

# ***Pittsburgh Langley PreK***



## **School Handbook 2024-2025**

### **Pittsburgh Langley PreK-8**

2940 Sheraden Blvd.

Pittsburgh, PA 15204

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<https://www.pghschools.org/langley>



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Dear Pittsburgh Langley Families,

As we embark on the 2024-2025 school year, I am excited to share Pittsburgh Langley’s School Handbook with you. This comprehensive guide is designed to provide essential



information about our district's policies, procedures, and expectations, ensuring that we create a safe, supportive, and effective learning environment for all students. The school handbook is a valuable resource for understanding Pittsburgh Langley's daily operations, including attendance policies, academic standards, code of conduct, and extracurricular activities. We believe that clear communication and mutual understanding between the school and families are crucial for student success, and this handbook is a key tool in fostering that partnership.

We encourage all families, parents, students, and caregivers to review the handbook thoroughly and discuss its contents with one another. Familiarizing yourselves with these guidelines will help reinforce the values and standards we uphold at Pittsburgh Langley. An electronic copy of the school handbook is also available on school's website.

Your involvement and support are vital to our students' success, and we are grateful for your partnership in their education. If you have any questions or need further clarification on any aspect of the handbook, please do not hesitate to contact the main office.

Thank you for your continued support and cooperation. We look forward to a fantastic school year ahead.

Sincerely,

Dr. Wayne N. Walters  
Superintendent

Greetings Langley PreK-8 Community,

Welcome to Pittsburgh Langley PreK-8, a community school! Our mission is to provide a safe and supportive environment where students are able to acquire skills contributing to both educational and social-emotional success. Our vision is to foster a community of life-long learners through a respectful and nurturing environment. Langley students will be able to exemplify our vision by demonstrating academic achievement and responsible citizenship.

Here at Langley, students will experience a challenging academic environment that will prepare them for further academic advancement and life. Located in the former Langley High School building, our school carries a rich tradition in providing a high-quality educational experience

for our West End families. We ask that you review this handbook, with your child, to better understand and support our school culture, procedures, and information.

As we look forward to a wonderful year of learning, we would like to take this time to thank you for your continued support and partnership in helping our school reach new academic heights. A strong school and family connection allows us to put students first, always, and in all ways!

Sincerely,

Shawn Stromberg  
Principal

## ***Langley Vision & Mission***

### ***Langley Vision***

Our **vision** is to foster a community of life-long learners through a respectful and nurturing environment. Langley students will be able to exemplify our vision by demonstrating academic achievement and responsible citizenship.

### *Langley Mission*

Our **mission** is to provide a safe and supportive environment where students are able to acquire skills contributing to both educational and social-emotional success.

## **Langley School Contact Quick Guide**

**School Main Office: (412)529-2100 & School Fax: (412)778-2106**

Carol Scholz, **Secretary**

[cscholz1@pghschools.org](mailto:cscholz1@pghschools.org)

O: (412)529-2100

Sheila Thompson, **Student Data Support Specialist**

[sthompson1@pghschools.org](mailto:sthompson1@pghschools.org)

O: (412)529-2121

Shawn Stromberg, **Principal**

[sstromberg2@pghschools.org](mailto:sstromberg2@pghschools.org)

O: (412)529-2124

Dan Funk, **Assistant Principal**

[dfunk1@pghschools.org](mailto:dfunk1@pghschools.org)

O: (412)529-2140

Sarah Armenti, **Social Worker K-4<sup>th</sup> Grade**

[sarmenti1@pghschools.org](mailto:sarmenti1@pghschools.org)

O: (412)529-2153

Jennifer Scott, **Social Worker 5-8<sup>th</sup> Grade**

[jscott1@pghschools.org](mailto:jscott1@pghschools.org),

O: (412)529-2178

Mike Dean, **Community Schools Site-Liaison**

[mdean2@pghschools.org](mailto:mdean2@pghschools.org)

O: (412)529-5363

Ed Stinson, **Behavior Specialist**

[estinson1@pghschools.org](mailto:estinson1@pghschools.org)

O: (412)529-2149

## ***Langley Family Communication & Engagement Information***

An important communication tool between the school and home are Talking Points, Constant Contact emails, and social media. These resources provide our families with important announcements and information related to school events and programs. For further information regarding Langley's family communication & engagement, please see below.

### **Twitter:**

@8Pittsburgh

### **Facebook:**

@8Pittsburgh

### **Constant Contact:**

<https://lp.constantcontactpages.com/su/UI8lkno/langleyprek8>

### **Talking Points:**

<https://families.talkingpts.org/welcome>

### ***Langley Parent School Community Council (PSCC)***

An important aspect of our school community is our PSCC, where staff, parents, and community members come together to share, learn, and explore matters important to operating a school that effectively meets the needs of all stakeholders. Meetings will be held on the first Thursday of every month at 9:15 am in our Community Schools Suite. Please contact Langley's FACE Coordinator, Ms. Armenti, at (412)529-2153 or [sarmenti1@pghschools.org](mailto:sarmenti1@pghschools.org). We welcome all parents and stakeholders!

## **Langley Staff Information**

<b>Title</b>	<b>Name</b>	<b>Email (pghschools.org)</b>	<b>Phone (412-529)</b>
Principal	Shawn Stromberg	sstromberg2	x2124
Asst. Principal	Daniel Funk	dfunk1	x2140
Secretary	Carol Scholz	cscholz1	x2121
SDSS	Sheila Thompson	sthompson5	x2122
Head Custodian	Joe Snyder	jsnyder3	x2133
A Fireman	Zach Kappert	zkappert1	x2133
PreK Teacher	Leah Cutsahl	lcutshall1	x2121
PreK Paraprofessional	Leslie Soto	lsoto1	x2121
Kindergarten	Jennifer Bennardo (ITL)	jbeckbennardo1	x5478
Kindergarten	Karen Salter	ksalter1	x5524
Kindergarten	Amy McCullough	amccullough1	x5516
1 <sup>st</sup> Grade	Kelly Schmiedlin	kschmiedlin1	x5511
1 <sup>st</sup> Grade	Alyssa Pyeritz	apyeritz1	x5528
1 <sup>st</sup> Grade	Dawn Coine	dcoine1	x2128
2 <sup>nd</sup> Grade	Marla Smith-Dixon	msmith4	x5503
2 <sup>nd</sup> Grade	Jennifer Junilius	jjunilius1	x5521
2 <sup>nd</sup> Grade	Tracy Johns	tjohns1	x5525
3 <sup>rd</sup> Grade	Kathleen Choate	kchoate1	x5534
3 <sup>rd</sup> Grade	Stacie Swanson	sswanson1	x5535
4 <sup>th</sup> Grade	Dawn Miller	dmiller5	x5578
4 <sup>th</sup> Grade	Kathy Monti-Trievel (ITL)	kmontitrievel	x5481
5 <sup>th</sup> grade	Danielle Kuban	dkuban2	x5538
5 <sup>th</sup> grade	Denise Scott	dscott1	x5539
3 <sup>rd</sup> -5 <sup>th</sup> Grade Science	Brooke Lewis	TBD	x5536
MS Math	Orlando Bellisario	obellisario1	x5490
MS ELA	Colleen Geiger	cgeiger1	x5483
MS Science	Leah Ward (ITL)	lward2	x5494
MS Social Studies	Alexander Wayne	awayne1	x5489
6 <sup>th</sup> Grade S. Studies & Science	Marina Parra	TBD	x5493
MS Math	Marissa Stanga	mstanga1	x5496
MS ELA	Jonathan Dodd	TBD	x5497
Learning Support K-2	Sharon Schneider	sschneider1	x5531
Learning Support 3-5	Tammie Jones (ITL)	tjones2	x5480
Learning Support 3-5	Matthew Milliken	mmilliken1	x5537
Learning Support 6-8	Leah Lenhart	llenhart1	x5577
Learning Support 6-8	Kathryn Smith	ksmith5	x5518
Emotional Support 3-5	Alison Jones	ajones7	x5542
Autistic Support K-2	Amanda Auchey	aauchey1	x5533
Autistic Support K-2	Mallory Dixon	mdixon4	x5505
Autistic Support 3-5	Melissa Kitner	mkitner1	x5543
Autistic Support 6-8	Ariel Greer	agreer1	x5499
Life Skills Support 3-5	Stacy Laurie	slaurie1	x5550
Life Skills Support 6-8	Kimberly Walsh	kwalsh1	x5491
K-5 Restorative Room	Je'Quaya Dorsey	jdorsey2	x2172



6-8 Restorative Room	Melody Gillett	mgillett1	x2176
Kindergarten Paraprofessional	Sandy Crowder	scrowder1	x2121
1 <sup>st</sup> Grade Paraprofessional	Schrita Johnson	sjohnson7	x2185
2 <sup>nd</sup> Grade Paraprofessional	Kathleen Crowley	kcrowley1	x2121
K-2 Autistic Paraprofessional	Melissa Dunlap	mdunlap1	x2121
K-2 Autistic Paraprofessional	JaJuana Murphy	jmurphy2	x2121
3-5 Autistic Paraprofessional	Sean McAdams	smcadams1	x2121
3-5 Autistic Paraprofessional	Tyronda Dibble	tdibble1	x2121
MS Autistic Paraprofessional	Lamont Chatman	lchatman1	x2121
MS Autistic Paraprofessional	Emily Ortiz	eortiz1	x2121
3-5 Emotional Support RBT	Carla Cutler	ccutler1	x2121
MS L. Skills Support Para	George Miller	gmiller2	x2121
3-5 Learning Support Para	Celeste Revis	crevis1	x2121
MS Learning Support Para	Nikia Moriarty-Arrington	nmoriarityarrington1	x2121
Behavior Specialist	Edward Stinson	estinson1	x2149
Just Discipline Project	Nicole Hinden	nhinden1	x5495
Nurse	Maria Leventis-DiStefano	mdistefano1	x2184
Social Worker K-4 <sup>th</sup> Grade	Sarah Armenti	saramenti1	x2153
Social Worker 4 <sup>th</sup> -8 <sup>th</sup> Grade	Jennifer Scott	jscott7	x2178
School Psychologist	Kim Rippole	krippoe1	x2148
Speech Therapist	Leigh Growall	lgrowall1	x2161
Speech Therapist	Meghan Romano	mromano1	x2127
Math Academic Coach	Jamie Iesue	jiesue1	x5485
Math Academic Coach	Nina Stohovic	nstohovic1	x5485
K-8 ELA Interventionist	Kara LaPorte	klaporte1	x5555
K-8 Math Interventionist	Michele Masdea	mmasdea1	x5488
Literacy Academic Coach	Jody Miller	jmiller5	x7740
Reading Specialist	Gina Kassab	gkassab1	x5526
Cafeteria Manager	James Helterbran	jhelterbran1	x2145
Community Schools	Mike Dean	mdean2	x5363
Music	Kathryn Hangliter	khangliter1	x5546
Library	Mackenzie Mallich	TBD	x2146
Physical Education/Health	Jeff Igims	jigims1	x2159
Physical Education/Health	Tammy Fischer	tfischer1	x2159
Art	Jennifer Eiker	jeiker1	x5547
Instrumental Music	Mary Lou Bushyager	mbushyager1	x5548
School Security	Mark Mellix	mmellix1	x2154
School Security	Jana Dorsey	jdorsey1	x2154
Occupational Therapy	Amy Schuetz	aschumetz2	x5513
Physical Therapy	Tricia Keen	tkeen1	x5513

## ***2024-25 Langley Bell Schedules***

### ***Regular Bell Schedule***

<b><i>Times</i></b>	<b><i>Activity</i></b>	<b><i>Length of Time</i></b>
8:33-8:44 am	Morning Meeting Time & Breakfast	11 minutes
8:44-9:26 am	Period 1	42 minutes
9:26-10:08 am	Period 2/Homeroom	42 minutes
10:08-10:50 am	Period 3	42 minutes
10:50-11:32 am	Period 4	42 minutes
11:32-12:17 pm	Period 5 (PreK-2 Lunch)	45 minutes
12:17-12:19 pm	Lunch Transition	2 minutes
12:19-1:04 pm	Period 6 (6-8 Lunch)	45 minutes
1:04-1:06 pm	Lunch Transition	2 minutes
1:06-1:51 pm	Period 7 (3-5 Lunch)	45 minutes
1:51-1:53 pm	Lunch Transition	2 minutes
1:53-2:35 pm	Period 8	42 minutes
2:35-3:17 pm	Period 9	42 minutes
3:17-3:22 pm	Bus Dismissal	5 minutes
3:22-3:25 pm	Walker Dismissal	3 minutes

## **2024-25 Langley Bell Schedules**

### *½ Day Bell Schedule*

<b><i>Dates:</i></b>	<b><i>9/20, 11/15, 2/7, 3/7</i></b>	<b><i>10/25, 12/13, 2/21, 3/21</i></b>	
	<b><i>½ Day Schedule #1</i></b>	<b><i>½ Day Schedule #2</i></b>	<b><i>Length of Time</i></b>
8:33-8:44 am	Morning Meeting Time & Breakfast	Morning Meeting Time & Breakfast	11 minutes
8:44-9:26 am	Period 1	Period 2/Homeroom	42 minutes
9:26-10:08 am	Period 2/Homeroom	Period 4	42 minutes
10:08-10:50 am	Period 3	Period 8	42 minutes
10:50-11:47 am	Period 4/Lunch	Period 9/Lunch	57 minutes
10:50-11:10 am	Student Lunch (In Classrooms)	Student Lunch (In Classrooms)	20 minutes
11:10-11:47 am	Period 4 Classroom Instruction	Period 9 Classroom Instruction	37 minutes
11:47-11:52 am	Bus Dismissal	Bus Dismissal	5 minutes
11:52-11:55 am	Walker Dismissal	Walker Dismissal	3 minutes

## **2024-25 Langley Bell Schedules**

### *Two Hour Delay Bell Schedule*

*\*Please note that all K-8 students will be served breakfast on 2-Hour Delays.*

<b><i>Times</i></b>	<b><i>Activity</i></b>	<b><i>Length of Time</i></b>
10:33-10:44 am	Morning Announcements & Breakfast	11 minutes
10:44-11:06 am	Period 1	22 minutes
11:06-11:28 am	Period 2/Homeroom	22 minutes
11:28-11:50 am	Period 3	22 minutes
11:50-12:12 pm	Period 4	22 minutes
12:12-12:57 pm	Period 5 (PreK-2 Lunch)	45 minutes
12:57-12:59 pm	Lunch Transition	2 minutes
12:59-1:44 pm	Period 6 (6-8 Lunch)	45 minutes
1:44-1:46 pm	Lunch Transition	2 minutes
1:46-2:31 pm	Period 7 (3-5 Lunch)	45 minutes
2:31-2:33 pm	Lunch Transition	2 minutes
2:33-2:55 pm	Period 8	22 minutes
2:55-3:17 pm	Period 9	22 minutes
3:17-3:22 pm	Bus Dismissal	5 minutes
3:22-3:25 pm	Walker Dismissal	3 minutes

### ***Important Dates – 1<sup>st</sup> Semester***

**August:**

Wednesday, August 21 – Back to School Night 4-6:00 pm

Monday, August 26 – First Day of School 1<sup>st</sup>-8<sup>th</sup> Grade

Thursday, August 29 – First Day of School Kindergarten

**September:**

Monday, September 1– No School for Students (Labor Day)

Thursday, September 5 – PSCC Meeting 9:00 am

Friday, September 20 – Student ½ Day

Friday, September 27 – 4<sup>th</sup> Quarter H. Honor/Honor Roll Field Trip

**October:**

Thursday, October 3 – No School for Students (Yom Kippur)

Thursday, October 10 – PSCC Meeting 9:00 am

Monday, October 14 – Parent/Teacher Conferences 10-2:00 pm & 4-6:00 pm

Friday, October 26 – Student ½ Day

**November:**

Tuesday, November 5 -No School for Students (Election Day)

Thursday, November 7 – PSCC Meeting 9:00 am

Monday, November 11 – No School (Veteran’s Day)

Friday, November 15 – Student ½ Day

Wednesday, November 27 – 3<sup>rd</sup>-8<sup>th</sup> Grade Triple Threat Pizza Party

Thursday, November 28 to Monday, December 2 – No School (Thanksgiving)

**December:**

Thursday, December 5 – PSCC Meeting 9:00 am

Friday, December 10 – Student ½ Day

Monday, December 20-Wednesday, January 1 – No School (Winter Break)

Wednesday, December 25-Thursday, January 2 - Hanukkah

Thursday, December 26-Wednesday, January 1 – Kwanzaa

**January:**

Thursday, January 9 – PSCC Meeting 9:00 am

Monday, January 20 – No School (MLK, Jr. Birthday)

Thursday, January 23-Friday, January 24 – No School (1<sup>st</sup> Semester Break)

# 2024–2025 District Calendar

Commencing August 26, 2024 and concluding June 12, 2025



## August 2024

S	M	T	W	T	F	S
					1	2
						3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## September 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## October 2024

S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## November 2024

S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## December 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## January 2025

S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## February 2025

S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

## March 2025

S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

## April 2025

S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## May 2025

S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## June 2025

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## July 2025

S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### Calendar Key (All dates may be subject to change.)

- First/Last Days of School
- Parent-Teacher Conference Days  
PreK-5, PreK-8, 6-8  
Monday, October 14, 2024
- 📅 Quarter Interim Progress Report
- Pay Date: 12-Month Semimonthly
- Professional Development Days
- 6-12, High School, Special,  
EHS- Friday, October 18, 2024
- 📄 Report Card Distribution
- Pay Date: Bi-weekly
- 🎓 High School Graduation
- ▲ Pay Date: Non-Administrator Semimonthly
- 📅 All PPS Employee Holidays
- 🗓️ School Board Meetings
- ☁️ Snow Make-Up Days: TBD

## ***Langley Attendance Procedures***

For further information, please click [here](#) for PPS Policy 204 – Attendance

### ***Attendance***

Absence is defined as non-attendance in school, for an individual class, the entire school day, or a combination of both.

An excused absence consists of any of the following reasons.

#### ***Illness***

Upon receipt of satisfactory evidence of mental, physical, or other urgent reasons, a parent's written note will excuse a student's absence. Please note: a maximum of ten (10) days of cumulative absences verified by parental notification may be permitted during a school year. All absences beyond ten (10) cumulative days require an excuse from a physician.

#### ***Health Care***

A student may be excused during school hours to obtain non-school professional health care, including emergency care, hospitalization and/or quarantine. Documentation from the treating licensed health care professional shall be obtained and provided to the school.

#### ***Bereavement***

A student may be temporarily excused from school for bereavement and/or to attend the funeral of a family member. All such excuses must be reported to and approved by the school principal or their designee.

#### ***Religious Holiday/ Religious Instruction***

A student shall be excused from school for absences occasioned by the observance of a student's religion recognized by the board of education as a bona fide religious holiday.

## ***Langley Attendance Procedures (Continued)***

For further information, please click [here](#) for PPS Policy 204 – Attendance

### *Weather Emergency*

A student may be excused from school for weather emergencies, impassible roads, and school transportation issues. The school principal or their designee determines whether a student's absence will be excused for these reasons.

### *Involuntary Exclusions*

A student who is lawfully absent from school or class due to involuntary exclusions shall be excused. An involuntary exclusion includes suspensions, in school and out of school, temporary alternate placements, and incarceration or home detention.

### *School Approved Activities*

A student absent from school or class due to participation in a school, principal or teacher approved activity, including, but not limited to field trips, educational vacations, assemblies, counseling or support groups, mentoring or tutoring shall be lawfully excused.

### *Other Principal Approved Excusals*

A school principal or their designee may excuse a student from attendance for lawful reasons including, field trips, educational vacations, assemblies, counseling, support groups or college visitation trips.

### *Unexcused Absence (Unlawful Absence)*

All absences that are not excused pursuant to this policy will be considered unexcused. If a student is under age 17, then an absence that is not excused will be considered unlawful and unexcused. Any absences beyond ten (10) cumulative days will not be excused. Parents are only able to present the school with written excuses for a total of ten (10) calendar school days.



## ***Langley Attendance Procedures (Continued)***

*For further information, please click [here](#) for PPS Policy 204 – Attendance*

### *Important Attendance Information for Parents/Guardians*

- An attendance letter will be sent to the parent/ guardian by the school social worker after one (1) unexcused absence and after two (2) unexcused absences.
- A third (3) unexcused absence will result in a legal notice being sent to the parent and a truancy elimination plan conference with the parent will be required.
- After the fourth (4) unexcused absence, a citation will be filed at the district magistrate and fines may be imposed.
- After ten (10) unexcused absences, a referral will be made to the truancy prevention program and office of children, youth and families.

## ***Langley Academics***

### *Kindergarten-5<sup>th</sup> Grade*

Math, English Language Arts, Intervention, Writing, Social Studies, Science, & Creative Arts (Rotation involving Library, Music, Art, & Physical Education)

### *6<sup>th</sup>-8<sup>th</sup> Grade*

Math, English Language Arts, Intervention, Social Studies, Science, & Creative Arts (Rotation involving Technology Education, Music, Art, & Physical Education)

### *PPS Course Catalog*

Please click the link [here](#) for the PPS Course Catalog.

### *PPS Grading Guidelines*

Please click the link [here](#) for the PPS Grading Guidelines.

## ***Academic Integrity***

The Board seeks to encourage the full participation of all students in a system of academic integrity which precludes any form of academic dishonesty and seeks to foster positive parental involvement in promoting evaluation based upon the student's efforts and accomplishments.

*For further information, please click [here](#) for PPS Policy 226 – Academic Integrity*

## **Langley Athletics**

*For further information, please click [here](#) for PPS Policy 119 – Interscholastic Athletics/Extra and Co-Curricular Activities*

Pittsburgh Langley grades 6-8 provides student athletes with the opportunity to participate in the following sports: Girls/Boys' Volleyball, Co-ed Cross Country, Co-Ed Flag Football, Girls/Boys' Basketball, Girls/Boy's Swimming, Co-ed Wrestling, and Girls/Boys' soccer. Before a student athlete may participate on an athletic team, they must be academically eligible and have a completed PIAA physical turned into the faculty manager. Participation on a sports team teaches students specific skills necessary to develop his/her individual skill level, knowledge of the rules for the game, good sportsmanship, cooperation, leadership, discipline, self-confidence, good character and an appreciation for the importance of practice. Students will learn to set goals and follow through with them, they will understand winning is measured by more than just the score of the game, and they will learn to win and lose with grace and sportsmanship. Students are expected to accept and understand that participation on an athletic team is a privilege and a serious responsibility as he/she represents our school and community. If you have any questions or need further information, please contact our Faculty Manager, Tammy Fischer, at (412)529-2159 or [tfischer1@pghschools.org](mailto:tfischer1@pghschools.org).

## ***Langley Dress Code Procedures***

*For further information, please click [here](#) for PPS Policy 221 – Dress Code*

### *Dress Code*

The Board of Education adopted a policy regarding dress codes in 1991 for all students attending PPS. The dress code is adopted to foster the health, safety, and welfare of students and the maintenance of a positive learning environment. As a school district, we recognize the right of students to freedom of expression in speech and the wearing of apparel.

No student shall wear any apparel or jewelry that by words, signs, pictures, or any combination thereof, appearing on said clothing or on jewelry which advocates or promotes sexual activity or violence, or the use of alcohol or drugs or demeans or degrades another because of race, sex, gender (including gender identity or expression), religious persuasion, national origin or disability. No student shall also wear revealing attire that permits the exposure of undergarments or private body parts. Students shall have the right to dress in accordance with their stated gender identity and/or expression within the constraints of the dress code.

Pittsburgh Langley PreK-8 is not a uniform school. However, it is important that all students are following the important guidelines below for student dress. Students that are found wearing clothing that is too revealing will be asked to change. Failure to comply with any staff members' request can result in disciplinary action. Highly mobile/vulnerable students shall be provided adequate time and support to ensure that they are aware of and comply with the dress code.

## ***Langley Dress Code Procedures***

*For further information, please click [here](#) for PPS Policy 221 – Dress Code*

The following clothing is not permitted to be worn at Langley:

- Short skirts and shorts
- Tank, halter, tube, mid-drift, and mesh tops
- Pajamas, blankets, slippers
- Hats, bandanas, headbands, & doo-rags
- See through blouses
- Sunglasses
- Flip-flop and slides

*Shoes must be worn at all times.*

## **Langley Electronic Device Procedures**

For further information, please click [here](#) for PPS Policy 216 – Electronic Devices

### *Electronic Devices*

**3-8<sup>th</sup> Grade** students will not have access to their electronic devices during the school day to minimize distractions and maintain a high level of student academic engagement.

**3-8<sup>th</sup> Grade** students will turn in their electronic devices, upon arrival, and will get their electronic devices back at the end of the day.

If a **3-8<sup>th</sup> Grade** student is using their electronic device, after it was to be turned in, the staff member will confiscate the phone and turn it into the main office for parent/family member pick-up and next steps.

Electronic devices are defined as any handheld gaming system, phone, music player, and/or apple watch. Students who have their electronic device confiscated, more than once, will receive additional measures by the school. Electronic device restrictions will not apply when a student has a need for such a device due to the medical condition of an immediate family member. Families are to contact Langley to make prior arrangements regarding the need for an electronic device regarding a medical condition.

## ***Langley Extracurricular Activities***

*For further information, please click [here](#) for PPS Policy 119 – Interscholastic Athletics/Extra and Co-Curricular Activities*

### ***SISTAS Girls Group***

SISTAS Mentoring Program (Strong, Independent, Smart, Talented, Amazingly Awesome, Sisters) wants every girl to understand that they can be educated and powerful as well as build a sisterhood. SISTAS Mentoring Program's mission is to assist young ladies with gaining impressive characteristics, accessing the power they hold within as well as maintaining their mental health. SISTAS Mentoring Program is committed to empowering and transforming the lives of young ladies. Our vision is to create bonds, uplift and educate through our creative and customized program that tailors to key components that include but is not limited to building self-love, overcoming identity crisis, overcoming the need for attention, identifying themselves in their sister, mental stability, adverse childhood experiences, and trauma. Our program is an after-school mentoring program that will meet once a week. The plan is to give the young ladies a safe place to congregate during after school hours to do activities such as journaling, novel studies, art and jewelry projects, play board games, as well as have a light snack. If have any questions, or would like more information on our SISTAS Group, please contact Ms. Smith at (412)529-5503 or [msmith4@pghschools.org](mailto:msmith4@pghschools.org).

### ***Recycling Club***

The Langley Recycle Club is comprised of MS students that are dedicated volunteers that sacrifice their lunch/recess time to collect, weigh, record, and properly dispose of Langley's paper. These students work all year long to ensure that Langley is a green and healthy school dedicated to doing our part in keeping our Earth clean. If have any questions, or would like more information on our Recycling Club, please contact Ms. Laurie at (412)529-5550 or [slaurie1@pghschools.org](mailto:slaurie1@pghschools.org).

### ***Energy Patrol***

The Energy Patrol is a small group of students that monitor Langley's water and energy usage. The students travel throughout the building once a week rewarding those that are using their lighting only when students/staff are in the room. Students use gentle reminders to turn your lights off when not in the room to save energy. Students check and monitor restrooms to ensure that water is turned off and take note of repairs that might be necessary and communicate them to the custodial staff. These students work all year long to ensure that Langley is a green and healthy school dedicated to doing our part in keeping our Earth clean. If have any questions, or would like more information on our Energy Patrol, please contact Ms. Laurie at (412)529-5550 or [slaurie1@pghschools.org](mailto:slaurie1@pghschools.org).



## ***Langley Extracurricular Activities (Continued)***

*For further information, please click [here](#) for PPS Policy 119 – Interscholastic Athletics/Extra and Co-Curricular Activities*

### ***Mustang Helpers***

The long-term goals of the Mustang Helper include growing the number of students and cooperating teachers each semester and each school year. The students will be better prepared for community service opportunities that will occur in their high school years and beyond. The Mustang Helpers will be taught the essential skills to be successful in the job force, including completing a job application, participating in an interview, filling out time sheets, reporting to each scheduled session, etc. The Mustang Helper program will become a permanent fixture in the Langley PreK-8 school and culture. The Mustang Helper program will partner with community members and organizations to enhance the experiences and opportunities available to the students that are part of the Mustang Helper program. This can range from involvement in the Builder Club of the Kiwanis Club of Sheraden to job shadowing staff at Langley and beyond. The Mustang Helper program allows middle school students the opportunity to build and improve their self-esteem, self-worth and to empower them to want to be successful. The Mustang Helper program also teaches, and fosters work skills habits that will be beneficial to the students as they enter the work force. The Mustang Helpers also have consistent, frequent, and positive praise from cooperating teachers. This program will be greatly beneficial to the students at Langley PreK-8 and allow for opportunities to grow and mature, to gain an increased sense of self-pride, an increased and enhanced self-regard and will improve the community and culture of Langley PreK-8. If have any questions, or would like more information on our Mustang Helpers , please contact Ms. Alison Jones at (412)529-5542 or [ajones7@pghschools.org](mailto:ajones7@pghschools.org).

### ***Police Athletic League (PAL) After-School Boxing Gym***

As a community school, we strive to provide during and after-school opportunities for our students and families. Our PAL Boxing Gym, located in our basement, provides students from the ages of 8-18 an opportunity to learn the art of boxing, train with licensed boxing trainers, and receive mentorship. If you have any questions about the PAL Boxing Gym, please contact Executive Director/Head Trainer, Christopher Ralph at [christopherralph633@gmail.com](mailto:christopherralph633@gmail.com).

## **Langley Grading**

*For further information, please click [here](#) for PPS Policy 209 – Grading & Report of Student Progress*

### ***Grades & Citizenship***

Students and parents will receive an interim and report card every quarter (approximately every 9 weeks). Students must have multiple grades for each subject (please see below for specific requirements). Parents will have access to their child's grades, through Home Access Center (HAC), at all times, so grades must be accurate and kept up to date (graded assignments are to be recorded in your gradebook no less than one week from when the assignment is given). Teachers are to either post grades every two weeks or provide students HAC training and classroom time for students to log into HAC. If a student(s) with an exceptionality is in danger of receiving a failing grade, it is the teacher's responsibility to contact their IEP Case Manager and parent/guardian immediately. Lastly, a citizenship mark is also given for students' behavior in each class. Citizenship marks are represented by the letters O for outstanding, S for satisfactory, and U for needs improvement.

### *Gradebook Expectations*

- **1-2<sup>nd</sup> Grade:** Interim Reports: At least 6 graded assignments by interim reports and 2 comments for every student. End of Report: At least 12 graded assignments and 2 comments for every student.
- **3-5<sup>th</sup> Grade:** Interim Reports: At least 6 graded assignments by interim reports and 2 comments for every student. End of Report: At least 12 graded assignments and 2 comments for every student.
- **1-5<sup>th</sup> Grade Social Studies, Science, and Spelling:** Interim Reports: At least 3 by interim reports. End of Report: At least 6 grades by the end of the report period. Comments for interim reports and end of report are required on an individual student basis based on the following situations: Student that has a D or E as their overall grade, is missing 60% of their homework or more, is disrupting their learning and/or the learning of others and is receiving modified assignments as they are a student with an exceptionality.
- **6-8<sup>th</sup> Grade:** Interim Reports: At least 6 graded assignments by interim reports and 2 comments for every student. End of Report: At least 12 graded assignments and 2 comments for every student.
- **K-8<sup>th</sup> Grade Regional Classrooms:** Interim Reports (ELA & Math): At least 4 graded assignments by interim reports and 2 comments for every student. End of Report (ELA & Math): At least 9 graded assignments and 2 comments for every student. Interim Reports (S. Studies, Spelling, & Science): At least 2 graded assignments by interim reports and 2 comments for every student. End of Report (S. Studies, Spelling, & Science): At least 4 graded assignments and 2 comments for every student.

### ***Langley Homework Procedures***

*For further information, please click [here](#) for PPS Policy 115 – Homework*

#### *Homework*

Homework should be assigned to correspond with student practice of a particular skill. Homework involves a variety of meaningful activities that will support and reinforce what they are learning at school. Staff are expected to design an effective system of assigning, collecting/checking, and evaluating homework to keep students accountable for learning components.

#### *Homework Guidelines*

Kindergarten:

Students will be assigned weekly homework. Students are expected to complete packet and reading log.

1-2<sup>nd</sup> Grade:

Each student will be assigned homework four nights per week for a maximum of twenty minutes per night.

3-5<sup>th</sup> Grade:

Each student will be assigned homework four nights per week for a maximum of thirty minutes per night.

6-8<sup>th</sup> Grade:

Each student will be assigned homework four nights a week for a maximum of forty-five minutes per night.

## ***Langley Health Procedures***

*For further information, please click [here](#) for PPS Policy 206 – Health Examinations/Screenings*

### *Illness, Injury and Medications*

In case of illness or injury, students will be cared for by the school nurse. If emergency medical treatment is necessary, parents/guardians will be contacted. It is imperative that a valid emergency telephone number where parents/guardians can be reached, and name and telephone number of the student's family doctor all be on file at the school. Please return all Emergency Care Forms, to the main office, by **Friday, September 20, 2024.**

When medication must be brought to school, the following procedure must be followed:

- The medicine must include a current prescription label with the child's name, drug identity, dosage instructions, doctor's name, and prescription date.
- A note dated and signed by the parent and doctor giving the child's name, dosage amounts, specific dosage times, and other instructions if necessary.
- Medication must be left in the nurse's office and will be given by the school nurse. This includes asthma inhalers, which will be stored in the nurse's office and will always be made available as necessary. Our nurse must have a prescription for inhalers as well.
- If you have any questions, for Langley Nurse Maria, please contact her at (412)529-2184 or [mdistefano1@pghschools.org](mailto:mdistefano1@pghschools.org).

Over the counter medications such as antacids, pain relievers, cough drops, etc., can only be supplied by the school nurse.

## ***Information Technology/Acceptable Use Policy***

*For further information, please click [here](#) for the PPS Acceptable Use Policy.*

### *Computers*

Pittsburgh Langley is pleased to provide each Langley student with a Pittsburgh Public Schools computer. Students are responsible for appropriate behavior and care of the school's computer and all students/families must sign an Acceptable Use Policy.

### *Computer Expectations*

- Do not damage/alter the hardware/software.
- Do not alter anything on the hard drive.
- Do not install/download any software.
- Report malfunctions/glitches to your teacher.
- Do not damage the computer network in any way.
- Do not violate copyright laws.
- Do not send, view, or display offensive messages and/or pictures.
- Do not share your password with another person.
- Notify your teacher, immediately, if by accident, you encounter materials that violate the rules of appropriate use.
- Do not change any of the computer settings such as backgrounds, screensavers, etc.

## ***Langley Student Support Services***

### ***Langley Positive Behavior Intervention & Supports (PBIS)***

Our PreK-8 school wide behavior matrix of: **safe, proud, respectful,** and **responsible** serves as our foundation for classroom and individual student behavior support, classroom expectations, routines, structures, and rules. These components will be connected with the school wide behavior matrix and seamlessly incorporated into classroom instruction. Throughout the school year, we will recognize students for exhibiting positive behavior related to one or more of our behavior expectations. All students, in PreK-8, have the opportunity, every day, to be praised and acknowledged, by staff, demonstrating **safe, proud, respectful,** and **responsible** behavior. For more information on Langley's work with PBIS, please contact Langley Assistant Principal Dan Funk at (412)529-2140 or [dfunk1@pghschools.org](mailto:dfunk1@pghschools.org).

### ***Multi-Tiered System of Support (MTSS)***

MTSS is a model of schooling which integrates evidence-based problem solving for academic and behavioral instruction. The integrated instruction is delivered to students based on needs in varied intensity levels (multiple tiers). The goal of need driven decision-making is that ALL Langley students achieve and/or exceed proficiency. For more information on Langley's work with MTSS, please contact Langley Social Worker Sarah Armenti at (412)529-2153 or [sarmenti1@pghschools.org](mailto:sarmenti1@pghschools.org).

### ***School-Based Counseling & Student Assistance Program (SAP)***

If you are a K-4<sup>th</sup> grade family, and you have questions and/or need more information on school-based counseling or our SAP program, please contact Social Worker Sarah Armenti at (412)529-2153 or [sarmenti1@pghschools.org](mailto:sarmenti1@pghschools.org). If you are a 5-8<sup>th</sup> grade family, and you have questions and/or need more information on school-based counseling or our SAP program, please contact Social Worker Jennifer Scott at (412)529-2178.

## ***Langley Student Expectations/Procedures***

For further information, please click [here](#) for the PPS Policy 212 – Student Conduct and [here](#) for the PPS Code of Conduct.

### ***Langley Arrival Procedures***

#### ***K-2 Students:***

Doors are open from **8:33-8:44 am** at our **Chartiers Ave entrance** (on the side of our school). If you are dropping your child off, please drop them off on Chartiers Ave. Our buses will drop students off on Chartiers Ave as well, so please make room for our buses. Families are not permitted to park in our staff parking lots or enter the building to escort your child to class. K-2<sup>nd</sup> grade students arriving after **8:44 am** will be marked tardy and will need to enter through the **Sheraden Blvd entrance**. All K-2<sup>nd</sup> grade students will go through a metal detector before entering the school

#### ***3-5 Students:***

Doors are open from **8:33-8:44 am** at our **Cafeteria entrance** (in the rear of the school). If you are dropping your child off, please drop them off on Chartiers Ave. Our buses will drop students off on Chartiers Ave, so please make room for our buses. Families are not permitted to park in our staff parking lots or enter the building to escort your child to class. 3-5<sup>th</sup> grade students arriving after **8:44 am** will be marked tardy and will need to enter through the **Sheraden Blvd entrance**. All 3<sup>rd</sup>-5<sup>th</sup> grade students will go through a metal detector before entering the school. Additionally, upon arrival all 3-5<sup>th</sup> grade students will turn in their phones. 3-5<sup>th</sup> grade students will receive their phones at dismissal.

#### ***6-8 Students:***

Doors are open from **8:33-8:44 am** at our **Sheraden Blvd entrance** (in the front of our school). Any 6-8<sup>th</sup> grade student arriving after 8:53 am will be considered tardy. All 6-8<sup>th</sup> grade students will go through a metal detector before entering the school. Additionally, upon arrival all 6-8<sup>th</sup> grade students will turn in their phones. 6-8<sup>th</sup> grade students will receive their phones at dismissal.



## ***Langley Student Expectations/Procedures (Continued)***

For further information, please click [here](#) for the PPS Policy 212 – Student Conduct and [here](#) for the PPS Code of Conduct.

### ***Langley Bus/Van Expectations***

The bus/van companies and drivers play an important role in getting our students here safely and on time. Students are expected to follow the Pittsburgh Public Schools (PPS) Code of Conduct and our school-wide expectations to and from school. Misbehavior and violations of safety procedures will not be tolerated and can result in short and long-term student removal from the bus/van. Students are not permitted to exit the bus/van and purchase items at our local stores before or after-school. Families will receive bus/van route information from the PPS Department of Transportation. Please make sure that students are at the bus/van stop ten minutes before its scheduled arrival.

### ***Langley Dismissal Procedures***

***K-2<sup>nd</sup> Grade Students:***

All **K-2<sup>nd</sup> Grade** students will be dismissed at **3:17 pm** at the **Chartiers Ave entrance** on **Chartiers Ave**. This is the same location that K-2<sup>nd</sup> Grade uses for arrival.

***3-5<sup>th</sup> Grade Students:***

All **3-5<sup>th</sup> Grade** students will be dismissed at **3:17 pm** at the **Cafeteria entrance** in the rear of the school. This is the same location that 3-5<sup>th</sup> Grade uses for arrival.

***6-8<sup>th</sup> Grade Students:***

All **6<sup>th</sup>-8<sup>th</sup> Grade** students will be dismissed at **3:17 pm** at the **Sheraden Blvd entrance** on **Sheraden Blvd** in the front of the school. This is the same location that 6-8<sup>th</sup> Grade uses for arrival.

## ***Langley Student Expectations/Procedures (Continued)***

For further information, please click [here](#) for the PPS Policy 212 – Student Conduct and [here](#) for the PPS Code of Conduct.

### ***Langley 6-8<sup>th</sup> Grade After-School Detention Information***

The purpose of detention is to provide a meaningful alternative to out of school suspension for those students who have violated school rules and the PPS Code of Conduct. Detention prevents our students from missing key instructional time. Refusal to attend, without an excuse, may result in further disciplinary action.

#### ***6-8<sup>th</sup> Grade After School Detention***

- Held at Pittsburgh Langley after-school.
- Student will only be assigned detention once teachers have made parent contact to inform parent of the date and circumstances.
- Students and families are responsible for providing their own transportation from detention.
- A missed detention can result in further disciplinary action.

### ***Langley Hall Pass Procedures***

Students should only be excused from class in cases of emergency. All PreK-8 students are required to have a blue corridor hall pass/pink nurse's pass when traveling in the halls during class time. Students who are in the halls without a note pass may be subject to disciplinary action. Additionally, students and staff must adhere to the 10-10 rule, in which students will not be given a pass for the first and last ten minutes of the period. This procedure is in place to maximize key instructional time. Periods 1 and 9 are closed periods. By closed periods, we mean that students are only permitted to leave the classroom, with a note, in situations of emergency.

## ***Langley Student Expectations/Procedures (Continued)***

For further information, please click [here](#) for the PPS Policy 212 – Student Conduct and [here](#) for the PPS Code of Conduct.

### ***Langley Restorative Room Procedures***

Students who are experiencing difficulties will have the opportunity to be sent to one of our Restorative Rooms (RR). We currently have two RR rooms, one for **K-5<sup>th</sup> grade** students and one for our **6-8<sup>th</sup> grade** students. During this time, we will work with students, individually, to de-escalate, reflect, and break down what happened and what the student needs to do in order to make things right. As each situation is different, at times, it may become necessary for students to be assigned longer periods of time in our RR rooms. When student behavior causes it to be necessary for the teacher to write an office discipline referral, either the principal or assistant principal will determine the consequences. Consequences may include but not be limited to: phone calls to parents/ guardians, meetings with parents/ guardians, mediations/restorative circles, after- school detention, out of school suspension, and other options that are deemed appropriate.

### ***Langley Snack Procedures***

All Langley students receive breakfast and lunch at school, which includes snacks sold at lunch. All snack food/drinks that are not part of a packed lunch (sandwich/drink/main course lunch item) will be confiscated at student arrival. Please understand that we cannot allow snack food/drink to be a distraction, so we will confiscate all snack food/drink that are not part of a packed lunch. Please reinforce this to your children and be sure to monitor all items that your children bring to school.

### ***Langley Student Safety – Metal Detectors***

All students are required to enter the school through metal detectors with their belongings (bookbags, purses, etc.) searched. In addition to what is listed in the PPS Student Code of Conduct, students are not permitted to bring any one of the following items: aerosol sprays, perfume, slime, glass bottles/containers, open containers of any liquid (hot or cold), and/or purchased food items from our neighboring stores that is not sealed or stored for lunch.

## ***Langley Student Expectations/Procedures (Continued)***

For further information, please click [here](#) for the PPS Policy 212 – Student Conduct and [here](#) for the PPS Code of Conduct.

### ***Langley Tardy to School Procedures***

It is imperative that all children are in school, on time, every day. Our doors open at **8:33 am**. Students who report to school after **8:44 am** will be marked tardy. Please work with your children to ensure that they arrive at school on time each day. We do not want your children to unnecessarily lose even one minute of instructional time.

### ***Langley 6-8<sup>th</sup> Grade Students Tardy to Class Procedures***

Students have three minutes to move from one class to class. If a staff member holds a student, the staff member will provide the student with a blue corridor pass for their next class. It is the student's responsibility to present the blue corridor pass to the teacher of the next class and it is the responsibility of the teacher to take the initial step to curb unexcused tardiness. Students who are repeatedly tardy to class will be referred to an administrator. Students tardy to an individual teacher's class **three times** will result in parent contact and lunch detention.

## ***Langley Visitor Procedures***

*For further information, please click [here](#) for PPS Policy 104 – School Visitors*

### ***Parent/Guardian Visitation***

We encourage and appreciate parent/guardian attendance at our school sponsored events. We do not allow unannounced school visits and arrangements should be made at least 24 hours in advance to meet with a staff member. Please note that the principal has the prerogative to approve, disprove, or reschedule the visit for a more appropriate time. Every visitor must report to the main office upon entering the building and sign-in on the visitor's sign-in sheet along with receiving a Langley visitor's pass. Under no circumstances is a visitor permitted to report directly to a classroom. In order to ensure student safety, no persons will be permitted to be in the school without a visitor's pass and an appropriate purpose for the visit.

### ***Additional PPS Policies***

- Please click on the link below to learn more about our District's Code of Conduct

- [Code of Conduct](#)
- Please click on the link below to learn more about our District's Non-Discrimination Policy
- [Non-Discrimination Policy](#)
- Please click on the link below for information about Education for Children and Youth Experiencing Homelessness
- [Education for Children and Youth Experiencing Homelessness](#)
  
- Please use the link below to find out more about Special Education Services and Programs, Services for Protected Handicapped Students (504), and Services for Gifted Students: [PSE \(Special Education\) / Child Find Annual Notice \(pghschools.org\)](#)

## ***Langley Breakfast Procedures***

Breakfast is served free to all Langley students from **8:33-8:44 am**. All Langley K-2 students will eat their breakfast in the cafeteria and Langley 3-8 students will eat their grab-n-go breakfast in their classrooms. Students arriving after **8:44 am** will not be able to receive breakfast.

## ***Langley Community Schools Initiative***

As a designated community school, we are partnering with community agencies to offer programs that focus on academics, enrichment, health and social supports, youth development, and family and community engagement. In addition to offering programming and resources to our students, we are also making them accessible to the surrounding community. By doing this, we are working toward making a positive impact on student achievement, learning conditions, and the overall well-being of our students, families, and the community in which our school resides. For all questions and/or inquiries, regarding our Community Schools work, please contact Site-Manager, Mike Dean, at (412)529-5363 or [mdean2@pghschools.org](mailto:mdean2@pghschools.org).

## ***Langley Early Dismissal Procedures***

It is important to ensure that early dismissals are kept to a minimum. As a school, we are asking that you do your best to schedule appointments and other engagements outside of school hours so that early dismissals do not interfere with your child's learning. When we add up the time missed due to tardies and early dismissals, we sometimes find that children have missed large chunks of instruction, which leads to missing large chunks of learning. We need to maximize our efforts and can only do so if we ensure that children are present in school. Please work with us and minimize the distractions caused by children being tardy or leaving early. If your child must be dismissed early, you will need to send a note to his/her homeroom teacher that includes a phone number that we can use to call you that morning. No early dismissals will be granted unless we can reach you to verify the note. Additionally, we will not call students down to the office, until you arrive at the school. To capitalize on our instructional opportunities, we do not allow early dismissals after **2:30 pm**, unless there has been prior approval from the administration.

## ***Langley Locker Procedures***

Each student is assigned one locker so that they can store books and personal items. It is the student's responsibility to obtain a lock and to see that the locker is secured and in good order. Please exercise good judgment about what you bring to school and store in your locker. **Langley is not responsible for lost or stolen items and will not be able to investigate if lockers are not properly secured or items have been left unattended.** Lockers are the property of the School District of Pittsburgh. They are on loan to students. The school reserves the right to open and inspect any locker deemed to be used inappropriately by students.

## ***Langley Lunch Information***

- There are three lunches periods at Langley: **K-2<sup>nd</sup> Grade** eat 5<sup>th</sup> period, **3-5<sup>th</sup> Grade** eat 7<sup>th</sup> period, and **6-8<sup>th</sup> Grade** eat 6<sup>th</sup> period.
- Lunches are free to all **PreK-8<sup>th</sup> Grade** students.
- All students will eat lunch in the first-floor cafeteria and no food may be eaten or taken out of the cafeteria.
- We do not have a microwave that is available for students to use during lunch.
- Each student is responsible for cleaning and depositing their trash in the appropriate containers.
- All students will have access to outside recess - weather permitting. Students will not go out for recess if it is raining and/or below 32 degrees Fahrenheit.

## ***Langley Main Office Telephone Procedures***

The office telephone is a business phone and is not to be used by students. If students have an emergency, they are able to see a Social Worker who will call home with the student. ***Families: Please note that we will not honor requests to get a student out of class or to relay a personal message. This will cause a disruption of our learning environment.***



## ***Langley Parent School Community Council (PSCC)***

An important aspect of our school community is our PSCC, where staff, parents, and community members come together to share, learn, and explore matters important to operating a school that effectively meets the needs of all stakeholders. Meetings will be held on the first Thursday of every month at 9:15 am in our Community Schools Suite. Please contact Langley's FACE Coordinator, Ms. Armenti, at (412)529-2153 or [sarmenti1@pghschools.org](mailto:sarmenti1@pghschools.org). We welcome all parents and stakeholders!

## ***Langley Parent/Teacher Conferences Information***

Parents are encouraged to maintain open lines of communication at all times with teachers and staff. Teachers and staff are always available to schedule conferences when requested. Please do not come to school unannounced, and expect teachers to be available to meet with you unless you have scheduled the meeting previously. These meetings can be scheduled by contacting the teacher directly. Every visitor must report to the main office upon entering the building and sign in on the visitor's sign-in sheet along with receiving a Langley visitor's pass. Under no circumstances is a parent/family member permitted to report directly to a child's classroom. In order to ensure student safety, no persons will be permitted to be in the school without a visitor's pass and an appropriate purpose for the visit. This year Langley Parent/Teacher Conferences will take place on Monday, October 14 from 10-2:00 pm and 3-6:00 pm.

## ***Langley Parent Volunteer Information***

We encourage and value parent and community volunteers. Volunteers may serve as tutors who provide academic support, a classroom helper, an office assistant (making copies, stapling, making a bulletin board etc.), or a lunch/recess volunteer. Volunteers must possess proper clearances (Criminal, Child Abuse, etc.) in order to volunteer at our school. If you are interested in volunteering at Pittsburgh Langley, please call Ms. Armenti at (412)529-2153 – we would love to have you!

## ***Langley Community Resources Guide***

### *Family Resources*

#### **Alliance for Community Respite Care** - 1(888) 954-2424

A collaborative network of families, providers, community members and advocates who work to ensure the availability of quality respite care.

<https://www.classcommunity.org/how-we-help/alliance-community-respite-care>

#### **Allegheny Family Network (AFN)** - 1(888) 273-2361

Supports and partners with families raising children with emotional and mental health needs to improve their quality of life.

#### **Carnegie Library of Pittsburgh** - (412) 622-3114

The Carnegie library has multiple branch locations offering special services such as job career and educational centers.

<https://www.carnegielibrary.org/about/holiday-closure-schedule/>

#### **Child Care Information Services - CCIS of Allegheny County – City** - (412) 261-2273 or 1(800) 392-3131

CCIS serves as a primary resource to assist families with childcare referrals, emergency childcare, subsidized care for qualifying families, and promotes quality child care by offering training in subjects such as early literacy.

#### **Children’s Health Insurance Program - CHIP** - 1(800) 986-5437

Pennsylvania’s program to provide health insurance to all uninsured children and teens who are not eligible for or enrolled in Medical Assistance.

<https://www.pa.gov/en/agencies/dhs/resources/chip.html>

#### **Family Resources** - (412) 363-1702

Family Resources offers many services to help parents and children improve their relationship along with youth enrichment activities at its centers.

<https://familyresources.org/>

## ***Langley Community Resources Guide (Continued)***

### **Jasmine Nyere Campus – (412) 520-8401**

The JNC provides a comprehensive approach to the educational experience by collaborating with parents, other agencies, and the community to meet the unique needs of each consumer.

<https://jasminenyreecampus.com>

### **The Mentoring Partnership of Southwestern Pennsylvania - (412) 281-2535**

Helps mentoring programs by providing training, recruiting, quality assistance, and support to increase the number of mentors in the community.

<https://www.mentoringpittsburgh.org>

### **Parent Education & Advocacy Leadership (PEAL) Center - (412) 281-4404**

The PEAL Center is an organization of parents of children with disabilities reaching out to assist other parents and professionals.

<https://www.pealcenter.org/>

### **Pittsburgh Public Schools - (412) 529-4357 (Parent Hotline)**

The Pittsburgh Public Schools believes in regular, two-way, meaningful communication connecting student academic learning and other school activities; to this end the Parent Hotline is one of a number of resources to assist parents and families in engagement.

<https://www.pghschools.org>

### **Right to Education Task Force – (412) 529-2300**

The Local Task Force provides opportunities for parents, guardians and community members to ask questions about special education services as well as address concerns that affect students with disabilities in the Pittsburgh Public School District.

Program for Students with Exceptionalities PSE/Oliver  
2323 Brighton Rd.

Pittsburgh, Pa. 15212

<https://www.facebook.com/LTF2Pgh/>

## ***Langley Community Resources Guide (Continued)***

**United Way of Allegheny County** - 211 (HelpLine), (412) 261-6010

United Way of Allegheny County provides information to families through their online resource Help Connections; agency funding, planning, and community problem solving for health and human services agencies operating within Allegheny County.

<https://uwsdpa.org>

### *Children's Services*

**Achieva** - (412) 995-5000

A world-renowned leader in the field of disabilities, known for its innovative programs, and dedication to children with disabilities and their families.

<https://www.achieva.info/>

**Alliance for Infants and Toddlers** - (412) 885-6000

This program provides service coordination, screenings, assessments, family support services, and early intervention service coordination to families with children between the ages of birth to three years of age.

<https://www.afit.org>

**Big Brothers Big Sisters of Greater Pittsburgh** - (412) 363-6100

Big Brothers Big Sisters increases the self-confidence of children and the probability that they will become fully integrated members of society, leading productive and rewarding lives through mentoring and enrichment programs.

<https://www.bbbspgh.org/>

**Boys and Girls Clubs** - (412) 782-5710

The BGC is a unique organization consisting of 8 Club facilities, a Charter H.S., Outlet Connection retail venture, Campfire USA, and extension programs. Our goal is to provide every child with the essential tools needed for a successful & bright future.

<https://bgcwpa.org/>

## ***Langley Community Resources Guide (Continued)***

### **Catholic Charities, Child Care Support Services - (412) 456-6999**

Catholic Charities provides counseling, refugee resettlement, respite care, utility assistance, emergency relief, tangible assistance services and makes referrals for clients. In 2007, it expanded services by opening a Free Health Care Center.

[www.ccpgh.org](http://www.ccpgh.org)

### **Children's Institute - (412) 420-2400**

The Children's Institute is a nonprofit pediatric rehabilitation facility which provides education services for children ages two to 21 with cognitive or physical disabilities with in-home services for children and families with special needs.

[www.amazingkids.org](http://www.amazingkids.org)

### **Girl Scouts - Trillium Council - (412) 566-2570 or 1(800) 248-3355**

The Girl Scouts inspires girls with the highest ideals of character, conduct, patriotism, and service that they may become happy and resourceful citizens.

[www.gswpa.org](http://www.gswpa.org)

### **Greater Pittsburgh Council Boy Scouts of America - (412) 471-2927**

The Boy Scouts trains young people in citizenship, service, and physical fitness through the Cub Scouting, Boy Scouting, Venturing programs, & more.

[www.gpc-bsa.org](http://www.gpc-bsa.org)

### **Junior Achievement of Southwest PA Inc. – (412) 208-4747**

JA's purpose is to educate and inspire young people to value free enterprise and understand business & economics to improve the quality of their lives.

<https://www.juniorachievement.org/web/ja-westernpa>

### **Parks and Recreation - (412) 255-2539**

Parks and Recreation offers a wide variety of recreational programs and facilities for use by Pittsburgh citizens.

<http://pittsburghpa.gov/citiparks/>

## ***Langley Community Resources Guide (Continued)***

**Urban League of Greater Pittsburgh** - (412) 227-4802

The Urban League is the largest social and educational service provider and advocacy agency devoted to empowering African Americans to enter the economic and social mainstream community in Pittsburgh through its diverse programs.

[www.ulpgh.org](http://www.ulpgh.org)

**YMCA** - (412) 227-3800

YMCAs serve America's children, families and communities by "building healthy spirit, mind and body for all."

[www.ymcaofpittsburgh.org](http://www.ymcaofpittsburgh.org)

**YouthPlaces** - (412) 434-0851

YouthPlaces promotes the positive cognitive, social, physical, emotional and moral development of youth by providing a safe place for them to engage in a range of activities.

[www.youthplaces.org](http://www.youthplaces.org)

**YouthWorks Inc.** - (412) 281-6629

YouthWorks builds a community solution to help young people whose potential might be overlooked to pursue employment and career development opportunities.

[www.youthworksinc.org](http://www.youthworksinc.org)

**YWCA Greater Pittsburgh** - (412) 391-5100

YWCA works to improve our community by increasing the status of women, girls, families and advancing racial justice by tackling homelessness, childcare needs, unemployment, fair housing and civil rights issues.

[www.ywcapgh.org](http://www.ywcapgh.org)

## ***Langley Community Resources Guide (Continued)***

### *Cultural Organizations*

#### **The August Wilson Center** - (412) 258-2700

The August Wilson Center for African American Culture is a not-for-profit organization that presents performing, visual and education programs that celebrate the contributions of African Americans within the region and the impact of cultural expression from Africa to the African Diaspora.

<https://culturaldistrict.org/venues/august-wilson-center>

#### **Carnegie Museums of Pittsburgh** - (412) 622-3131 Natural History & Art, (412) 237-3400 Science Center, (412)237-8300 Andy Warhol

A collection of four dynamic, distinctive museums, and the Pittsburgh region's home for great art and science exploration.

[www.carnegiemuseums.org](http://www.carnegiemuseums.org)

#### **Children's Museum of Pittsburgh** - (412) 322-5058

Children's Museum of Pittsburgh provides innovative museum experiences that inspire joy, creativity and curiosity.

[www.pittsburghkids.org](http://www.pittsburghkids.org)

#### **Fort Pitt Museum** - (412) 281-9284

Through exhibits and programs, the museum also addresses the important role of Fort Pitt during the American Revolution and the early development of the city of Pittsburgh.

<http://www.heinzhistorycenter.org/fort-pitt/>

#### **The History Center** - (412) 454-6000

The Senator John Heinz History Center is an affiliate of the Smithsonian Institution and the largest history museum in the state of Pennsylvania.

[www.heinzhistorycenter.org](http://www.heinzhistorycenter.org)

## ***Langley Community Resources Guide (Continued)***

### **Manchester Craftsmen's Guild - (412) 322-1773**

Manchester Craftsmen's Guild is a multi-discipline, minority directed, center for arts and learning that employs the visual and performing arts to foster a sense of accomplishment and hope in the urban community.

[www.mcgyouthandarts.org](http://www.mcgyouthandarts.org)

### **National Aviary - (412) 323-7235**

The National Aviary is America's only independent indoor nonprofit bird zoo. It is home to 600+ birds of more than 200 species.

[www.aviary.org](http://www.aviary.org)

### **Phipps Conservatory and Botanical Gardens - (412) 622-6914**

Encounter the wonders of the natural world. Tour through the jewel-like Conservatory and visit exotic lands and ancient worlds with vivid colors, natural oddities, and surprises around every corner of the botanical gardens.

[www.phipps.conservatory.org](http://www.phipps.conservatory.org)

### **Pittsburgh Zoo & PPG Aquarium - (412) 665-3640**

The Pittsburgh Zoo & PPG is a 77-acre facility that is home to thousands of animals representing hundreds of diverse species. The Pittsburgh Zoo & PPG Aquarium is one of only six major zoo and aquarium combinations in the country.

[www.pittsburghzoo.org](http://www.pittsburghzoo.org)