



**CENTRAL VALLEY
HIGH SCHOOL**

**STUDENT/PARENT
HANDBOOK
2024-2025**

Dear Falcon Family,

I want to personally welcome all students and parents back to school!

As a parent or guardian, you want your child to be able to enter college or the workforce with the knowledge and skills needed to be successful. You also know that preparing your child to take his or her place in the world has become very challenging. The knowledge and skills needed to enter college or find a well-paying job have changed from ten or twenty years ago. Today, high school students need similar skills whether they want to enter college or a career in the workplace. Therefore, at Central Valley High School, we want to help ensure that your student/s will be **college and career ready** upon graduation. This is our mission as educators, but we need your help to accomplish our mission.

There are four essential components of a **college and career ready** student. They are:

- 1. Academic Behaviors:** students need strong organizational and time-management skills
- 2. Academic Language:** comprehension and use of appropriate academic language while reading, writing and speaking
- 3. High-Order Thinking Skills:** solving problems through critical thinking, reasoning and careful evaluation of research
- 4. Real-World Application:** completion of projects, working together and technology skills

We will maintain a strong focus on excellent instruction in the classroom. The following strategies the staff will employ are described in four easy statements:

- 1. By creating a college-going culture with high expectations, we will require that our students master college and career readiness skills in the Common Core Standards.**
- 2. Through focused collaboration on the part of our staff, we will utilize the best instructional practices in the classroom to ensure your students are taught at a high level.**
- 3. By implementing common assessments and giving formative feedback, we will monitor both student learning and our teaching so we can constantly improve.**
- 4. Through encouragement of strong parental support and targeted, swift academic intervention, we will ensure that students understand that failure is not an option.**

We strongly encourage all parents and guardians to become involved in their students' education. Some of the ways you can help are:

- 1. Talk to your child's teachers, counselor or principal about creating a plan for taking a rigorous, college and career ready course of study.**
- 2. Have confidence that your child can achieve at high levels and encourage him or her to work hard and study.**
- 3. Have your child seek immediate assistance from teachers if she or he is struggling or falling behind.**
- 4. Explore ways you can support learning in the classroom. Remember parent involvement takes many forms; presence in the school is only one of many. Find out how to get involved through phone calls, emails, etc.**
- 5. Review and understand grade reporting using the Aeries online system**

Sincerely,

Alexandra Lain

Principal ~ Central Valley High School

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Graduation Requirements

English:	4 years (40 credits)
Mathematics:	3 years (30 credits)
Science:	3 years (30 credits)
Social Science:	3 years (30 credits)
Physical Education:	2 years (20 credits)
CTE/Practical/ Vocational Arts:	1 year (10 credits)
CTE/Visual/ Performing Arts:	1 year (10 credits)
ELECTIVES:	60 credits
	Total = 230 credits

Starting with the Class of 2026:

Students shall complete at least the following:

- 1 **Completion of a CTE Pathway plus one of the following:**
 - a. ELA/Math SBAC scores at least one “Level 2” and one “Level 3”
 - b. Dual Enrollment Course (academic or CTE) with passing grade

-or-
- 2 **A-G Requirements plus one of the following:**
 - a. CTE Pathway
 - b. ELA/Math SBAC scores at least one “Level 2” and one “Level 3”
 - c. Dual Enrollment semester course completion (C- or better) or Advanced Placement course with passing test score (3+)

-or-
- 3 **ELA/Math SBAC scores “Level 3” or higher on both.**

NOTE 1: Credit requirements must be met prior to graduation and graduation exercises.

NOTE 2: 5 credits are issued with a grade every semester (August – December AND January – June)

NOTE 3: A student, unless excused, must enroll in Physical Education during the ninth and tenth grades, successfully pass 20 credits to meet graduation requirements and must pass the CA Physical Fitness Test. Physical Ed classes must continue beyond the credit requirement if a minimum of 5 out of 6 test subjects are not passed.

NOTE 4: While a language other than English (LOTE) is not required for graduation, it is highly recommended. College prep students should be aware that most colleges have a requirement of at least two years of a LOTE for admission. Students and parents are encouraged to discuss this with their counselor.

NOTE 5: Students may take Shasta College courses for initial credit. See your counselor for details.

NOTE 6: Sex Education Courses - The governing board shall not require students to attend a sex education or a family life education course offered in the schools. If such classes are offered, the parent of each student enrolled in such class shall first be notified in writing of the class. Opportunity shall be provided to each parent to request in writing that his/her child not attend the class. Opportunity shall be provided to each parent to inspect and review materials to be used. Education Code 51820 - Provisions similar to E.C. 51550, but applying to venereal disease education.

NOTE 7: Religious training and beliefs - Whenever any part of the instruction in health, family life education, and sex education conflicts with the religious training and beliefs of the parent or guardian of any pupil, a written request by the parent or guardian, shall excuse the student from the part of the training which conflicts with such religious training and beliefs. As used in this section, "religious training and beliefs" includes personal moral convictions. Education Code, Section 51240 (Enacted by Stats, 1976, ch. 1010.)

NOTE 8: Mathematics must be taken in the 9th, 10th and 11th grades regardless of the number of math credits earned.

NOTE 9: Conditional Admission

Any student, grades 9 – 12, coming from an alternative educational program outside of the Gateway Unified School District may be referred to Community Day School/Mountain Lakes High School. Any student wishing to re-enroll at Central Valley High School from an alternative educational program within the Gateway Unified School District may be considered at the beginning of either semester. The student must schedule a meeting with their counselor and the assistant principal prior to enrollment to discuss educational opportunities and behavior goals.

NOTE 10: Students will not be allowed to drop a class if, in the opinion of their counselor, doing so will adversely impact the student's academic progress or create an undue hardship on school staff. Students dropping a class after the deadline will receive an "F."

NOTE 11: In order for a senior student to be enrolled at CVHS, he/she must be on track to graduate within the courses offered at CVHS. If a senior student feels there are extenuating circumstances he/she may meet with the CVHS principal to discuss a waiver of this policy.

NOTE 12: Teachers may issue an incomplete for a grading period in which the student was unable to finish the coursework. A student needs to make arrangements with the teacher to make up coursework within two weeks after the end of the grading period. The incomplete counts as an "F" in GPA calculation.

NOTE 13: Students will not be enrolled in credit recovery courses during the regular school year unless they have successfully completed credits in summer school (i.e. Math, English, Social Science, Science, etc.)

NOTE 14: Transferrable college courses will earn weighted credit

A – G REQUIREMENTS FOR COLLEGE ADMISSION

The University of California (UC) and California State University (CSU) require entering freshmen to complete certain courses in high school. These courses are called the "A to G" courses because of the letter each subject area is assigned: "a" is for History/Social Science, "b" is for English, and so on. To receive "a-g" credit, a high school course must be certified through the UC course approval process.

Here is the list of "a-g", with the number of years required in each subject. UC recommends additional years in some areas as indicated.

a. History/Social Science (2 years)

b. English (4 years)

- c. Mathematics (3 years, UC recommends 4)
- d. Laboratory Science (2 years, UC recommends 3)
- e. Language other than English (2 years, UC recommends 3) *American Sign Language (ASL) meets this requirement
- f. Visual/Performing Arts (1 year)
- g. College Preparatory Elective (1 year)

GRADUATION EXERCISES

Students who meet the requirements for graduation may participate in the graduation ceremony and subsequent activities. The administration of Central Valley High School will make the final determination regarding student participation in the graduation ceremony. Students that do not follow the student code of conduct may be withdrawn from all graduation activities. Students must have cleared their records in order to receive their diploma. Graduation will be held on the last day of the school year. Tickets are limited and the number of tickets that each graduate will receive depends upon the number of graduates. All seniors must sign the Senior contract. Speakers are the administration.

Only cords, pins, and ribbons awarded at the Senior Awards Programs may be worn at graduation.

HONOR GRADUATES

A student with a cumulative, weighted GPA of 4.0 or higher for all four years are considered an Honor Graduate.

VALEDICTORIAN AND SALUTATORIAN

Decile Ranking System

On transcripts, students will be ranked according to a decile ranking system. Students will be ranked in groups by increments of 10 percentile points. For instance, if a student is ranked within the top 10% of CVHS students, a "1" will appear in the transcript ranking. If a student is ranked within the 11-20% range, a "2" will appear as the rank. This ranking can affect eligibility for scholarships, college entrance, etc.

Valedictorians and Salutatorians will no longer be ranked on student transcripts. The preliminary determination for these honors will be made after the fall term ends during the senior year and confirmed at graduation.

GRADING AND REPORT CARDS

For the purpose of establishing a student's grade point average and his/her rank in the class, all courses taken including physical education and work experience will be computed on an A = 4, B = 3, C = 2, D = 1, F = 0 scale. This average is computed for each student at the end of each semester. Juniors and seniors may have an additional grade point awarded to each grade of "C" or better earned in AP and Honors courses. Grade scale of 0-5.

Failures may represent a lack of application or effort and/or poor attendance patterns. Parents share with the school the obligation of seeing that each student accepts the responsibilities of regular attendance and the maintenance of satisfactory achievement. A danger of failing notice is mailed home to parents whenever a student is in danger of failing a course.

It is the practice of Central Valley High School to keep parents informed of the progress of all students. Grades are recorded in the permanent records on a semester basis. Report cards are issued eight times during the school year (four per semester). Parent and teacher conferences are encouraged to minimize the possibility of failure by the student.

Parents can access student progress and attendance throughout the student data program, Aeries (ABI). You must have an email address. Each student is assigned a unique I.D. number and passcode. This information can be emailed to parents, or you can contact the counseling center to get it.

IMMUNIZATION POLICY

PLEASE SEE THE DISTRICT PARENT HANDBOOK (PAGE 13)

REGISTRATION INFORMATION

During the second semester, the counselors meet individually with students regarding course selection and educational planning, including the meeting of A-G requirements for colleges and universities. Parents are encouraged to take an active part in this process. See the section on A - G on page 5/6

All students have access to the course catalog via the school website, which contains descriptions of all courses offered at Central Valley High School to assist them in planning their course of study. Parents and students should carefully read this publication for specific information about the academic programs and requirements of the District.

Program changes are discouraged, and after Falcon Roundup program changes will not be made. Wanting a different teacher, not liking a class, wanting to be with friends or different period are not legitimate reasons for a class change.

SPECIAL NOTE ON UNSCHEDULED PERIODS: It is school policy that **only seniors in good standing will be ELIGIBLE for an “unscheduled period”** and this will be granted specifically after review by the principal. Only 1st or 6th period may be unscheduled. Good standing is described as having at least a 3.00 GPA and acceptable attendance. Seniors must be able to drive and leave after 5th period. No students in grades 9-11 will be eligible for an unscheduled period without direct permission from the principal and will only occur under very limited circumstances.

ACADEMIC TUTORING PROGRAM: Students are highly encouraged to take the “Academic Tutor” class at some point during their high school career. This course allows students the opportunity to serve as a tutor to other students in core academic classes alongside the teacher.

STUDENT SERVICES

COUNSELING SERVICES:

- Assist students in course selection and meeting graduation requirements
- Assist students with developing and preparing for post-secondary goals, including meeting A-G requirements
- Provide students with financial aid and scholarship resources
- Assist students with attaining the knowledge, attitude and skills appropriate for their developmental level
- Assist students with problem solving
- Connect students and families with school and community resources
- Facilitate SST meetings (An SST meeting is when a group is formed to examine a student’s academic, behavioral and/or social/emotional progress)
- Collaborate with parents and teachers to meet the academic needs of a student

Students may arrange to see their counselor in the counseling office. If the counselor is not immediately available, the student should sign in at the Counseling Center to assure a specific appointment time on the following day. Counselors are available if emergencies arise. Opportunities to participate in group counseling situations are also available throughout the school year.

SCHOOL RECORDS AND ACHIEVEMENT

Please see Gateway Unified School District Handbook

HEALTH SERVICES

Any student who needs to take medication during the school day must have the proper school form signed by their physician and their parents. This includes “Over the Counter” medication IE: aspirin, cough medication, allergy medication, etc. Please check with the health clerk if you have questions.

COLLEGE AND CAREER CENTER

Central Valley High School has a career center, career pathways, where occupational, vocational, and educational information is available. The center keeps up-to-date materials such as job descriptions, requirements and opportunities. College catalogs are also available. Career computer programs and videos are available for student use. Students should see their counselor or the career technician for assistance. Job search materials and assistance are also available.

LIBRARY

Central Valley High School has a Library Information Center which is under the supervision of the Library Media Clerk. It contains a wide variety of materials. Students are encouraged to use the Library Information Center to become proficient locators, evaluators, and users of information.

Specific policies and procedures at the CVHS Library Information Center:

1. Before using computers anywhere on campus, the student must have a signed Internet Acceptable Use Policy form on file in the library.
2. No food or drinks, except for water, are allowed in the library.
3. Library materials must be properly checked out before being taken from the library.
4. Students are held responsible for library materials until they are returned to the library. Students are charged for lost library materials.
5. If library materials become overdue, a charge is made to the student.
6. All billing for textbooks, library books, and other fees are handled in the Library Information Center. Please return items to the library so that bills can be cleared.

CAFETERIA

Students are to approach the service lines in the cafeteria in an orderly manner. Cutting in line will not be tolerated. Students are also expected to clean up their own trash and are strongly encouraged to recycle all plastic and aluminum. No food is allowed in the hallways or classrooms.

ACTIVITIES AND ATHLETICS

There are many co-curricular and extra-curricular activities open to students in the District and students are strongly encouraged to participate. Students may participate in athletics, student government, school clubs, music groups or yearbook. A complete sports program is offered at Central Valley High School. The following sports are offered: football, basketball, wrestling, cross-country, track and field, baseball, tennis, swimming, golf, volleyball, softball, and soccer.

POLICY ON ATHLETIC ELIGIBILITY

1. In order to be eligible for participation in athletics, a student in grades 9 through 12 must be enrolled in 20 semester credits of coursework, cannot be 20 credits or more deficient towards graduation, and have earned a 2.0 GPA during the most recently completed grading period (see CIF Bylaws for further regulations).
2. A waiver of the 2.0 GPA requirements will be permitted for any one quarter during a student's four years of high school. If at the end of the probationary period the student has achieved a 2.0 GPA he/she is reinstated and no longer on probation. A student who does not achieve a 2.0 during the probationary period shall not be allowed to participate in interscholastic athletics in the subsequent grading period.
3. During the probationary period, the student's progress will be monitored weekly. Coaches, teachers, and counselors will work with the athlete and the parent/guardian to improve academic performance.
4. A student who is removed, or quits a team, is ineligible for any other sport during that season of athletics.

Central Valley High School is a member of the Northern Section of C.I.F. and the Northern Athletic League. All regulations of the N.S.C.I.F. and the Northern Athletic League apply to students participating in interscholastic athletics. Eligibility rules and regulations are available from the Athletic Director.

PARTICIPATION IN NON-SCHOOL ATHLETIC EVENTS

If an athlete desires to compete in an invitational or an event during the season of sport which is outside the normal school schedule, the following guideline will apply:

1. Pre-approval is required for participation in non-school athletic events.
2. Athletes should remember that school commitments come first. School contests and events are their first responsibility.
3. The athlete, parent, coach and principal must all agree that the athlete's participation does not conflict with school sport commitments and is in the best interest of all concerned.
4. The athlete must check with the school's athletic director to be sure, according to C.I.F. regulations, that participation in a non school athletic event will not adversely affect eligibility.
5. The principal is the final authority.

EXTRA-CURRICULAR CODE

Prior to participation in extracurricular activities, students and a parent/guardian must sign and return a form acknowledging their awareness of the requirements for participation. The extra-curricular code and the acknowledgement form will be distributed to interested students and reviewed with those students by a certificated supervising school employee prior to participation. **All athletes are subject to random drug testing throughout their season of sport.**

- 1st offense will result in suspension, loss of 2 weeks of the sport season plus re-test to re-enter.
- 2nd offense removal from all sports for one year.

POLICY FOR STUDENT/FAN CONDUCT AT EXTRACURRICULAR ACTIVITIES

All Central Valley High School student and fans at athletic events MUST model respect for teammates, opponents, officials, coaches and spectators by:

- Encouraging our Falcon teams regardless of the result of their play. Offer positive reinforcement.
- Demonstrating concern for others. Never berate or demean any player or promote behavior that might cause harm or injury to others.
- Refraining from complaining or arguing about officials' calls or decisions during or after an athletic event. • Recognizing that the coaches have team goals beyond those of one athlete. Refrain from shouting instructions to players from the stands. Let the coach's coach.
- Displaying respect for all other spectators. Do not insult or fight with other fans. Wait for breaks in the actions before leaving or returning to your seat.
- Refraining from engaging in disrespectful conduct of any sort including profanity, obscene gestures, and offensive remarks of a sexual nature, trash-talking, taunting, boastful celebrations or other actions that demean individuals or the sport. Do not participate in any negative or demeaning cheers.
- Respecting all facilities: use facilities safely and appropriately.
- CIF does not permit noisemakers of any kind. Prohibited items include but are not limited to the following: horns, bells, victory bells, sirens, chimes, musical instruments other than those in the band, etc. The improper use of any of the above listed devices by supporters of a team would subject that team to possible forfeiture of the contest.
- All other rules and regulations stipulated in Appendix 4 of the NSCIF Guidelines apply at all interscholastic athletic events at all times.

STUDENT ASSEMBLIES

High school students are required to attend all student body assemblies unless excused by the administration. Courteous and dignified behavior at assemblies has been a tradition at Central Valley High School and has earned the praise of many visiting speakers and performers. Talking, booing, whistling, and the use of artificial noisemakers in assemblies will not be tolerated. Students who do not conform to acceptable standards of conduct will be subject to disciplinary action.

SCHOOL DANCES/EVENTS

During the school year, various student organizations sponsor dances on campus. These dances are usually held on Friday or Saturday night and last two-three hours. Students are not permitted to re-enter the dance once they have left. Any student who violates a school rule while at the dance will be subject to disciplinary action by the administration. Dances are for the students of the high school. Guest passes may be issued at the discretion of the administration for formal dances. Students may be randomly tested for alcohol or drugs at school dances and receive appropriate consequences if positive. Students must not have serious discipline issues the week of the dance.

OFF CAMPUS POLICY

Once a student arrives on campus for the school day, he/she will not be permitted to leave campus without administrative approval. Students leaving school for any reason (doctor's or dentist's appointment, illness, etc.) other than a school-sponsored activity without checking out through the attendance office will be subject to disciplinary action. Checkout procedures must be followed even if the parents are aware that the student is leaving.

Exception: 11th and 12th grade students who have earned an off campus (OC) sticker, may leave during **lunchtime only** either by driving or riding with a legal driver.

Criteria for earning an (OC) placard for 11th and 12th grade students:

Off-Campus Privileges: To be able to leave campus during lunch you must meet the following criteria:

1. Have a 3.0 GPA. (Grades will be evaluated each quarter (Oct./ Dec./ March/June)
2. Leave within a vehicle
3. Student ID card required with an off-campus tag to be shown when leaving campus gate.

Off-Campus Privileges revoked for one month if the any of the following events occur:

1. In House or At Home Suspension
2. Third violation of the tardy policy
3. Third violation of the truancy policy
4. Excessive citations for parking in undesignated areas/speeding in parking lot/allowing students in their vehicle without an off-campus tag.
5. Student receives a third attendance letter.

Upperclassmen will have the ability to leave campus once ID cards are issued with the proper tags.

*Administration may rescind OC stickers from any student at any time for any reason.

ACADEMIC PROBATION POLICY

There are numerous programs available at CVHS to provide academic support for our students and to ensure their success in the classroom. These programs include, tutorial programs in English and math, online credit recovery courses, resource classes, and comprehensive academic counseling. Accordingly, with reasonable effort and regular attendance, all students have the ability to maintain satisfactory academic achievement. For those students who do not put forth a reasonable effort to succeed in the classroom, or on standardized assessments of their progress, our Academic Probation policy serves to reinforce the link between responsibility and privileges; thus holding students accountable for their own learning.

ACADEMIC PROBATION POLICY

Students must maintain a minimum 2.0 Grade Point Average

Students on Academic Probation:

- May not obtain a work permit
- Are limited to the school functions they may attend

ATTENDANCE POLICY

PHILOSOPHY

Central Valley High School educators believe that there is a definite link between a student's attendance and achievement. A school policy affirming the importance of attendance sets a high standard after which a student learns to pattern their future behavior.

Classroom attendance is fundamental to the learning process. While it is possible to make up some written work missed in class, other aspects of the classroom experience can not be duplicated. The teacher's expertise and skill, classroom discussion and activities.

POLICY

ATTENDANCE PROBATION POLICY

A student with **11** or more absences; unexcused OR excused in a semester may also be placed on Attendance Probation.

Students on Attendance Probation:

- May not obtain a work permit
- Leave campus at lunch time (grades 11 & 12)
- May not attend school functions

*Classes missed due to excused school activities will not be counted toward the 11 absences.

For purposes of this policy, the following definitions apply:

Excused absence: Excused absences from school are those where the student has:

1. An illness, accident, or medical or dental appointment (students are encouraged to make medical/dental appointments after school whenever possible).
2. A serious illness or death in the family; attending a funeral (3 days are allowed for out-of-town funerals).
3. A religious function
4. A family emergency.
5. A mandatory court appearance.
6. A civic or political event, including voting

Unexcused absence: Unexcused absences are absences not covered by the above definition. These include but are not limited to:

1. The student left campus without permission.
2. Any absence which is not cleared within 3 school days (this includes the day of the absence).
3. Missing the school bus / transportation problems.
4. Deciding not to come to school.
5. Oversleeping, babysitting, working, or personal problems.

Unexcused Tardies: Students are expected to be in class at the designated time. Tardiness will cause student to receive referrals for disciplinary action and can affect student parking privileges. Students who are more than 15 minutes late to a class will be considered absent and the absence could be considered truancy. This could result in academic and disciplinary penalties. Students arriving at school after the tardy bell for their first class should report directly to the attendance office.

Tardy sweeps will be conducted throughout the school year. Students caught during a tardy sweep will be automatically assigned a lunch detention. If this is a habitual issue with your student a meeting will be scheduled to find a solution. Student will be assigned to In –House Suspension and/or a SARB hearing will be scheduled.

ATTENDANCE PROCEDURES

The following school attendance procedures shall be adhered to for all absences.

ALL DAY ABSENCES

Verification of absences is to be made by telephone or note from the parent or guardian indicating the date and reason for absence. **The parent or guardian should call the same day as the absence.** The number for the attendance office is 275- 7075.

- Students returning to school without a note or phone call must obtain a re-admit prior to first period, and will be

classified as a truant. The truancy may be cleared by a note or phone call to the attendance office by a parent or guardian. Absences not cleared within 3 school days will be classified as truant.

Consequences for Tardies (3 or more in a two period) and Truancies

- 1st Offense: Lunch Detention
- 2nd Offense: After School
- 3rd Offense: Friday School
- 4th Offense: Refocus and Intervention
- 5th Offense: In House Suspension
- 6th Offense: Suspension

*Off-campus rights will lose privilege with the third offense of the tardy policy.

Absences Excused for Justifiable Reasons - A student shall be excused from school for justifiable personal reasons, including, but not limited to, an appearance in court, observance of a holiday or ceremony of his/her religion, attendance at religious retreats, an employment conference, or attending a civic or political event (provided the student notifies prior to event), when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or designated representative. (Education Code, Sections 48205 & 46014).

PRE-ARRANGED ABSENCES

In addition to excused absences, Gateway Unified School District recognizes the need for pre-arranged absences based on justifiable reasons. Independent Study (short term independent study) must be requested by the parent or guardian and approved by the school prior to the student being absent. Students may obtain a directed study form from the attendance office. This form must be completed three days before the pre-arranged absence, and must be completed properly and turned in on the first day back to school. Short term Independent Study is only available to students missing 3-10 school days and must have enough credits to qualify.

If a student is going to be absent for 2 days or more due to illness, the parent should contact the school and make arrangements for make-up work. A doctor's note is recommended for absences greater than 3 days.

ILLNESS DURING SCHOOL

Students who become ill during the school day must report to the health office, parents will be contacted if necessary and a permit to leave will be issued. **Failure to report to the office before leaving school will be truancy.**

RIGHTS AND RESPONSIBILITIES OF TEACHERS

RIGHT . . .

- To expect students to behave in a manner that will not interfere with the learning of other students.
- To have parental support related to academic and social progress of students.
- To expect students to put forth effort and participate in class in order to earn a passing grade.

RESPONSIBILITY . . .

- To inform parents through report cards and conferences about the academic progress, school citizenship and general behavior of their students.
- To conduct a well planned and effective classroom program.
- To initiate and enforce a set of classroom regulations consistent with school and District policies.

RIGHTS AND RESPONSIBILITIES OF ADMINISTRATORS

RIGHT . . .

- To hold pupils to strict accountability for any disorderly conduct in school or on their way to and from school.
- To take appropriate action for student misconduct.
- To recommend counseling, suspension, exemption, exclusion and/or expulsion as deemed appropriate.

RESPONSIBILITY . . .

- To provide leadership that will establish, encourage and promote effective teaching and learning.
- To establish, publicize and enforce school rules that facilitate effective learning and promote attitudes and habits of good citizenship among the students.
- To request assistance from the Pupil Personnel Services Department in matters concerning serious instructional, behavioral, emotional, health or attendance problems.
- To grant access to pupil records by parents/guardian or others with proper authorization.

RIGHTS AND RESPONSIBILITIES OF PUPILS

RIGHT . . .

- To remain enrolled in school until removed under due process conditions as specified in the Education Code. • To have access to records upon reaching the age of sixteen.
- To be informed in class of school rules and regulations.

RESPONSIBILITY . . .

- To value an education.
- To attend classes regularly and on time.
- To obey school rules and regulations.
- To respect the rights of school personnel and fellow students.
- To be prepared for class with appropriate materials and work.
- To use orderly processes of appeal.

RIGHTS AND RESPONSIBILITIES OF PARENTS/GUARDIANS

RIGHT . . .

- To be informed of District policy and school rules and regulations related to their student.
- To be informed of all facts and school action related to their student.
- To inspect their student's records with the assistance of a certified staff member for proper explanation. • To attend their student's classes, with prior arrangement with teacher or counselor, and 24 hour notice to the site administrator.

RESPONSIBILITY . . .

- To visit the school periodically to participate in conferences with teachers or counselors on the academic and behavioral status of their student.
- To provide supportive action by making sure that children have enough sleep, adequate nutrition and appropriate clothing before coming to school.
- To maintain consistent and adequate control over their student.
- To be familiar with District policies and school rules and regulations.
- To provide 24 hour notice to a site administrator before visiting a student's classes.

CONDUCT AND DISCIPLINE

The responsibility for fostering desirable standards of conduct in the Gateway Unified School District is shared by the Board of Education, administrators, teachers, support personnel, parents and students alike. The Board of Education has adopted uniform policies and procedures for student conduct and discipline with the goal of promoting a school atmosphere conducive to learning and to the safety and welfare of students and school staff.

Jurisdiction of the school – Education Code, Section 48900, specifies those acts for which disciplinary action may be taken and prescribes the school's jurisdiction or area of authority in matters of school attendance or activity as the following: (1) while on school grounds, (2) while going to or coming from school, (3) during lunch period or off campus, (4) at school activities whether on or off campus, or (5) during or while going to or returning to school from a school sponsored activity.

GROUNDS FOR DISCIPLINARY ACTION

1. Causing, attempting or threatening to cause physical injury to another person.
2. Possessing, furnishing or selling a firearm, knife, explosive or other dangerous object.
3. Possessing, selling, furnishing, using or being under the influence of any illegal drug, alcoholic beverage or intoxicant.
4. Arranging the sale of a controlled drug, alcoholic beverage or intoxicant and then selling or furnishing another liquid, substance or material.
5. Committing robbery or extortion.
6. Causing or attempting to cause damage to school property or to private property.
7. Stealing or attempting to steal school property or private property.
8. Possessing or using tobacco.
9. Committing an obscene act or engaging in habitual profanity.
10. Offering or selling any drug paraphernalia.
11. Disrupting school activities or willfully defying the valid authority of school personnel. (Education Code 48900.)
12. A student may be suspended or expelled for acts which are listed in Ed Code 48900 and are related to school activity or attendance which occur at any time, including but not limited to , any of the following:
 - a. While on school grounds.
 - b. While going to or coming from school.
 - c. During the lunch period, whether on or off campus.
 - d. During or while going to or coming from a school sponsored activity.
 - e. Via Social Media

DISCIPLINARY ACTIONS

Students involved in any act of misconduct listed as grounds for disciplinary action may be suspended, involuntarily transferred to Mountain Lakes Alternative School or expelled from school. These penalties are imposed only when other means of correction fail to bring about proper conduct. However, a student may be suspended and be recommended for transfer or expulsion upon a first offense for violations of Education Code, Section 48900, or whenever it is determined that the student's presence in school causes danger to persons or property or threatens to disrupt the instructional process.

BULLYING

Bullying is defined as repeated exposure over time to negative actions on the part of one or more students who, through actions or words, strive(s) to exert power over another student or students. Cyberbullying is an aggressive, intentional act carried out by a group or individual using electronic forms of contact. Specific examples of bullying include, but are not limited to:

- Hurting someone physically by hitting, kicking, tripping, pushing
- Stealing or damaging someone's belongings
- Teasing or ganging up on someone
- Spreading rumors about someone
- Leaving someone out on purpose or trying to get others not to play with someone

Specific examples of cyberbullying include, but are not limited to:

- Unwelcome text messages that are threatening or cause discomfort
- Unwelcome pictures/video clips that are threatening or embarrassing, with images usually sent to other people
- Silent calls or abusive messages via phone calls
- Emails that contain bullying or threatening messages
- Sending menacing or upsetting responses to others via web-based chat rooms
- Using defamatory blogs (web logs), personal websites and online personal polling sites to bully other people

Students are expected to:

- Treat each other with respect
- Refuse to bully anyone
- Refuse to watch, laugh or join in when someone is being bullied
- Report bullying to an adult
- Please encourage your child to report bullying to their teacher or principal. Please do not hesitate to call the principal if you have concerns.

STUDENTS' CIVIL RIGHTS

Corporal punishment of students is prohibited in the Gateway Unified School District, but school staff may use physical restraint to interrupt acts of misconduct or to escort the student to the proper authority or to prevent injuries.

IN-SCHOOL SUSPENSION, DETENTION

For disciplinary reasons, a teacher can:

- Suspend a student from his/her class for the day of the infraction and the next day for that class period.
- Detain a student for up to one hour at the end of the school day (detentions).
- Require a parent conference.
- Refer the student to the school counselor or administrator.

SUSPENSION FROM SCHOOL

The following student actions require a report to law enforcement officials (EC S48902), and it is permissible to suspend or expel a student on the FIRST OFFENSE.

- Causing serious physical injury
- Possession or being under the influence of a controlled substance
- Cause or attempt to cause theft to school property
- Vandalism of school property
- Possession or use of weapons, explosive devices, or other dangerous objects (NOTE: A weapon is any object that can be used to cause bodily harm.)
- Commission of a robbery or extortion.

Suspension is the temporary removal of a student from regular school activities imposed for adjustment purposes. Suspended students are not allowed to be in or near any school in the District, but may be required to complete all assignments and tests and may not attend any events sponsored on other school sites, except in emergencies, suspension is preceded by an informal conference at which the student is informed of the charges of misconduct and is given the opportunity to present his/her version of the facts and evidence in his/her defense.

Suspensions may be imposed for up to 5 days at a time for a maximum of 20 days in a school year. The parent/guardian may be required to attend a formal conference and/or classes. Students who have been transferred to another school may be suspended for 10 additional days.

FRIDAY SCHOOL

Friday School is established in accordance with the California Education Code. Absences and poor behavior affect the quality of education a student receives. Friday School allows students to recover missed instructional time.

MANDATORY PENALTIES

A five-day suspension and recommendation for expulsion is MANDATORY for any student who:

1. Selling or negotiating to sell any controlled substance
2. Brandishing a knife
3. Possession, sale or furnishing of a firearm
4. Sexual assault or battery on any person
5. Possession, sale or furnishing of an explosive

In such cases the offense MUST be reported to the Sheriff's Department and the student and his/her parent/guardian must be referred to a District Administrative Panel for a due process expulsion hearing.

When expulsion is recommended, a District Administrative Panel is convened to review the case and determine if expulsion is appropriate. The student and his/her parents are notified of their rights, which include their right to appear and to be represented by counsel. The Administrative Panels findings and recommendations are submitted to the Superintendent who, in turn, submits the case to the Gateway Board of Education. The Board of Education has the final decision regarding expulsion.

INVOLUNTARY TRANSFERS

A student may be involuntarily transferred for adjustment purposes to a community/ continuation school if he/she has committed an act listed as grounds for suspension or has been habitually truant or has irregular attendance.

OTHER

Student Search

The school personnel may search the clothing and belongings of a student, the student's locker or vehicle, if there is reasonable suspicion that the student may have a concealed weapon, narcotics, stolen property, contraband or be in violation of any other rule, regulation or law. [U.S. Supreme Court Case: New Jersey v. T.L.O. (1985) 469 U.S. 325]

Law Enforcement Questioning

Law Enforcement may question a student in school in connection with an investigation, in the presence of the school principal or designee. The student has the right to answer or to decline to answer such questions. The student may not be required to sign statements taken by law enforcement unless parental permission has been obtained.

District Rules Regarding Student Discipline: The Governing Board of each school district maintaining grades one through twelve shall notify the parents or guardians of the availability of rules regarding student discipline. (Education code, Section 35291.)

Releasing a Minor to a Peace Officer: When a principal or school official releases a minor pupil to a peace officer in order to remove the minor from the school grounds, the school official immediately must try to notify the parent or guardian of the removal and of the place where the minor is being taken. (Education Code, Section 48913, 13013.)

Parent/Guardian Liability: Parents or guardians are liable for any willful conduct of their minor children which results in injury to another pupil or to school district personnel, or for any willful cutting or defacing of any school property belonging to a school district or to a school district employee, or for any property belonging to the school district and loaned to the minor student and willfully not returned. Such liability shall not exceed \$7,500.

Following due process procedures, the school district may withhold the grades, diplomas or transcripts of the pupil responsible until such damages are paid or until completion of a voluntary work program in lieu of payment of monetary damages. (Education Code, Section 48904)

Disruption of Study by Non Student

Any parent, guardian, or other person whose conduct in a place where a school employee is required to be in the course of his or her duties materially disrupts classwork or representational activities or involves substantial disorder is guilty of a misdemeanor. A violation is punishable by a fine of not less than five hundred dollars (\$500) and not more than one thousand (\$1,000), or by imprisonment in a county jail for not more than one year, or by both the fine and imprisonment. [EC 44811]

STUDENT BEHAVIOR EXPECTATION AND CORE VALUES "BE CV"

At Central Valley High School, we are committed to a safe and orderly environment. The behavior code should act as a guide for students to make appropriate choices toward responsible self-management.

BEHAVIOR EXPECTATIONS CORE VALUES

RESPECT	PREPARED	POSITIVE
RESPONSIBILITY	INTEGRITY	PRIDE

1. Respect the rights of other students and school personnel.
2. Attend classes regularly and on time.
3. Be prepared for class with appropriate material and work.
4. Obey school rules and regulations.
5. Seek assistance from any faculty, staff members or any other responsible adults regarding personal and academic problems.
6. Report any type of dangerous or destructive behavior to any staff member.
7. Help others
8. Keep a clean campus

Hall Passes

During normal instructional (non-passing) time, a hall pass is required of any student outside the classroom. Written passes will be provided upon approval of the teacher or staff member. It is the student's responsibility to request a hall pass whenever it becomes necessary to leave the classroom. A student in the hall without an approved pass will be sent back to the classroom they left to secure a pass. For reasons of safety and security, no student should be in school hallways during class time without an approved pass.

ACADEMIC HONESTY, CHEATING, PLAGIARISM

Central Valley High School expects the highest standard of honesty and fairness from all students. To realize this goal, responsibility and self-discipline are necessary. To protect every student's right to a fair and meaningful evaluation, the following guidelines are in force. A student is expected to demonstrate honesty while taking exams. A student, who in the judgment of the teacher demonstrates dishonesty while taking an examination, shall receive an "F" for that examination, with NO makeup possible. If the student enters the classroom carrying evidence of premeditated dishonesty, the student may, at the discretion of the teacher, receive an "F" for the examination with no makeup possible. Unless the work is specified as a group activity, a student is expected to complete his/her own work. A student who copies an assignment from another student shall receive an "F" for that assignment, with no makeup possible. If copying is done with the other student's knowledge, both shall receive an "F" for that assignment, with no makeup possible.

Students are urged to discuss with their teachers what constitutes plagiarism and academic dishonesty BEFORE submitting any work which cites other authors or sources or is obtained from other resources.

CONSEQUENCES:

1. 1ST Offense: Student(s) will receive an "F" on assignment, exam, or project with no possibility of makeup; parent contact by teacher, counselor, or administrator. Possible five days of lunch detention.
2. 2nd Offense: Student will receive an "F" on assignment, test, or project with no possibility of makeup; parent contact by administrator; 1-3 days suspension, parent conference, behavioral contract.
3. 3rd Offense: Student will receive an "F" on assignment, test, or project with no possibility of makeup; parent contact by administrator; 1-3 days suspension, parent conference, and student may be dropped from the class.

ARSON

Arson is the act of willfully and maliciously setting fire to a house, building, or other property or the attempt or intention of doing so.

CONSEQUENCES:

1. Parent contact, 5-day suspension, parent conference, police and fire marshal contact, recommendation for expulsion.

CELL PHONES/ELECTRONIC DEVICES/PERSONAL PROPERTY

Central Valley High School allows cell phones/electronic devices on school grounds which may be used during passing periods, break, lunch-time and before and after school only. Portable speakers are NOT allowed on campus at any time. Students may not take unauthorized photos/record events of other people, test items, etc. Taking unauthorized photos of minors is prohibited by law and photographing test items constitutes cheating. Personal electronic items can be a distraction in an educational environment. Students that bring such devices to campus do so at their own risk. Unauthorized activation of and/or use of cell phone by students will result in confiscation.

1. No Cell Phones/Musical Devices may be used during class time (in or out of the classroom i.e. bathroom breaks, trips to the library or main offices)
2. Cell Phones/Musical Devices that are visible or heard ringing, vibrating, etc during class time (instructional time) will be confiscated.
3. Cell Phone/Musical Device use is defined as: phone calls, texting, emailing, surfing the web, checking the time, calling mom or dad, listening to music, etc (etc equals everything else).

CONSEQUENCES:

1. Warning 2. Lunch Detention 3. After School 4. Friday School 5 .Refocus w/Phone Contract for remainder of school year.

***Cell phones are not allowed out during class periods.

DEFIANCE/ DISRESPECT/ INSUBORDINATION/DISRUPTION OF SCHOOL ACTIVITY

Defiance is defined as the disposition to resist—a willingness to contend or fight. This would include, but not be limited to, arguing with a teacher or staff member, refusing to perform the required duties of the classroom or Physical Education, refusing to comply with authority in any given situation. Disrespect is defined as a lack of respect or rudeness. This would include, but not be limited to, rude remarks to or about a teacher, staff member or peer. Insubordination is defined as not willing to submit to authority. Disruptions of school activities in or out of a class are unacceptable. Disruptions include, but are not limited to: yelling or screaming, causing a scene, arguing or talking back to the teacher, having or throwing objects in or outside of the classroom.

CONSEQUENCES:

1. 1st Offense: Parent contact, lunch detentions and/or 1 day suspension.
2. 2nd Offense: Parent contact by administrator, 2- day suspension.
3. 3rd Offense: Parent contact by administrator, 3-day suspension, parent conference, behavioral contract.
4. 4th Offense: Parent contact by administrator, 5-day suspension, parent conference, and recommendation for SARB.
5. In extreme cases more severe consequences may apply.

STUDENT DRESS CODE POLICY

The dress code is established to promote an appropriate and safe learning environment. Any clothing or grooming that in an administrator or designated staff member's judgment may cause disruption or interfere with normal school operation is prohibited. The student dress code is always under consideration and is subject to change during the school year. Administratively, we want to spend our time focusing on education and not student discipline or disruption. We appreciate your help and support in this endeavor!

Every dress code incident will have a progression of discipline and the expectation of change or removal of the dress code violation.

Consequences are as follows:

- 1st Offense: Warning, expectation of change or removal of the dress code violation
- 2nd Offense: Lunch Detention, expectation of change or removal of the dress code violation
- 3rd Offense: After School, expectation of change or removal of the dress code violation
- 4th Offense: Friday School, expectation of change or removal of the dress code violation
- 5th Offense: Refocus, expectation of change or removal of the dress code violation
- 6th Offense: In House Suspension, expectation of change or removal of the dress code violation
- 7th Offense: Suspension, expectation of change or removal of the dress code violation

Muscle shirts, excessively ripped or loose clothing, bandeaus, bare midriffs or tops that are strapless, see through, off the shoulder, backless (including halter tops), or having plunging necklines are not permissible. All tops must have shoulder straps.

Due to continuing and increased efforts to promote a safe environment and identifying our own students both indoors and outdoors throughout the school day, hats, head coverings and/or bandanas/headbands are prohibited. On designated dress up days, activities and extracurricular events, approved hats are permissible.

Shorts, skirts and dresses must be a suitable length. We do not prescribe to the "fingertip test" as a general rule. However, shorts must be school appropriate (3 inch length from the inseam). Any clothing considered inappropriate will not be permitted and students will be asked to change.

Pants, shorts, slacks, and skirts must be free of tears or holes that are higher than the school appropriate length for the above items (three inches lower than the inseam of the garment). Students will be asked to change if a hole or any clothing item is deemed too large or inappropriate by staff.

Pajama pants (fleece, cartoon, plaid) and slippers will not be permitted to be worn. On designated dress up days, activities and extracurricular events, approved items are permissible.

Blankets and flags cannot be used to walk about school during school hours. Jackets, sweaters or sweatshirts should be used to keep students warm.

No clothing or accessories that:

- Contain messages that are sexually suggestive, promote violence/intolerance or potentially incite conflict.
- Denote/advertise gang affiliation, cult affiliation, or any profane or racially offensive item.
- Advertise or promote alcohol, tobacco, drugs, etc.
- Advertise gang affiliation (e.g., bandanas, doo rags, etc.).
- Spikes, heavy chains, and dog chains are not to be worn as jewelry, belts, or wallet extensions.
- Shoes must be worn at all times. Open toed shoes are permitted unless deemed a safety concern (lab classes, welding, culinary, etc.).

DRUGS AND DRUG PARAPHERNALIA

Any item or tool possessed, sold or furnished which is used with drugs is considered drug paraphernalia. Other items such as matches and lighters are not allowed on campus and carry consequences.

CONSEQUENCES:

1. 1st Offense: Confiscate item, parent contact, 3-5 days suspension, parent conference, potential law enforcement involvement, possible recommendation to a SARB hearing expulsion. Behavioral contract if student is not recommended for expulsion.

SUBSTANCE ABUSE

ALCOHOL, DRUGS, OR CONTROLLED SUBSTANCES are strictly forbidden on the campus of Central Valley High School. Medications: Students taking medications must leave the prescription in the office with instructions from medical provider and or parents authorizing school personnel to administer them to students.

CONSEQUENCES:

1. 1st Offense: Parent contact, minimum 3-5 day suspension, referral to a drug testing agency, parent conference with administrator, law enforcement arrest, a fine of \$200 (11357(e) H & S) and a recommendation for a diversion program or expulsion. If counseling requirements are not met it is considered a failure to complete diversion. Failure to complete diversion will result in an expulsion.
2. 2nd Offense: Parent contact, 5 day suspension with student being placed on Independent Study, recommendation for SARB hearing or expulsion from Gateway Unified School District, arrest by law enforcement, and referral to Juvenile probation.

EXPLOSIVE DEVICES

No explosive devices of any type, including any type of fireworks, firecrackers, cherry bombs, poppers, or stink bombs, are permitted on school grounds or at any school activity.

CONSEQUENCES:

1. 1st Offense: Parent contact, 5-day suspension with possible police contact and possible recommendation for expulsion.

EXTORTION

Extortion is defined as obtaining money or property from a person by threat, oppression, or abuse of authority.

CONSEQUENCES:

1. 1st Offense: Parent contact, 5 days suspension, parent conference, police contact, recommendation for SARB hearing or expulsion.

FIGHTING

Definitions

Fighting Mutual combat not resulting in physical injury.

Assault Unlawful attempt, coupled with a present ability to commit a violent injury on another person. Battery Any willful and lawful use of force or violence upon another person causing serious physical injury.

(Examples include but are not limited to: the student punched, kicked, knocked down, wrestled, pushed, hit "mad-dogged: or verbally assaulted the other student).

CONSEQUENCES:

All participants will be suspended if it is determined that they were involved. "Involved" means that a student returned an action of physical aggression.

1. 1st Offense: 3-5 days suspension, parent conference with administrator, behavioral contract.
2. 2nd Offense: 5-day suspension with student being placed on directed study, parent conference with administrator, police contact, and possible recommendation for SARB or expulsion in some cases.

FORGERY

The unauthorized use of another's signature in the attempt to deceive school staff or personnel. This may be, but is not limited to attempting to avoid unexcused absences, permission to leave campus, etc.

CONSEQUENCES:

1. 1st Offense: Parent contact, 3-day suspension, parent conference, and behavioral contract.
2. 2nd Offense: Parent contact, 5-day suspension, parent conference, and recommendation for expulsion.

GRAFFITI/MARKING OF SCHOOL PROPERTY

Any graffiti that is gang or drug related is not permitted on school property or personal belongings such as notebooks, papers, etc.

CONSEQUENCES (PERSONAL BELONGINGS):

1. 1st Offense: Confiscation of marked belongings, 3-5 day suspension, parent contact.
2. 2nd Offense: Confiscation of marked belongings, 5-day suspension, behavioral contract, and parent conference.

3. 3rd Offense: Confiscation of marked belongings, 5-day suspension, parent conference, and recommendation for expulsion.

CONSEQUENCES (SCHOOL PROPERTY—ANY TYPE OF DAMAGE):

1. 1st Offense: Parent contact, 1-3 days suspension, fine, or student may work in lieu of payment.
2. 2nd Offense: Parent contact, 3-5 days suspension, fine, behavioral contract.
3. 3rd Offense: Parent contact, student cleans graffiti during 1 hour of community service, student placed on directed study, fine, and recommendation for expulsion.

HARASSMENT/INTIMIDATION/THREAT

Harassment may be verbal, visual, physical, or sexual advances that result in interference with a student's academic performance or creating an intimidating, hostile, or offensive educational environment.

Intimidation/Threat involves threats of mental or physical harm or pressure. Examples of this behavior include, but are not limited to, "name-calling" or insults, offensive touching, impeding or blocking someone's movement, bullying, domineering, extortion, or otherwise attempting to influence someone with the use of frightening actions and/or words. Severe cases of intimidation are classified assault. In an assault, no blows need occur. The threat of physical action and ability to carry it out constitutes a violation of law. Harassment or intimidation in any form will not be tolerated and will result in disciplinary action.

CONSEQUENCES:

1. 1st Offense: Parent contact by administrator, student conference, warning, possible 1-3 day suspension.
2. 2nd Offense: Parent contact by administrator, 1-3 days suspension and Behavior Contract
3. 3rd Offense: Parent contact, 3-5 days suspension, parent conference, possible administrative placement at Mountain Lakes, and/or recommendation for SARB or expulsion.

NEAR-FIGHT/PLAY-FIGHT/HORSEPLAY

This includes pushing, shoving, kicking, hitting, tripping, pinching, pulling, or any other rowdy play that may endanger others even when it is done in a non-serious way.

CONSEQUENCES:

1. 1st Offense: Parent contact by administrator, lunch detention or in house suspension.
2. 2nd Offense: Parent contact by administrator, one-two days of in-house suspension.
3. 3rd Offense: Parent contact by administrator, 3-day suspension, parent conference, and behavioral contract, possible SARB hearing

OFF LIMITS AREAS OF CAMPUS

Students are not allowed to be in the following areas of campus during the school day unless they are under the direct supervision of a teacher or employee of Central Valley High School, or they have written permission from an administrator: Consequences- Lunch detention and/or Friday School

- Football stadium, athletic fields, gyms, behind and side of both gyms.
- Emergency roads
- Bus loading zone
- Teachers' workrooms
- Front lawn areas
- Stairway behind band room
- Lawn areas between classroom wings
- Deer trails, stairs and tennis court areas
- Loading area by kitchen
- Loitering in any parking lot before, during, or after school is prohibited.

PORNOGRAPHY/LEWD ACT

Any pornographic material or lewd acts will not be permitted on the grounds of Central Valley High School.

CONSEQUENCES:

1. 1st Offense: Parent contact, 1-3 day suspension, and possible law enforcement contract
2. 2nd Offense: Parent contact, 3-5 day suspension, parent conference, behavioral contract and possible law enforcement contract
3. 3rd Offense: Parent contact, 5-day suspension, parent contact, and recommendation for SARB hearing or expulsion.

PROFANITY

Students are required to refrain from using obscene, vulgar language. Vulgar means offensive, crude, lewd, uncultured, and generally unacceptable language, racial slurs or gestures, or ethnic or sexist slurs (see **HARASSMENT** for sexual harassment). Words, gestures, or writings on notebooks, electronic devices, etc. that fit the description above on campus will not be tolerated.

CONSEQUENCES:

1. 1st Offense: Warning.

2. 2nd Offense: One day of lunch detention
3. 3rd Offense: Parent contact, three days of lunch detention
4. 4th Offense: Parent contact, six days of lunch detention and/or Friday School, parent conference, and behavioral contract
5. 5th Offense: Parent contact, 1-5 days suspension, and parent conference.

PUBLIC DISPLAY OF AFFECTION

Any excessive display of affection is inappropriate on school grounds and at any school activity. "Excessive" includes, but is not limited to: kissing and any physical contact that is offensive when conducted in public. Students are not allowed to engage in prolonged embraces, kissing or touching any (intimate) part of the body of another student while at school or at any school sponsored event.

CONSEQUENCES:

1. 1st Offense: Verbal warning with referral.
2. 2nd Offense: Parents of students involved will be contacted; lunch detention or Suspension.
3. 3rd Offense: Parent conference, Suspension and behavior contract.

RACISM/GANGS, CIVIL RIGHTS VIOLATIONS

Penal Code 186.22 (F) (Gangs): "Criminal Street Gangs" means any ongoing or organization, association, or group of **three** or more persons, whether formal or informal, having as one of its primary activities, the commission of one or more criminal acts, having a common name or common identifying sign or symbol, and whose members, individually, or collectively engage or have engaged in a pattern of criminal gang activity.

Penal Code 422.6 (A) (Racism/Civil Rights): No person, whether or not acting under color of law, will by force or threat of force, willfully injure, intimidate, interfere with, oppress, or threaten any person in a free exercise or enjoyment of any right or privilege secured to him or her by the Constitutional law in this State, by the Constitutional law of the United States because of the other person's race, color, religion, ancestry, national origin, disability, gender, or sexual orientation, or because he or she perceives that the other person has one or more of these characteristics.

Any person convicted of violating section 422.6 (A) will be punished by imprisonment in the Juvenile Hall not exceeding one year, a fine not to exceed five thousand dollars (\$5,000), or by both imprisonment and fine.

CONSEQUENCES:

1. 1st Offense: Parent contact, 5-day suspension, behavioral contract, parent conference and law enforcement contact.
2. 2nd Offense: Parent contact, suspension, recommendation for a SARB hearing or expulsion, and law enforcement contract.

RECKLESS/DANGEROUS DRIVING

Students that engage in reckless or dangerous driving on school grounds or anywhere during the school day pose a serious threat to others and themselves. Police contact may occur after any report of reckless driving.

CONSEQUENCES:

1. 1st Offense: Parent contact, loss of parking permit, loss of off campus sticker if applicable, possible suspension, and law enforcement contact.
2. 2nd Offense: Parent contact, law enforcement contact, suspension and further disciplinary actions.

SEXUAL HARASSMENT

It is a crime to sexually harass or assault a student. **Penal Code 243.4 (Sexual Battery)** says that "Any person who touches an intimate part of another person, and if the touching is against the will of the person touched, and is for the purpose of sexual arousal gratification, or sexual abuse, is guilty of misdemeanor Sexual Battery, punishable by a fine not exceeding one thousand dollars (\$1,000) or by imprisonment in a Juvenile Hall, not exceeding six months, or by both fine and imprisonment. Sexual Harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature. (Education Code 212.5) Other types of conduct which are prohibited in the school district and which may constitute sexual harassment include:

- Unwelcome leering, sexual flirtations, or propositions.
- Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions.
- Graphic verbal comments about an individual's body, or overly personal conversation.
- Sexual jokes, stories, drawings, pictures, or gestures.
- Spreading sexual rumors.
- Teasing or sexual remarks about students enrolled in a predominately single sex class.
- Touching an individual's body or clothes in a sexual way.
- Purposefully limiting a student's access to educational tools.
- Cornering or blocking normal movement.
- Displaying sexually suggestive objects in the educational environment.
- Any act of retaliation against an individual who reports a violation of the school district's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.

CONSEQUENCES:

1. 1st Offense: Parent contact, 3-5 day suspension, behavioral contract, parent conference, and possible SARB hearing or

expulsion.

2. 2nd Offense: Recommendation for expulsion.

All students have the right to an education in an atmosphere free from harassment of any kind.

SKATEBOARDS/ROLLERBLADES/SCOOTERS/BICYCLES

Skateboards/rollerblades/scooters/bicycles may not be ridden on the high school campus. Their use presents a potential hazard. Noncompliance will result in temporary confiscation of skateboards or similar devices. They will be turned over to a parent or guardian. Students that bring a skateboard/scooter to campus must "park it" in the counseling office. Bicycles must be locked securely to bicycle racks.

SOLICITATION OF FUNDS

Solicitation of funds from students on school premises by any organization other than a school organization is prohibited.

CONSEQUENCES FOR TECHNOLOGY MISUSE (Chromebook)

LEVEL 1 MISUSE

1. Intentional damage to the device or the devices accessories.
2. Vandalizing/hacking/inventing the privacy of the account or data of another user.
3. Using technology capabilities for cheating.
4. Taking pictures or videos of a student or teacher without their consent, or taking inappropriate pictures or videos with or without consent.
5. Posting personal communications without the author's consent.
6. Posting anonymous messages.
7. Sending messages that are likely to result in the loss of recipients' work or systems.
8. Degrading the good name of the District or Central Valley High School in any technological communications both within and outside of school via personal or public communications/postings.

POSSIBLE CONSEQUENCES FOR LEVEL 1 MISUSE

1. Loss of take home privileges for 1-3 weeks
2. Fee charged to replace proper case/device/accessories
3. Removal of specific apps/programs at determined by I.T. and administration
4. Amends/reparation specific to offense
5. Suspensions

LEVEL 2 MISUSE

1. Disabling or attempting to disable District and school installed software such as Internet filtering, remote management software, and antivirus programs.
2. Using the network for any illegal activity, including violation of copyright or other contracts.
3. Gaining unauthorized access to resources or entities.
4. Accessing inappropriate material on the Internet within the school day or outside of the school day.
5. Wastefully using finite resources or degrading or disrupting equipment or system performance
6. Placing unlawful information on a system.

POSSIBLE CONSEQUENCES FOR LEVEL 2 MISUSE

1. Loss of take home privileges for 3-6 weeks, or permanent loss of privileges
2. Removal of specific apps/programs at determined by I.T. and administration
3. Amends/reparation specific to offense
4. Suspension, in-house/at-home
5. SARB

LEVEL 3 MISUSE

1. Use of non-educational social media networks or apps, those which are prohibited, and include, but are not limited to, Facebook, Pheed, Wechat, FormSpring, Snapseed, KeeK, Kik, TextPlus, Instagram, TextNow, Pinterest, InstaFrame, PicPlayPost, Repost, PicFlow, Vine, Snapchat, ChatRoulette, Tinder, Tumblr, Twitter, Hootsuite, Seesmic, WhatsApp, Viber, Frankly, Skim, Ansa and Whisper
2. Sending chain letters, broadcast, chats, texts, or instant messages to a list of others.
3. Slander, libel, political lobbying, commercial activities, advertising.
4. Any other use which would violate the policies of the Gateway Unified School District concerning proper student conduct.

POSSIBLE CONSEQUENCES FOR LEVEL 3 MISUSE

1. Loss of take home privileges 3-6 weeks, or permanent loss of privileges
2. Removal of specific apps/programs at determined by I.T. and administration
3. Amends/reparation specific to offense
4. SARB

THEFT

Theft is defined as taking property without permission. Property is defined as anything that belongs to another person or the school.

CONSEQUENCES:

1. 1st Offense: Parent contact, 3-5 day suspension, parent conference, police contact, and behavioral contract.
2. 2nd Offense: Parent contact, 5 days suspension, parent conference, police contact, possible recommendation for a SARB hearing or expulsion.

THREATENING A TEACHER

Penal Code 71 (Assault): Every person who, with the intent to cause, attempts to cause, or causes, any officer or employee of any public or private educational institution or any public officer or employee to do so, or refrain from doing any acts in the performance of his or her duty by means of a threat, directly communicated to such a person to inflict an unlawful injury upon any person or property, and it reasonably appears to be the recipient of the threat, that such threats could be carried out is guilty of a public offense, punishable as follows:

Upon the first conviction, such a person is punishable by a fine not exceeding one thousand dollars (\$1,000) or by imprisonment in the California Youth Authority or in the Shasta County Juvenile Hall not exceeding one year, or both a fine and imprisonment.

CONSEQUENCES:

1. 1st Offense: Parent contact, law enforcement arrest, 5-day suspension, student placed on directed study, recommendation for expulsion.

TOBACCO

Education Code 48901 (1986) states that no school shall permit the smoking or use of tobacco, or any product containing tobacco or nicotine products, by pupils of the school while the pupils are on campus, or while attending school-sponsored activities or while under the supervision and control of school district employees.

CONSEQUENCES:

1. 1st Offense: Parent contact, 1-2 day suspension.
2. 2nd Offense: Parent contact, 1-5 days suspension, parent conference, counseling services, behavioral contract.
3. 3rd Offense: Parent contact, 3-5 day suspension, and possible SARB hearing.

TRESPASSING ON OTHER SCHOOL GROUNDS

Trespassing on other school grounds is against district and Central Valley High School policy and will not be tolerated.

CONSEQUENCES:

1. 1st Offense: Parent contact, 1-3 day suspension.
2. 2nd Offense: Parent contact, 3-5 day suspension, parent conference, and behavioral contract.
3. 3rd Offense: Parent contact, 5-day suspension, parent conference, and possible recommendation for SARB hearing or expulsion

WEAPONS

Possession of items such as guns, knives, or other weapons are forbidden by law and will not be tolerated on the campus of Central Valley High School. A weapon is any object that can be used to cause bodily harm. Use of a laser pen or any type of laser ray on another person will be considered an assault with a weapon.

CONSEQUENCES:

1. 1st Offense: Parent contact; police contact, 5-day suspension, and recommendation for expulsion.

TRANSPORTATION- please see Gateway unified School District Handout

PARKING AND OTHER VEHICLE REGULATIONS ON SCHOOL CAMPUSES

Pursuant to the authority granted under Section 2113, California Motor Vehicle Code, the following regulations and conditions (in addition to all other pertinent State laws and regulations) apply to all persons operating vehicles on property of Gateway Unified School District. All vehicles on school grounds are subject to search by school administration or law enforcement.

1. All student drivers must have a signed parking contract to be permitted to park on school grounds.
2. Vehicles are permitted on the high school campus on the condition that the occupant or occupants are at the school for legitimate reason and that all road signs, traffic laws, and regulations of the state, county and school district are obeyed.
3. All students who drive cars and motorcycles to school must have a current parking permit obtained from the school office. Parking permits must be displayed at all times. Students shall not ride in, sit in, or loiter around any motor vehicle during school hours.
4. All parking areas are controlled as posted (faculty, visitors, etc.).
5. Parking is permitted in designated areas only (student parking- Ashby lot only).
6. No parking is permitted over white separating lines delineating individual spaces in parking lots.
7. Local law enforcement agencies may issue citations for violations of these regulations.
8. The parking of private vehicles on the school campus is done so at the risk of the owner.
9. All vehicles left unattended in areas which will constitute a traffic hazard or block emergency vehicles in the event of an emergency will be towed away at the owner's expense.
10. Areas marked "Visitor Parking" are for persons not employed or enrolled at the school (visitors, repair persons, salespersons, parents at school on business, etc.).
11. All two-wheel motor vehicles and bicycles shall park only in those areas marked for their use.
12. Cars violating color coded areas will be issued a traffic citation. Colors used to mark restricted parking areas comply with Section 21458 of the California Vehicle Code.
13. ROP and Ag students are to use district transportation unless prior permission has been obtained from administration.

SPECIAL PROGRAMS

ADVANCED PLACEMENT

Central Valley High School, depending on interest and enrollment, may offer advanced placement courses which may lead to college credit. Upon completion of these courses and upon satisfactory completion of the College Board tests, students may earn up to 10 units of college credit and satisfy some lower division college requirements. The advanced placement courses that may be offered by the high school include the following:

1. Social Sciences
 1. AP World History
 2. AP US History
 3. AP American Government / AP Economics

2. English
 1. AP English III Composition
 2. AP English IV Literature

3. Mathematics
 1. AP Calculus

4. Science
 1. AP Environmental Science

5. Art
 1. AP Studio Art

6. Foreign Language
 1. AP Spanish

TEACHER ASSISTANT/ACADEMIC TUTOR

A pupil requesting to be a teacher assistant or academic tutor during their junior and/or senior year must be on track for A-G completion.

UNSCHEDULED PERIODS

A pupil requesting to have one period unscheduled must be on track to graduate meeting all graduation requirements. Pupils requesting two periods unscheduled must be on track to graduate meeting all requirements and demonstrate proof of employment.

ENGLISH LANGUAGE DEVELOPMENT (ELD)

The Gateway Unified School District offers an English Language Development program at each campus for Limited English Proficient (LEP) students. At the time of registration counselors will refer any LEP students to the ELD staff for assessment and placement.

HOME & HOSPITAL PROGRAM

The District provides a home and hospital program to temporarily disabled students. Contact the student's counselor for more information and the proper forms.

A pupil with a temporary disability who is in a hospital or other residential health facility, excluding a State hospital, which is located outside of the school district in which the pupil's parent or guardian resides shall be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located. (Education Code, Section 48207, notwithstanding Section 48200, added by Statute 1985, Section 3, effective May 20, 1986.)

(a) It shall be the primary responsibility of the parent or guardian of a pupil with a temporary disability to notify the school district in which the pupil is deemed to reside pursuant to Section 48207 of the pupil's presence in a qualifying hospital.

Pupils with temporary disabilities who cannot attend regular day classes may receive individual instruction (home and hospital) provided by the District. Parents or guardians of pupils within this category shall be given notice regarding the availability of such individualized instruction. (Education Code, Section 48206.3).

HOME SCHOOL

Students may apply to enroll in an independent study program through Gateway Educational Opportunities. Interested students should contact their counselors for further information. Space is limited. Students must maintain filling their contract to remain enrolled in the program.

MOUNTAIN LAKES HIGH SCHOOL

Mountain Lakes High School is the District's continuation high school. This alternative education program is designed to meet the educational needs of those students who have difficulty succeeding in the regular school environment academically. In certain instances, a student may be placed there by administrative decision.

REGIONAL OCCUPATIONAL PROGRAM (ROP)

Offers many additional Career Technical Education (CTE) courses off campus. Students interested in this program should contact their counselor.

SHASTA COLLEGE COURSES

Students may participate in the Shasta College program with permission of the principal. In certain cases college credit can be transferred into high school credit. Contact the student's counselor for more information.

COLLEGE CONNECTION

The College Connection is an alternative education program conducted in partnership with Shasta College and participating high schools. The senior students selected will attend Shasta College on a daily basis, concurrently earning both high school and college credits. The student will be required to enroll in three high school courses, American Government/Economics with a companion study lab, and College Writing and Research, plus between six and twelve college units per semester. Students will be required to meet regularly with an advisor to ensure acceptable academic progress toward graduation.

WORK PERMITS

A student under 18 years of age wishing to work outside his/her home must obtain a work permit. Applications can be obtained from the attendance office after a job has been secured. Students must meet academic criteria.

STUDENT STUDY TEAM

A student study team consisting of the appropriate personnel, which includes an administrator/school psychologist/counselor and other specialized staff and/or parents, will meet to set up a plan of action for all students experiencing attendance problems, academic concerns, personal/ emotional needs, etc.

HANDBOOK MISCELLANEOUS

BULLETIN BOARDS

Notices and posters to be placed on bulletin boards in the halls must be approved by the principal or designee. No material may be placed on the walls, windows, etc. Scotch tape shall not be used on woodwork or walls.

EMERGENCY DRILLS

Detailed procedures for all fire drills and other emergency drills are included in the CVHS Faculty envelope, and all teachers go over specific information for each classroom with students on the first day of school. In addition, information regarding Fire Drill and Lockdown Drill procedures is posted in each classroom near the exit. Emergency drills will be conducted throughout the school year.

FIRE DRILLS

Signal: One continuous ringing of the fire alarm bell

What to do: Teachers and students are to exit classrooms and buildings and report to assigned areas. All students and teachers are to remain in assigned areas until all clear signal is given.

LOCKDOWN/INTRUDER DRILLS

Signal: Continuous sounding of a siren-type tone

What to do: Teachers ensure that the classroom is locked and students in classrooms take cover per teacher direction. Students in other areas (gym, media, center, office, and so forth) follow the instructions of faculty/staff members present and take cover to ensure safety.

NON-DISCRIMINATION POLICY

The Gateway Unified School District does not discriminate on the basis of race, color, national origin, sex (including sexual harassment), handicap, or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color and national origin), Title IX of the Education Amendments of 1972 (pertaining to sex), Section 504 of the Rehabilitation Act of 1973 (pertaining to handicap), and the Age Discrimination Act of 1975 (pertaining to age). This non-discrimination policy covers admission and access to, and treatment and employment in the programs and activities, including Vocational Education programs, offered by the Gateway District. The lack of English language skills will not be a barrier to admission and participation in Vocational Education programs.

SCHOOL CLOSURE

School may be canceled due to extreme weather conditions or emergencies. Information will be provided by local radio station and/or phone contact by the district office.

TEXTBOOKS

Textbooks are furnished by the school. All books must be covered during the entire school year. Students should sign their names in the area provided in the front of the book. All books must be returned in good condition. If a book becomes lost, stolen or damaged, the student will be required to pay for it. If a student receives a bill for a textbook, the student must pay for it in the library. Students are not to put books or other equipment on the window sills or on the corridor floors at any time.

THEFTS AT SCHOOL

Students should immediately report any thefts of their personal property to the administration. The school is not responsible for thefts. Every effort will be made to apprehend the thief and to recover stolen items. Over the years the administration has observed that most losses of student property are the result of carelessness on the part of students. If a student is using a valuable piece of equipment such as a musical instrument at school, the equipment should be insured. School or personal property found on campus must be returned to the lost and found. Items not claimed within 60 days may be returned to the finder. Unauthorized possession of lost items will be treated as theft.

VISITORS

The school requires that parents and classroom presenters pre-arrange classroom visits with the teacher and administration approval in the interests of maintaining the educational rights and safety of all students and staff. Friends and relatives of students may not be present on campus during the school day without prior approval of administration. ALL VISITORS TO THE CAMPUS MUST CHECK IN WITH THE OFFICE AS SOON AS THEY ARRIVE ON CAMPUS AND OBTAIN A VISITOR'S PASS (proof of identification will be required).