



GMS Student and Family Handbook

2024-25

*Striving to inspire, educate and empower students
to ensure everyone contributes, every day.*

GENERAL INFORMATION

Office opens	7:30 am
Student entry	7:55 am
School day begins	8:05 am
School dismissal (M, T, Th, F)	2:55 pm
Wednesday dismissal	1:55 pm
Office closes	3:30 pm
Teacher hours	7:45am – 3:15pm

PHONE DIRECTORY

Goldendale Superintendent's Office	773-5177
Goldendale Middle School	773-4323
Goldendale High School	773-5846
Goldendale Primary School	773-4665
Goldendale Bus Garage	773-3566

Index

Topic	Page	Topic	
Daily Schedules	3-4	Harassment, Sexual	16
Staff	5	Retaliation	16
Goldendale Rules of Conduct	6-9	Honor Roll	17
ASB Cards	9	Inclement Weather	17
Academic Accountability	9	Indecent Liberties / Exposures	17
Assemblies	9	Locks	17
Athletic / Eligibility	9	Medication	17
Athletic Code	10	Misrepresentation / cheating	17
Athletic Events	10	Obscene Language	17
Attendance	10	Off-campus Lunch	18
Cafeteria Behavior	10	Parking Lot Use	18
Cell Phones	11	Photograph Permission	18
Closed Campus	11	Restricted Devices/ Items	18
Cumulative Violations	11	Restrictions	18
Damage / Destruction of Private / School Property	11	Schedules	18
Dances	11	Showing Affection	
Detention	11-12	Snowball / Slush Throwing	18
Disrespectful Behavior	12	Sports	18
Dress Code for Students	12	Stealing	19
Drug / Alcohol / Tobacco	13	Stolen/ Misplaced Items	19
Electronic Devices	14	Student Privacy	19
Emergency Care Plans / Immunization	14	Student Records	19
Emergency Drills	14	Student Transportation	19-20
False Alarms	15	Student Visitors	20
Field Trips	15	Suspension	20
Fighting	15	Tardy Policy	20
Food Service Program	15	Telephone Use (office)	20
Freedom of student Expression	15	Time to Teach	20
Gambling / Sale / Resale	15	Truancy	20-21
Good Standing	15	Use of Technology	21
Grades	15	Weapons and Dangerous Instruments	21
Hall Passes	15	Non-Discrimination Statement	22
Harassment/Intimidation/ Bullying	16	Discrimination & Harassment	22-26
		Administrative & Classroom Continuum of Discipline Responses	26-27

Daily Schedule

1st Period	Wolf Pack	8:05 – 8:19am
2nd Period		8:21 – 9:14am
3rd Period		9:16 – 10:09am
4th Period		10:11 – 11:04am
Grade 5 th /6 th		
Lunch		11:06 – 11:37am
5th Period	W.I.N	11:39 – 12:10am
Grade 7 th /8 th		
5th Period	W.I.N	11:06 – 11:37am
Lunch		11:39 – 12:10pm
6th Period		12:12 – 1:05pm
7th Period		1:07 – 2:00pm
8th Period		2:02 – 2:55pm

**Wolf Pack = Homeroom*

**W.I.N = What I Need (Intervention)*

Wednesday / Early Release Schedule

1st Period	Wolf Pack	8:05 – 8:19am
2nd Period		8:21 – 9:04am
3rd Period		9:06 – 9:49am
4th Period		9:51 – 10:34am
Grade 5 th /6 th		
Lunch		10:36 – 11:07am
5th Period	W.I.N	11:09 – 11:40am
Grade 7 th /8 th		
5th Period	W.I.N	10:36 – 11:07am
Lunch		11:09 – 11:40am
6th Period		11:42– 12:25pm
7th Period		12:27 - 1:10pm
8th Period		1:12 - 1:55pm

GOLDENDALE MIDDLE SCHOOL STAFF

NAME	Position
Kristin Lummio	Principal
Lisa Thiele	Office / Attendance / AD Coordinator / Supervision
Renee Wilde	Office / Enrollment / Scheduling Coordinator / Supervision
Dana Gunkel	District Nurse
Heather Beirele	MS Nurse Assistant
Liz Tullis	Counselor
Angela Kruger	SAP Counselor
Stephanie Garner	5 th Grade
Lauren Schuster	5 th Grade
Emily Hurst	6 th Grade Literacy & Social Studies / 8 th Grade Yearbook
Carren Tallman	6 th Grade Math & Science
Michaela Green	7 th Grade Math / 8 th Grade Literacy Intervention
Randi Krieg	7 th Grade Science / 7 th and 8 th AG Advocacy
Mel Markel	7 th Grade ELA / ASB / GMS Newsletter
Jennifer Telford	7 th / 8 th Literacy / History / Student Behavior Support
John Garner	7 th / 8 th Grade Science
Rachael Hurst	8 th Grade Literacy / History
Dan Musser	8 th Grade Math / 6 th Grade Math Elective
Alan Hale	Health/Fitness (PE) / Athletic Director
Nick Hedgecock	Health/Fitness (PE)
Terry Johnson	Band
Blake Lesko	7 th / 8 th Woodworking / STEM
Scott Gray	Art
Jon Morris	Special Education Assist. Director / Federal Programs
Sue Rankin	Special Education
Kylee Lahti	Special Education
Sandy Gunkel	Library Tech / Intervention / Supervision
Joseph Davitt	Paraeducator – Special Education
Sadie Dixon	Paraeducator – Learning Assistance
Sawyer Gallagher	Paraeducator – Special Education
Lisa Guzman	Paraeducator – Learning Assistance / Bilingual
Nicole Cole	Paraeducator – Learning Assistance
Miranda Lanford	Paraeducator – Learning Assistance
	Paraeducator(s) – Special Education
Nikole Nice	MS Head Cook
Sammi Moffitt	Kitchen Support
	Kitchen Support
Steve Johnson	Maintenance
Bill Ward	Maintenance

Goldendale Rules of Conduct

The following rules of student conduct are designed to provide students with a safe, healthy, and educationally sound environment. Students are expected to be aware of the district’s rules of student conduct, including behavior standards that respect the rights, person, and property of others. Students and staff are expected to work together to develop a positive climate for learning.

The following chart outlines common categories of misconduct that result in discipline. Discipline means any action taken by the school district in response to behavioral violations. This is a representative, but not exhaustive list. Discipline is not necessarily punitive, but can take positive and supportive forms, as well as other forms of discipline, classroom exclusions, suspensions, and expulsions. Building Administration will consider individual circumstances and the nature and circumstances of the behavioral violation to determine what level of discipline and length of exclusion, if any, are warranted.

Behavior Violation	Behavior Description
Academic Dishonesty & Plagiarism	Knowingly submitting the work of others represented as the student’s own or assisting another student in doing so, or using unauthorized sources.
Alcohol	Manufacturing, sale, purchase, transportation, possession or consumption of intoxicating alcoholic beverages or substances represented as alcohol or the violation of district alcohol policy. Suspicion of being under the influence of alcohol may be included if it results in disciplinary action.
Attendance	Being absent from, or tardy to school/class without an approved excuse. A referral to the courts will be made as required by law.
Bomb or Bomb Threat	Bomb/explosive type device, or imitation device, on school grounds, or threat to use such device is a class B felony.
Harassment, Intimidation, or Bullying	Intentional, unwanted, aggressive or threatening behavior that (1) involves a real or perceived power imbalance; and (2) is repeated, or has the potential to be repeated, over time.
Closed Campus	Leaving school grounds during school hours without an approved excuse/authorization.
Criminal Activity	Commission of any crime of school grounds or during school activities.
Destruction of Property and Vandalism	Intentional damage of school property or the property of others.
Discriminatory Harassment	Conduct or communication that (1) is intended to be harmful, humiliating, or threatening, and (2) shows hostility toward a person or persons based on their real or perceived sex, race, creed, religion, color, national origin, sexual orientation, gender identity, gender expression, veteran or military status, disability, or use of a trained dog guide or service animal.
Disruptive Conduct	Conduct that materially and substantially interferes with the educational process.
Dress Code	Dress requirements are to prepare a young person for future work. Because of this, certain home and social attire may be prohibited. (RCW

	28A.320.140) See Student Dress Procedure 3224 and building student handbooks for list of inappropriate clothing.
Failure to Cooperate	Repeated failure to comply with or follow reasonable, lawful directions or requests of teachers or staff. This includes, but is not limited to non-compliance, defiance and disrespect.
False Allegations	False reporting of allegations or corroborating false information
Fighting Without Major Injury	Mutual participation in an incident involving physical violence, where there is no major injury. (Does not include verbal confrontations, tussles, or other minor confrontations). A major injury is when one or more students, school personnel, or other persons on school grounds require professional medical attention. Examples of major injuries include stab or bullet wounds, concussions, fractured or broken bones, or cuts requiring stitches.
Fire/Arson or False Alarm	Igniting a fire on school property or initiating a false fire alarm.
Gang Activities	Participation in groups of students (3 or more) who have leadership; a group name; symbols, gestures, a territory; and engage in antisocial, threatening, or criminal activity is prohibited on school grounds or at school events.
Hacking Network or other Improper Use of District Technology	"Hacking" or using district resources and/or district or personal equipment for unapproved use, copies, photos, videos, audio recordings, etc.
Hazing Acts	Student activities required or encouraged for participation that may injure, degrade, disgrace, threaten, or put others at risk in any way.
Illicit Drug (not marijuana)	Unlawful use, cultivation, manufacture, distribution, sale, solicitation, purchase, possession, transportation, or importation of any controlled drug or narcotic substance or violation of the district drug policy. Include the use, possession or distribution of any prescription or over-the-counter medication (e.g., aspirin, cough syrups, caffeine pills, nasal sprays).
Inappropriate Language	Any use of vulgar or profane language by students on school property whether spoken, written, or gestures.
Intentional Endangerment	Purposefully exposing oneself, other students, or staff to danger, including on a school bus.
Loitering	Failing to leave the school campus at the official close of the school day without permission to remain on campus for a specific activity.
Marijuana	Unlawful use, cultivation, distribution, sale, solicitation, purchase, possession, transportation of cannabis or violation of the district drug policy. Suspicion of being under the influence of cannabis may be included if it results in disciplinary action.
Multiple Minor Incidents	Multiple Classroom Misbehaviors reported but not resulting in exclusion.
Other Behavior	Use this behavior code when other codes do not apply.
Personal Protection Spray Devices (PPSD)	Students who do not have authorization to carry a PPSD or who are under age 14

Phone Use	Using a cellular telephone/electronic devices and causing a disruption to the educational process by voice, texting, sexting, using video, or photography.
Possession of a Weapon	Possessed or brought to school a weapon as defined by school district policy, but at least the following: Handgun, Shotgun/Rifle. Other firearms/weapons as defined by the Gun Free Schools Act as zip guns, starter guns, and flare guns which will or is designed to or may readily be converted to expel a projectile by the action of any explosive. The frame or receiver of any handgun, shotgun, or rifle; any firearm muffler or firearm silencers, or any destructive device which includes any explosive, incendiary, or poison gas (such as: bomb, grenade, rocket having a propellant charge of more than four ounces. Missile having an explosive or incendiary charge of more than one quarter ounce, mine, or similar device. Any weapon which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter. Any combination or parts either designed or intended for use in converting any device into any destructive device described in the two immediately preceding examples, and from which a destructive device may be readily assembled. Knife/dagger or other weapon that is not classified as a handgun, rifle/shotgun, knife/dagger, or other firearm and brought with malicious intent to harm. Examples include chains, pipes, razor blades or similar instruments with sharp cutting edges; ice picks, pointed instruments (pencils, pens); nun-cha-ka sticks; brass knuckles; stars; billy clubs; tear gas guns; electrical weapons (stun guns); BB or pellet guns; and explosives or propellants.
Possession Stolen Property/Theft	Taking or knowingly being in possession of district property or property of others without permission.
Serious Bodily Injury	An incident, applicable to actions by students eligible for special education services, that results in the serious bodily injury of another as defined in Section (1365(h)(3) of Title 18, U.S. Code, to mean a bodily injury that involves a substantial risk of death, extreme physical pain, protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member, organ, or mental faculty. [615(k)(7)(D)]
Sexual Harassment	Conduct/communication intended to be sexual in nature, is unwelcome by the targeted person(s) and has the potential to deny or limit another student(s) ability to participate or benefit from a school's education program
Sexual or Lewd Conduct	Obscene acts or expressions, whether verbal or non-verbal.
Student Leadership Expectation Violation	Student leaders serve as "role models" for other students in classes and in extra-curricular activities. Any violation of specific team, club, or ASB code of conduct expectations may result in permanent removal from not only the leadership position or extra-curricular activity, but also from the leadership class.
Tobacco	Possession, use, distribution or sale of tobacco products, including e-cigarettes or other vapor products.

Trespass	Entering or remaining unlawfully in school buildings or on any part of school grounds without proper authorization. Students on campus while suspended or expelled are subject to additional disciplinary action and arrest for criminal trespass.
Violence With Major Injury	Any incident defined by school district policy as a violent offense that includes a major injury, but at least the following: Severe fighting that results in a major injury, Assault (RCW 9A.36), Homicide (RCW 9A.32), Malicious Harassment (RCW 9A.46), Kidnapping (RCW 9A.40), Rape (RCW 9A.44), Robbery (RCW 9A.56)
Violence, or Threats, Without Major Injury	Any incident defined by school district policy as a violent offense that is without major injury, but at least the following: Assault (RCW 9A.36), Malicious Harassment (RCW 9A.46), Kidnapping (RCW 9A.40), Rape (RCW 9A.44), Robbery (RCW 9A.56)

SCHOOL EXPECTATIONS

Though the following list of student expectations is relatively complete, further student rights and responsibilities are contained in the district policy manual, which may be reviewed on the district website under Board Policies.

The standards established at this school are in line with the expectations of the work place, college, and military. We believe these behaviors will prepare young people for their future:

1. Arrive to class on time (see tardy rule)
2. Be prepared for the class;
3. Be courteous and respectful to all people and property; and
4. Safe behavior is required; students should never put the safety of someone else in jeopardy. (physical and/or emotional)

A.S.B. Cards

Middle school students may purchase a middle school Associated Student Body card for \$25.00. Free admittance to high school athletic events is available to those who have purchased a middle school A.S.B. card and a high school A.S.B. sticker (for an additional fee of \$15) for their card. These stickers are obtained at the high school.

Academic Accountability

Students are expected to put forth solid effort in all classes.

Assemblies

It is an absolute expectation that we demonstrate our best behavior and respect for our students, staff and guests when we are having general assemblies. Our behavior is a direct reflection on our school and our community and we want to display our greatness. All students and staff are required to attend all assemblies.

Athletic and Performance Activities Accountability/ Eligibility

Goldendale Middle School welcomes and encourages sports participation by 7th and 8th graders and 6th graders, in some situations. Students must be passing all classes to participate in middle school sports *and other performance activities such as FFA, FBLA or Drama*. If a student has a failing grade at the weekly

grade check, they may no longer play in games, but may continue to practice with their head coach's permission. If a student has two failing grades at grade check, the student must attend the after-school program; 3 "F" grades mean no practice or play.

Athletes with a failing grade are encouraged to work with their teachers each day to raise their grades. Once the grade is brought to at least a "D" at the weekly grade check, the student may resume play the following week. If students cycle into failing twice, they are suspended from play for the balance of the season. Grades D and lower require attendance at the Wednesday after-school WIN2 program. Failure to attend the after-school program when required immediately makes the student ineligible to participate in contests, until they attend the after-school program. If missing the Wednesday after-school program was due to not being in school that day or other excused reasons, students will need to make arrangements with the Athletic Director to make up the missed after-school session, and will be ineligible to participate until those arrangements have been made. *School discipline for behavior may also lead to competition suspensions.*

Students who fail any class at the end of the quarter or semester will be placed on WIAA and Goldendale School District academic probation, which will run for three weeks for middle school athletes. The participant may continue to practice, but may not compete. After the probation period is over, if the student is not failing any classes, he/she may return to competition.

Athletic/Activities Code

Students involved in athletics and extra-curricular activities will be required to read and sign the Goldendale School District Interscholastic Athletic and Extracurricular Programs Code before being allowed to participate in sports or extracurricular activities. NOTE: This is a district policy that is based on WIAA requirements.

Athletic Events

Students are expected to travel to and from athletic events with the school bus and team. Call the school if you have any questions regarding this issue. At home events, participants are required to sit with or immediately behind their team.

Attendance

Students are expected to be on time and in attendance each day. In the event of an absence, parents should call the school by 8:55 a.m. This will help the school and the home have a more accurate accounting of each student. Goldendale Middle School will attempt to make contact daily with parents regarding absences. Students should check in at the office with a note after any absence or tardiness. Any student leaving school early must leave with his/her own parent or guardian or have parent/guardian permission to leave with an approved adult.

If a student has 7 absences excused or unexcused, in a semester, the school will send a letter notifying parents. After 10 absences, a conference with the Attendance Coordinator will be required. Truancy may be filed at 20 days of excused or unexcused absences per WA State law. **Teachers are not required to give credit for make-up work in cases of truancy.**

Cafeteria Behavior

Appropriate manners and behavior must be displayed in our cafeteria during lunch. While in the cafeteria, students are expected to be on excellent behavior and speak in low voice tones. Students will help keep GMS cafeteria clean by being responsible for their garbage and spillage.

Cell Phones / Smart Watches

Cell phones/ smart watches shall not be used on Campus during the school day. This includes before school, during lunch, in the bathrooms, and directly after the last bell. Cell phones / smart watches are only allowed on Campus if turned off and stored out of sight. **Consequences for cell phone use or a cell phone disruption are 1) Confiscation and 2) Parent/guardian pick up.** If cell phone use is chronic, a behavior plan will be determined by Wolf Pack teacher, Counselor, Principal and Parent/Guardian. NOTE: If a student needs to use his/her phone to contact a direct family member, he/she can ask to use their phone while in the school office in the event of an emergency.

Closed Campus

Students are not allowed to leave campus during the school day (including the lunch period) without permission from the parent/guardian and the office. In the event a student leaves campus without proper permission, parent/guardian will be contacted immediately and the student will not be allowed to return that day.

Cumulative Violations

Students who consistently violate various school policies, rules, and regulations may be subject to suspension. Under due process procedure, steps must be taken to treat the student fairly. Cumulative or multiple minor violations can be equally as disruptive to the education process as a violation of a major type. Therefore, the seriousness of the violation is not the only criterion for a disciplinary action. The frequency of disruptions must also be considered an important criterion.

Violators will be referred to the principal, who may take appropriate disciplinary action up to and including suspension. If suspension seems to be the most justifiable action to take in dealing with a student, the following procedure shall be used: (A). The student and parent shall be advised of the probable consequences of the particular behavior pattern. The student and parent shall be notified verbally prior to the suspension; (B). The parents of the student shall be advised in writing of the probable consequences of the continued student behavior problem; and (C). If the improper behavior pattern continues, the student may result in additional suspension.

Damage or Destruction of Private or School Property

Personal Property: A student shall not intentionally or with gross carelessness cause or attempt to cause damage to private property on campus or during a school activity off campus. **School Property:** A student shall not intentionally or with gross carelessness deface or cause damage to school property. The student liable for defacing or damaging school property shall be responsible for full restitution. Appropriate consequences will be assigned. **Consequence:** The principal shall investigate and upon completion inform involved parties of his finding. Parties responsible for damages will be responsible for restitution and possibly be suspended.

Dances

In the event the ASB officers schedule dances, they will be held from 3-5 p.m. Only seventh and eighth grade G.M.S. students currently enrolled and in "good standing" may attend. Specific dance rules will be made available before any dance. Any behavior referral or assigned detention in the two weeks previous to a dance will result in the student not being able to attend.

Detention – After School

After-school detention is held on Monday from 2:55 – 4:30pm. Students are expected to have instructional materials and/or a reading book. Cell phones/earbuds are not allowed. Parents are required to sign students out. If needed, alternative arrangements can be made with Principal approval.

Detention - Lunch

If a student is given detention in the classroom or by the office, the student will serve it on the day(s) assigned. If a student is absent, the detention will be served upon return. Failure to serve detention may result in after school detention. Detention can be served under the supervision of the teacher who assigns it or designee.

Disrespectful Behavior Toward Adults

Students will not willfully disobey any reasonable request by a staff member. Discipline for willful disobedience will depend on the violation. Insubordination may lead to strong school discipline.

Dress Code for Students

Students are expected to be neatly dressed and well-groomed at all times. A student's appearance must not cause a disruption or interrupt the school learning environment.

- All shorts must be a MINIMUM of mid-thigh and/or 6 inches above knee,
- Ripped or shredded pants above mid-thigh MAY NOT reveal skin,
- Pants/Shorts/Skirts must rest on hips,
- Clothing should not be ethnically or racially offensive in nature,
- Excessively revealing clothing, crop/tank, tube tops, sunglasses or hoods are prohibited,
- Shirts may not have 'spaghetti straps' AND they must fit under the arm, and
- Clothing must not encourage the use of drugs, tobacco, alcohol, violence or weapons OR contain inappropriate content with suggestive references OR support discrimination on the basis of color, disability, national origin, marital status, race, religion, gender or sexual orientation.

Hats and accessories may be confiscated. Repeat offenses may result in items being held pending parent pick up.

First time offenders will be given a verbal warning, asked to wear appropriate clothing, or sent home for a change of clothes. **Further violations of this policy may result with detention and then being removed from campus until appropriately attired.** Chronic offenders may receive additional consequences based upon a pattern of insubordinate behavior. Staff discretion will be applied in all cases.

DUE PROCESS FOR IN SCHOOL SUSPENSION, SHORT TERM SUSPENSION, EMERGENCY EXPULSION, LONG TERM SUSPENSION, AND EXPULSION

Appeals and information can be found in School Board Policy 3241P. Parents and students subject to discipline will be provided with the written procedure and timelines in accordance with state law.

Re-admission Rule: A student who has been suspended or expelled and who wishes to re-enter school prior to termination of the imposed sanction may be re-admitted if it appears that he/she will comply with the written school rules and his/her presence will not result in disruption of the educational process or endanger anyone in the school. At any time after two weeks of a long-term suspension, the student may ask for a conference with the building principal to seek re-admission. If the principal is convinced of the

student's genuine desire to return, he may direct the student to: **1.** Locate two faculty sponsors; **2.** Prepare a petition to the faculty; **3.** Appear, with his/her parents, to present the petition to the faculty; and **4.** The principal will recommend admission or non-admission to the superintendent and the student and parent shall receive a decision from the superintendent.

Drug/Alcohol/Tobacco Free School

All schools within Goldendale School District 404 are drug-free. The school board views drug abuse as a serious health problem and is committed to providing the necessary resources to intervene with students who are using, distributing, possessing, or manufacturing drugs and or alcohol. The school board recognizes that the use and unlawful possession of illicit drugs/alcohol is harmful. The standard conduct in the Goldendale School District directs that students shall not possess, use, manufacture, transfer, conceal, sell, attempt to sell, deliver, or be under the influence of narcotics, alcohol, other drugs, tobacco or materials/substances represented to be a drug, or be in possession of drug or tobacco related paraphernalia. The rule also covers prescription medications that are distributed illegally, or the willful misuse/abuse of prescribed medications. This rule will be in effect on property owned, leased, or maintained by the Goldendale School District at all school sanctioned activities, and off campus in vehicles used to transport students to and from school, or at other school-related activities.

A student in violation of this rule will be subject to appropriate building and administrative disciplinary procedures.

Law enforcement will be notified, and the student may be taken into custody in all cases regarding, sale, manufacture, possession, and distribution of illicit drugs and /or alcohol, or possession of drug related paraphernalia. All staff will participate in a yearly review of the signs and symptoms of drug and alcohol use. Lockers, backpacks, and vehicles may be searched under reasonable suspicion. Drug detection dogs may be used for random searches.

Definition of Drug/Alcohol/Tobacco/Vaping Device Violation

Violation of the drug, alcohol and tobacco rule includes: possession, use, consumption, and/or distribution of substances or materials that represent illicit drugs/alcohol/tobacco or prescription medications, or being under the influence of alcohol/drugs, possession of drug paraphernalia (including the use of vaping devices) or test positive for illegal substances. This includes the misuse/abuse of prescription medications by failing to take them as prescribed by their physician and resulting in intoxication.

Tobacco Finding

If there is a question of a student smoking, or possessing tobacco products and/or paraphernalia, at school and/or a school function or on school property, tobacco products will be confiscated and parents will be notified immediately. A referral will be made for intervention services and education regarding effects of tobacco use.

OFFENSES COULD RESULT IN DISCIPLINARY CONSEQUENCES AND INVOLVEMENT WITH LAW ENFORCEMENT.

Drug/Alcohol Finding

If there is a question of a student being under the influence of drugs, alcohol, or smoking at a school and or school function, parents will be notified immediately. School personnel reserve the right to involve the

appropriate juvenile or law enforcement agency. If the school is unable to contact a parent/guardian, a law enforcement agency will be notified and the student may be released to the custody of police.

Procedures

All effort possible will be made to contact the parents and allow them involvement in the investigation process. If the parents cannot be contacted, then any other immediate relative or emergency contact that the student chooses will be invited to support the student will be contacted. If within a 30 minute period of time a parent/relative/emergency contact cannot be reached then the student may choose an adult in the building to advocate for them.

Offense for possession of drugs/alcohol, under the influence of drugs/alcohol

1. Police will be notified in every instance dealing with possession. Instances that deal with under the influence, administrators will have discretion as to whether to involve law enforcement.
2. Students under the influence and/or in possession of drugs/alcohol may result in Emergency Expulsion in compliance with the WAC 180-40-260. The length of exclusion from school may depend upon completion of the following:
 - a. Completion of a Threat Assessment conducted by the building principal and team of student advocates,
 - b. Return to school and reduction of the suspension is dependent upon following the assessment recommendations given.
 - c. Compliance with the "Drug and Alcohol Re-Entry Contract."

Electronic / Disruptive Devices

Electronic or other devices and accessories (**earbuds/headphones**) that are disruptive to the educational process (*e.g., cell phones, tablets, iPod, Mp3, etc.*) MUST be turned off and stored during class time. Violators of this policy will have their cell phones/electronic devices confiscated. Consequences for cell phone use or cell phone disruption are 1) confiscation and 2) parent/guardian pick up. If cell phone use is chronic, a behavior plan determined by Wolf Pack teacher, Counselor, Principal and Parent/Guardian may be used. Goldendale School District is not responsible for lost or stolen electronic devices.

Students assume all risk when they choose to bring electronics to school. Disruptive devices/articles that interfere with instruction and/or threaten the safety of our students (firecrackers, stink bombs, etc.) will not be allowed on campus and the student will be subject to disciplinary action.

Emergency Care Plans/Immunizations

Students diagnosed with a potentially life-threatening medical condition are required to have an emergency care plan and any required rescue medication with them or at school. Students will be sent home if immunizations are not current, the emergency care plan has not been completed, or their rescue medication is not at school. Students will not be allowed on field trips or sports events without a current Emergency Care Plan.

Emergency Drills

Periodically throughout the school year fire drills, earthquake drills, tornado drills, and lockdowns will be practiced. Students are expected to demonstrate excellent behavior during all emergency drills. Violations will be referred to administration and appropriate consequences assigned.

False Alarms

Setting false alarms is illegal. Calling "911" for a non-emergency situation is also illegal. Any student who sets false alarms will be subject to strong school discipline. Law enforcement will be notified.

Field Trips

Any student whose behavior is deemed a safety or disruption risk will not be allowed to attend school field trips. Students will be required to have a signed field trip attendance policy on file in the office. Grade level teams will determine who attends, and this decision will be based heavily on safety/disruption issues and student discipline records. School suspensions and assigned Academies will very likely keep a student from attending field trips.

Fighting

Fighting will not be tolerated on school grounds or at school activities, either home or away. Students involved in a fight will be subject to school discipline.

Food Service Program

Free/Reduced breakfast and lunch forms will be sent home with each student on the first day of school. Eligibility forms will be attached to the application. This form needs to be completed and returned to the school office as soon as possible. Each student has an established breakfast/lunch account.

Freedom of Student Expression

Students have a right to express themselves freely or receive clarification as part of the instructional program. However, free speech cannot be used to disrupt the learning process. Spoken or written vulgar or offensive language is considered disruptive. This includes slogans or writing on t-shirts, bracelets, etc. The principal must see and approve written material that is handed out on school property or student material to be printed on any form of school paper, bulletin, or yearbook.

Gambling / Sale / Resale

Students are not allowed to exchange money or services while on campus. This includes gambling and/or the sale of or resale of items. Organizational raffles or fund-raising events are not defined as gambling. Students participating in gambling or the sale of goods/services will be subject to school discipline.

Grades

No student will receive an "F" grade unless there has been notification by the school. This may be in electronic or paper form. Skyward can be checked daily using a student or parent login. Incomplete grades must be cleared up with individual teachers within two weeks of the last day of each grading period.

Good Standing

A student in 'good standing' is one who is 1) passing all classes, 2) has good attendance, and 3) outstanding behaviors. (*see School Expectations, pg. 9*)

Hall Passes

Students who are out of class must have a hall pass. Failure to do so may result in restricted movement and/or revoked privileges.

Harassment/Intimidation/Bullying

The district is committed to a safe and civil educational environment for all students, employees, volunteers and patrons, free from harassment, intimidation or bullying. "Harassment, intimidation or bullying means any intentional written, verbal, or physical act, including but not limited to one shown to be motivated by any characteristic in RCW 9A.36.080(3), (race, color, religion, ancestry, national origin, gender, sexual orientation or mental or physical disability), or other distinguishing characteristics, when the intentional written, verbal or physical act:

- Physically or emotionally harms a student or damages the student's property; or
- Has the effect of substantially interfering with a student's education; or
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Bullying may not be restricted to verbal or physical acts, but may also include intimidating gestures or expressions, subtle rudeness, isolation, trash talking, or electronic statements or activities. Violation of this policy will result in disciplinary consequences.

Retaliation for a report of bullying/harassment will lead to suspension. See the middle school website for a bullying reporting form. Violation of this policy will result in disciplinary consequences.

Harassment, Sexual of Students/Adults

The district is committed to a safe and civil educational environment for all students, employees, volunteers and patrons, free from harassment, intimidation or bullying. "Harassment, intimidation or bullying" means any intentional written, verbal, or physical act, including but not limited to one shown to be motivated by any characteristic in RCW 9A.36.080(3), (race, color, religion, ancestry, national origin, gender, sexual orientation or mental or physical disability), or other distinguishing characteristics, when the intentional written, verbal, or physical act:

- Physically harms a student or damages the student's property; or
- Has the effect of substantially interfering with a student's education; or
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- has the effect of substantially disrupting the orderly operation of the school.

Violation of this policy will result in disciplinary consequences.

RETALIATION

Students are encouraged to report harassment or retaliation. Retaliation against students who report harassment or other rule violations will not be tolerated. **(Refer to Bullying & Harassment Policy above)**

Honor Roll

To be recognized on the honor roll, a student must attain no lower than a 3.0 grade point average on at least four graded classes based on the quarterly report and have no grade lower than a C-.

Inclement Weather / Clothing

Students need to be appropriately dressed for school based on weather conditions. If a student is not properly clothed in a manner that protects them from extreme weather conditions (wind, snow, rain, ice, heat), they may be required

Indecent Liberties/Exposures

A student shall not take indecent liberties (forcible sexual contact) with another student and/or intentionally make any open and obscene exposure of his/her person or the person of another, knowing that such contact is likely to cause reasonable affront or alarm to anyone (example: "de-pantsing", which will result in immediate school discipline). Strong school discipline will result.

Lockers (Hallway)

Locker use is at the discretion of grade level teams and/or Wolfpack teachers. Hallway lockers will be assigned BUT not locked, therefore their primary use will be for items such as coats, gloves, hats and large, heavy items, when necessary. Nothing of 'real' value shall be stored in hallway lockers. Hallway lockers should only be accessed before school, in transition to/from recess and directly after school.

Lockers (PE)

P.E. lockers require the use of combination padlocks. Locks will be issued by the school. Loss of a lock will require payment of at least \$10 each.

PE lockers can ONLY be accessed directly before school, during a student's PE class and after school. Supervision in the locker room is required for a student to enter.

Medications

A signed form from a physician and parent must be on file in the office if a student is to take medication at school. This includes over-the-counter substances such as aspirin or cold medication. All medications must be checked in to the school office and administered from the office. Students may carry "lifesaving" medications (ie. inhalers) with them if necessary and pre-approved by a doctor, the school nurse and parents. Parents or guardians may come to school and administer medications themselves, if they prefer.

Misrepresentation (Cheating)

Misrepresentation will not be tolerated. Acts of misrepresentation may include cheating, inappropriate computer use, plagiarism, etc. Cheating will not be allowed at Goldendale Middle School. Students caught cheating will receive a **ZERO** on that work, pending a working agreement with the teacher, student, and administration. Plagiarism and intentionally providing answers is considered cheating. Parents will also be notified by the teacher. Misrepresentation and/or cheating may be subject to other discipline as determined by the seriousness of the violation.

Obscene\Offensive Language

Use of obscene or vulgar language, writing, pictures, signs, or acts while on school property during or immediately before or after school hours or at any time the school grounds are being used for a school activity is prohibited. This includes profanity on student clothing, accessories such as wrist bands, etc. and/or possession of pornography. Disciplinary action shall be appropriate to the seriousness of the violation.

Off-Campus Privileges (Field trips, GPS/GHS activities, etc)

Students who are eligible for any off-campus must have a signed permission slip in order to participate. Students who do not demonstrate excellent behavior during off-campus will be subject to restricted movement or loss of privileges.

Parking Lot Use

The school parking lot is available to staff and visitors only. **Students may not operate or possess any motorized vehicle to/from/at school.** Exceptions to this rule need to be approved by the building principal in advance of use.

Photograph Permission

Permission to use photographs of students in district publications will be part of the student use of technology form. Parents can opt out by coming in to the Middle School Office and filling out an opt out form.

Restricted Devices/Items

To assure a safe, positive learning climate, devices of a disruptive nature will not be allowed in school. See electronic devices list under electronic devices. Lasers will be confiscated and returned to parent/guardian.

Restrictions

- Beverages brought into school will be subject to possible inspection by staff.
- **Water is the only acceptable drink allowed** with the exception of the cafeteria and classroom approved events.
- **Clear water bottles are preferred.**
- Soda, Energy drinks, coffee drinks are not allowed at school regardless of location.
- Sunflower seeds are prohibited.
- Aerosol body sprays, perfumes, etc. are prohibited for health/safety of all students due to allergies and medical sensitivities.

Schedules – Changes

Request for a change in schedule must be made in writing (via email or letter) within the first 3 days of the beginning of a semester by the parent or guardian.

Showing Affection

Students will not show public displays of affection. Disciplinary action will be appropriate to seriousness.

Snowball or Slush Throwing

Snow and ice must remain on the ground. Throwing snowballs or slush will not be allowed on campus and may be subject to school discipline.

Sports/Extra Curricular Activities

All students are strongly encouraged to participate in sports and activities.

FALL SPORTS:	Football – Volleyball (possibly HS Cross Country)
WINTER SPORTS:	Basketball for boys – Basketball for girls – Wrestling
SPRING SPORTS:	Track and Field (possibly HS Softball)
ACTIVITIES:	FFA – CHEER – DRAMA – BAND

Stealing

Theft of school district or personal property is a violation of school district and school policy and will be subject to strong school discipline. Law enforcement will be notified.

Stolen/Misplaced Items

Personal items brought to school are the responsibility of the individual. The school assumes no liability for lost or stolen items.

Student Privacy

Student lockers are school property provided to offer a convenience for students to store school related items. Student lockers will be searched when an administrator has reasonable suspicion that it is necessary for the welfare of any students and/or staff members. An administrator may, with assistance from police, conduct a search for illegal items using dogs. The school or law enforcement agencies will take items that are a threat to the safety or security of others.

Student Records

In order to provide the most effective education for each Goldendale student, records are maintained. The Family Education Rights and Privacy Act gives parents and students over age 18 the following rights in regard to educational records: the right to examine records and request amendment to the records; the right to give consent for disclosure of education records – one exception which permits disclosure without consent is given to school officials (health, law enforcement, school board, contracted services) who have legitimate educational interest; parents have the right to appeal to the U.S. Department of Education regarding alleged failure of compliance with FERPA.

Student Transportation Rules

- The driver is in full charge of the bus and students. Students must obey the driver promptly and willingly.
- No students shall be allowed to leave at bus stops other than their regular one, unless they have written permission from school authorities.
- Outside of ordinary conversation, classroom conduct must be observed.
- No student will smoke or light matches on a school bus.
- No student shall at any time extend his or her head, hands, or arms out of the windows, whether the school bus is in motion or standing still.
- Students are to remain seated while the bus is in motion, and they are not to get on or off the bus until it has come to a full stop.
- Students must cross the highway only in front of the school bus and never behind it.
- Students' misconduct on a bus will be sufficient reason to discontinue providing bus transportation to the students involved.
- Parents of students damaging school buses will be responsible for proper reimbursement to the school district.

In terms of student discipline, the bus should be considered an extension of the school. If students misbehave on a school bus, the discipline will be handled by the transportation department and building principal. Parents will be mailed a copy of each violation and called after the first violation.

Students suspended from the bus will not be able to use district buses for any trips or athletic contests during the duration of their bus suspension.

Students who change their bus plans must have a signed note from parents that they deliver to the office. Students who ride scooters or bikes to school will comply with all state laws regarding helmets.

Any personal transportation device (bike, scooter, skateboard, roller blades, etc.) should not be used on school grounds unless given explicit permission to do so by the building Principal/office staff. In any situation, the school is not liable for stolen or damaged transportation devices.

Student Visitors

Occasionally students ask if they may bring relatives or friends to school with them. Since Goldendale Middle School cannot take responsibility for non-enrolled students, we ask that other arrangements besides school be made for visiting students.

Suspension

In the event that suspension from school is the appropriate consequence for a violation of school rules, parents will be notified by phone and by mail. Students who are long-term suspended may be required to meet with the school counselor upon return to school. Students under school suspension are not allowed on school grounds for any reason.

Tardy Policy

Students who are tardy to school more three times in a semester may be assigned Lunch Detention and/or After School Detention. This policy applies to unexcused tardies. In the event excused tardies become excessive and negatively impact a student's learning, a parent meeting may be requested by the school counselor or other designee.

Telephone Use

Students who have a reason to use the telephone during the school day must get permission from the office staff. Telephone use is discouraged. **Plans for after school should be made before coming to school in the morning.**

Time To Teach

"Time to Teach" is our building-wide behavior program. Students are given clear direction on acceptable classroom behaviors, procedures and expectations. If a student is prompted to redirect his/her behavior, they may be asked to fill out a Refocus Form. If a student receives three Refocus Forms in one week, he/she may be assigned After School Detention the following Monday. Detention runs from 2:55 – 4:30 pm. The student must be picked up by a parent at the office at 4:30.

If a student receives three refocuses in one day, he/she may be subject to other school discipline which could include two days of assigned in-school detention or suspension.

Truancy (20+ Absences excused/unexcused)

A state law in Washington, called the "Becca Bill," requires all children between ages 8 and 18 to attend school regularly. The law requires parents or legal guardians to make sure their children are in school regularly. Students can be in public school, private school or homeschool. The law requires that students are *in school, full-time, every day*, unless there is a *valid excuse*. If a student *misses school without a valid excuse*, the student might be considered "*truant*." When a student is truant, schools are required to:

- Notify the family;
- Meet and work with the family and student to figure out why, and
- Try different strategies to help improve the student's attendance.

If these measures don't improve attendance, a student and family can be referred to a Community Engagement Board or to court. If a student *misses more than 2 days a month*, even with a valid excuse, the law now requires schools to meet and work with the family to figure out why, and plan to help the student get to school regularly. That is because missing school a lot or "*chronic absenteeism*" can make it hard for a student to keep up. It can also be a sign that a student might not be getting the supports they need. When we are talking about missing school, "a lot" can seem like "a little" – missing *even just 2 days a month* can add up to a big impact!

Truancy (Skipping Class/Leaving Campus without Permission)

Defined as skipping one or more classes, not clearing an absence with an excused note, or leaving campus without following the sign-out procedures.

For students who skip class, each hour a student misses (1-hour minimum), may be assigned in Detention or other school discipline. Repeated offenses will result in additional consequences. Failure to serve Detention or ISS successfully will be cause to further school discipline. Parents will be notified by written letter or phone call. If 5 days are accumulated in one calendar month, a petition with the Juvenile Court alleging a violation of RCW 28A.225.005-060 will be filed.

Use of Technology

District computers may only be used when the technology use agreement form is signed and on file. Computers are provided for educational purposes only. Use of computers for any noneducational activity is prohibited. Abuse of computer privileges may lead to suspension of all computer use. Inappropriate statements or pictures on social networking sites or cell phones may result in school discipline and possible law enforcement notification. Video/photos taken and later posted on-line in a way that portrays others negatively will result in school discipline that might include suspension.

Weapons and Dangerous Instruments

A student shall not possess, handle, or transmit any object that can reasonably be considered a weapon.

- 1) On the school grounds during, before, or after school hours.
- 2) On the school grounds at any other time when the school is being used by any school group, or;
- 3) Off the school grounds at any school activity, function, event, or while enroute between home and school.

This rule does not apply to normal school supplies but does apply to any firearm, explosive (including firecrackers), airsoft or pellet guns, etc. No knives are allowed; any knife with a blade longer than 1 1/2" is a dangerous weapon. Possession of a firearm will lead to mandatory one- year expulsion. Possession of other dangerous weapons will lead to emergency expulsion and/or suspension up to and including expulsion. Police will be notified.

Though this list of student expectations is relatively complete, further student rights and responsibilities are contained in the district policy manual, which may be reviewed at the Superintendent's or Middle School office. The principal has the discretion to apply either more

or less stringent consequence for any violation of school rules, depending on individual circumstances. Some offenses or behaviors not explicitly stated here may also be addressed with school discipline.

NONDISCRIMINATION STATEMENT

In accordance with Federal law, the Goldendale School District is prohibited from discriminating on the basis of race, color, national origin, sex, sexual orientation, gender expression, gender identity, creed, religion, age, veteran or military status, disability, or the use of a trained dog guide or service animal by a person with a disability, and provides access to the Boy Scouts of America and other designated youth groups. To file a complaint of discrimination, write to Denise Reddinger, Title IX, ADA/504 Director, Harassment, Intimidation & Bullying Compliance Officer and Civil Rights Compliance Officer of Goldendale School District No. 404, 525 Simcoe Drive, Goldendale WA 98620 or call [\(509\) 773-5846](tel:5097735846) or email to jwesterman@gsd404.org. Goldendale School District is an equal opportunity employer, complies with all Federal Rules and Regulations, and does not discriminate for all district employment opportunities. Goldendale School District is an equal opportunity employer, complies with all Federal Rules and Regulations, and does not discriminate for all district programs and employment opportunities.

De acuerdo con la ley federal, el distrito escolar de Goldendale está prohibido discriminar por motivos de raza, color, origen nacional, sexo, orientación sexual, expresión de género, identidad de género, credo, religión, edad, veterano o situación militar, discapacidad o el uso de un perro guía entrenado o animal de servicio por una persona con una discapacidad, y proporciona acceso a los Boy Scouts of America y otros grupos juveniles designados. Para presentar una queja de discriminación, escriba a John Westerman, Título IX, ADA / 504 Director de, acoso, intimidación y Oficial de Cumplimiento La intimidación y el Oficial de Cumplimiento de los Derechos Civiles del distrito escolar de Goldendale No. 404, 525 Simcoe Drive, Goldendale WA 98620 o llame al [\(509\) 773-5846](tel:5097735846) o por correo electrónico a jwesterman@gsd404.org. El Distrito escolar de Goldendale es un empleador de igualdad de oportunidades, cumple con todas las reglas y regulaciones federales, y no discrimina por todas las oportunidades de empleo de distrito. Distrito escolar de Goldendale es un empleador de igualdad de oportunidades, cumple con todas las reglas y regulaciones federales, y no discrimina a contra los programas del distrito y las oportunidades de empleo.

Beginning with the 2024–25 school year, [a new Washington state law](#) requires each school district to publish OSPI’s model student handbook language in handbooks and on websites to notify their school community of district policies and procedures related to harassment, intimidation, and bullying (HIB); discrimination; sexual harassment; and gender-inclusive schools.

Discrimination/Harassment Statement

In accordance with Federal law, the Goldendale School District No. 404 is committed to a positive and productive education and working environment free from discrimination, including sexual harassment. The district prohibits sexual harassment of students, employees and others involved in school district activities. The district’s policy and procedure 3205 regarding Sexual Harassment is located on the school district website at www.goldendaleschools.org and at the Administration Office located at 604 East Brooks Street, Goldendale WA 98620 or by calling (509) 773-5177.

Our Schools Protect Students from Harassment, Intimidation, and Bullying (HIB)

Schools are meant to be safe and inclusive environments where all students are protected from Harassment, Intimidation, and Bullying (HIB), including in the classroom, on the school bus, in school sports, and during other school activities. This section defines HIB, explains what to do when you see or experience it, and our school’s process for responding to it.

What is HIB?

HIB is any intentional electronic, written, verbal, or physical act of a student that:

Physically harms another student or damages their property;

Has the effect of greatly interfering with another student's education; or,

Is so severe, persistent, or significant that it creates an intimidating or threatening education environment for other students.

HIB generally involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated. HIB is not allowed, by law, in our schools.

How can I make a report or complaint about HIB?

Talk to any school staff member (consider starting with whoever you are most comfortable with!). You may use our district's reporting form to share concerns about HIB ([link to form](#)) but reports about HIB can be made in writing or verbally. Your report can be made anonymously, if you are uncomfortable revealing your identity, or confidentially if you prefer it not be shared with other students involved with the report. No disciplinary action will be taken against another student based **solely** on an anonymous or confidential report.

If a staff member is notified of, observes, overhears, or otherwise witnesses HIB, they must take prompt and appropriate action to stop the HIB behavior and to prevent it from happening again. Our district also has a HIB Compliance Officer (Denise Reddinger, denise.reddinger@gsd404.org, 509 773-5846) that supports prevention and response to HIB.

What happens after I make a report about HIB?

If you report HIB, school staff must attempt to resolve the concerns. If the concerns are resolved, then no further action may be necessary. However, if you feel that you or someone you know is the victim of unresolved, severe, or persistent HIB that requires further investigation and action, then you should request an official HIB investigation.

Also, the school must take actions to ensure that those who report HIB don't experience retaliation.

What is the investigation process?

When you report a complaint, the HIB Compliance Officer or staff member leading the investigation must notify the families of the students involved with the complaint and must make sure a prompt and thorough investigation takes place. The investigation must be completed within 5 school days, unless you agree on a different timeline. If your complaint involves circumstances that require a longer investigation, the district will notify you with the anticipated date for their response.

When the investigation is complete, the HIB Compliance Officer or the staff member leading the investigation must provide you with the outcomes of the investigation within 2 school days. This response should include:

A summary of the results of the investigation

A determination of whether the HIB is substantiated

Any corrective measures or remedies needed

Clear information about how you can appeal the decision

What are the next steps if I disagree with the outcome?

For the student designated as the "targeted student" in a complaint:

If you do not agree with the school district's decision, you may appeal the decision and include any additional information regarding the complaint to the superintendent, or the person assigned to lead the appeal, and then to the school board.

For the student designated as the "aggressor" in a complaint:

A student found to be an "aggressor" in a HIB complaint may not appeal the decision of a HIB investigation. They can, however, appeal corrective actions that result from the findings of the HIB investigation.

For more information about the HIB complaint process, including important timelines, please see the district's <https://www.goldendaleschools.org/about/policies-procedures> or the district's *HIB Policy 3207 and Procedure 3207P*.

Our School Stands Against Discrimination

Discrimination can happen when someone is treated differently or unfairly because they are part of a **protected class**, including their race, color, national origin, sex, gender identity, gender expression, sexual orientation, religion, creed, disability, use of a service animal, or veteran or military status.

What is discriminatory harassment?

Discriminatory harassment can include teasing and name-calling; graphic and written statements; or other conduct that may be physically threatening, harmful, or humiliating. Discriminatory harassment happens when the conduct is based on a student's protected class and is serious enough to create a hostile environment. A **hostile environment** is created when conduct is so severe, pervasive, or persistent that it limits a student's ability to participate in, or benefit from, the school's services, activities, or opportunities.

To review the district's *Nondiscrimination Policy 3210* and *Procedure 3210P*, visit <https://www.goldendaleschools.org/about/policies-procedures>.

What is sexual harassment?

Sexual harassment is any unwelcome conduct or communication that is sexual in nature and substantially interferes with a student's educational performance or creates an intimidating or hostile environment. Sexual harassment can also occur when a student is led to believe they must submit to unwelcome sexual conduct or communication to gain something in return, such as a grade or a place on a sports team.

Examples of sexual harassment can include pressuring a person for sexual actions or favors; unwelcome touching of a sexual nature; graphic or written statements of a sexual nature; distributing sexually explicit texts, e-mails, or pictures; making sexual jokes, rumors, or suggestive remarks; and physical violence, including rape and sexual assault.

Our schools do not discriminate based on sex and prohibit sex discrimination in all of our education programs and employment, as required by Title IX and state law.

To review the district's *Sexual Harassment Policy 3205* and *Procedure 3205*, visit <https://www.goldendaleschools.org/about/policies-procedures>.

What should my school do about discriminatory and sexual harassment?

When a school becomes aware of possible discriminatory or sexual harassment, it must investigate and stop the harassment. The school must address any effects the harassment had on the student at school, including eliminating the hostile environment, and make sure that the harassment does not happen again.

What can I do if I'm concerned about discrimination or harassment?

Talk to a Coordinator or submit a written complaint. You may contact the following school district staff members to report your concerns, ask questions, or learn more about how to resolve your concerns.

Concerns about discrimination:

Title IX/Civil Rights Coordinator: Denise Reddinger, Title IX, ADA/504, Civil Rights Compliance Officer of Goldendale School District No. 404, 525 Simcoe Drive, Goldendale WA 98620 or call (509) 773-5846 or email to denise.reddinger@gsd404.org.

To **submit a written complaint**, describe the conduct or incident that may be discriminatory and send it by mail, fax, email, or hand delivery to the school principal, district superintendent, or civil rights coordinator. Submit the complaint as soon as possible for a prompt investigation, and within one year of the conduct or incident.

What happens after I file a discrimination complaint?

The Civil Rights Coordinator will give you a copy of the school district's discrimination complaint procedure. The Civil Rights Coordinator must make sure a prompt and thorough investigation takes place. The investigation must be completed within 30 calendar days unless you agree to a different timeline. If your complaint involves exceptional circumstances that require a longer investigation, the Civil Rights Coordinator will notify you in writing with the anticipated date for their response.

When the investigation is complete, the school district superintendent or the staff member leading the investigation will send you a written response. This response will include:

A summary of the results of the investigation
A determination of whether the school district failed to comply with civil rights laws
Any corrective measures or remedies needed
Notice about how you can appeal the decision

What are the next steps if I disagree with the outcome?

If you do not agree with the outcome of your complaint, you may appeal the decision to the Superintendent, the School Board, and then to the Office of Superintendent of Public Instruction (OSPI). More information about this process, including important timelines, is included in the district's Nondiscrimination Procedure (3210P) and Sexual Harassment Procedure (3205P).

I already submitted an HIB complaint – what will my school do?

Harassment, intimidation, or bullying (HIB) can also be discrimination if it's related to a protected class. If you give your school a written report of HIB that involves discrimination or sexual harassment, your school will notify the Civil Rights Coordinator. The school district will investigate the complaint using both the Nondiscrimination Procedure (3210P) and the HIB Procedure (3207P) to fully resolve your complaint.
Who else can help with HIB or Discrimination Concerns?
Office of Superintendent of Public Instruction (OSPI)
All reports must start locally at the school or district level. However, OSPI can assist students, families, communities, and school staff with questions about state law, the HIB complaint process, and the discrimination and sexual harassment complaint processes.

OSPI School Safety Center (For questions about harassment, intimidation, and bullying)

Website: ospi.k12.wa.us/student-success/health-safety/school-safety-center
Email: schoolsafety@k12.wa.us
Phone: 360-725-6068

OSPI Equity and Civil Rights Office (For questions about discrimination and sexual harassment)

Website: ospi.k12.wa.us/policy-funding/equity-and-civil-rights
Email: equity@k12.wa.us
Phone: 360-725-6162

Washington State Governor's Office of the Education Ombuds (OEO)

The Washington State Governor's Office of the Education Ombuds works with families, communities, and schools to address problems together so every student can fully participate and thrive in Washington's K-12 public schools. OEO provides informal conflict resolution tools, coaching, facilitation, and training about family, community engagement, and systems advocacy.
Website: www.oeo.wa.gov
Email: oeoinfo@gov.wa.gov
Phone: 1-866-297-2597

U.S. Department of Education, Office for Civil Rights (OCR)

The U.S. Department of Education, Office for Civil Rights (OCR) enforces federal nondiscrimination laws in public schools, including those that prohibit discrimination based on sex, race, color, national origin, disability, and age. OCR also has a discrimination complaint process.
Website: <https://www2.ed.gov/about/offices/list/ocr/index.html>
Email: orc@ed.gov
Phone: 800-421-3481

Our School is Gender-Inclusive

In Washington, all students have the right to be treated consistent with their gender identity at school. Our school will:
Address students by their requested name and pronouns, with or without a legal name change
Change a student's gender designation and have their gender accurately reflected in school records
Allow students to use restrooms and locker rooms that align with their gender identity
Allow students to participate in sports, physical education courses, field trips, and overnight trips in accordance with their gender identity
Keep health and education information confidential and private

Allow students to wear clothing that reflects their gender identity and apply dress codes without regard to a student's gender or perceived gender

Protect students from teasing, bullying, or harassment based on their gender or gender identity

To review the district's Gender-Inclusive Schools Policy [3211](#) and Procedure [3211P](#), visit <https://www.goldendaleschools.org/about/policies-procedures>.

WSSDA Continuum of Discipline Responses

Administrative Level Continuum of Responses

Type Five Behavioral Violations

Level G

- Attempt lower level continuum of responses as appropriate
- Follow mandatory school referrals and protocols
- Notify and attempt to involve the parent in the resolution
- Investigate evidence of behavioral violation and confer with other school personnel
- Invite student to share their perspective and explanation regarding the behavioral violation
 - Consider restorative justice practices and other forms of discipline
 - Consider behavior agreement
 - Consider suspension or expulsion (if allowable) as appropriate
 - Document all referrals, other forms of discipline attempted or considered, and actions

Type Four Behavioral Violations

Level F

- Attempt lower level continuum of responses as appropriate • Student referral and investigate evidence of behavioral violation
- Notify and attempt to involve the parent in the resolution • Confer with teacher or other school personnel
- Invite student to share their perspective and explanation regarding the behavioral violation
 - Follow mandatory school referrals and protocols
 - Attempt or consider restorative justice practices and other forms of discipline
 - Consider behavior agreement
 - Consider suspension or expulsion (if allowable) as appropriate
- Document all referrals, other forms of discipline attempted or considered, and actions

Type Three Behavioral Violations

Level E

- Attempt lower level continuum of responses as appropriate
- Student referral and investigate evidence of behavioral violation
- Administrator notifies and attempts to involve the parent in the resolution
- Administrator confers with teacher or other school personnel
- Administrator invites student to share their perspective and explanation regarding the behavioral violation
 - Follow mandatory school referrals and protocols
 - Attempt restorative justice practices and other forms of discipline
 - Consider behavior agreement

- Consider suspension as appropriate
- Document all referrals, other forms of discipline attempted, and actions

Type Two Behavioral Violations

Level D – Classroom and administrative continuum of responses •

- Teacher or school personnel implements Level C continuum of responses as appropriate
- Administrator or school support staff provide classroom support
- Teacher or school personnel refers student and notifies administrator of behavioral violation
- Administrator notifies and attempts to involve the parent in the resolution
- Administrator confers with teacher or other school personnel and investigates evidence
- Administrator invites the student to share their perspective and explanation regarding the behavioral violation
 - Use school referrals and protocols as appropriate
 - Attempt restorative justice practices and other forms of discipline
 - Consider in-school suspension as appropriate (if allowable)
- Document all referrals, other forms of discipline attempted, and actions

WSSDA Continuum of Discipline Responses

Administrative Level Continuum of Responses

Type One Behavioral Violations

Level C – Type One behavioral violation involving unsuccessful Level B and Level A responses or repeated Type One behavioral violations within the same school day Teacher or school personnel:

- Decides whether to request classroom support from school support staff
- Notifies and attempts to involve the parent in the resolution
- Implements best practices and strategies that invite the student to share their perspective and explanation regarding the behavioral violation
- Modifies and implements best practices and strategies as appropriate
- Confers with other school personnel as appropriate
- Documents interventions and monitors effectiveness

Level B – Type One behavioral violation involving unsuccessful Level A responses or repeated Type One behavioral violations within the same school day Teacher or school personnel:

- Reteaches behavioral expectations
- Implements best practices and strategies that invite the student to share their perspective and explanation regarding the behavioral violation
- Notifies the student's parent
- Modifies and implements best practices and strategies as appropriate
- Documents interventions and monitors effectiveness

Level A – Type One behavioral violation initially occurs Teacher or school personnel:

- Reteaches behavioral expectations
- Implements best practices and strategies that invite the student to share their perspective and explanation regarding the behavioral violation
- Selects and implements best practices and strategies as appropriate
- Documents interventions and monitors effectiveness