

## Policy Advisory Committee (PAC)

August 8 | 7:00 to 9:00 am

DSC - Large Conference Room

### Membership:

- School Board Directors
  - Amy Bullyan
- Executive Director, Administrative Services
  - Emily Herman
- District Administration
  - Ad hoc based on policies being reviewed
- Building Administrators (Elementary and Secondary)
  - Kate Egerman, Prior Lake High School Assistant Principal
  - Kathleen Schuerman, Five Hawks Elementary Principal
- Teachers and Building Staff (also Community Members)
  - Brooke Zahn, Elementary Teacher
  - Sarah Kortuem, Counselor
- Community Members
  - Emily Gillespie
  - Jennifer Knox
  - Kelli Maupin
  - Noella O'Rourke

### Agenda:

Agenda Item	
Welcome and Introductions	
Ground Rules and Expectations, Change flow of 2nd view of edits to virtual	
Resources <ul style="list-style-type: none"><li>● MSBA Resource</li><li>● Legal References<ul style="list-style-type: none"><li>○ MN overview: <a href="https://www.revisor.mn.gov/statutes/info#:~:text=Online%20versions%20of%20Minnesota%20statutes,.mn.gov%2Fstatutes">https://www.revisor.mn.gov/statutes/info#:~:text=Online%20versions%20of%20Minnesota%20statutes,.mn.gov%2Fstatutes</a>.</li><li>○ Search: <a href="https://www.revisor.mn.gov/search/?search=stat">https://www.revisor.mn.gov/search/?search=stat</a><ul style="list-style-type: none"><li>■ Tips: <a href="https://www.leg.mn.gov/leg/help/statexpl">https://www.leg.mn.gov/leg/help/statexpl</a></li></ul></li><li>○ Federal overview: <a href="https://www.senate.gov/legislative/HowTo/how_to_laws.htm">https://www.senate.gov/legislative/HowTo/how_to_laws.htm</a></li></ul></li></ul>	
General Clean-Up List Agreement <ul style="list-style-type: none"><li>● Legal References</li><li>● Cross References<ul style="list-style-type: none"><li>○ Including when policy names are listed within the policy</li></ul></li><li>● Font/Size</li><li>● Bullet Structure</li><li>● Removal of empty sections</li><li>● Remove pronouns</li><li>● Add “legal guardian” to all references to “parent”</li></ul>	<ul style="list-style-type: none"><li>● Title clean-up plus title capitalization clean-up</li><li>● Page numbers</li><li>● Consistency with comma after Minnesota Statute</li><li>● Change structure order (i.e. Purpose, General Statement of Policy, Definitions, etc) to match MSBA model policy</li><li>● Others?</li></ul>

## Policy Advisory Committee (PAC)

August 8 | 7:00 to 9:00 am

DSC - Large Conference Room

### Policy Review and Feedback

722, 525.1, 606, 606.5, and 506

**Schedule:** 7 AM - 9 AM, District Services Center

- Thursday, October 10, 2024
- Thursday, December 12, 2024
- Thursday, February 13, 2025
- Thursday, April 10, 2025