O'Fallon District 90
Learning today, leading tomorrow

Carrie Hruby
SUPERINTENDENT

118 E. Washington St. O'Fallon, IL 62269
Phone: (618) 632-3666 | Fax: (618) 632-7864
www.of90.net

Non-Certified Staff Sick Leave Bank Resignation

The Sick Leave Bank was designed to assist those employees should they have an illness requiring leave beyond accumulated sick leave and personal days. There are specific requirements to be able to withdraw days from the bank and those are detailed in the contract. As per the contract: "Resignation from the Sick Leave Bank must be submitted in writing to the Sick Leave Bank Committee…. 1. Any member resigning will forfeit days donated to the Sick Leave Bank and will become ineligible for any future benefits of participation in the Sick Leave Bank."

If you wish to resign from the Non-Certified Staff Sick Leave Bank, fill out and return to Shauna Rittenhouse at Kampmeyer Elementary school.

Employee Name: _____ School: _____

Please initial and sign:

_____ I wish to resign from the Sick Leave Bank. I understand that resigning will forfeit my days donated to the Sick Leave Bank, and I will become ineligible for any future benefits of participation in the Sick Leave Bank.

Signature: _____ Date: _____