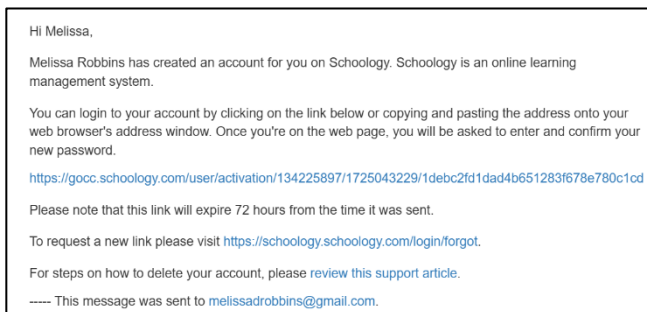


Having a Parent account in Schoology is actually like having two accounts:

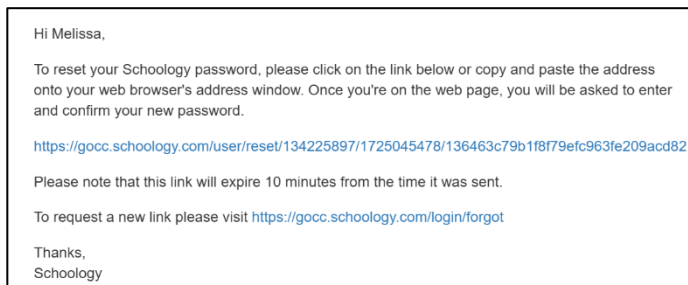
1. Your personal account, with your own name and information.
2. Your Child Activity display. There is a blue bar displayed across the top of the page when you are viewing your account as your child.

### Creating your Schoology Parent Account

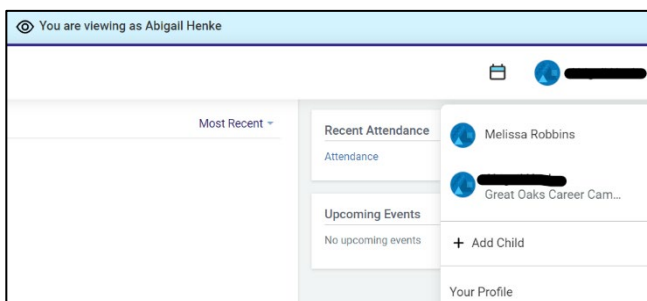
1. You will receive an email with an activation link. Click on this link to activate your account. This invitation will expire in 72 hours. There is a link to request a new invite if it does expire.



2. Once you click on the link and activate your account, you will be prompted to enter and confirm a new password.



3. Log into your Schoology account, and toggle between your account and your student's Schoology account.



***To switch from your account to your child's account, click your name from the header, and select your child's name.***

*NOTE: If you have multiple children associated with your account, all will be displayed. The checkmark icon in the drop-down menu indicates which account you are currently accessing.*

## **Student Activity**

The Student Activity area displays your child's recent submission, grade and attendance information.

## **Course Enrollments**

Click on the Courses link in the top blue bar. You will see a list of all courses that your student is currently enrolled in. Click the course name to navigate to the course content.

Content that you should see in your child's course(s):

- Course Syllabus
- Classroom Expectations
- Lab Safety (*CT and Science Instructors*)
- Uniform List (*CT Instructors*)
- Tool and/or Supply List

*NOTE: Depending on course setting, you may not be able to access content posted by other members of the course.*

## **Groups**

To see a list of Groups that your student is currently enrolled in, click on the Groups link in the top blue bar.

## **Calendar**

The calendar displays past and upcoming events and assignments.

## **Messages**

Access your messages from the Messages icon in the header.

## **Notifications and requests**

The bell icon in the header displays Notifications and Requests.

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**If you have any questions or problems, please contact the Service Desk at [help@greatoaks.com](mailto:help@greatoaks.com) or (513) 612-5000.**