I BELIEVE IN, I BELONG IN I AM VUSD

VISALIA UNIFIED SCHOOL DISTRICT

El Diamante High School
First School Site Council Meeting

9/9/24

BE READY | BE PRESENT | BE SUCCESSFUL | BE CONNECTED

Our Core Beliefs & Commitments

We believe and are committed to

Our Priorities

BE READY

BE PRESENT

BE SUCCESSFUL

BE CONNECTED

All students can achieve at high levels and demonstrate continuous growth

- Providing high-quality learning experiences that allow all students to reach their fullest potential
- Equipping students and staff with the educational tools necessary for achievement and growth

Family and community engagement is key to student success

- Providing families and community members pathways of connectivity to the education system
- Facilitating timely and consistent communication to position families to participate in their students' learning experiences

Learning environments should be safe, supportive, and innovative

- Creating physical and social-emotional safety in all learning environments
- Providing all students the academic and social supports needed to be successful
- Designing learning environments that drive innovative practices to improve student outcomes
- Ensuring all students are known by their name, welcomed each day, and connected to meaningful activities

One Visalia USD CONNECTED

Visalia UNIFIED SCHOOL DISTRICT

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AGENDA

- Call the Meeting to Order
- Roll Call of Members
- Public Comment
- Purpose/Limitations of LCAP and Title I funding
- School Site Council (SSC) Training
- Election of Officers/District Advisory Committee Representative
- SPSA Review and Approval
- School Safety Plan Review and Approval
- Review Budget Transfers
- Next Meeting: October

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School Site Council (SSC)

Review

- Intended purpose of Title I and LCAP
- Limitations of Title I and LCAP funds

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FUNDING STUDENT SUPPORTS

	TITLE I - 30100	LCAP - 07290	SITE BASED ALLOCTION - 10000
QUALIFYING GUIDES	WOULD YOU CONTINUE WITH THIS ACTIVITY/PURPOSE WITHOUT TITLE I? IF ANSWER IS "YES", IT DOES NOT QUALIFY FOR TITLE I MUST BE INCLUDED IN SPSA	HOW IS THIS PURCHASE PRINCIPALLY DIRECTED TO SUPPORT LOW INCOME STUDENTS, ENGLISH LEARNERS, AND FOSTER YOUTH? This is not appropriate for site upgrades (marquees, furturniture, radios, etc..) MUST BE INCLUDED IN YOUR SPSA	
PURPOSE	IMPROVE ACADEMIC ACHIEVEMENT FOR LOW PERFORMING STUDENTS PARENT INVOLVEMENT	IS THIS PURCHASE PRINCIPALLY DIRECTED TO SUPPORT LOW INCOME STUDENTS, ENGLISH LEARNERS, AND FOSTER YOUTH? MUST BE INCLUDED IN YOUR SPSA	LEAST RESTRICTIVE
SUPPLIES	INSTRUCTIONAL MATERIAL FOR STUDENTS NOT ALLOWED REWARD / INCENTIVES	INSTRUCTIONAL PLAYGROUND EQUIPMENT REWARDS - MUST BE UNDER $5 EACH	INSTRUCTIONAL OFFICE REWARDS - MUST BE UNDER $5 EACH
FOOD	NOT ALLOWED	YES, IN ACCORDANCE WITH VUSD FOOD PURCHASE GUIDELINES NEED DETAILED AGENDA, SIGN IN SHEET AND FLYERS	YES, IN ACCORDANCE WITH VUSD FOOD PURCHASE GUIDELINES NEED DETAILED AGENDA, SIGN IN SHEETS AND FLYERS
PRINTING	INSTRUCTIONAL ONLY	INSTRUCTIONAL PTA	INSTRUCTIONAL OFFICE PRINTING (i.e. HALL PASSES, TARDY SLIPS)
EXAMPLES	INSTRUCTIONAL TRANSLATION PARENT INVOLVEMENT LIBRARY NOT ALLOWED YARD DUTY OFFICE WORK	CLASSROOM INSTRUCTIONAL MATERIALS FOR TEACHER/STUDENTS TRANSLATION PARENT INVOLVEMENT LIBRARY YARD DUTY CAFETERIA	OFFICE SUPPLIES TRANSLATION PARENT INVOLVEMENT LIBRARY YARD DUTY CAFETERIA NON-INSTRUCTIONAL

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School Site Council (SSC) Training

Basic Principle for Legislating School Site

The California Legislature believes that the individuals who are most affected by the operation of the school should have a major role in the decisions regarding how a school functions.

Legislative Intent

Education should be a joint effort of parents, teachers, administrators, and other school staff.

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School Site Council (SSC) Training
Roles and Responsibilities

SSC Responsibilities

The California *Education Code* requires school site councils to:
- Measure effectiveness of improvement strategies at the school.
- Seek input from school advisory committees.
- Reaffirm or revise school goals.
- Revise improvement strategies and expenditures.
- Recommend the approved School Plan for Student Achievement (SPSA) to the governing board.
- Monitor implementation of the SPSA.

School Site Council (SSC) Training

SSC Responsibilities

- **Provide input on District LCAP**
- **Provide input on school allocated LCAP fund expenditures**

School Site Council (SSC) Training

What is our process for:

- **Measuring student growth in interventions?**
- **Gathering input from ELAC, PTA, Booster Clubs, other parent groups?**
- **Revising strategies and expenditures?**

School Site Council (SSC) Training (Secondary)

The SSC in a secondary school shall be composed of the following two groups (*EC* Section 65000[c][2]):

School Group Members (Secondary Schools):

- The principal of the school or his or her designee;
- school personnel employed at the school who are not teachers, selected by school personnel employed at the school who are not teachers, and
- classroom teachers employed at the school, selected by classroom teachers employed at the school; The classroom teachers selected shall constitute a majority of the school members selected (*EC* Section 65000[c][2][A]); and

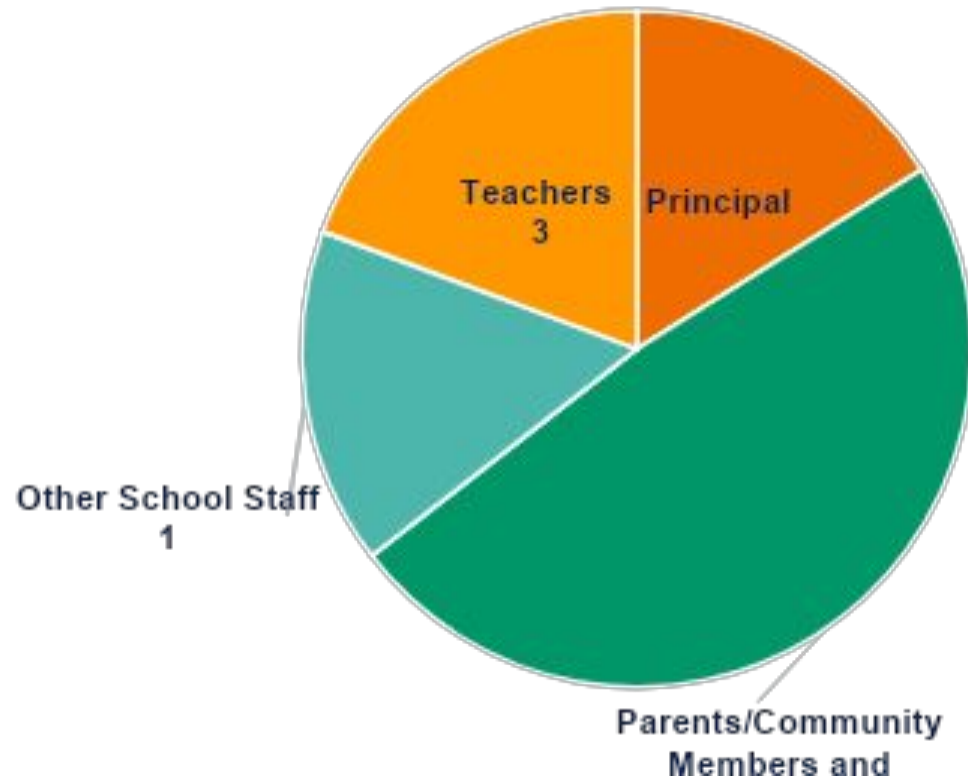Parent and/or Community and Pupil Group Members (Secondary Schools):

- Parents of pupils attending the school, or other members of the school community, selected by parents of pupils attending the school; and pupils attending the school, selected by pupils who are attending the school. The number of parent and/or community members and pupil members selected shall equal the number of school members selected (*EC* Section 65000[c][2][B]).

In other words, **the minimum number of SSC members at a secondary school is a total of ten (10) (1 principal or his or her designee, 1 other school personnel, 3 classroom teachers, 5 parent/community members and pupil members).**

Middle Schools may, but are not required to, include student representatives (EC 33133-c).

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Secondary Composition

SSC Members

Teachers 3

Principal

Other School Staff 1

Parents/Community Members and

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School Site Council (SSC) Training

Definitions regarding selection/ election of SSC members:

- "The council shall be composed of the principal and representatives of:
  - Teachers **selected** by teachers at the school;
  - Other school personnel **selected** by other school personnel at the school;
  - Parents of pupils attending the school **selected** by such parents; and
  - In secondary schools, pupils **selected** by pupils attending the school."
  - Community members may serve on the SSC if they are **selected** by parents.

School Site Council (SSC) Training

Check Bylaws First

Schools are encouraged to have procedures for the selection/election of members written into the SSC's bylaws.

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School Site Council (SSC) Training

The Principal

- The **principal is an active member** of the school site council. He/she has no administrative authority over the council.

- SSC attendance and responsibilities **CANNOT** be assigned to a vice principal or other designee. The **principal must** be an active participant of SSC.

- In addition, the principal may not veto a decision of the

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The Principal's Responsibilities

- Is a voting member of the council;
- May not veto a council decision;
- May not change the approved plan;
- Provides training to SSC members on their roles and responsibilities;
- Provides leadership to the council on federal and state regulations;
- Assists the chairperson in establishing agendas for the meetings;

- Provides or coordinates budget and plan updates to the council;
- Provides student achievement information to the council;
- Provides council with planning information (e.g., program requirements);
- Provides council with budget information (e.g., personnel costs, allowable expenditures); and
- Assumes responsibility for the implementation of the approved plan.

See your site's School Innovations & Advocacy, Administrator's Guide to School Site Councils for all SSC rules and requirements to maintain.

School Site Council (SSC) Training

Agenda Requirements

- **Must** be posted in a public place **72 hours prior** to the meeting.
- Includes the date, time, location, and each item of business.
- Provides time on the agenda for public comment.

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School Site Council (SSC) Training

Conducting the Meeting

- Provide a sign-in sheet for attendees.
- Provide copies of the agenda and all materials to SSC members and the public.
- Follow the contents of the posted agenda.
- Use an agreed upon procedure (e.g., *Roberts' Rules of Order - 10th Edition*) for conducting business.
- Provide opportunities for all members to discuss items on the agenda.
- Maintain minutes of the meeting.
- Forward a copy of the agenda, minutes, and sign in sheet to the District Office.
- Maintain minutes of the meeting for 3 years.

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School Site Council (SSC) Training
Conducting the Meeting
(Greene Act)

- The council cannot act on any item that was not included on the posted agenda.
- **Exception:** If an action is needed and was not known at the time the agenda was posted, the SSC may, by unanimous vote, add the item on the agenda for action.
- Questions and brief statements for clarification may be made as long as there is no impact on students or staff.
- If these procedures are violated, upon demand of any person, the council must reconsider the item at its next meeting, after allowing for public comment on the item.

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School Site Council (SSC) Training

Effective School Site Councils ...

- Focus on improving student achievement for all students
- Maintain a high degree of collaboration
- Provide opportunities for shared leadership
- Demonstrate good problem solving skills
- Allow for all members and the public to freely express their opinions and points of view
- Recognize and respect the individuality and creativity each member brings to the team

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School Site Council (SSC) Training

Effective School Site Councils ...

- Come prepared with their materials and good ideas;

- Communicate with the larger school community about their progress;

- Encourage the use of good listening skills;

- Seek out information from broader school community; and

- Utilize a procedural guide (e.g., *Roberts' Rules of Order*) to assure that meetings are properly managed.

District Advisory Committee (DAC)

2023-2024 Meetings

9/25/23

10/30/23

11/27/23

1/29/24

3/18/24

4/29/24

5/20/24

*Select a parent Representative to attend DAC Meetings

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School Plan for Student Achievement (SPSA)

Explain the purpose of the plan

Discuss how the plan addresses school needs

Goals of the Plan

- We will engage students in a challenging curriculum and provide them support to be successful.
- We will support a district-wide collaborative culture for students and adults focused on learning and results.
- We will maintain a caring and encouraging learning environment for students and adults.

School Plan for Student Achievement (SPSA)

- Discuss what supports and services are being provided for all students and specifically for English Learners, Students with Disability, Low Income Students, and Foster Youth

- Discuss the role of Student Data and Student Progress in the School Plan

- **Review SPSA for 2023-2024** – vote to approve any changes
  -adult ELD aide
  -use salary for full time SSIP

  SPSA Budget

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School Safety Plan

- Review and Approve School Safety Plan

*In Doc Tracking

Budget Transfers

- Reason for Transfer(s)
- Vote to Approve Transfer(s)

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End of Meeting

Future Meetings:

School Site Council			
Group	Day and Date	Time	Location
SSC	9/9/24	3:40 p.m.	P.I.C.K. Center
SSC	10/7/24	3:40 p.m.	P.I.C.K. Center
SSC	11/4/24	3:40 p.m.	P.I.C.K. Center
SSC	12/2/24	3:40 p.m.	P.I.C.K. Center
SSC	3/3/24	3:40 p.m.	P.I.C.K. Center
SSC	4/7/25	3:40 p.m.	P.I.C.K. Center
SSC	5/5/25	3:40 p.m.	P.I.C.K. Center

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