29	90%

09/05/24  
10:14:01

HELLGATE ELEMENTARY  
Statement of Activity by Account Name for 08/01/24 to 08/31/24

Page: 1 of 1  
Report ID: S100

Account	Opening Bal ance	Di sbursed (-)	Recei pts		Transfers (+)	Invest (+)	Mi sc.	Mi sc.	Clo sing Bal ance
			i n Transi t (+)	Deposi ts (+)			Earni ngs (+)	Charges (-)	
10 2-3 COLA FUND	142.09	0.00	0.00	0.00	0.00		0.00	0.00	142.09
895 4-6 COLA FUND	443.96	0.00	0.00	0.00	0.00		0.00	0.00	443.96
412 4-6 LIBRARY (BLDING #3)	1645.30	0.00	0.00	0.00	0.00		0.00	0.00	1645.30
894 7-8 COLA FUND	679.99	0.00	0.00	0.00	0.00		0.00	0.00	679.99
410 7-8 MS LIBRARY BLDG 4	4584.98	0.00	0.00	0.00	0.00		0.00	0.00	4584.98
304 7-8 MS MISC BLDG 4	36.20	0.00	0.00	0.00	0.00		0.00	0.00	36.20
319 CLASS OF 2024	73.12	0.00	0.00	0.00	0.00		0.00	0.00	73.12
320 CLASS OF 2025	617.09	0.00	0.00	0.00	0.00		0.00	0.00	617.09
109 GARDEN FUND	5139.66	813.24	0.00	0.00	0.00		0.00	0.00	4326.42
309 PE DONATION/BOX TOPS BLDG#3	939.68	0.00	0.00	0.00	0.00		0.00	0.00	939.68
896 PK-1 COLA FUND	1005.83	0.00	0.00	0.00	0.00		0.00	0.00	1005.83
212 PK-1 LIBRARY ACCT #2	175.26	0.00	0.00	0.00	0.00		0.00	0.00	175.26
211 PK-1 MISC ACCOUNT (BUILDING # 2)	2878.82	0.00	0.00	0.00	0.00		0.00	0.00	2878.82
103 ROBOTICS CLUB	420.12	0.00	0.00	0.00	0.00		0.00	0.00	420.12
105 SPED STUDENT FUNDRAISERS	18793.86	0.00	0.00	0.00	0.00		0.00	0.00	18793.86
108 WASHINGTON DC TRIP JUNE 2023	175.75	0.00	0.00	0.00	0.00		0.00	0.00	175.75
310 WINGS STORE (B. HALL)	1372.82	0.00	0.00	0.00	0.00		0.00	0.00	1372.82
Total for Student Accounts	39124.53	813.24							38311.29
Bank Account Totals	39124.53	813.24	0.00	0.00	0.00		0.00	0.00	38311.29
Bank Balance 38311.29									
Plus Outstanding Checks 1493.24									
Minus Outstanding Deposits 0.00									
-----									
Balance 39804.53									
Minus Receipts in Transit 0.00									
-----									
Statement Balance 39804.53									



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## **SCHOOL BOARD MEETING MEMO:**

Date: September 9, 2024

To: Board Members, Hellgate Elementary, and School District #4

Cc: Justine Reese, Hellgate Elementary Business Manager/District Clerk

From: Molly Blakely, Superintendent

RE: Superintendent Report for September 9, 2024 School Board Meeting

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**CLASSIFIED STAFF RESIGNATION:**

If you concur, we need a motion to approve the resignation of Ms. Sara Triphan, paraprofessional, effective August 20, 2024 (letter attached).

***[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]***

**CLASSIFIED STAFF HIRING CONSIDERATION:**

If you concur, we need a motion to approve the hiring of Ms. Alysa Cooper, Bus Aide, Ms. Brandi Thompson, custodian, and Ms. Madison Courville and Ms. Lauren Dunlap, as paraprofessionals for the 2024-2025 school year.

***[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]***

**CERTIFIED STAFF HIRING CONSIDERATION:**

If you concur, we need a motion to approve the hiring of Ms. Shaine Junso to be a 7th grade teacher for the 2024-2025 school year.

***[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]***

**COACHING STIPEND APPROVAL CONSIDERATION:**

If you concur, we need a motion to approve the coaching stipends for the 2024-2025 school year (see attached).

***[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]***

**HIRING OF EXTRA-CURRICULAR COACHES:**

If you concur, we need a motion to approve the hiring of the following coaches for the 2024-2025 school year (see attached):

***[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]***

**SPORTS OFFICIALS HIRING CONSIDERATION:**

If you concur, we need a motion to approve the hiring of Abigail Jones (non MOA) to be an official for sporting events for the 2024-2025 school year.

***[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]***

**INDIVIDUAL TRANSPORTATION CONTRACT CONSIDERATION:**

If you concur, we need a motion to approve an Individual Transportation Contract (TR-4) to the guardian of a student who requires transportation per the student's IEP for the 2024-2025 school year.

***[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]***

**CROSSING GUARD AND BUS AIDE HOURLY COMPENSATION CONSIDERATION:**

If you concur, we need a motion to approve the hourly compensation rate of \$16.00 per hour for crossing guards and bus aides for the 2024-2025 school year.

***[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]***

**SUBSTITUTE APPROVAL LIST CONSIDERATION:**

If you concur, we need a motion to approve the attached list of substitutes for the 2024-2025 school year (see attached).

***[Reminder: Before voting, please ask the audience in attendance if they have anything to add prior to the school board voting on the issue.]***

**DISCUSSION ITEMS/ANNOUNCEMENTS:**

- Ms. Jordan Capp one of four finalists for Teacher of the Year for Montana
- Benches donated by Stuart Armstrong from Campfire to our school garden
- Wonderful vendors who donated all breakfast items and goodies for our PD Days: Panera, Big Sky Commerce, Summit Beverage, and Mary Mountain Cookies
- Hellgate Unified Champions Field Trips for 24-25
- Grant received from the Gianforte Foundation for a "Speak Up, Be Safe" K-8 curriculum. Counselor Catie Cook applied for this grant!
- Letter from Governor Gianforte encouraging cell phone policy in schools (see letter attached) and see our current policy (attached).

**HELLGATE ELEMENTARY SCHOOL ENROLLMENT BY CLASS AS OF 9/03/2024**

<u>Teacher</u>	<u>Boys</u>	<u>Girls</u>	<u>Total</u>	<u>Teacher</u>	<u>Boys</u>	<u>Girls</u>	<u>Total</u>
Chamberlain	8	9	17				
Dunning	10	7	17	Belcourt	12	14	26
<b>Total ELP</b>	<b>18</b>	<b>16</b>	<b>34</b>	Glenn	12	13	25
				Gruba	10	15	25
Harcharik	11	7	18	Kowal	13	14	27
Maplethorpe	10	7	17	Moore	15	10	25
Olson	12	7	19	Smith	13	12	25
Ormesher	10	8	18	Vercruyssen	11	14	25
Piazzola	11	8	19	Life Skills			
Walde	11	7	18	<b>Total 4th Grade</b>	<b>86</b>	<b>92</b>	<b>178</b>
Wasem	10	9	19				
<b>Total Kindergarten</b>	<b>75</b>	<b>53</b>	<b>128</b>	Birmingham	9	13	22
				Bosshart	14	8	22
Botkin	8	10	18	Brandt	14	10	24
Compton	7	10	17	Capp	11	12	23
Fischer	8	9	17	Rasmussen	13	12	25
Hickethier	7	9	16	Schuelke	12	11	23
Hunton	7	11	18	Singleterry	13	11	24
Kasper	7	9	16	Life Skills			
McDanold	9	9	18	<b>Total 5th Grade</b>	<b>86</b>	<b>77</b>	<b>163</b>
Rudolph	7	9	16				
<b>Total 1st Grade</b>	<b>60</b>	<b>76</b>	<b>136</b>	Burmeister	14	12	26
				Gallagher	12	13	25
Armstrong	9	8	17	Jones	12	14	26
Bybee	9	9	18	Jungwirth	12	14	26
de Arrieta	9	9	18	Kaleva	14	11	25
Deden	8	10	18	Kepferle	14	12	26
Gochis	8	10	18	Walsh	13	13	26
Kinderwater	9	8	17	Life Skills		1	1
Nichols	9	8	17	<b>Total 6th Grade</b>	<b>91</b>	<b>90</b>	<b>181</b>
Walde	9	8	17				
<b>Total 2nd Grade</b>	<b>70</b>	<b>70</b>	<b>140</b>	<b>Total 7th Grade</b>	<b>104</b>	<b>78</b>	<b>182</b>
Bartolic	15	9	24	<b>Total 8th Grade</b>	<b>75</b>	<b>82</b>	<b>157</b>
Criner	12	12	24				
Honzel	14	8	22	<b>Grades ELP -K-1</b>	<b>135</b>	<b>129</b>	<b>298</b>
Perkins	14	10	24	<b>Grades 2-3</b>	<b>150</b>	<b>130</b>	<b>304</b>
Rodriguez	14	10	24	<b>Grades 4-6</b>	<b>263</b>	<b>259</b>	<b>522</b>
Straw	15	8	23	<b>Grades 7-8</b>	<b>179</b>	<b>160</b>	<b>339</b>
Willet	11	12	23				
<b>Total 3rd Grade</b>	<b>80</b>	<b>60</b>	<b>164</b>	<b>TOTAL</b>	<b>727</b>	<b>678</b>	<b>1463</b>
				<b>Totals do not include Preschool</b>			
				PreSchool			0
				Evaluation Process			0
				Speech Only			
				Total Pre-School & Speech			0

## **SEPTEMBER 2024 SUBSTITUTE TEACHER LIST**

AFZAL, ZAIMA  
ARNOLD, FREDERIC  
BEIERLE, AMANA  
BUCHANAN, GWYNETH  
DENNIS, SARAH  
DEVLIN, SHERRY  
GORDON, MEGAN  
GRADOS, SHELLEY  
HIBBERT, SHELLY  
LEE, ASHLEY  
LEIBY, BROOKLYN  
LINDSTROM, AMANDA  
LOVEALL, KELSEY  
LUCAS, WILMA  
MCLAVERTY, ANNIE  
MILLER, LAUREL  
POWERS, DESIREE  
ROBERTSON, LISA  
SHERMER, SARA  
SLATER, SHAWN  
SMITH, COLETON  
SMITH, GARY  
SPLETTO, APRIL  
WERNER, TARA  
WESTROM, STEPHANIE  
WOOD, ADDIE  
WOODS, HILARY  
YOUNG, LAURA

**Soccer Head Coaches:**

Sean Kaleva & Olivia Moore

**Flag Football:**

Head Coach: Tyler Lind

Assistant Coaches: Tyler Glenn & Drekin Kelly

**Volleyball:**

8A (Head Coach): Bailey Vercruyssen

7A (Head Coach): Angela Piazzola

8B (Assistant Coaches): Kylyn Rogers & Amber Hickethier

7B (Assistant Coaches): CJ Brandt & Sammy Rasmussen

**Cross Country Head Coaches:**

Dale Asanovich & Michael Straw

**Robotics:**

Head Coach: Jordan Capp

Assistant Coaches: Olivia Moore & CJ Brandt

**Gymnastics:**

Head Coach: Addison Chamberlain

Assistant Coaches: Emily Botkins, Derek Dungan, & Kim Rudolph

## **Hellgate Elementary Extra-Curricular Activities Stipends 2024-2025**

<b>Activity</b>	<b>Position</b>	<b>Amount</b>
Hellgate Elementary Activities Director	Director	\$5000.00
Basketball	Head Coach	\$1383.00
	Assistant Coach	\$1126.00
Flag Football	Head Coach	\$1175.00
	Assistant Coach	\$960.00
Volleyball	Head Coach	\$1383.00
	Assistant Coach	\$1126.00
Soccer	Head Coach	\$1175.00
	Assistant Coach	\$960.00
Track	Head Coach	\$1383.00
	Assistant Coach	\$1126.00
Wrestling	Head Coach	\$1100.00
Wrestling	Assistant Coach	\$960.00
Gymnastics	Head Coach (per session)	\$1175.00
	Assistant Coach (per session)	\$960.00
Cross Country	Head Coach	\$1175.00
	Assistant Coach	\$960.00
Yearbook	Advisor	\$1600.00
Technology Leadership Committee	Members	\$1000.00
Olweus/Connect	Coordinator	\$1000.00
Robotics	Director	\$3000.00
	Assistant Director	\$1126.00
Drama	Director	\$1100.00
	Assistant Director	\$960.00
Middle School Wings Program	Advisor	\$1260.00
Science Fair	Coordinator	\$960.00
<b>Activity</b>	<b>Position</b>	<b>Amount</b>
Basketball	Referee (per game)	\$40.00
Flag Football	Referee (per game)	\$36.00
Soccer	Referee (per game)	\$36.00
Score Keeper	Adult (per game)	\$25.00

## **SAM Guidance Document, Cell Phones, August 2024**

Today, Govn Gianforte issued a letter to Superintendents and Trustees regarding the use of cellphones in school. You can read the full letter [HERE](#).

Please refer to MTSBA model policy 3630 for full details. Below are three options given to schools under their model policy. This would be a good point of reference when discussing this issue with your trustees.

### **STUDENTS: 3630 Cell Phones and Other Electronic Equipment**

#### **Option 1**

Students may use cellular phones, pagers, and other electronic signaling devices on campus at any time, so long as this use does not violate any Board policies or procedures or violate the rights of any individuals.

#### **Option 2**

Student possession and use of cellular phones, pagers, and other electronic signaling devices on school grounds, at school-sponsored activities, and while under the supervision and control of District employees is a privilege which will be permitted only under the circumstances described herein. At no time will any student operate a cell phone or other electronic device with video capabilities in a locker room, bathroom, or other location where such operation may violate the privacy right of another person. Students may use cellular phones, pagers, and other electronic signaling devices on campus before school begins and after school ends. Students in grades may also use such devices during the lunch period. These devices must be kept out of sight and turned off during the instructional day. Unauthorized use of such devices disrupts the instructional program and distracts from the learning environment. Therefore, unauthorized use is grounds for confiscation of the device by school officials, including classroom teachers. Confiscated devices will be returned to the parent or guardian. Repeated unauthorized use of such devices will result in disciplinary action.

#### **Option 3**

Students may not use cellular phones, pagers, and other electronic signaling devices on campus at any time. Building-level administrators may grant permission for individual students to use and/ or possess cellular phones, if, in the sole discretion of the administrator, such use is necessary to the safety and/or welfare of the student.

Cell Phones and Other Electronic Equipment

Student possession and use of cellular phones, pagers, and other electronic signaling devices on school grounds, at school-sponsored activities and while under the supervision and control of District employees is a privilege. School authorities reserve the right to restrict the use of such devices during the school day.

Students may not use cellular phones, pagers or other electronic signaling devices on campus or on field trips during the hours of 8.25 am to 3.32 pm. If students possess cell phones during these times, the devices must be kept out of sight and turned off (including time out of classroom). School officials, including classroom teachers, may confiscate such devices when used inappropriately. Confiscated devices will only be returned to the parent. Repeat unauthorized use of such devices will result in progressive disciplinary action.

Students are not allowed to bring personal electronic equipment to school, including but not limited to, handheld video games and personal music devices and accessories. If a student brings these items to school, the items will be confiscated and students will be disciplined.

Policy History:

Adopted on:

08/14/2023

Reviewed on:

08/14/2023

Revised on:



OFFICE OF THE GOVERNOR  
STATE OF MONTANA

GREG GIANFORTE  
GOVERNOR



KRISTEN JURAS  
LT. GOVERNOR

August 22, 2024

Dear District Superintendents and Trustees,

I want to welcome you to the start of the 2024-2025 school year and thank you for your service to Montana's students, parents, educators, and communities.

As educators prepare for a new class of learners, it's our responsibility as leaders to ensure that they're prepared to help every student reach his or her full, outstanding potential. For our students to do that, we should seek to remove distractions and disruptions in our schools, a place where students should be focused on learning. Unfortunately, cell phones distract students and disrupt the learning environment, and according to studies, it leads to learning loss and lower grades.

Given the gravity of the situation, I ask you, and all school districts throughout our state, to consider adopting policies that create "cell phone-free" schools. Schools across the country that have enacted policies to make schools "cell phone-free" have seen increased student engagement and improved academic outcomes. Many school districts in Montana have already taken this step to ensure that teachers can teach, and students can learn, free from the distractions of cell phones.

Studies and data point to the urgent need to act. Since the advent of smartphones about 20 years ago, students' use of these devices, including in schools, has increased. As of 2021, nearly nine out of 10 teenagers and 43 percent of 8- to 12-year-olds own a smartphone. Ninety-seven percent of 11- to 17-year-olds use their cell phone during school, including to text, access social media, play games, and watch videos. They receive an average of more than 50 notifications per day on their phones during school hours.

Between 2015 and 2021, teens' daily use of screen media has grown by two hours, to eight hours and 39 minutes per day, and daily use of screen media by 8- to 12-year-old children has grown by an hour to over five-and-a-half hours per day. Nearly 40 percent of 8- to 12-year-old children use social media, with nearly one in five reporting they use social media every day. Eighty-four percent of teenagers have used social media, and on average, they spend nearly an hour and a half using it each day.

As I talk with educators and parents throughout our state, they often tell me about the negative impacts of cell phones in the learning environment. Nationally, and in Montana, we see academic performance declining and rates of mental health disorders, from anxiety and depression to eating disorders, among young people increasing. As educators, you see firsthand

the strong correlation between time spent on smart devices and these problems, and growing bodies of research prove it.

That's why I urge you and all Montana school districts to consider adopting policies to make our schools "cell phone-free." For the education and health of our students, I believe it's critical for all Montana schools to adopt such a policy.

In the immediate term, my office is prepared to assist you as you work to consider and adopt a "cell phone-free" school policy. My office will begin to work with education leaders and health officials in developing resources to assist school districts with evaluating and implementing effective policies for "cell phone-free" schools.

I will follow up with you to see how the development and implementation of a "cell phone-free" school policy are going.

In the meantime, please feel free to contact me or my team with any questions, thoughts, or experiences you may wish to share.

I wish you a successful start to the school year, and I look forward to visiting many of your schools as I meet with Montanans throughout our state.

Sincerely,

A handwritten signature in dark ink, appearing to read "Greg Gianforte", written over a light blue horizontal line.

Greg Gianforte  
Governor

cc: Rob Watson, Executive Director, School Administrators of Montana  
Lance Melton, Executive Director, Montana School Boards Association



Molly Blakely <mblakely@hellgatesd4.k12.mt.us>

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## Letter of Resignation

2 messages

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**Brendan Brown** <bbrown@hellgatesd4.k12.mt.us>  
To: Molly Blakely <mblakely@hellgatesd4.k12.mt.us>

Tue, Aug 20, 2024 at 8:51 AM

Dear Administration and Board Members,

First I want to start off with saying that I have nothing but gratitude for the teachers and staff that I have worked with over the years.

I take great pride in the fact that I have been a positive influence in the lives of the children that I have worked with.

I'm also proud of the response I've gotten from the parents of these children who have seen great progress in their children's lives because of my efforts.

But unfortunately, at this time, I will be resigning from my position as a PARA from Hellgate Elementary School. I have since decided to make a career change.

I thank everyone that has helped me along and wish everyone at Hellgate Elementary School the best.

Thank you,

Sara J. Triphan

Brendan Brown

Director of Special Services

Hellgate Elementary School District #4

2385 Flynn Lane Missoula, MT 59808

Phone: (406) 532-4763

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**Molly Blakely** <mblakely@hellgatesd4.k12.mt.us>

Tue, Aug 20, 2024 at 9:15 AM

To: Anne Maloney <amaloney@hellgatesd4.k12.mt.us>, Kelsey Salmela <ksalmela@hellgatesd4.k12.mt.us>

**Molly Blakely, Ed.D**  
**Superintendent**

**Hellgate Elementary**  
**2385 Flynn Lane**

**Missoula, MT. 59808**

**mblakely@hellgatesd4.k12.mt.us**

**406-728-5626**

[Quoted text hidden]



Building #2

1. Open House on Monday before school was wonderful!
  - a. Positive comments from all – so happy to see classrooms & teachers
  - b. Had a lot of families come & meet their new teachers
  - c. so wonderful to to have on Monday night
2. Amber Hickethier in first grade is doing wonderful & a great fit for our building
3. Our new ELP (Early Learning Program) is off to a great start
  - a. Katie Dunning (moved from 2nd grade) & Addison Chamberlain (moved from 1st grade) have done a tremendous amount of work
  - b. their classrooms are vibrant, energetic and stimulating for four year olds



and learning through play

4. Kindergarten Orientation went well on 1<sup>st</sup> day of school
  - a. Students had a full day of school
  - b. Positive feedback from day & the bus field trip (kids loved!)



5. 3rd year of PAX = Students & teachers are providing positive support & connection within our programs (Olweus & PAX)
  - a. Focus is on bus transportation = Nicole Kelling leading the charge on this



- b. Will begin data collection end of September

6. Child Find = was Friday in Building #2
  - a. schedule was full & we will qualify additional preschool students



7. Preschool will begin September 16
  - a. Kelsey & Jasmine (from Preschool) have provided significant assistance to our students

8. Read Well grouping(s)
  - a. Will place 1<sup>st</sup> grade graders after Dibels is completed
  - b. Kindergarten will RW test after MEA days in October
9. Title, Stacey Glenn, Jessie Brown & Lindsay DePuydt & myself began Dibels



testing last week

10. MAPS testing began today
  - a. All classes will be completed by the end of the month



11. Last week: 2nd fire drill (9/6) - 1st one completed on 8/30
  - a. will have whistle drill (coming up TBD) - practice coming in
  - b. Will have Bus Evacuation drill (campus wide) October 4th
12. Enrollment:
  - a. Preschool = 10 students + 4 in process (plus 5 Speech only students)
  - b. Kindergarten = 128 students
  - c. 1<sup>st</sup> Grade = 136 students



***Hellgate Lower Grades  
Building #1  
September - Principal Report***

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**Enrollment:**

**2nd Grade =** 140 Total (70 female, 70 male)

\*8 Homeroom Teachers (17-18 in each class)

**3rd Grade =** 164 Total (69 female, 95 male)

\*7 Homeroom Teachers (22-24 in each class)

**Total** = 304 (139 female, 165 male)

**September Events:**

September 2: Labor Day = No School

September 3: 2nd Grade Math begins

September 5: 2nd Grade Reading begins!

September 5: Grade Level Team Meetings (2:45pm) \*Librarians will attend

September 12: Swap Thursday (utilize as you see fit) (2:45pm)

September 17: Building #1 Picture Day

September 19: Building #1 Staff Meeting - Library #1 (2:45pm)

September 30: Staff PIR = No Students





## *School Board Report Sept. 9, 2024*

### *Hellgate Intermediate 4 - 6*

#### *Current Enrollment*

Grade 4 - 178

Grade 5 - 163

Grade 6 - 183

Total Enrollment: 524

#### *August/September Events*

Open House - August 26th

Fall Sports Started - Sept. 4th

School Pictures - Sept. 19th

Staff PIR Day - Sept. 30th

#### *Recognition*

1. Congratulations to our new teachers at Building 3 for completing their first couple of weeks of school - Ms. Gallagher, Ms. Smith, Ms. Eliza, Ms. Kepferle, Ms. Jungwirth, Ms. Kowal & Ms. Burmeister.
2. Thank you to Mr. Byers, our PE teacher, for setting up a new recess equipment system. He organized it, created a slideshow, and went into each classroom to teach out about it.
3. We appreciate all of our staff members working so hard to start the new school year off in such a warm & welcoming way!
4. Thank you Ms. Angie, Nurse Brayden, Julie & her crew, Zach & his crew for doing so much work behind the scenes to help students, families & staff members settle into the school year.

## Hellgate Middle School

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Monday, September 9, 2024

### **Enrollment:**

7 <sup>th</sup> Grade	181 Students
8 <sup>th</sup> Grade	157 Students
All Grades	338 Students

### **Upcoming Events:**

- Girls' Volleyball (7/8) 09/03/24 - 10/09/24
- Co-ed Soccer (6/7/8) 09/03/24 - 10/09/24
- Co-ed Flag Football (7/8) 09/03/24 - 10/09/24
- Co-ed Cross Country (6/7/8) 09/03/24 - 10/09/24
- Robotics Club 09/25/24 - 03/26 /25 (Approx.)
- Boys Basketball (7/8) 10/14/24 - 12/13/24
- Drama (6/7/8) 12/09/24 - 01/29/25 (Approx.)
- Girls Basketball (7/8) 01/13/25 - 03/07/25
- Co-Ed Wrestling (6/7/8) 02/17/25 - 04/04/25
- Track (6/7/8) 03/31/25 - 05/13/25

### **Recognition:**

I would like to welcome Shaine Junso 7th Grade Social Studies, Andria Donovan Language Arts, Chris Eichert Math and BJ Ihde Special Education. In addition, we have a lot of student participating in extra curricular activities.



## Hellgate Middle School

---

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# Curriculum and Assessment Report – September 2024

## Curriculum

### August Professional Learning Opportunities:

#### LAUNCH Week, August 12–16, 2024

- Hellgate hosted staff for various trainings and professional development sessions:

##### Curriculum and Program Training

- Reading Rangers – supplemental companion program for K–3 Read Well.
- PAX Planning
- UFLI (University of Florida Literacy Institute) Training
- Twig Science Implementation – New science adoption
- SPIRE (Specialized Program Individualizing Reading Excellence)
- CONNECT Roadmapping

##### Collaborative Planning

- Team Collaboration on Priority Standards
- IEFA (Indian Education for All) integration
- Priority Standards

##### Special Projects and Programs

- Impacts of Stress on the Developing Brain, led by Ms. Tina Hayes from Mt Safe Schools
- TAG (Talented and Gifted) Hot Topics
- Robotics Exploration
- Threat Assessment Team Work
- Special Education Training

##### Technology Integration

- Chromebook usage
- Google Site development
- Newline Baords – Orientation

##### New Teacher Onboarding

#### Early Literacy Program (ELP) Collaboration, August 28, 2024 at the U of M

- Participants included Hellgate ELP teachers, paraprofessionals, Dr. Ellis, University of Montana LAB Preschool teachers and their director, Early Childhood Professor Dr. Allison Wilson, and MCPS Early Literacy teachers.
- Key activities included:
  - Evaluation and optimization of classroom environments using the ECERS (Early Childhood Environment Rating Scale)
  - Creation of SMART goals for the first six weeks of school
  - Utilization of the Teaching Strategies curriculum to develop learning intentions

## Current and Upcoming Assessments

### District Assessments

*DIBELS Testing* (BOY – fall), August 30 – September 27, 2024

- DIBELS is our dyslexia screener and assessment tool for early literacy skills K-2.

*MAP Growth* (fall), September 9–27, 2024

- MAPS assesses our students' achievement and growth in K-8 math and reading. The MAPS assessment results are used for instructional purposes.

### State Assessments

*WIDA Screener*, August 28 –September 27, 2024

- WIDA Screener is an English language proficiency assessment given to new students in grades K–12 to help educators identify whether they are English learners (ELs).

## Other Updates

### Addressing Compliance with HB 745: Montana Pupil Online Personal Information Protection Act

[House Bill 745](#) Section 4 Pupil Records – Montana Pupil Online Personal Information Protection Act

We have identified a compliance issue regarding the privacy notices provided by our contractors:

1. *Current Status:* While contractors have privacy information on their websites, Montana state law requires us to have a signed legal agreement with each contractor.
2. *Legal Requirement:* House Bill 745 mandates that we obtain signed Montana Data Privacy Agreements from all contractors handling pupil data.
3. *Action Taken:* Since July 2024, Dr. Erin Ellis, Director of Curriculum and Assessment, has been actively working to address this requirement.
4. *Ongoing Process:* Dr. Ellis contacts all relevant contractors to obtain signed Montana Data Privacy Agreements, ensuring full compliance with HB 745.
5. *Next Steps:* We will utilize the Student Data Privacy Consortium platform to track the progress of obtaining and managing these agreements and provide the board with regular updates on our compliance status.

## Upcoming OPI Site Visit for MAST Test Administration Monitoring at Hellgate Elementary

The Montana Office of Public Instruction (OPI) Assessment Unit has chosen Hellgate Elementary among Montana's 2024–2025 schools to visit as part of the required Montana Comprehensive Assessment System (MontCAS) test administration activities to monitor adherence to test security and best practices ([ESEA Section 1201 \[legcounsel.house.gov\]](https://legcounsel.house.gov) and [ARM 10.56.103\(1\) \[mtrules.org\]](https://mtrules.org)).

Hellgate Elementary was selected for an OPI Site Visit. The purpose of this observation is to ensure that the state-mandated assessments are conducted in standardized and consistent manner throughout Montana. Observations of test administration provide the OPI with a great opportunity to observe how the MAST state assessments are going during the published testing window.

Our site visit will be held during the MAST Test Window #1 (October 14–November 22, 2024). An exact date will be determined once building testing schedules are confirmed.

## 2024-2025 Assessment Calendar

Grade	Assessment	Window	Testing Dates
<b>DISTRICT ASSESSMENTS</b>			
<b>Get Ready to Read – Early Literacy Screener</b>			
ELP	Winter GRTR Progress Monitor #1	October 2024	October 21-25, 2024
ELP	Spring GRTR Testing – Screener for Enrollment	April 2025	March 24-April 4, 2025
ELP	Spring GRTR Progress Monitor #2	May 2025	May 27-30, 2025
<b>AMPLIFY DIBELS</b>			
K-2	Fall DIBELS Testing (MAZE only for Grade 2)	Fall – BOY: Aug. 30–Sept. 27, 2024	
K-2	Winter DIBELS Testing (MAZE only for Grade 2)	Winter – MOY: Jan. 6–31, 2025	
K-2	Spring DIBELS Testing (MAZE only for Grade 2)	Spring – EOY: May 1–30, 2025	
<b>NWEA MAPs</b>			
K-8	Fall MAP Growth Testing	Fall	September 9–27, 2024
K-8	Spring MAP Growth Testing	Spring	March 3–31, 2025
<b>PAX</b>			
K-8	PAX Fidelity Self-Assessment	Fall – October 7–11, 2024	October 10, 2024
K-8	PAX Fidelity Self-Assessment	Winter – February 10–14, 2025	February 13, 2025
K-8	PAX Fidelity Self-Assessment	Spring – April 7–11, 2025	April 10, 2025
K-8	PAX Evaluation Tool (PET)	Spring – April	TBD
<b>Early Identification Screener (EIS) and Climate Survey</b>			
K-8	Teacher Early Identification Screener (EIS)	Fall – October 7–11, 2024	October 10, 2024
K-8	Student Early Identification Screener (EIS) & Climate Survey	Fall – October 7–11, 2024	October 7–11, 2024
K-8	Teacher Early Identification Screener (EIS)	Spring – April 7–11, 2025	April 10, 2025
K-8	Student Early Identification Screener (EIS) & Climate Survey	Spring – April 7–11, 2025	April 7–11, 2025
<b>Talented and Gifted Screener</b>			
Grades 3 & 5	Talented and Gifted Screening (MAP Growth)	Spring	April 1–30, 2025

## STATE ASSESSMENTS

### Montana Aligned to Standards Through-Year (MAST)

3-8	Testlet Window #1 – Math and ELA	October 14 – November 22, 2024	
3-8	Testlet Window #2 – Math and ELA	January 13 – February 21, 2025	
3-8	Testlet Window #3 – Math and ELA	March 24 – May 2, 2025	
3-8	Testlet Window #4 – one randomly selected Math, ELA, or T13 Anchor Testlet	May 5-23, 2025	

### Montana Science Assessment (MSA)

5th	<a href="#">MT Science Assessment</a>	Mar. 3 – May 23, 2025	April 28-May 2, 2025
8th	<a href="#">MT Science Assessment</a>	Mar. 3 – May 23, 2025	May 12-23, 2025

### Montana Science Alternate Assessment (AMSA)

Grades 5 & 8	Alternate Science	Mar. 10 – April 25, 2024	March 10-31, 2025
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### Multi-State Alternate Assessment (MSAA)

Grades 3-8	Alternate Math & ELA	Mar. 10 – Apr. 25, 2025	April 1-18, 2025
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### WIDA and ACCESS – English Learners/Multilingual Learners Testing

K-8	WIDA Screener – EL Testing	for newly enrolled students	August 28-September 27, 2024
Grades 2-8	<a href="#">ACCESS for EL testing (only EL students assessed)</a>	Dec. 2, 2024-Feb. 21, 2025	Dec. 2, 2024-Feb. 21, 2025
Grades 1-8	Alternate ACCESS for ELLs (Alt ACCESS)		Dec. 2, 2024-Feb. 21, 2025

## NATIONAL ASSESSMENTS

### National Assessment Educational Progress (NAEP)

4	<a href="#">NAEP Testing – Math &amp; Reading</a>	October to May	Not selected this year
8	<a href="#">NAEP Testing – Math &amp; Reading</a>	October to May	Not selected this year
8	NAEP Testing – Science	October to May	Not selected this year