

**APPLICATION FOR EMPLOYMENT**

Date of Application \_\_\_\_\_

**PERSONAL INFORMATION**

Name \_\_\_\_\_ Phone No. \_\_\_\_\_  
First Middle Initial Last

Present Address \_\_\_\_\_  
No. Street City State Zip Code

How long have you lived at above address? \_\_\_\_\_

Previous address (if you have moved in past year) \_\_\_\_\_  
No. Street City State Zip Code

Position you are applying for? \_\_\_\_\_

Rate / Pay Expected \_\_\_\_\_ Would you work Full-time                
Yes No

Part-time?               Specify days and hours if part-time \_\_\_\_\_  
Yes No

**PRIOR WORK HISTORY – (List in order, last or present employer first)**

DATES		Name & Address of Employer	RATE OF PAY		Supervisor's Name & Title	Reason for Leaving
From	To		Start	Finish		

If your application is considered favorable, on what date will you be available for work? \_\_\_\_\_

Please list any special experiences, skills or qualifications which you feel would especially fit you for work with the schools? \_\_\_\_\_

**RECORD OF EDUCATION**

Name & Address of School	Course of Study	Grades Completed
		9 10 11 12

**MILITARY SERVICE RECORD**

What are your present selective service classifications? \_\_\_\_\_

Were you in Armed Forces of the U.S.?        Yes        No What Branch? \_\_\_\_\_

Dates of duty: From \_\_\_\_\_ To \_\_\_\_\_

Rank \_\_\_\_\_

**REFERENCES** (List last employer first and go backward)

Name & Address of Company & Bus. Type	From	To	Describe in Detail the work you did	Weekly Salary	Reason for leaving

**OTHER QUESTIONS**

Are you presently being investigated or under a procedure to consider your discharge for misconduct?        Yes        No

Have you ever been formally reprimanded, disciplined, discharged, or asked to resign from a prior position?        Yes        No

Have you ever resigned from a prior position while under investigation for sexual misconduct with another person, mishandling of funds, or criminal conduct?        Yes        No

Have you ever been investigated for physical or sexual abuse of another person?        Yes        No

Have you ever been charged with, pleaded guilty or "no contest" to, or been convicted of any crime involving physical or sexual abuse of any person or any other crime of moral turpitude?        Yes        No

Have you ever been convicted of a misdemeanor and/or felony, or ever entered a plea of guilty or a plea of "no contest," or has any court ever deferred further proceedings without entering into a finding of guilty, or placed you on probation for a crime?        Yes        No

**PLEASE READ CAREFULLY:** To be considered from year to year, a candidate must reapply after January 1<sup>st</sup> each year.

I certify that the facts set forth in my application for employment are true and complete. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal.

\_\_\_\_\_  
Signature of Applicant

**Washington Community Schools, Inc. is an Equal Opportunity-Affirmative Action Employer and does not discriminate on the basis of age, race, color, religion, sex, national origin, or handicap.**

Anti-Harassment Compliance Officer/Title IX Coordinator: Steve Peterson, Assistant Superintendent [speterson@wcs.k12.in.us](mailto:speterson@wcs.k12.in.us)  
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