



# FALL PLAY REHEARSAL ASSISTANT



MARK  
DAY  
SCHOOL





## OUR MISSION

Innovative and full of heart, Mark Day School nurtures each child to pursue their curiosity, think critically, embrace challenge with courage and joy, and work in partnership with others to build more caring and inclusive communities.



# MARK DAY SCHOOL AT-A-GLANCE

Mark Day School is an independent, all-gender, K-8 school located in the Bay Area in San Rafael, CA, with an enrollment of 380 students. Innovative, inclusive, and full of heart, Mark Day School unites an enriched, challenging academic program with a kind and inclusive community. The school nurtures each child to pursue their curiosity, think critically, embrace challenge with courage and joy, and work in partnership with others to build more caring and inclusive communities. Students learn and practice the intellectual, social, and emotional skills they will apply to the unique challenges and opportunities of their time; graduates stand out not only for their intellectual curiosity and pursuit of ideas but also for their joy of learning and a deep sense of responsibility to be active, engaged citizens.

Mark Day School has established a consistent practice of thoughtful innovation in its curricular program, focusing on current century skills and concepts including four cross-disciplinary literacies: cross-cultural literacy, media and information literacy, eco-literacy, and social and emotional literacy. Highlights include the award-winning Media Literacy program; well-established local and global partnerships with the Hamilton School, Marin Head Start, eSibonisweni School and Kliptown Youth Program in South Africa, Beijing Experimental Primary School #2 in China, and Ren-Ai in Taiwan, among others; Boxlight and FrontRow technology in every classroom, with a one-to-one laptop program beginning in sixth grade; Mandarin and Spanish language beginning in kindergarten; an integrated Social and Emotional Learning program; a commitment to differentiation across the school; and more.

Mark Day School is a vibrant and diverse community, and all community members continue to work towards the furthering of an inclusive and supportive school. Mark Day School is an equal opportunity employer committed to excellence through diversity and multiculturalism. Mark Day School salary and benefits are very competitive by both NAIS and regional standards. For more information about Mark Day School, please visit our website ([www.markdayschool.org](http://www.markdayschool.org)).

**380 students K-8**

**20+ years average faculty experience**

**7:1 overall student:teacher ratio**

**40% students of color**

**4 global partnerships**

**2 languages taught K-8**

**25% of families pay below the top of the tuition index**



# FALL PLAY REHEARSAL ASSISTANT

## BEGINNING SEPTEMBER 2024

**SALARY:** \$20-\$37.40/hour depending on experience

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Mark Day School seeks a collaborative and self-motivated support teacher to assist with play rehearsals working with students in grades 4th through 8th. The successful applicant for this position will help advance the school's mission with positive energy, creativity, dedication to a diverse and equitable community, love for children, a strong work ethic, and a willingness to collaborate in partnership with the Drama Director and the wider school community.

### **Opportunities and Responsibilities**

- Report to and collaborate with the Play Director, Iliza Abbe, about duties and responsibilities
- Supervise rehearsal space
- Run scenes with each cast (shows are often double-cast for lead roles)
- Work with the ensemble cast
- Ensure the rehearsal process is productive, focused, and positive
- Be knowledgeable about and follow school expectations for student behavior
- Be available for weekly after-school rehearsals on Mondays, Wednesdays, and Fridays from 3:30-6:00 starting Monday, September 16th and ending during Tech Week (below)
- Ideally, be available 2:30-7:00 during tech week Monday, Nov. 4th through Thursday, Nov. 7th

### **Education and Experience**

- Bachelor's degree preferred
- Background and interest in drama and theater productions
- Experience working with children
- Proven track record of working effectively to advance diversity, equity, and inclusion
- Strong organization, collaboration, and communication skills
- Compensation and Pay Range

Mark Day School places support teachers on a published internal hourly pay scale with steps based on years of experience in education. The Mark Day support teacher hourly rate ranges from \$20.00-\$37.40 per hour depending on experience. This position is approximately 8 hours per week.

**READY TO APPLY?** Interested candidates should email a letter of interest and resume to Iliza Abbe, Drama Director, at [iabbe@markdayschool.org](mailto:iabbe@markdayschool.org).