

**MINUTES OF THE SPECIAL MEETING  
BOARD OF EDUCATION  
UNION SCHOOL DISTRICT  
Tulsa, Oklahoma  
July 10, 2024**

**The Union Board of Education met in special session on Wednesday, July 10, 2024, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County on June 26, 2024, as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 48 hours in advance excluding Saturdays, Sundays, and holidays.**

- CALL TO ORDER** The meeting was called to order at 7:00 p.m. by Stacey Roerman, president.
- FLAG SALUTE** The flag salute was led by Stacey Roerman, president.
- MEMBERS PRESENT** Ms. Stacey Roerman, Dr. Chris McNeil, Mr. Steve Nguyen, Mr. Joey Reyes
- MEMBERS ABSENT** Ms. Heather McAdams
- OTHERS PRESENT** Superintendent Dr. John Federline, Chief Financial Officer Dr. Trish Williams; Associate Superintendent Charlie Bushyhead, Chief Communications Officer Chris Payne, Executive Director of Human Resources Jay Loegering, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Instructional Technology Gart Morris, Director of Operations Dr. Josh Robinson, and others.
- ADOPTION OF THE AGENDA** Mr. Reyes moved the Board approve the agenda as posted. Dr. McNeil seconded the motion.
- Vote: Stacey Roerman – aye, Joey Reyes – aye, Chris McNeil – aye, Steve Nguyen – aye.
- All voted aye – motion carried.
- The agenda was adopted as posted.
- APPOINTMENT OF BOARD SUBCOMMITTEES** It was agreed upon by the Board that the Subcommittees remain the same. Mr. Reyes moved that Steve Nguyen will fill the vacancy of Ken Kinnear on the Building and Business Subcommittees. Dr. McNeil seconded the motion.
- Vote: Stacey Roerman – aye, Joey Reyes – aye, Chris McNeil – aye, Steve Nguyen – aye.
- All voted aye – motion carried.

## CONSENT AGENDA

Mr. Reyes moved for approval of items on the consent agenda as follows:

- Minutes of the June 10, 2024, regular board meeting and Minutes of the June 25, 2024, special board meeting;
- Athletic Participation Agreement with Bishop Kelley High School and authorize the Director of Athletics to execute the agreement;
- Agreement with Franklin Covey Client Sales, Inc., for Leader in Me Coaching Services for professional development, for McAuliffe Elementary in the amount of \$5,500.00 from activity funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Master Memoranda of Understanding with Family Caregiver Assistance, Trinity Woods and Miss Weary's dba Health & Safety Education Consultants Training Center for Career Connect programs and authorize the Board President, Superintendent or designee to execute the agreements;
- Referral Agency Agreement with Dress for Success Tulsa to provide clothing for students in the Union Education & Family Literacy program during the 2024-2025 school year and authorize the Board President, Superintendent or designee to execute the agreement;
- Data Privacy Agreement with Naver U.Hub dba NAVER BAND for Athletic and Performing Groups and authorize the Executive Director of Technology to execute the agreement;
- Contract with Junior Achievement of Oklahoma Inc. for the participation of Union sixth grade students in the JA BizTown Program, in the amount of \$32,400.00 from general/USEF funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Agreement with Cox Communications, Inc., YurView for television broadcast rights for the 2024-2025 athletic season and authorize the Director of Athletics to sign the agreement;
- Advertising Agreements with Airco Service, Inc., Grubbs Family of Dealerships, AOOK, Tribal Resources, LLC (dba Inkwell), David Roberts with Coldwell Banker-Select, HMJM, LLC-Jersey Mike's #23024 and TTCU Federal Credit Union for advertising privileges in and around Tuttle Stadium for the 2024-2025 school year and authorize the Board President, Superintendent or designee to execute the agreements;
- School Partnership agreement with Reading Partners to provide reading tutors to students at six elementary sites, in the amount of \$60,000.00 from RSA funds and authorize

the Board President, Superintendent or designee to execute the agreement;

- Master Service Agreement and Statement of Work with Language Line Services, Inc. to provide telephone-translating/interpretation services in the amount of \$35,000.00 from general/grant funds and authorize Amy Smith, Director of English Learner Program, to sign the agreements;
- School Counseling Consulting Agreement with American School Counselor Association for professional development for school counselors, in the amount of \$14,080.50 from Title IV funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Agreement with SmartPass Inc. for digital hall pass monitoring software, in the amount of \$7,800.61 from bond funds and authorize the Executive Director of Instructional Technology to execute the agreement;
- Master Memorandum of Understanding with The Oklahoma Caring Foundation and authorize the Board President, Superintendent or designee to execute the agreement;
- Renewal Agreement with Kellogg & Sovereign for E-Rate Management Services in the amount of \$16,655.00 from general funds and authorize the Executive Director of Technology to execute the agreement;
- Agreement with RTA The Fleet Success Company for a 3-year software subscription for Transportation, in the amount of \$62,372.00 from bond funds and authorize Superintendent, Dr. John Federline or designee to execute the agreement;
- General Staffing Agreement with Tulsa's Green Country Staffing to provide assistance finding staff for hard to fill positions and authorize Jay Loegering, Executive Director of Human Resources, to execute the associated agreement and to make payment pursuant to Board authorization;
- Contract for Services with Superior Vision Consulting to provide services for selected students with visual impairments in the amount of \$30,000 and authorize the Board President, Superintendent or designee to execute the agreement;
- Two-year renewal agreement with Renaissance for software subscriptions for secondary schools, in the amount of \$75,198.00 from bond funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Ratification of contracts, agreements, and memoranda of understanding for the 2024-2025 fiscal year, approved in the previous fiscal year;

- Declaration of old/used textbooks and materials as surplus and agreement with Mark My Words, LLC d/b/a Charter Textbooks and Walker Bookstore for the removal and disposal of surplus textbooks and related materials and authorize the Board President, Superintendent or designee to execute the agreement;
- Renewal of the agreement and managed portfolio service rider with Constellation New Energy Gas Division, LLC (blanket PO previously approved at the June 10, 2024 board meeting) to continue providing third-party natural gas for the 2024-2025 fiscal year, and authorize Kurt Frentzel, Director of Purchasing & Supply Management, as the Superintendent's designee to add additional qualifying third-party natural gas meters to the district's account, execute fixed pricing confirmations, and sign any necessary documents associated with the changes and confirmations;
- Personnel resignations and terminations for the 2023-2024 school;
- Personnel resignations and terminations for the 2024-2025 school;
- Employment of certified and/or support staff, employment changes, and other payments for the 2023-2024 school year;
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- Monetary donations;
- Donation of three Lenovo ThinkPad computers, from the Union Schools Education Foundation, for the Reach Program;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Activity fund budget sub-accounts, revenues and expenditures for FY 2024-2025;
- Fundraising activities for school activity sub-accounts and common expenditures for same for the 2024-2025 SY;
- Activity Fund Transfer Request;
- Letter of Engagement with Lance, Soll & Lunghard, LLP for the purchase of technology and accounting consulting services, in the amount of \$30,000.00 from general funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Annual "Certificate and Order to County Clerk and County Treasurer" for the 2024-2025 school year;

- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22500001 through #22500808 in the amount of \$19,313,736.29 and the release of payroll encumbrances.

Dr. McNeil seconded the motion.

Vote: Stacey Roemerman - aye, Joey Reyes – aye, Chris McNeil – aye, Steve Nguyen – aye

All voted aye – motion carried.

**USPA REPORT**

None.

**UCTA REPORT**

None.

**HEARINGS AND  
CORRESPONDENCE**

None.

**COMMUNICATIONS**

None.

**COMMENTS FROM THE  
AUDIENCE REGARDING  
THE AGENDA**

None.

**BUSINESS AGENDA**

**1080-HOUR CALENDAR**

Dr. Federline recommended the Board approve the 2024-2025 school calendar based on the 1080-hour requirement.

Mr. Reyes moved for approval. Dr. McNeil seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Chris McNeil – aye, Steve Nguyen – aye

All voted aye – motion carried.

**REPRESENTATIVE FOR  
CAP BOARD**

Dr. Federline recommended the Board appoint Stacey Roemerman to represent the district on the Community Action Project (CAP) Board.

Mr. Reyes moved for approval. Dr. McNeil seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Chris McNeil – aye, Steve Nguyen – aye

All voted aye – motion carried.

**APPOINTMENT OF  
REPRESENTATIVE TO  
SERVE ON THE CAP BOARD  
ON BEHALF OF THE BOARD**

Mr. Nguyen moved the Board appoint Dr. John Federline to serve as the representative to the CAP Board on behalf of Ms. Roemerman. Dr. McNeil seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Chris McNeil – aye, Steve Nguyen – aye

All voted aye – motion carried.

**BOARD POLICY #5500-  
STUDENT TRANSFER  
REVISION**

Dr. Nelson recommended the Board approve the proposed Board Policy revisions to policy #5500-Student Transfer.

Mr. Nguyen moved for approval. Dr. McNeil seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes– aye, Chris McNeil – aye, Steve Nguyen – aye

All voted aye – motion carried.

**RENEWAL OF ENGLISH  
LANGUAGE ART & MATH  
TUTORIAL SOFTWARE**

Ms. Kiger recommended the Board approve the renewal agreement with Edmentum for Exact Path software in the amount of \$133,142.00 from ESSER funds.

Mr. Reyes moved for approval. Dr. McNeil seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes– aye, Chris McNeil – aye, Steve Nguyen – aye

All voted aye – motion carried.

**PURCHASE OF COMPUTERS  
FOR TESTING**

Mr. Morris recommended the Board approve the purchase of 658 computers from Brightcentra, to be used for testing, in the amount of \$310,576.00 from federal funds.

Mr. McNeil moved for approval. Mr. Nguyen seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Chris McNeil – aye, Steve Nguyen – aye

All voted aye – motion carried.

**OPIOID ABATEMENT  
GRANT AWARD**

Ms. Hogaboom recommended the Board approve the Opioid Abatement Grant Award Agreement in the amount of \$150,000.00.

Mr. Reyes moved for approval. Dr. McNeil seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Chris McNeil – aye, Steve Nguyen – aye

All voted aye – motion carried.

**MOORE ELEMENTARY  
FREEZER/COOLER  
REPLACEMENT**

Dr. Robinson recommended the Board approve the bid for the Moore Elementary Freezer/Cooler Replacement - Rebid Project and award the contract to The Watts Company, in the amount of \$124,711.00, from child nutrition funds.

Dr. McNeil moved for approval. Dr. Reyes seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Chris McNeil – aye, Steve Nguyen – aye

All voted aye – motion carried.

**UPDATED SAFE RETURN  
AND CONTINUITY OF  
SERVICES PLAN**

Mr. Bushyhead recommended the Board approve the updated Safe Return and Continuity of Services Plan for the 2024-2025 school year.

Dr. McNeil moved for approval. Mr. Reyes seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Chris McNeil – aye, Steve Nguyen – aye

All voted aye – motion carried.

**COMMENTS FROM THE  
AUDIENCE AND BOARD  
MEMBERS**

Ms. Roemerman welcomed Dr. Federline to the Board.

**EXECUTIVE SESSION**

Mr. Reyes moved the Board adjourn to Executive Session to discuss the contract renewal for the Chief Financial Officer and Union negotiations. Dr. McNeil seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Chris McNeil – aye, Steve Nguyen – aye

All voted aye – motion carried.

The Board entered into executive session at 7:11 p.m. pursuant to Okla. Stat. tit. 25, Section 307 (B)(1), to discuss the contract renewal for the Chief Financial Officer and Okla. Stat. tit. 25,

Section 307 (B)(2), to discuss Union negotiations. Those present in executive session to discuss the contract renewal for the Chief Financial Officer and Union negotiations were Stacey Roerman, Joey Reyes, Steve Nguyen and Dr. Chris McNeil, all Board members; Dr. John Federline, Superintendent and Dr. Trish Williams, Chief Financial Officer.

**RETURN TO OPEN SESSION**

Ms. McAdams acknowledged that the Board had returned to Open Session at 7:52 p.m.

**STATEMENT OF EXECUTIVE SESSION MINUTES**

Ms. Roerman stated that, during Executive Session, the Board discussed only the contract renewal for the Chief Financial Officer and Union negotiations. Those present in executive session to discuss the contract renewal for the Chief Financial Officer and Union negotiations were Stacey Roerman, Joey Reyes, Steve Nguyen and Chris McNeil, all Board members; Dr. John Federline, Superintendent and Dr. Trish Williams, Chief Financial Officer.

No decisions were made and no action was taken.

**CONTRACT RENEWAL FOR CHIEF FINANCIAL OFFICER**

Mr. Reyes moved to approve the contract renewal for the Chief Financial Officer for the 2024-2025 school year. Dr. McNeil seconded the motion.

Vote: Stacey Roerman – aye, Joey Reyes– aye, Chris McNeil – aye, Steve Nguyen – aye

All voted aye – motion carried.

**ADJOURNMENT**

Dr. McNeil moved to adjourn the meeting. Mr. Reyes seconded the motion.

Vote: Stacey Roerman – aye, Joey Reyes – aye, Chris McNeil – aye, Steve Nguyen – aye

All voted aye – motion carried.


The meeting adjourned at 7:53 p.m.

Michelle Hinkle, Board Secretary



Special Meeting  
Board of Education  
Union Public Schools

Minutes of the **July 10, 2024**, special meeting were approved by a majority vote of the Union Board of Education on **August 12, 2024**.

  
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Chris McNeil, Clerk  
Union Board of Education