

## Emerson High School Application Process, 2025-26

Thank you for your interest in our program. Emerson High school accepts students seven times per year at specific dates as listed below. Emerson HS is a Choice school in the Lake Washington School District, and students must complete a three-step process to enroll at our school:

- 1) Turn in a completed application, with all documents attached; applications are available online at [www.lwsd/schools/emhs](http://www.lwsd/schools/emhs) or at LWSd high school counseling offices. "Completed" means **all sections** are completed, signed and dated, including the counselor statement and BECCA coordinator statement and all documents are included. Applications, whether emailed, handed in, faxed or mailed, are **due by 3pm on the due date for the session you wish to start; the dates are listed below**. There is no new enrollment in Session 8. The required documents are listed on the first page; not all documents listed will apply to all students. You can obtain them at the time your counselor or associate principal completes their portion of the application. Please note that IEP (Instructional Education Plan) status will be ascertained for all applicants to ensure we can meet minutes of service and SDI in qualifying areas. \*
- 2) Student and parent/guardian attend a meeting with our principal; the appointment will be scheduled when the application is complete. At this meeting, the principal will approve or deny the student to begin Intake.
- 3) Successfully complete our Intake class, held after school from 3:45-5:00pm, the week before the session for which you are applying begins. You must attend every day of the Intake class and be on time to qualify to start the next session.

**\* We are unable to accept applications from students who have an IEP and live outside the Lake Washington School District.**

Session #	Application Deadline <u>Due at 3pm on these dates:</u>	Interview Window	Dates of Intake (No Intake on Wednesdays)	Session Start Date
1	F AUG 15, 2025	AUG 18-22	AUG 27, 28 2-4 PM	SEP 2, 2025
2	W SEP 10, 2025	SEP 3-18	SEPT 29, 30, OCT 2	OCT 6, 2025
3	W OCT 15, 2025	OCT 8-23	OCT 27, 28, 30	NOV 5, 2025
4	F NOV 14, 2025	NOV 12-25	DEC 1, 2, 4	DEC 8, 2025
5	W JAN 7, 2026	JAN 6-15	JAN 16, 20, 22	JAN 26, 2026
6	W FEB 4, 2026	FEB 4-20	FEB 23, 24, 26	MAR 2, 2026
7	W MAR 18, 2026	MAR 17-26	MAR 30, 31, APR 2	APR 6, 2026

Lake Washington School District #414  
**2025-26 EMERSON HIGH SCHOOL APPLICATION**

[www.lwsd.org/EmHS](http://www.lwsd.org/EmHS) 425-936-2300

Please submit the completed application to:

Emerson High School  
10903 NE 53<sup>rd</sup> Street  
Kirkland, WA 98033

Registrar: [sjenkins@lwsd.org](mailto:sjenkins@lwsd.org)

<u>Office Use Only</u>	
District Status:	_____
Date Received:	_____
Meeting with	_____
Principal:	_____

**SECTION I**

Student Name: \_\_\_\_\_  
Last First

Home  
School: \_\_\_\_\_

Referred by: \_\_\_\_\_ Date: \_\_\_\_\_

**INSTRUCTIONS:**

Please submit your application when it is complete. Your application will be complete **when all the following items are attached**. Please see the Application Process page for due dates and times:

- Sections I, II, V and VI completed by parent/guardian and student; Sections III and IV completed by **counselor or administrator and Becca Coordinator** at current/most recent school attended.
- All documents listed below** as applicable. **Please note that IEP status will be determined for all applicants.**
  - Official transcripts from all high schools attended
  - SBA Math & Literacy and WCAS test scores
  - IEP
  - 504 plan

**If last school attended was not in the LWSD, please also submit:**

- One year of attendance records from most recent school
- WA state immunization record

**SECTION II**

Student Name \_\_\_\_\_ Birth date \_\_\_\_\_ Grade \_\_\_\_\_

Preferred pronouns \_\_\_\_\_ Preferred Name \_\_\_\_\_

Current or last school attended \_\_\_\_\_ Student cell phone \_\_\_\_\_

High schools attended outside Lake Washington School District \_\_\_\_\_

Guardian 1 name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email address \_\_\_\_\_

Cell phone \_\_\_\_\_ Home phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Guardian 2 name \_\_\_\_\_ Relationship to student \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email address \_\_\_\_\_

Cell phone \_\_\_\_\_ Home phone \_\_\_\_\_ Work Phone \_\_\_\_\_

**SECTION III Counselor or Administrator Statement from Current or Last School Attended**

Length of time known or observed student \_\_\_\_\_ IEP or ML services? Yes \_\_\_ No \_\_\_

Strengths (academic, personal, extracurricular, social/emotional)

\_\_\_\_\_  
\_\_\_\_\_

Challenges (academic or other) \_\_\_\_\_

Has this student been suspended or expelled for safety or security reasons (theft, harassment, weapons, drugs, violence)? If yes, dates and description \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_ Date eligible to re-enroll \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**SECTION IV BECCA Coordinator Statement**

Current BECCA status: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**SECTION V**      **Parent/Guardian Statement**

Student Name: \_\_\_\_\_  
(Please Print)

Please list what you believe are your student's strengths and challenges.

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Please explain why you believe Emerson High School is a good educational option for your student at this time.

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Is there a parenting plan regarding educational decisions for your student? Y/N \_\_\_\_ If yes, please provide a copy at intake.

**NOTE: Transportation is not provided. Students are eligible for a free Metro/Orca bus pass.**

How did you or your student hear about EmHS? \_School counselor/teacher \_\_\_\_ Internet \_\_\_\_Media \_\_\_\_Friend

Other: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION VI**

**STUDENT STATEMENT**

Student Name: \_\_\_\_\_  
(Please Print)

**Please write your statement, sign, and date below.** You may use more than this sheet to write your statement.

Describe your experience with school up to this point (what has worked, what has not worked).

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Please describe your success/strengths academically and socially.

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Please describe your challenges in both academic and social/emotional areas.

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What habits and characteristics will help you be successful at Emerson? What will you do to make success possible?  
Please be specific.

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How do you believe Emerson High School will help you be successful?

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**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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