

# FED FY2025 - Payroll & AP Schedule

**July 2024** 23

S	M	T	W	T	F	S
	1 ●	2	3 ●	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18 ●	19	20
21	22	23	24	25	26	27
28	29	30	31			

**October 2024** 23

S	M	T	W	T	F	S
		1 ●	2	3 ●	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18 ●	19
20	21	22	23	24	25	26
27	28	29	30	31		

**January 2025** 23

S	M	T	W	T	F	S
			1 ●	2	3 ●	4
5	6	7	8	9	10	11
12	13	14	15	16	17 ●	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**April 2025** 22

S	M	T	W	T	F	S
		1 ●	2	3 ●	4	5
6	7	8	9	10	11	12
13	14	15	16	17 ●	18	19
20	21	22	23	24	25	26
27	28	29	30			

**August 2024** 22

S	M	T	W	T	F	S
				1 ●	2	3
4	5 ●	6	7	8	9	10
11	12	13	14	15	16	17
18	19 ●	20	21	22	23	24
25	26	27	28	29	30	31

**November 2024** 21

S	M	T	W	T	F	S
					1 ●	2
3	4 ●	5	6	7	8	9
10	11	12	13	14	15	16
17	18 ●	19	20	21	21	23
24	25	26	27	28	29 ●	30

**February 2025** 20

S	M	T	W	T	F	S
						1 ●
2	3 ●	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18 ●	19	20	21	22
23	24	25	26	27	28	

**May 2025** 22

S	M	T	W	T	F	S
				1 ●	2 ●	3
4	5	6	7	8	9	10
11	12	13	14	15	16 ●	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**September 2024** 21

S	M	T	W	T	F	S
1 ●	2	3 ●	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18 ●	19	20	21
22	23	24	25	26	27	28
29	30					

**December 2024** 22

S	M	T	W	T	F	S
1 ●	2	3 ●	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19 ●	20	21
22	23	24	25	26	27	28
29	30	31 ●				

**March 2025** 21

S	M	T	W	T	F	S
						1 ●
2	3 ●	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18 ●	19	20	21	22
23/30	24/31 ●	25	26	27	28	29

**June 2025** 21

S	M	T	W	T	F	S
1 ●	2	3 ●	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18 ●	19	20	21
22	23	24	25	26	27	28
29	30					

261 Total Day FY25, 1 Non-Contract Days Classified/Management

- Mileage Claims Due to Supervisors - First of each month
- Employee Payday
- Holidays (July 4th, Sept. 2nd - Labor Day, Nov. 28-29 - Thanksgiving, Dec. 24-25 - Christmas, Dec. 31 - New Years Eve, Jan. 1 - New Years Day, April 18 - Good Friday, May 26- Memorial Day, June 19 - Juneteenth)
- Accounts Payable Check Run - 10th & 25th of each month typically
- AP Items due in the Business Office by 4 p.m. - week prior to A/P Check Run typically

*Mileage and Expense Reimbursement - DIRECT DEPOSIT WITH THE FIRST PAYROLL OF EACH MONTH*