

# GREATER LOWELL TECHNICAL HIGH SCHOOL

## BUILDING EXPANSION COMMITTEE MEETING

### Minutes of June 20, 2024 Meeting

#### CALL TO ORDER

Meeting called to order at 6:10 p.m.

#### ROLL CALL

**Members Present:** Jill Davis, Superintendent-Director  
Michael Barton, Assistant Superintendent/Principal  
Michael Knight, School Business Administrator  
Erik Gitschier, Director of Plant Services  
Fred Bahou, School Committeeman  
Ralph Hogan, School Committeeman  
Lee Gitschier, School Committeeman  
Kelly Richardson, School Committeeman

**Members Absent:** None

School Business Administrator, Michael Knight, stated the purpose of the meeting was to provide an update on the building expansion to the committee members. He informed the members that there have been several delays to the project which has now pushed the anticipated completion date from August, 2024 to December, 2024.

Mr. Knight reviewed the delays, some of which included the foundation plans, which were just recently received after a three (3) month wait. These plans will now need to be reviewed and sent for approval. Additionally, the Project Manager, soon after being hired, learned of a medical illness and unfortunately passed away; therefore, leaving the company to adjust staffing. Mr. Knight added that most recently, the construction company reported that, while using radar to locate underground utility lines, sewer lines, etc., a 30x80 steel tank buried approximately eight (8) feet was found. This was never picked up on our end and had to be investigated before moving forward by having a hole dug to determine what object was. After doing so, it was determined that there was no underground object and could proceed after the delay.

When asked if there was a manufacturing date set yet, Mr. Knight informed the members that there was not a confirmed schedule date, as the state hasn't approved the buildings as of yet.

Committeeman Bahou asked about the contingency fee regarding the delay in completion. Mr. Knight informed the members that there would be a \$1,000/day fee imposed beyond the August 25<sup>th</sup> completion deadline originally set.

Committeeman Gitschier noted concern about the roadway in the bus tunnel and the impact on the upcoming school year with the delay in the project. Mr. Erik Gitschier and Mr. Knight responded that they have been following that closely and the roadway will be repaired for the beginning of the school year.

Mr. Knight informed the members that he is having weekly meetings with the construction company to update on progress and timelines. He added that sewer/water lines are scheduled to start next week and will provide further updates as he receives them.

**MOTION:** by Mr. Erik Gitschier, seconded by Mr. Richardson to adjourn at 6:21 p.m.

**ROLL CALL VOTE:** 8 Yes