

Providence High School is a diverse, mission-inspired community dedicated to preparing young people to thrive in a rapidly changing world. As an independent Catholic school in Burbank, California, we promote the common good and foster a culture of impact to fulfill our mission to be “steadfast in serving all, especially those who are poor and vulnerable.” Providence serves an ethnically diverse student population who live within 75 different zip codes.

Founded by the Sisters of Providence in 1955, Providence High School is the only school in the country that is part of a multi-state health care system. We are governed by an independent Board of Regents and accredited by the California Association of Independent Schools (CAIS), the Western Association of Schools and Colleges (WASC), and the Western Catholic Education Association (WCEA). Other memberships and affiliations include the National Association of Independent Schools, Independent School Management, SoCal People of Color in Independent Schools, California Teacher Development Collaborative, and Making Caring Common of the Harvard Graduate School of Education.

POSITION TITLE:	Athletic Training Intern
REPORTS TO:	Athletic Trainer
SUPERVISES:	N/A
FLSA STATUS:	Paid Internship; Non-Exempt, Part-Time
HOURS & SCHEDULE:	Approximately 10 hours a week up to a total of 250 hours; TBD with PHS Athletics schedule Six-month internship with optional extension of additional six-months as determined by Athletic Trainer
PURPOSE OF THE POSITION:	Allow secondary school experience for individuals interested in pursuing an Athletic Training or Sports Medicine career.
MAJOR RESPONSIBILITIES:	• Attend sports events to assist the Head Athletic Trainer in providing on site care • Assist in developing customized treatment plans and making appropriate recommendations for ideal steps in athlete care • Assist the Head Athletic Trainer in providing basic first aid in alignment with OSHA first aid standards to assist in prevention of recordable and onsite incidences for athletes. • Assist Head Athletic Trainer with coordination and communication with Athletics Director and coaches on progress, limitations, and clearance of injured athletes. • Support in managing administrative tasks such as form completion and documentation. • Support in managing athlete follow-up and make recommendations for work performance based on knowledge in anatomy, physiology, biomechanics, and ergonomic principles. • Help create recommended guidelines for correcting limitations in flexibility, strength, and general conditioning to rehab injury and support overall wellness for athletes. • Help educate and observe essential functions and movement patterns related to appropriate early symptom management techniques for minor musculoskeletal discomfort. • May require local travel to off-campus facilities under the supervision of the Head Athletic Trainer. • Ability to lift 50 lbs. • May require other duties as assigned.
MINIMUM QUALIFICATIONS:	• Completion of or enrollment in an accredited athletic training education program. • Bachelors Degree in related field (preferred) • CPR/First Aid Certified (preferred)

SALARY RANGE:	\$16 per hour
TO SUBMIT AN APPLICATION:	
Please click this link to upload your application, including the following documents:: • https://providencehigh.formstack.com/forms/applicationdocs • Cover letter explaining both interest in and qualifications for the position. • Resume or CV • Names, e-mail addresses, and telephone numbers of at least three references. References should include at least two direct supervisors or program directors.	
Disclaimer: The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this position. They are not intended to be construed as an exhaustive list of responsibilities, duties and skill required of employees so classified.	
Work Environment: At Providence High School, equity, inclusion, and social justice are core to our mission. We are proud to be an equal opportunity workplace and embrace difference for the benefit of our students, families, faculty, and staff. Our goal is to create a diverse learning community where every employee is known, cared for, supported, and retained. As such, Providence is committed to maintaining a responsive and inclusive workplace free of discrimination, harassment, violence, and any other abusive conduct. Mindful of our mission to be expressions of God's healing love, we employ and support people of any race, ancestry or national origin, gender, gender expression, gender identity, sex, sexual orientation, marital status, age, religion, disability, veteran or military status, citizenship, or any other applicable legally protected status with all the rights and privileges generally accorded or made available to all employees of the school.	