



Dove Schools

For a brighter future

DOVE SCHOOLS OPEN TRANSFER POLICY

DOVE Schools will not accept or deny a transfer based on ethnicity, national origin, gender, income level, disabling condition, proficiency in the English language, measure of achievement, aptitude or athletic ability.

DOVE Schools will begin accepting applications for the next school year no later than January at a date determined and posted annually.

DOVE Schools will accept all new applicants and will hold an annual admission lottery if there are more applicants than available seats for each grade served at each campus in the district.

DOVE Schools will hold a lottery for acceptance no later than March at a date determined and posted annually. Once all available spots are filled, applicants will be placed on a waiting list by lottery order.

DOVE Schools will give priority to applications and transfer requests based on:

1. Children of District Employees
2. Siblings of Current Students
3. Students Residing in Same Public School District where Campus is Located
4. Students Residing in Same County Where Campus is Located
5. All Other Students

DOVE Schools will accept transfer applications throughout the school year. If spots are not available, transfer applicants will be placed on any existing waiting list in the order they are received.



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DOVE Schools will give special consideration to the following transfer applicants:

- a. Students with disabilities:** Prior to the approval of the transfer of a child on an individualized education program (IEP), a joint IEP conference must be conducted between the district of residence and the receiving district. The receiving district must establish the availability of the appropriate staff, and services prior to approving the transfer.
- b. Military dependent students:** A student who applies for a transfer and whose parent/guardian is an active member of the military or a member of the military reserve on active duty cannot be denied a transfer because of capacity limitations.
- c. Students of Teachers:** A child of a parent/legal guardian employed as a “teacher” in a district may transfer into that district regardless of capacity. Under the law, the definition of teacher includes teachers, nurses, librarians, counselors and administrators who are **certified employees**.
- d. Students in foster care:** Any student in foster care **currently placed in the home of another student enrolled in a district** may transfer to said district regardless of capacity. Additionally, students in foster care may complete any number of transfers in a given school year and are not subject to the two-transfer limit.

DOVE Schools will approve transfers on a one-year basis. At the end of each year, the transfer will automatically be renewed or denied based on a review of discipline and attendance as described below:

Transfers may be denied by the receiving district for any of the following reasons:

- a. There are incidents of student discipline for reason(s) outlined in [70 O.S. § 24-101.3](#); and/or,
- b. the student has a *history of absences*, which is defined as ten or more unexcused absences in one semester [70 O.S. § 8-101.2 \(B\)\(2\)](#).



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DOVE Schools will hear appeals to denied transfer requests if the parent or legal guardian of the student appeals the denial (via the provided appeal form) to the DOVE board within 10 days of the denial. The board will consider the appeal at its next regularly scheduled board meeting. If the board upholds the denial of the transfer, the parent or legal guardian may appeal the denial to the state Board of Education within 10 days of receiving notice of the DOVE board's decision.

- State law does limit students to transfer no more than two (2) times per school year to one or more school districts in which the student does not reside. Exceptions to this limit will exist children in foster care.
- By the first day of January, April, July and October, the district shall establish the number of available transfers in each grade level for each school site within the district. These available transfer numbers will be posted on the district/campus websites and reported to the State Department of Education.

Reference:

70 O.S. §1-114

70 O.S. §1-113

70 O.S. §5-117.1

70 O.S. §8-101, et seq.

70 O.S. §24-101, et seq.; §24-102

http://webserver1.lsb.state.ok.us/cf_pdf/2021-22%20ENR/SB/SB783%20ENR.PDF