



**Hilton Head Island High School
HHI Seahawks PTSO, Inc.
June 25, 2024**

Call to Order, Welcome & Sign In- 2:39pm

Attendance: Kelly Ruckno, Tina Rohr, Lissy Rawl, Jessica Howard, Rebecca Mastrorocco, Elizabeth Ott, Audrey Clayton, Tammy Novak, and Courtney Worl

Minutes:

April Minutes: Approved after the May meeting. The motion had been made by Courtney and seconded by Rebecca. All were in favor and the Minutes were approved.

May Minutes: Motion for the Minutes made today by Audrey and seconded by Rebecca. All were in favor and the Minutes were approved.

General Business–

Contact List: Tina circulated a list of the new Officers and Committees for the 2024-25 school year. This will be posted on the PTSO webpage. She also presented a list of contact information for Officers and Committee Chair People, which was circulated to confirm accuracy. This will be given to the Administrative staff for future reference.

Meeting Dates: Tina presented a list of potential meeting dates for the 2024-25 school year. Meeting dates are generally on the second Tuesday of the month, excluding November and April. However, there was a suggestion that those are critical months for planning of Holiday Bags and Teacher Appreciation Week, respectively. After discussion, we will plan to meet for November and not in January, but April will be TBD.

Back to School Registration: Freshman Orientation will be on Friday, August 2nd this year, and will be concurrent with Back to School Registration for Freshmen only. We will need to set up the signs and tables on Thursday, August 1. Back to School Registration for the remainder of the students (10-12 grades) will occur on Monday, August 5. We will eventually need to ask Dr Angie Williams for parent email addresses for rising freshmen to be imported from the Middle School PowerSchool.

School Store:

- The School Store will be open both Registration days, so we will need to ask for volunteers to staff it. Courtney will look in the SignUp history for a template to follow and create a new one for this year. We will then send out the link through the PTSO email and also ask Steve to send it out so we can catch the rising freshmen parents.
- We will also ask him to share the Wi-Fi code directly with Courtney on a daily basis for Store use.
- Courtney has also been cleaning up some old flyers from the School Store.
- Looking back, we had wanted to open the Store on the day of 8th grade graduation, but that never happened. In retrospect, that was fine because there was already so much going on that day, and we probably wouldn't have done much business anyway.

Hospitality:

- For Back to School Registration, the Hospitality Committee will need to provide snacks and lunch for volunteers. Lissy will arrange.
- The PTSO provides lunch for the teachers and staff on their in-service day, which will be Tuesday, August 6th. We had previously discussed doing tacos from Fiesta Fresh again.

PTSO Mail: Tina brought two thank you notes from the PTSO mailbox, which Kelly read aloud. For now, we will continue to receive mail in this way.

PTSO Bylaws: A comprehensive discussion of the current Bylaws, dating from adoption on September 14, 2012, ensued. Tina will prepare the proposed amended Bylaws and circulate them, as well as post them on the PTSO webpage for viewing purposes. We will then announce via email that we will be calling for a vote on a date TBD, at least 14 days after posting, and invite all members to attend. Once approved, we will post the finalized Bylaws on the PTSO webpage.

Motion to adjourn the meeting made by Kelly, seconded by Tina. Meeting adjourned, 4:31 p.m.

Calendar:

Next SIC meeting: TBD

Next PTSO meeting: September 10, 2024, at 12:30pm

Tina Rohr, PTSO Secretary, 6/30/24