



Franklin PTO



Meeting Agenda

September 3 2024 @ 6:00 PM

Board Members: Maggie Luth, Lauren Kozak, Danielle Winwood, Brittany Balmat, Monica Goetz, Samantha Martin, Nikki Holbrook

Attendance:

Sarah Crowley, Sunaina Kelly, Maggie Luth, Lauren Kozak, Nikki Holbrook, Mandi Yoak, Susan Smerekanich, Beth Keck, Jianna Jinks, Nita Kollar, Dani Winwood; Virtual: Shauna Morrison

Call to order: 6:05pm

Principal Report:

- Grant from 10 years ago for STEM stuff!!
- Character strong has started - look for info from your homeroom teachers
- New science and language arts curriculum this year
- Up for STEM redesignation at the end of this year
 - Lots of emphasis on STEM this year for the redesignation
 - We're the only public elementary STEM school in Medina County
 - Want parents to be involved in STEM planning - will open more spots for committee
- Pioneer week: September 23-27
- Pumpkin decorating contest October 1
- Order all the mums

Staff Report:

- Sarah Crowley
 - Staff has a lot going on with new curriculum so be patient with us
 - STEM is the big push
 - Cannot say enough great things about how helpful and wonderful the PTO is
 - Huge thank you for including the Kindergarten Orientation in the back to school bash planning - staff felt very appreciated

Board Reports:

President - Maggie Luth

- Zoom membership is now canceled, price increased to \$170/year, Teams is the replacement (free)
- District PTO membership price is \$5/family/school/year
- If you need an all school email, please send to Maggie

1st Vice President (Volunteers) - Lauren Kozak

- Reminder for events: we can request high school help for their volunteer hours
 - Need at least a 3-week notice if there is a need
- Donation from her company for \$1,000 for STEM

- Consider asking your company or filling out a donation form if your company has a donation request process

2nd Vice President (Membership) - Danielle Winwood

- Membership is at 58 members.
 - Five are still unpaid but received \$5 donations from Katie H and Stephanie H to cover two of those.
- Bulletin board in the lobby for the PTO to help advertise things

Secretary - Brittany Balmat

- Approval of August meeting minutes. Motion: Dani Winwood Second: Nikki Holbrook
- Thank you cards sent to: Katie Heiple, Stephanie Hofener, Bonnie Cork
- Thank you received from a scholarship winner last year

Treasurer - Monica Goetz

- Ending August balance was: \$8,628.12
- Please send all digital receipts to: franklinelementarytreasurer@gmail.com
- Completed charitable organization registration for 2024. Good until August 2025.
- Eagle's reached out for us to attend a meeting in October - Mrs. Kelly would like to attend

Treasurer Elect - Samantha Martin

- https://drive.google.com/file/d/1kf4XtVbuOB8S-0tqICcQJGczRmQuUu4P/view?usp=drive_link

Committee Head/PTO Liaison - Nikki Holbrook

- Several open spots for committee chairs
 - <https://www.signupgenius.com/go/10C084AABAA2BA7FFC61-48679350-20242025#/>
 - If you are signed up for an event, please contact me before purchasing! We have lots of paper products, games, and decor in the PTO closet.
- We are in immediate need of a chair for the Fall Festival

Recaps:

- Back to School Bash and Kindergarten orientation, thank you volunteers!

Committee Reports/Updates:

- Spiritwear Sale: 8/20-9/13- Lauren Kozak
 - Update: 16 orders; \$101.07 raised thus far
 - Link to order: <https://franklinfallspiritwear2024.itemorder.com/shop/home/>
 - Flyers going home tomorrow
- Conference Meals - Brittany Balmat
 - Decision: 9/25 Casa del Rio - Brittany planning to deliver by 4:30p, will send sign up genius to request drinks, plates, dessert. Requesting 1 volunteer to help Brittany set up.
 - <https://www.signupgenius.com/go/10C084AABAA2BA7FFC61-50814575-september>
 - Decision: 10/3 Jimmy John's - will send a sign up genius to request chips, drinks, paper products, dessert. Brittany will deliver by 3pm. No volunteers needed for set up.

- <https://www.signupgenius.com/go/10C084AABAA2BA7FFC61-50815021-october>
- Staff Outreach- Shauna Morrison
 - Survey was sent to staff and we have 11 responses so far - Mrs. Kelly to resend so more staff completes
 - Looking for another chair
 - Staff would love to learn how to use the Cricut - Lauren to create sign up genius for the staff to join the session led by Dani Winwood
- Backpack Connection- Katie Heiple
 - Need a shoe rack, cost is \$20- PTO approved to purchase
 - Have collected a lot of clothing donations thus far
 - Wishlist link:
 - https://www.amazon.com/hz/wishlist/ls/1ELEESLAQ6P54?ref =wl_share
 - Back to school hair cuts
 - Money went directly to food donations
 - Would like to have hair cuts more throughout the year
 - Suggestion of feathers and tinsel
- Box Tops: Maggie Luth
 - Currently at: \$129
 - Here is how you sign up: Download Box Tops for education app and scan receipts or https://btfe.smart.link/c2jjdifikw?referral_code=WKCL6BG6
 - We also received our missing check \$180.40
- Chipotle Night 9/18: Maggie Luth
 - Facebook posts scheduled for 9/10 and 9/18, flyer is printed and will go home 9/9, it will be in an email after this meeting
 - <https://resources.finalseite.net/images/v1722596495/wadsworthk12ohus/eodj4pxazgawf1m7k84m/ChipotleFundraiser.pdf>
- Book Fair: Maggie Luth, Lauren Kozak and Samantha Martin
 - Proposal: Book Fair will help kick off our read-a-thon with a spooky theme
 - Students will shop during the day and one evening will be open to shop(during literacy night 10/8 from 6-7)
 - Scholastic dollar starting balance: \$1,812.65
 - Need schedule, volunteer sign up, 99 pledges link, decorations?
- Read-a-thon: Monica Goetz & Danielle Winwood
 - Incentives: The overall top reader (Ride in a police car to school), the top class (decorate a cookie and dance party), and a participation incentive (finger lights).
 - This is based on minutes read outside of school
 - Make sure the paper forms have a place to total minutes so kids/parents are in charge of totaling vs school
 - Decorations? Budget?
 - Propose \$150 towards budget and decorations. Motion: Mandi Second: Beth
 - Discuss how we're communicating the read-a-thon with families.
 - Dani and Monica to talk at an assembly to pump kids up
- Fall Festival- OPEN
 - Proposal: takes place during trunk-or-treat. Other suggestions food truck, tick-tac-toe with pumpkins, painting pumpkins

- Still need a chair and co-chair for the event

Other Business & Announcements:

- Pioneer Week, what are the needs?
 - Need: Juice boxes and cups - Dani to order; possibly need money for wagon ride but Mrs. Kelly will let us know if there is a cost
- Ideas to raise money for events that need income-(Ashley Yoder)
 - Grams for different holidays
 - Everyone loves the grams and wants to run with one or two of them
 - Skip the pick up line
 - Everyone loved this idea and would like to run with it
- Social Media guidelines for the PTO page, post approval(Maggie Luth)
 - Board needs to approve posts
 - Only post Franklin PTO, Franklin Elementary and WCS news/events (i.e., incoming kindergarten meeting in February, PTO events and fundraisers, invite from CIS PTO in May for the incoming 5th graders, etc.) Extra Curricular clubs/sports will be excluded

Questions? New Ideas?

- Please reach out if you have any ideas or questions, we want to make this a great year!

Closing 7:15pm

Motion: Sarah Crowley Second: Dani Winwood

Next Meeting Topics: 10/4/24 @ 9:30am

- Veteran's Day(Decision): Dani Winwood and Nikki Holbrook
- Fall Fest(Decision): Open in need of Chair/co-chair
- Book Fair(Decision): Maggie Luth, Lauren Kozak, and Samantha Martin
- Read-a-thon(Decision): Monica Goetz and Dani Winwood
- Conference meal #3(proposal): Brittney Balmat
- Breakfast with Santa(Proposal): Jianna Jinks

Upcoming Dates:

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| ● 8/20-9/13: Spiritwear Sale | ● 9/25: No School - Parent/Teacher Conferences 11:30a-7p |
| ● 8/28-9/11: Mum Fundraiser | ● 10/3: Parent/Teacher Conferences 4:30-8p |
| ● 9/17: Picture Day | ● 10/4: October PTO Meeting 9:30-10:30a |
| ● 9/18: Chipotle Night 4-8p | ● 10/7-10/10: Book Fair |
| ● 9/20: No School | ● 10/7: Read-a-thon link will open |
| ● 9/23-9/27: Pioneer Week | ● 10/8: Book Fair 6-7p |
| ○ 9/23: Juice & Popcorn | ● 10/9: McDonald's Night 4-8p |
| ○ 9/24: Wagon Ride | ● 10/11: No School |
| ○ 9/26: 4th Grade Campfire 6-7:30p | |

- 10/14-10/18: Read-a-thon
- 10/24: Fall Fest 6-7:30p
- 10/31: Class Parties
- 11/5: PTO Meeting 6pm
- 11/7-11/8: No School
- 11/7: Conferences 8:10a-3:40p