

**MINUTES OF THE SPECIAL MEETING
BOARD OF EDUCATION
UNION SCHOOL DISTRICT
Tulsa, Oklahoma
June 25, 2024**

The Union Board of Education met in special session on Tuesday, June 25, 2024, at 5:00 p.m. in the Executive Conference Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County on May 14, 2024, as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting was posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.

CALL TO ORDER

The meeting was called to order at 5:02 p.m. by Stacey Roemerman, president.

MEMBERS PRESENT

Ms. Stacey Roemerman, Mr. Joey Reyes, Mr. Steve Nguyen, Dr. Chris McNeil, and Ms. Heather McAdams.

MEMBERS ABSENT

None.

OTHERS PRESENT

Deputy Superintendent Dr. John Federline, Chief Financial Officer Dr. Trish Williams, Assistant Superintendent Sandi Calvin, Associate Superintendent Charlie Bushyhead, Chief Communications Officer Chris Payne, Director of Human Resources Melissa Brock, Executive Director of Instructional Technology Gart Morris and others.

ADOPTION OF THE AGENDA

Ms. McAdams moved the Board approve the agenda as posted. Mr. Reyes seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Heather McAdams – aye, Chris McNeil – aye, Steve Nguyen – aye.

All voted aye – motion carried.

The Agenda was adopted as posted.

CONSENT AGENDA

Ms. McAdams moved for approval of items on the consent agenda as follows:

- Change Order No. 1 with The Watts Company, in the amount of \$4,475.00 from bond funds, for the High School Nurse's Office Renovation.
- Deduct Change Order No. 1 with Key Construction in the amount of (\$35,778.27) for unused contingency and allowances for the construction of the Big Chill Water Damage Insurance Project Phase III.

- Memorandum of Understanding with Oklahoma State University Institute of Technology for Union High School's Construction Academy, and authorize Superintendent, Dr. Kirt Hartzler, to execute the agreement.
- Authorize to issue, revise, pay and close encumbrances and claims; and final authorization to issue revise, pay, and close encumbrances and claims for all purchase orders issued in FY 2023-2024.

Mr. Reyes seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Heather McAdams – aye, Chris McNeil – aye, Steve Nguyen – aye.

All voted aye – motion carried.

BUSINESS AGENDA

RENEWAL OF SOFTWARE SUBSCRIPTION FOR EL STUDENTS

Ms. Smith recommended the Board approve a one-year renewal of the Imagine Learning software subscriptions for EL students at all elementary sites and the 6/7th grade, in the amount of \$226,947.50 from federal (ESSER) funds.

Mr. Reyes moved for approval. Dr. McNeil seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Chris McNeil – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

2024-2025 SALARY SCHEDULES, NEGOTIATED COMPENSATION PACKAGES, & CONTRACT LANGUAGE CHANGES FOR USPA

Dr. Williams recommended the Board approve the 2024-2025 salary schedules, negotiated compensation packages, and language changes for support personnel in the USPA negotiated agreements.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Chris McNeil – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

**2024-2025 SALARY SCHEDULES,
NEGOTIATED COMPENSATION
PACKAGES, & CONTRACT
LANGUAGE CHANGES FOR
UCTA**

Dr. Williams recommended the Board approve the 2024-2025 salary schedules, negotiated compensation packages, and language changes for certified personnel in the UCTA and Administrative Salary Schedule for administrative associates as per the Superintendent's recommendation.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Chris McNeil – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

MUNIS SOFTWARE

Dr. Williams recommended the Board approve the purchase of Enterprise ERP (Munis) software licenses, support & upgrades; client access licenses; and Operating System database (OSDBA) and upgrade support from Tyler Technologies in the approximate amount of \$722,301.30 from bond funds.

Ms. McAdams moved for approval. Mr. Reyes seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Chris McNeil – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

PAYMENT OF STIPEND

Dr. Williams recommended the Board approve the payment of a one-time 2023-2024 retention stipend for work performed during 2023-2024, if funding allows on June 30, 2024, to be paid on July 11, 2024, by direct deposit to eligible employees as per the allocation plan, terms, and conditions discussed with the UCTA for certified teachers, the USPA for the eligible support employees, and as recommended by the Superintendent for administrative/associate/exempt/curriculum coordinator personnel classes with funding from the 2023-2024 general, building, and/or child nutrition funds as deemed appropriate by the Chief Financial Officer based on available resources as of June 30, 2024.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Chris McNeil – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

EXECUTIVE SESSION

Ms. McAdams moved the Board adjourn to go into Executive Session to discuss the Superintendent’s contract. Dr. McNeil seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Chris McNeil – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

The Board entered into executive session at 5:23 p.m. to discuss the Superintendent’s contract as authorized by Okla. Stat. tit. 25, Section 307 (B)(1).

Those present in executive session were Stacey Roemerman, Joey Reyes, Chris McNeil, Heather McAdams, Steve Nguyen, all Board members; and Dr. John Federline, Deputy Superintendent.

RETURN TO OPEN SESSION

Ms. Roemerman declared the Board had returned to Open Session at 5:44 p.m.

STATEMENT OF EXECUTIVE SESSION MINUTES

Ms. Roemerman stated that, during Executive Session, the Board discussed only the Superintendent’s contract, pursuant to Okla. Stat. tit. 25, Section 307(B)(1). Those present in executive session were Stacey Roemerman, Joey Reyes, Chris McNeil, Heather McAdams, Steve Nguyen, all Board members; and Dr. John Federline, Deputy Superintendent.

No decisions were made and no action was taken.

SUPERINTENDENT’S CONTRACT

Ms. McAdams moved the board approve the Superintendent’s contract. Dr. McNeil seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Heather McAdams – aye, Chris McNeil – aye, Steve Nguyen – aye.

All voted aye – motion carried.

ADJOURNMENT

Ms. McAdams moved to adjourn the meeting. Dr. McNeil seconded the motion.

Vote: Stacey Roemerman – aye, Joey Reyes – aye, Heather McAdams – aye, Chris McNeil – aye, Steve Nguyen – aye.

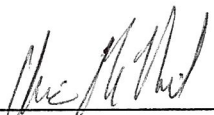
All voted aye – motion carried.

The meeting adjourned at 5:45 p.m.

Michelle Hinkle, Board Secretary

Special Meeting
Board of Education
Union Public Schools

Minutes of the **June 25, 2024**, special meeting were approved by a majority vote of the Union Board of Education on **July 10, 2024**.



Chris McNeil, Clerk
Union Board of Education