

# Who to Call List

09/03/2024

Academically Gifted Program (AIG)	514-6308 444-5106	Betsy Gatchel Wanda Thompkins	Headstart – Godette	447-2107	Havelock
Accident Claims @ any CCS	514-6341	Gregory Monroe	Homebound Teacher	514-6341	Gregory Monroe
Accountability	514-6362	Hillary Boutwell	Homeschooling Div. of Non-Public Ed		919-733-4276 <a href="http://www.ncdnpe.org">www.ncdnpe.org</a>
Accounts Payable	514-6364	Jessica King	Homeless Students	514-6341	Gregory Monroe
After School Credit Recovery	514-6341	Gregory Monroe	Human Resources	514-6367	Wanda Dunsworth
AS400	514-6366	Karri Rogers	IEP	514-6344	Amber Gover
AESOP System	514-6330	Ryan Hernandez	Initial License	514-6309	Latasha Lee
ASPIRE	634-4126	Jenny Wood (Interim)	Insurance/401K	514-6375	Terry Dixon
Athletics	514-6341	Gregory Monroe	Internships	514-6336	NeShawn Dawson
AVID	514-6325 514-6308	Gregory Monroe Betsy Gatchel	Job Applications	514-6367	Wanda Dunsworth
Background Checks	514-6330	Ryan Hernandez	Job Vacancies	514-6367	Wanda Dunsworth
Bangert Loan/Scholarship	514-6391	Stacy Lee	Kindergarten-Early Adm.	514-6374	Jason Griffin
Bangert Loan Payments	514-6329	Denise Krofchick	Lateral Entry	514-6309	Latasha Lee
Budget Management	514-6332	Colleen Froming (Interim)	Leave (Annual, Sick)	514-6366	Karri Rogers
Bus Driver Training	514-6388	Jermaine Smith	Leave of Absence	514-4312	Cathi Warmack
Bus Routes	514-6377	Vacant	Licensure	514-6309	Latasha Lee
Career Technical Education	514-6322	Holly Tolston	Life Insurance	514-6375	Terry Dixon
Course Codes (assignment of)	514-6362 514-6373	Hillary Boutwell Melissa Detwiler	Life Insurance/Supplemental Retirement	514-6375	Terry Dixon
Crisis Management	514-6393	Nick Lucas (917.1847)	Limited English Proficiency (LEP)	514-6308	Betsy Gatchel
DARE	514-6341	Gregory Monroe	Lunch Forms (Free & Reduced)	514-6360	School Nutrition (Laura Mullinix)
Digital & Blended Learning	514-6396	Sarah Emmerich	Maintenance	514-6383	Bobby Swindell
District Strategic Plan	514-6371	Michelle Lee	Mentor Training	514-6336	NeShawn Dawson
Drivers' Education/Cert.	514-6341	Gregory Monroe	Military Counselor	444-7209	Jodi Scoggins (TCM)
Drivers ED Budget	514-6359	Melody Howell	Military Liaison	444-7200	Leafa Palmer
Dropout Prevention	514-6341	Gregory Monroe	National Board Certification	514-6336	NeShawn Dawson
Employee Grievances/Complaints	514-6367	NeShawn Dawson	NC Retirement System		877-627-3287
Employee Hiring Procedures	514-6367	Wanda Dunsworth	News Media/Public Information	514-6333	Jennifer Wagner
Employment Verification	514-6313	Trinique Elbert	Nurses (School)	514-4338	Luanne Mack
ESL	514-6308	Betsy Gatchel	Parking Permits	514-6398	Ashley Whitford
Exceptional Children's Program	514-6344	Amber Gover	Partners in Education	514-6321	Darlene Brown
Exceptional Children Program Liaison	514-6363	Vacant	Payroll – AHB-BES-BME-CES-VFL-HJM-HES-HMS-JTB-WCH-WJG	514-6316	Renise Spellman
Extended Leave	514-4312	Cathi Warmack	Payroll – BDQ-GCF-GAB-JWS-NBH-ORA-RBA-TPE-TCM-WCM-AWE	514-6338	Josie Espinoza
Facility Rentals	514-6314	Tanna Gillis	Payroll -CEC-ECE-Transportation-Technology-Facilities-CS-CVA	514-6369	Ellen Corey
Family Literacy (VFL)	244-3225	Renee Harrell	Powerschool	514-6362	Hillary Boutwell
Federal Programs	514-6374	Jason Griffin	Pre-School (ECP) Ages 3-5 (Special Needs)	514-4382	Alisha Plescher
Foreign Exchange Students	514-6325	Laureel Butler	Pre-School/NC Pre-K (Not Special Needs)	244-3225	Renee Harrell
Frontline	514-6334	Ann Varano-Allison	Print Shop	514-6398 514-4390	Ashley Whitford Shirley Still
GED/Alternative	514-6341	Shajuana Sellers	Psychologists	514-6365	Seante Williams
Governor's School	514-6325	Gregory Monroe	Public Relations	514-6333	Jennifer Wagner
Grants Coordinator	514-6431	Suzanne Gifford	Renewal Credits	514-6334	Ann Varano-Allison
Headstart – Duffyfield	637-4119	New Bern	Retirement	514-4312	Cathi Warmack
Headstart – F.R. Danyus	637-1700	New Bern	School Nutrition	514-6360	Lauren Weyand

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School Counseling	514-6325	Gregory Monroe	<b>ADMINISTRATION</b>	
School Improvement Plans	514-6371	Michelle Lee	Dr. Wendy Miller	514-6346
Section 504 Plans	514-6355	Amber Gover	Dr. NeShawn Dawson	514-6336
Staff Development	514-6334	Ann Varano-Allison	Michelle Lee	514-6353
Staff Identification Cards	514-6313	Trinique Elbert	Jason Griffin	514-6331
Student Enrollment	514-6362	Hillary Boutwell	Jennifer Wagner	514-6314
Student Enrollment-Group Home	514-6344	Amber Gover	Holly Tolston	514-6370
Student Records (old records)	514-6359	Melissa Detwiler	Amber Gover	514-6310
Student Reassignments	514-6359	Melody Howell	Gregory Monroe	514-6359
	514-6341	Gregory Monroe		
Substitute Teachers	514-6330	Ryan Hernandez	Dr. LaKesia Boone	514-6367
Suspension/Hearings	514-6341	Gregory Monroe	Stacy Lee	514-6391
Switchboard	514-6300	Erika Hill	Vacant	514-6332
Teacher Certification	514-6309	Latasha Lee	Dr. Shajuana Sellers	514-6335
TeacherMatch	866-434-6276	Technical Support/Job Applications		
Technology Center	514-6393	Help Desk		
	514-6362	Hillary Boutwell		
Testing	514-6373	Melissa Detwiler		
Title I	514-6374	Jason Griffin		
Trasportation/Bus Garage	514-6377	Vacant		
Transcripts	514-6359	Melissa Detwiler		
Trash Pick-up	514-6361	Colleen Froming		
Tutors	514-6314	Tanna Gillis		
Unemployment	514-4312	Cathi Warmack		
Volunteers	514-6330	Ryan Hernandez		
W-2's	514-6366	Karri Rogers		
Wage Verification	514-6313	Trinique Elbert		
Workman's Comp	514-4312	Cathi Warmack		

## FIELD TRIP REQUESTS

Elementary	514-6359	Melody Howell
Middle	514-6359	Melody Howell
High	514-6359	Melody Howell

## NOTARIES

Katie Bell	514-6331
Melody Howell	514-6359
Seante Williams	514-6365
Wendy Wells	514-6370
Heather Nelder	514-6346