

FRANKLIN PIERCE HIGH SCHOOL



Nurturing and Empowering Students Together

STUDENT HANDBOOK 2024-2025

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Franklin Pierce Schools does not discriminate on the basis of sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

*Questions and complaints of alleged discrimination should be directed to **Brandy Marshall, Compliance Coordinator for State and Civil Rights Laws** at bmarshall@fpschools.org; **Dr. Julien Pollard, Title IX Officer** at titleIXcoordinator@fpschools.org; or **John Sander, 504/ADA Coordinator** at jsander@fpschools.org or at 315 129th ST S, Tacoma, WA 98444-5099 or at (253)298-3000. Requests for accommodation of a disability for a staff member should be directed to Human Resources.*

MESSAGE FROM PRINCIPAL MARZANO



As we step into the new school year, I'm thrilled to share my vision and the steps we're taking to ensure every student has the best opportunity to succeed. I'm especially excited to begin my second year as your principal, building on the progress we've made and continuing to foster a vibrant and inclusive school community.

I also recognize that this Fall brings some significant transitions for our school. With the loss of some beloved teachers due to budget cuts and our shift from an 8-period day to a 6-period day, I know that these changes may bring challenges. I want you to know that I am here for you—our students, staff, and families—as we navigate these changes together. My commitment is to ensure that these transitions are as smooth as possible and that our focus remains on providing the best education and support for all our students.

Our main goals include:

1. **Supporting Student Success:** I'm committed to making our school a place where every student feels valued and understood. To do this, we're improving how we track and manage student behavior and attendance, ensuring our approaches are fair and respectful of all cultures. These enhancements will allow us to intervene in real-time, addressing issues as they arise and providing timely support to keep every student on the path to success.
2. **Inclusive Learning for All:** I want our classrooms to be places where every student's background is recognized and celebrated. We're working hard to make sure our teaching methods connect with all students, giving them the tools they need to excel.

My Target for Growth: Centering Community Perspectives

I believe that by listening to and valuing the voices of our students, families, and staff, we can create a more inclusive and supportive school environment. However, I recognize that our school needs to go beyond just surveys and feedback forms. This year, my focus is on building genuine, authentic connections with our community—ensuring that our decisions and practices are truly reflective of the diverse needs and strengths of everyone involved. To support this, I will be conducting at least two community meetings to actively center your perspectives and engage in meaningful dialogue. I am committed to making these connections a cornerstone of our work together.

Together, we will build a school environment that not only meets the highest standards of academic excellence but also fosters a deep sense of belonging and respect for everyone. Thank you for your continued support. Let's make this year one of growth and achievement for all!

GENERAL INFORMATION



Mission Statement

At FPHS, we believe in empowering every student on their educational journey from graduation and beyond, while fostering a culture of BELONGING through streamlined systems and inspiring instruction.

Administration

Main Office 298-3800

Brixey Marzano	Principal	298-3801
	bmarzano@fpschools.org	
Marie Laban.....	Assistant Principal.....	298-3981
	mlaban@fpschools.org	
Jaci Washam	Assistant Principal.....	298-3930
	jwasham@fpschools.org	
Marcisa Johnson.....	Dean of Students.....	298-3915
	majohnson@fpschools.org	
Michael Andrews.....	Athletic Coordinator	298-3802
	mandrews@fpschools.org	
Lynn Cawthra	Office Manager	298-3805
	lcawthra@fpschools.org	
Stephanee Disney	Attendance Coordinator	298-3813
	sdisney@fpschools.org	
Stephanie Davis	Administrators' Assistant.....	298-3952
	stdavis@fpschools.org	
Richenda Schenk	Financial Coordinator	298-3811
	rschenk@fpschools.org	
Rhea Goodrum.....	Library/Media Tech	298-3978
	agoodrum@fpschools.org	

Attendance Office298-3813

Health Room298-3823

Counseling Center

Career Counseling Center..... 298-3834

Jaime Fineman-McKinney	Counselor (A-E).....	298-3902
	jfineman@fpschools.org	
Letysha Plaskett-Rosario	Counselor (F-L)	298-3953
	lplaskett@fpschools.org	
Aly Nelko	Counselor (M-R)	298-3820
	anelko@fpschools.org	
JulieAnn Detweiler	Counselor (S-Z)	298-3901
	jdetweiler@fpschools.org	
Sharon Gold.....	Counseling Office Coordinator	298-3834
	sgold@fpschools.org	
Aimee Bruinsma	College & Career Specialist.....	298-3934
	abruinsma@fpschools.org	
La-Keeshia Thomas.....	Data Coordinator (registrar)	298-3977
	lthomas@fpschools.org	

FACULTY

Teacher	Department/Position	Email
Philip Anderson	<i>Engineering (CTE)</i>	panderson@fpschools.org
Alanna Bates-Carector	<i>Special Education (RR)</i>	abates-carector@fpschools.org
Tobi Bernth	<i>ASL (CTE)</i>	tbernth@fpschools.org
Dan Call	<i>World Languages</i>	dcall@fpschools.org
Amy Clark	<i>Physical Education</i>	aclark@fpschools.org
Jeremy Coleman	<i>Social Studies</i>	jcoleman@fpschools.org
James Commander	<i>Photography (CTE)</i>	jcommander@fpschools.org
David Conant	<i>Special Education (RR)</i>	dconant@fpschools.org
Tara Dietzen	<i>MLL</i>	tdietzen@fpschools.org
JoDee Disney	<i>CTE Business</i>	jdisney@fpschools.org
Marcus Disney	<i>Physical Education</i>	mdisney@fpschools.org
Tiffany Disney	<i>Medical Careers (CTE)</i>	tdisney@fpschools.org
Kyle Fagan	<i>ELA</i>	kfagan@fpschools.org
Janelle Gard	<i>Mathematics</i>	jgard@fpschools.org
Siri Gese	<i>PE</i>	sgese@fpschools.org
Canae Gray	<i>Business (CTE)</i>	cgray@fpschools.org
Brittany Hemicker	<i>Mathematics</i>	bhemicker@fpschools.org
Brandon Henry	<i>Science</i>	bhenry@fpschools.org
Dakota Henry	<i>ELA</i>	degbert@fpschools.org
Peyton Hill	<i>Family Health (CTE)</i>	phill@fpschools.org
Tiara (Violet) Hill	<i>MLL</i>	tihill@fpschools.org
Jennifer Huff	<i>Special Education (RR)</i>	jhuff@fpschools.org
Grace Jacobsen	<i>Mathematics</i>	gjacobson@fpschools.org
Robert (Fletch) Joyner	<i>ELA</i>	rjoyner@fpschools.org
Katie Martin	<i>World Languages</i>	kmartin@fpschools.org
Aimee Marubayashi	<i>PLTW Biomed (CTE)</i>	amarubayashi@fpschools.org
Takayuki Masai	<i>World Languages</i>	tmasai@fpschools.org
Michael McCormick	<i>Science</i>	mmccormick@fpschools.org

Teacher	Department/Position	Email
Jeffrey Melvard	<i>Mathematics</i>	jmelvard@fpschools.org
McKenna Miller	<i>Culinary Arts (CTE)</i>	mcmiller@fpschools.org
Jennie Movrich	<i>MTSS Coordinator</i>	jmovrich@fpschools.org
David Mullen	<i>Visual Arts</i>	dmullen@fpschools.org
Amanda Norris	<i>Special Education (SC)</i>	anorris@fpschools.org
Richard O'Flaherty	<i>Social Studies</i>	roflaherty@fpschools.org
Kate Pascal	<i>Visual Art</i>	kpascal@fpschools.org
Laura Patten	<i>Science</i>	lpatten@fpschools.org
Jeremy Pearce	<i>Mathematics</i>	jpearce@fpschools.org
Matthew Pelandini	<i>Instrumental Music</i>	mpelandini@fpschools.org
Haylee Rice	<i>Business (CTE)</i>	hrice@fpschools.org
Robert Richardson	<i>Social Studies</i>	rrichardson@fpschools.org
Ariel Saylor	<i>Special Education (RR)</i>	asaylor@fpschools.org
Monica Shoopman	<i>Mathematics</i>	mshoopman@fpschools.org
Jon Soule	<i>Science</i>	jsoule@fpschools.org
Robert Swardz	<i>Mathematics</i>	rswardz@fpschools.org
Amy Thoburn	<i>ELA</i>	athoburn@fpschools.org
Elizabeth Thomas	<i>Special Education (SC)</i>	ethomas@fpschools.org
Trisha Tracy	<i>ELA</i>	ttracy@fpschools.org
Amy Utecht	<i>Mathematics</i>	autecht@fpschools.org
Andy Vanderpool	<i>Social Studies</i>	avanderpool@fpschools.org
Garlyn Wacker	<i>ELA</i>	gwacker@fpschools.org
Amy Walsh	<i>Special Education (RR)</i>	awalsh@fpschools.org
Nicholas Watkins	<i>Science</i>	nwatkins@fpschools.org
Kate Wheeldon	<i>Special Education (RR)</i>	kwheeldon@fpschools.org
Karey Ann Yoshioka	<i>ELA</i>	kyoshioka@fpschools.org
Bryan Zagar	<i>Social Studies</i>	bzagar@fpschools.org
Ulises Zavaleta Berdeja	<i>Vocal Music</i>	uzavaletaberdeja@fpschools.org

* To contact teachers by phone, please call
the Franklin Pierce High School Main Office at 298-3800

2024-2025 Franklin Pierce High School ASB Executive Officers

PRESIDENT	Jordan Disney
VICE PRESIDENT	Lindsay Gade
SECRETARY	Ivy Velazquez
TREASURER	Mason Oleson-Borland
SOCIAL CHAIR	Miya Nguyen / Boston Chang
ADVISOR	Mrs. T. Disney

Class of 2025

<i>President</i>	Leila Kennach
<i>Vice President</i>	Honesty Lopez-Hopkins
<i>Secretary</i>	Kaden Mills
<i>Social Chair</i>	Aiden Breiting
<i>Advisor</i>	Ms. S. Disney

Class of 2027

<i>President</i>	Miguel Vargas
<i>Vice President</i>	Ryan Warren
<i>Secretary</i>	Danica Canelta Welborn
<i>Social Chair</i>	Kailena Acfalle
<i>Advisor</i>	TBD

Class of 2026

<i>President</i>	Kayla Tarver
<i>Vice President</i>	Aries Ramos
<i>Secretary</i>	Laura Castro
<i>Social Chair</i>	Jaylin Chin
<i>Advisor</i>	Ms. Gard

Class of 2028

<i>President</i>	TBD
<i>Vice President</i>	TBD
<i>Secretary</i>	TBD
<i>Social Chair</i>	TBD
<i>Advisor</i>	Ms. Clark



Official fight song “Go Cardinals”

Prologue (silence)
 Go Cardinals Go, Fight Cardinals Fight,
 Take the ball and make a touchdown (basket) for FP
 Go Cardinals Go. Fight Cardinals Fight.
 Go Fight Win for Franklin Pierce, Go Cards Go.
 C-A-R-D-S . . . Go . . . Cards . . . Go!
 Go Cardinals Go. Fight Cardinals Fight.
 Go Fight Win for Franklin Pierce. Win Cards Win!

Franklin Pierce High School Activities/Clubs/Athletics

You are encouraged to get involved in the many activities we have available at Franklin Pierce High School. It is a great way to meet new friends and have fun! Although not all clubs are meeting during remote learning, our active clubs include, but are not limited to, the following:

Adventure Club

Advisor: TBD

Arm Wrestling Club

Advisor: Ms. Gese

Asian Student Association

Advisor: Mr. Watkins

ASL Honor Society

Advisor: Mrs. Bernth

Black Student Union

Advisors: Mrs. Gray

Boys Volleyball Club

Advisor: Ms. Baumer

Cardinal Coven Wiccan Club

Advisor: Ms. V. Hill

Craft Club

Advisor: Ms. P. Hill

DECA

Advisor: Ms. J. Disney

Drama Club

Advisor: Mrs. Gray

FP Power Lifting Club

Advisor: TBD

GSA (*Gender & Sexuality Acceptance*)

Advisor: Mr. McCormick

Key Club

Advisor: Mrs. Patten

LARP

Advisor: TBD

Latinos Unidos

Advisor: Mr. Call

Life in Christ Club

Advisors: TBD

Micronesian Club

Advisor: Mrs. Goodrum

Mural Club

Advisor: Mr. Mullen

National Honor Society

Advisor: Ms. Thoburn

Native Indigenous Cultural Club

Advisor: Ms. Pascal

Pacific Islander Club (PIC)

Advisors: Ms. Tews

Sports Medicine Club

Advisors: Mrs. T. Disney

Table Top Club

Advisor: TBD

Tuffy Tribune

Advisor: Ms. Wacker



Athletics

Franklin Pierce High School offers a wide variety of athletic programs that are open to all students. Students are encouraged to become involved. Franklin Pierce High School is a member of the 2A South Puget Sound League.

Fall Sports

Cross Country (girls & boys).....	Mr. James Commander
Football	Mr. Trevor Hanson
Golf (girls)	Mr. Jeff Melvard
Golf (boys).....	Mr. Bryan Zagar
Soccer (girls)	Mr. Sergio Lopez
Swim & Dive (girls— <i>in cooperation w/ Mt. Tahoma</i>)	Mr. Lance Trebilcock
Tennis (boys).....	Mr. Khoa Nguyen
Volleyball	Ms. Donnie Baumer

Fall/Winter Sports

Cheer	Ms. Amanda Myers
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Winter Sports

Basketball (boys).....	Mr. John Barbee
Basketball (girls)	Ms. La-Keeshia Thomas
Bowling (girls)	Mr. Jeff Melvard
Flag Football (girls).....	TBD
Swim & Dive (<i>boys—in cooperation w/ Mt. Tahoma</i>)	Mr. Lance Trebilcock
Wrestling (boys).....	Mr. Tevyn Tillman
Wrestling (girls)	Mr. Roberto Alvarez

Spring Sports

Baseball.....	Mr. Nick Aloisio
Softball (Fastpitch)	Ms. Nicole Hadley
Soccer (boys).....	Mr. Sammy Taffola
Tennis (girls)	Mr. Khoa Nguyen
Track (boys)	Mr. Ed Williams
Track (girls)	Ms. Melanie Grant

ASB cards are sold annually to assist in financing student activities and athletics. An ASB card admits the holder to all regular season home athletic events and activities for free or at a reduced cost. All athletes, club members and ASB & class officers are required to purchase ASB cards. The cost of an ASB card is \$40.



Franklin Pierce High School

2024-2025 Bell Schedules

Learning Lab/Cardinal Connections (*M,T,W,Th,F*)

Period 1	8:15 – 9:05
Period 2	9:10 – 10:00
CConnections/LLab	10:05 – 10:35
Period 3	10:40 – 11:30
1st Lunch	11:30 – 12:00
Period 4	12:05 – 12:55
Period 4	11:35 – 12:25
2nd Lunch	12:25 – 12:55
Period 5	1:00 – 1:50
Period 6	1:55 – 2:45

Early Release Wednesdays

(Designated Wednesdays – see calendar)

Period 1	8:15 – 9:00
Period 2	9:05 – 9:45
Period 3	9:50 – 10:30
1st Lunch	10:30 – 11:00
Period 4	11:05 – 11:45
Period 4	10:35 – 11:15
2nd Lunch	11:15 – 11:45
Period 5	11:50 – 12:30
Period 6	12:35 – 1:15
Teacher Collaboration	1:20 – 2:45

30-minute Assembly Schedule (*CC/LL*)

Period 1	8:15 – 9:05
Period 2	9:10 – 10:00
Assembly	10:05 – 10:35
Period 3	10:40 – 11:30
1st Lunch	11:30 – 12:00
Period 4	12:05 – 12:55
Period 4	11:35 – 12:25
2nd Lunch	12:25 – 12:55
Period 5	1:00 – 1:50
Period 6	1:55 – 2:45

45-min Assembly Schedule (*between 2nd & 3rd*)

Period 1	8:15 – 9:02
Period 2	9:07 – 9:54
Assembly	9:59 – 10:44
Period 3	10:49 – 11:36
1st lunch	11:36 – 12:06
Period 4	12:11 – 12:58
Period 4	11:41 – 12:28
2nd lunch	12:28 – 12:58
Period 5	1:03 – 1:50
Period 6	1:55 – 2:45

30-min Assembly Schedule (*end of day*)

Period 1	8:15 – 9:05
Period 2	9:10 – 10:00
Period 3	10:05 – 10:55
1st Lunch	10:55 – 11:25
Period 4	11:30 – 12:20
Period 4	11:00 – 11:50
2nd Lunch	11:50 – 12:20
Period 5	12:25 – 1:15
Period 6	1:20 – 2:10
Assembly	2:15 – 2:45

1-hour Assembly Schedule (*between 2nd & 3rd*)

Period 1	8:15 – 9:00
Period 2	9:05 – 9:50
Assembly	9:55 – 10:55
Period 3	11:00 – 11:45
1st lunch	11:45 – 12:15
Period 4	12:20 – 1:05
Period 4	11:50 – 12:35
2nd lunch	12:35 – 1:05
Period 5	1:10 – 1:55
Period 6	2:00 – 2:45

45-minute Assembly Schedule *(end of day)*

Period 1	8:15 – 9:02
Period 2	9:07 – 9:54
Period 3	9:59 – 10:46
1st lunch	10:46 – 11:16
Period 4	11:21 – 12:11
Period 4	10:51 – 11:41
2nd lunch	11:41 – 12:11
Period 5	12:16 – 1:03
Period 6	1:08 – 1:55
Assembly	2:00 – 2:45

One-hour Assembly Schedule *(end of day)*

Period 1	8:15 – 9:00
Period 2	9:05 – 9:50
Period 3	9:55 – 10:40
1st lunch	10:40 – 11:10
Period 4	11:15 – 12:00
Period 4	10:45 – 11:30
2nd lunch	11:30 – 12:00
Period 5	12:05 – 12:50
Period 6	12:55 – 1:40
Assembly	1:45 – 2:45

3.5-hr Early Dismissal Schedule (block)
(no lunches)

Period 1/4	8:15 – 9:15
Period 2/5	9:20 – 10:15
Period 3/6	10:20 – 11:15

3.5-hr Early Dismissal Schedule (all)
(no lunches)

Period 1	8:15 – 8:45
Period 2	8:50 – 9:15
Period 3	9:20 – 9:45
Period 4	9:50 – 10:15
Period 5	10:20 – 10:45
Period 6	10:50 – 11:15

Six Period Day *(no LL or CC)*

Period 1	8:15 – 9:15
Period 2	9:20 – 10:15
Period 3	10:20 – 11:15
1st Lunch	11:15 – 11:45
Period 4	11:50 – 12:45
Period 4	11:20 – 12:15
2nd Lunch	12:15 – 12:45
Period 5	12:50 – 1:45
Period 6	1:50 – 2:45

2-hr Late Arrival Schedule

Period 1	10:15 – 10:50
Period 2	10:55 – 11:30
Period 3	11:35 – 12:10
1st Lunch	12:10 – 12:40
Period 4	12:45 – 1:25
Period 4	12:15 – 12:55
2nd Lunch	12:55 – 1:25
Period 5	1:30 – 2:05
Period 6	2:10 – 2:45

As the year progresses, class meeting schedules may change to accommodate variations in our activities (special assemblies, late arrivals, etc.). These changes and new schedules will always be posted on the FPHS website under General Information > Bell Schedules.



ASB CARDS

An ASB card costs \$40.00 and provides over \$100 worth of activities and entertainment. This card will admit a student to home athletic events, plays, dances, and concerts at reduced costs or free. An ASB card can be purchased at any time during the year from the bookkeeper's office. All students planning to participate in extracurricular activities or any club that is funded by the ASB **will be required** to purchase an ASB card. Students who qualify for free and reduced lunch are eligible for reduced pricing for ASB cards. Please see the bookkeeper for details.

ASSEMBLY CONDUCT

Assemblies scheduled during the school day have an educational value; therefore, attendance at assemblies is required. Students are expected to be respectful to those speaking or performing. Inappropriate behavior during an assembly may result in discipline.

ATHLETICS AND ACTIVITIES

Students are encouraged to participate in sports or activities on campus. Bulletin announcements throughout the year direct interested students as to how they may participate. Students planning to turn out for sports must be covered by athletic insurance, purchase an ASB card, and be registered on Final Forms.

Being an athlete is a privilege that involves teamwork and self-discipline. The Franklin Pierce School District Athletic Code exists to provide specific guidelines for student athletes. The Athletic Code explains all the rules, regulations and expectations for student athletes.

All students who turn out for athletics must be registered in Final Forms and cleared for participation by the building athletic coordinator or designee. This process includes both the student athlete and parents signing the athletic eligibility forms online. Violations of those guidelines may result in suspension from an individual sport or removal from all athletic programs in the district. It is expected that student athletes read through the athletic code carefully and adhere to those rules. **These rules apply to athletes both in and out-of-season.**

ATTENDANCE

Franklin Pierce High School will accept parent/guardian phone calls for student absences. Parent(s)/Guardian(s) who contact the school by phone on the day(s) of student's absence will not be required to submit a note upon student's return to school.

If parent(s)/guardian(s) writes a note to notify the school of student's absence(s), this note should be submitted on the day of student's return to school to have the absence not be classified as unexcused/truant absence.

Notes must contain the date(s) of absence, reason for absence, signature of the parent/guardian and a telephone number where the parent/guardian can be contacted.

REQUEST TO BE ABSENT (SCHOOL SPONSORED EVENTS)

Extra-Curricular Activities: club or after school trips

- ★ Requires Planned Absence Form for each student attending the activity. Forms must be returned to the Attendance Office prior to the event. If forms are not received prior to the

event, the absences will not be excused as school related. Please communicate this to the students attending the activity.

- ★ Teacher/advisor will need to provide the Attendance Office with a list of students attending before the trip.

Academic/Athletic Activities

- ★ Please check with your teacher/advisor if this is an extra-curricular activity field trip.
- ★ You will need to provide the Attendance Office with a list of students attending the event.

PLANNED ABSENCES

- During the planning for a pre-arranged absence, parents and students should understand that teachers cannot possibly, in all cases, pre-teach the lessons nor provide make-up assignments to cover all the material that will be missed. However, occasions arise where extended absences are necessary. When this occurs, teachers will do their best to provide accommodations.
- Franklin Pierce High School strongly discourages students from taking extended vacations during the semester or leaving school prior to the normal closing date. Students missing class lose essential instruction and place increased demands on classroom teachers in the areas of record keeping and administering make-up work.
- In order that students and parents may not be misled and suffer possible disappointment, it must be clearly understood that:
 - A letter of request outlining the reasons for the absence, expected duration and departure date, must be written and turned in to the Attendance Office. Official documentation will be required for any absences exceeding three consecutive days.
 - A "REQUEST TO BE ABSENT" form will be issued from the Attendance Office to be presented by the student to his/her teachers at least three days before the absence.
 - Teachers have been asked to outline to the student possible consequences that could result from the extended absence and alternatives that would help minimize the potential harm to the student's final grade. An indication of willingness on the part of the teacher to assist the student is not to be construed as a promise that the student will receive full credit. The responsibility for completion of all make-up requirements rests with the student.
 - Final clearance must be completed in the office by returning the completed "REQUEST TO BE ABSENT" form to the Attendance Office.
- Pre-arranged absences will be classified as an absence (except for school sponsored events).
- To protect the integrity of cumulative final exams, students may not be allowed to take final exams early.
- The school principal (or designee) has the authority to determine if an absence meets the criteria for an excused absence. (FPSD Policy 3122 and 3122 P).

WAC 392-121-108 states if a student is absent for more than 20 consecutive school days, they must be unenrolled by the school, unless (a) a written agreement between the school and parent/guardian deems the absence will not cause a serious adverse effect upon the student's educational progress, or (b) the student is receiving home and/or hospital services.

TRUANCY AND ELOPEMENT

Students shall be expected to be in school each day except in the case of personal illness. (See Policy 3122 and Procedure 3122P.) Students are considered truant when they are:

- Absent from school or class without the knowledge and consent of the parent(s) or guardians.
- Absent from the school or class once arriving on the campus without the knowledge and consent of school administrators.

Elopement is defined for students as being out of class with or without a pass. This includes getting a tardy pass and not going directly to class. Students transition from being tardy to elopement (skipping) when they are missing from class for 10 minutes or more with or without a pass.

EARLY DISMISSAL

- If a student must leave school prior to the end of the school day, he/she is to check into the Attendance Office before school and get an early dismissal slip.
- The student needs to bring a note from a parent or guardian stating the reason for the early dismissal. Notes must contain the date, reason for absence, signature of the parent/guardian and a telephone number where the parent/guardian can be contacted. Notes written in pencil will not be accepted because pencil writing fades over time.
- Students are required to check out with the Attendance Office immediately before leaving campus. Failure to do so will automatically convert the absence to unexcused/truant.
- Franklin Pierce High School is a CLOSED campus: students leaving campus without approval from the Attendance Office will be considered unexcused/truant.

LATE ARRIVAL/EARLY DISMISSAL (PERMANENT)

- Students who are needed by their parents or employer during school hours on a regular basis can apply for a permanent late arrival or early dismissal for the school year.
- This privilege is permitted to those students who are progressing satisfactorily toward graduation and who have a parent permission slip on file in the student's cumulative records folder located in the counseling center.
- Students requesting a permanent late arrival or early dismissal can get the permission slip from their counselor.
- It is the student's responsibility to be aware of schedule changes that will change arrival time on campus.
- Students are not to be on campus until their first classes begin and or must leave after their last class.
- Students who abuse this privilege by loitering around campus will have it revoked.

TARDIES

A student is tardy to class when they arrive to class after the scheduled start time. Students are considered tardy after the final bell rings to start each period, and the student is not in the classroom. With our Start on Time Policy, teachers will close the door to the classroom at the end of the final bell ringing. Tardy students are to report to the attendance window to receive a tardy pass. Once a student receives a tardy ticket/pass, students are to return to their class promptly. If a student takes more than five (5) minutes after their tardy is processed to return to class. It is considered elopement from class when a student is sent to the main office for a tardy pass and is

gone for more than ten (10) minutes. All tardies will be monitored by the attendance office and will not be excused without third party documentation (staff member, doctor, or dentist).

CARS AND PARKING

All student drivers must have a parking pass and register their vehicle with the Main Office. Motor vehicles, which are driven by students and parked on or near school property during regular school hours or during school activities, are subject to being searched when school officials have reasonable suspicion for doing so. Any questions regarding parking lots can be referred to Security.

The following regulations will apply to all drivers:

- A permit is required to park in the designated student parking lots. **Permits are free.**
- Students must provide proof of a valid driver's license and current insurance.
- Daily parking is on a first-come, first-served basis.
- Student drivers must park in the student lot. The student lot is located between the tennis courts and the main entrance of the football stadium.
- Gates to the student lot will be locked daily to ensure the safety of students. If a student has an early dismissal, the office will notify security, and gates will be unlocked.
- If a student does not register his/her car with security, fines will occur.
- Staff parking lots are off limits to student parking.
- Fines will be incurred for cars that are parked improperly.
- Students operating cars are expected to obey all traffic laws. Citations will be issued by the Pierce County Sheriff's Department for violations observed on the streets adjacent to campus and by campus security for permit and improper parking violations in the parking lots.
- Parking lots and vehicles are off limits during the school day, except with security or administrative approval. Students who must go to their vehicle must get a pass from the Main Office or be escorted by security.
- Any damage, theft, or vandalism should be reported to a security officer or an administrator immediately. The school district assumes no responsibility for damage to or theft from vehicles driven to school.
- Parking permits are non-transferable and may be revoked for unauthorized use or multiple parking violations.
- All vehicles parked in the FPHS lots must comply with Washington State laws regarding licensing and inspection.

CLOSED CAMPUS

Franklin Pierce High School is a closed campus. Students are not permitted to leave campus during the day unless they have permission from the school and check out through the main office.

Students are not allowed to leave campus once they are dropped off by a parent, guardian, bus, or physically step on campus. Leaving campus at the beginning of the day, during classes, or during lunch, hanging out in the parking lots, or off limits areas (ex: behind the gym, behind the 500 building, the nursing home, 18th Ave, the train tracks, parent pick up area) are considered off campus. Being off campus is considered truancy and will result in disciplinary consequences.

CRIMINAL ACTS

Under Washington State or Pierce County law, the following actions are among those defined as a criminal act:

- a) Arson — the intentional setting of fire
- b) Bomb Threats — telephone or otherwise
- c) Extortion, Blackmail or Coercion — obtaining money or property by violence or threat of violence or forcing someone to do something against his or her will by force or threat of force
- d) Fire Alarms — any false fire alarms (mechanical or voice)
- e) Fire Extinguisher — tampering with fire extinguishers
- f) Trespass — being present in an unauthorized place or refusing to leave when ordered to do so
- g) Unlawful Interference with School Authorities — interfering with administrators, teachers or other school staff (employee or volunteer) by force, violence, intimidation or threat
- h) Any other act which violates any State or Pierce County law (*under FPS policy 3241P 2.5 or WA state law RCW Title 9*).

Students participating in any criminal act will be referred to the Pierce County Sheriff.

DANCES

ASB, clubs, and organizations may sponsor dances as an on-campus social event or fundraiser. Students must have a current Dance Expectations form signed by the student and parent/guardian in order to purchase a ticket for the dance. Students may invite a guest from another school by filling out the Dance Guest Form. Guest forms must be turned into the office for verification before dance tickets can be purchased. Guests must provide some form of picture identification with their form. Guests in middle/junior high school or who graduated more than one (1) year prior are not permitted.

DELIVERIES

In an effort to eliminate classroom disruptions, we do not deliver floral arrangements, balloons, cookie baskets, or other such items to students in class. Food delivery services, i.e., Uber Eats, Grub Hub, Door Dash, etc., are not permitted at FPHS. Deliveries will be rejected or held until the end of the day. Please make sure your students bring lunch from home or get a lunch from school.

DRESS CODE

Students are encouraged to express their individuality in their dress and grooming. Students wearing clothing that promote or represent drugs, alcohol, weapons, sexually explicit images, clothing that promotes violence, or clothing that is meant to be worn as an undergarment (bralette, boxers, boxer briefs) will be asked to change.

DRUGS/ALCOHOL/PARAPHERNALIA POSSESSION; USE, SALE, DISTRIBUTION, TRADE AND/OR TRANSFER

Franklin Pierce High School is a drug, alcohol, and tobacco free campus. A student found in possession of paraphernalia, be under the influence of, sell, distribute, use trade or transfer

alcoholic beverages, illegal and/or other mind-altering drugs or substances, or tobacco will be subject to school discipline and referred to the Pierce County Sheriff per Washington State law. If a student is struggling with addiction to one of these substances, we encourage them to meet with their counselor, administrator, or trusted adult for a free referral for drug, alcohol, and nicotine counseling.

ELECTRONIC DEVICES

Teachers set expectations for the use of cell phones in the classroom each day. Teachers will use Electronic Device Expectations Chart to indicate if a student can use their device, headphones or neither in class. Should a teacher have the expectation that devices should not be allowed in the classroom, students will be told to put their devices away. Should the student continue to use their cell phone in class, the teacher will give the student an individual reminder of the expectations. If a student refuses to put the device (cell phone) away when requested, the teacher will send an Office Discipline Referral for administration follow up and discipline.

Progressive discipline will apply for cell phone infractions as follows:

- 1st offense – Student/Administrator conference and review of expectations
- 2nd offense – Cell phone contract and parent contact
- 3rd offense – Turn phone into office for remainder of contract period and parent contact
- 4th offense – 2 week cell phone contract and parent contact
- 5th offense – Turn phone into office daily for 2 weeks and parent meeting
- 6th offense – Short Term Suspension (1 day)
- 7th offense – Short Term Suspension (3 day)

FIGHTING OR CAUSING PHYSICAL INJURY

Franklin Pierce has a zero tolerance for violence on campus. Students who intentionally cause or attempt to cause physical harm and injury or intentionally behave in such a way that could reasonably cause physical harm to another person will be subject to school discipline.

FIGHTING – SUPPORTING, INSTIGATING, RECORDING

Students moving to view or watch a fight, congregate around to view or watch a fight, verbally support, promote/advertise a pending fight, encourage students who are fighting, record a fight, placing a video of students fighting on a social media site will be subject to immediate discipline.

GANG ACTIVITY

A gang is defined as a group of three or more people with identifiable leadership which, on an ongoing basis, regularly conspires and acts as a group mainly for criminal purposes. Franklin Pierce High School has a zero tolerance for any gang activity on campus.

GRADING REQUIREMENTS (CREDITS)

English 4.0	Mathematics 3.0
Social Studies 3.0	Science (2.0 lab science req.) 3.0
Physical Education 1.5	Health .5
Career & Technical 1.0	Fine Arts 2.0 or 1.0 Fine Arts & 1.0 Personal Pathway
Electives 4.0	World Language or Personal Pathway 2.0
Total Number of Credits for Graduation = 24.0	

Grading Reports:

1 st Semester	Grading Periods	2 nd Semester
November 1, 2024	<i>End of Quarter</i>	April 1, 2025
January 24, 2025	<i>End of Semester</i>	June 17, 2025

Grading and Withdrawal from a Class: If a student is earning an “NC” grade and withdraws from a course after the first twelve days of the semester, it will result in a grade of “NC” and will not be calculated into the cumulative GPA. We will also be calculating partial credit for students leaving our school who were passing their classes at the time of their withdrawal.

Grades from off Campus Programs: Grades issued through institutions not on the campus of Franklin Pierce High School will be included on Franklin Pierce High School transcripts and calculated into the GPA of students enrolled in these institutions. These institutions include but are not limited to Running Start, high school completion, vocational classes, and correspondence courses.

Checking grades & assignments: By going to *Student Grades* link under the *Family* dropdown menu in the top right corner of the district website, students and families can check student grades and assignment completion through Family Access.

Standards Based Grading recognizes student grades in the form of a number (0-4). To learn more about how grades are calculated, please visit www.fpschools.org/studentgrades and view the “Grading Resources” at the bottom of the page.

Standards based grades are converted to letter grades at the semester for the purpose of appearing on the permanent transcript. The chart to the right illustrates that conversion.

Letter Grade Conversion for Transcripts

SBG Grade	Letter Grade	SBG Grade	Letter Grade
4.0 – 3.8	A	2.7 – 2.5	C+
3.7 – 3.6	A-	2.4 – 2.2	C
3.5 – 3.3	B+	2.1 – 2.0	C-
3.2 – 3.0	B	INC/INC+	F
2.9 – 2.8	B-		

INC+

Students with a numeric score of 2.0 or higher and an INC+ are at teacher's discretion to award credit based on student performance.

Retaking a Failed Class: The transcript of a student who retakes and passes a previously failed class will include the F grade as well as the new passing grade. Only the new passing grade will be calculated into the cumulative GPA.

Retaking a Passed Class: A student may choose to retake a class that was passed once before. Both grades will be included in the student's transcript and the second class will be counted as a credit attempted, but not as a credit earned.

Transfer Student Grades: When a student transfers in after the first twelve days of a semester, the counseling center will distribute that student's withdrawal grades to the new teachers as soon as they are available from the previous school. Students who transfer in with a letter grade and no percentage will be assigned a percentage for the work the student missed in the class prior to enrolling. Percentages will be assigned as follows for withdrawal grades with no percentage:

NC= 50%, D = 65%, C = 75%, B = 85% A = 95%

Mastery/Competency-Based Credits: Students may obtain mastery-based credit in the content areas of the Arts, English Language Arts, Mathematics, Health and Physical Education, Science, Social Studies, and World Language in accordance with Board Policies 2402 – 2409.

AP COURSES/TESTING

Students earn regular high school credit upon successful completion of the course and may gain college credit if they earn a qualifying score on the corresponding AP exam. University credit is generally granted for test scores of 3 and above on a five-point scale, however, each university has their own standards for accepting credit for AP exams. For more information on the AP program, go to www.collegeboard.com/ap. Students enrolling in three or more concurrent AP classes must have prior approval from their counselor. Students who enroll in year-long AP courses are expected to remain in those courses for the entire year. AP testing is required in all AP courses.

COLLEGE IN THE HIGH SCHOOL

In association with Washington universities, high school students may earn college credit for completing these classes on the high school campus. College credit earned may count as elective or academic credit depending on the receiving college's transfer credit policies.

There is no fee for students to enroll in a CHS or co-delivered dual credit course that includes CHS to earn only high school credit. Fees apply for students who choose to enroll in a CHS course to earn both high school and college credit. College credit fees are as follows:

- Central WA University: \$60/credit
- Eastern WA University: \$65/credit
- University of WA: \$66/credit, plus a \$45 registration fee

Courses typically run five credits. Fees are collected by the University at the beginning of the fall semester. Tuition assistance is available to students who qualify for free and reduced lunch services. Students should note that paying for the college credit automatically starts an official college transcript with the institution offering the course that will include the student's performance.

HARRASSMENT, INTIMIDATION, OR BULLYING

Schools are meant to be safe and inclusive environments where all students are protected from Harassment, Intimidation, and Bullying (HIB), including in the classroom, on the school bus, in school sports, and during other school activities.

HIB is any intentional electronic, written, verbal, or physical act of a student that:

- Physically harms another student or damages their property;
- Has the effect of greatly interfering with another student's education; or,
- Is so severe, persistent, or significant that it creates an intimidating or threatening education environment for other students.

HIB generally involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated. HIB is not allowed, by law, in our schools.

How can I make a report or complaint about HIB?

Talk to any school staff member (consider starting with whoever you are most comfortable with!). You may share concerns about HIB in writing, verbally or by using our district's HIB reporting form at <https://bit.ly/HIBReportingForm>. Your report can be made anonymously if you are uncomfortable revealing your identity, or confidentially if you prefer it not be shared with other students involved with the report. No disciplinary action will be taken against another student based **solely** on an anonymous or confidential report.

If a staff member is notified of, observes, overhears, or otherwise witnesses HIB, they must take prompt and appropriate action to stop the HIB behavior and to prevent it from happening again. Our district also has a HIB Compliance Officer (James Hester, Deputy Superintendent, jhester@fpschools.org, 253-298-3021) who supports prevention and response to HIB.

What happens after I make a report about HIB?

If you report HIB, school staff must attempt to resolve the concerns. If the concerns are resolved, then no further action may be necessary. However, if you feel that you or someone you know is the victim of unresolved, severe, or persistent HIB that requires further investigation and action, then you should request an official HIB investigation.

Also, the school must take actions to ensure that those who report HIB don't experience retaliation. For more information about the HIB complaint process, including important timelines, please visit <https://bit.ly/FPS-HIB> or view the district's *HIB Policy 3207 and Procedure 3207P*.

Our School Stands Against Discrimination

Discrimination can happen when someone is treated differently or unfairly because they are part of a **protected class**, including their race, color, national origin, sex, gender identity, gender expression, sexual orientation, religion, creed, disability, use of a service animal, or veteran or military status.

What is discriminatory harassment?

Discriminatory harassment can include teasing and name-calling; graphic and written statements; or other conduct that may be physically threatening, harmful, or humiliating. Discriminatory harassment happens when the conduct is based on a student's protected class and is serious

enough to create a hostile environment. A **hostile environment** is created when conduct is so severe, pervasive, or persistent that it limits a student's ability to participate in, or benefit from, the school's services, activities, or opportunities.

To review the district's Nondiscrimination Policy 3210 and Procedure 3210, visit <https://bit.ly/FPS3210>.

What is sexual harassment?

Sexual harassment is any unwelcome conduct or communication that is sexual in nature and substantially interferes with a student's educational performance or creates an intimidating or hostile environment. Sexual harassment can also occur when a student is led to believe they must submit to unwelcome sexual conduct or communication to gain something in return, such as a grade or a place on a sports team.

Examples of sexual harassment can include pressuring a person for sexual actions or favors; unwelcome touching of a sexual nature; graphic or written statements of a sexual nature; distributing sexually explicit texts, e-mails, or pictures; making sexual jokes, rumors, or suggestive remarks; and physical violence, including rape and sexual assault.

Our schools do not discriminate based on sex and prohibit sex discrimination in all of our education programs and employment, as required by Title IX and state law.

To review the district's Sexual Harassment Policy 3205 and Procedure 3205, visit <https://bit.ly/FPS3205>.

What should my school do about discriminatory and sexual harassment?

When a school becomes aware of possible discriminatory or sexual harassment, it must investigate and stop the harassment. The school must address any effects the harassment had on the student at school, including eliminating the hostile environment, and make sure that the harassment does not happen again.

What can I do if I'm concerned about discrimination or harassment?

Talk to a Coordinator or submit a written complaint. You may contact the following school district staff members to report your concerns, ask questions, or learn more about how to resolve your concerns.

Concerns about discrimination:

Civil Rights Coordinator: Brandy Marshall, 253-298-3085, bmarshall@fpschools.org

Concerns about sex discrimination, including sexual harassment:

Title IX Coordinator: Dr. Julien Pollard, 253-298-3037, jpollard@fpschools.org

Concerns about disability discrimination:

Section 504 Coordinator: John Sander, 253-298-3051, jsander@fpschools.org

Concerns about discrimination based on gender identity:

Gender-Inclusive Schools Coordinator: Dr. Julien Pollard, 253-298-3037, jpollard@fpschools.org

All compliance officers can be reached by mail at Franklin Pierce Schools:
315 129th Street South, Tacoma, WA 98444

To **submit a written complaint**, describe the conduct or incident that may be discriminatory and send it by mail, fax, email, or hand delivery to the school principal, district superintendent, or civil

rights coordinator. Submit the complaint as soon as possible for a prompt investigation, and within one year of the conduct or incident.

I already submitted an HIB complaint – what will my school do?

Harassment, intimidation, or bullying (HIB) can also be discrimination if it's related to a protected class. If you give your school a written report of HIB that involves discrimination or sexual harassment, your school will notify the Civil Rights Coordinator. The school district will investigate the complaint using both the Nondiscrimination Procedure (3210P) and the HIB Procedure (3207P) to **fully resolve your complaint**.

Our School is Gender-Inclusive

In Washington, all students have the right to be treated consistent with their gender identity at school. Our school will:

- Address students by their requested name and pronouns, with or without a legal name change
- Change a student's gender designation and have their gender accurately reflected in school records
- Allow students to use restrooms and locker rooms that align with their gender identity
- Allow students to participate in sports, physical education courses, field trips, and overnight trips in accordance with their gender identity
- Keep health and education information confidential and private
- Allow students to wear clothing that reflects their gender identity and apply dress codes without regard to a student's gender or perceived gender
- Protect students from teasing, bullying, or harassment based on their gender or gender identity

To review the district's Gender-Inclusive Schools Policy 3211 and Procedure 3211, visit <https://bit.ly/FPS3211>. If you have questions or concerns, please contact the Gender-Inclusive Schools Coordinator: Dr. Julien Pollard, 253-298-3037, jpollard@fpschools.org

LAPTOP CHECK-OUT/TECHNOLOGY SUPPORT

Students will be issued one (1) laptop and one (1) charger after completion of the Acceptable Use Agreement (AUA) emailed out by the FPSD IT department. Families are highly encouraged to purchase the district provided insurance to cover any damage that may occur when technology is in the student's possession. Lost or damaged laptops and chargers will be fined to the student account. If a student's laptop is stolen, families will need to provide a police report and notify the school immediately. No loaner laptops will be available, and students will not be issued another laptop until fines are paid or the laptop and/or charger is recovered. See the Acceptable Use Agreement for details on the cost of insurance, repairs, and replacements.

Contact Rhea Goodrum at (253)298-3978 or by email at agoodrum@fpschools.org for:

- Login — Password Reset
- New Student — Device/Charger Checkout
- Connectivity (or battery/power) Troubleshooting — Laptop Update (or exchange device)
- Home Internet Connection Need — Hotspot Request/Fulfillment/Checkout
- Withdrawn Students — Device Returns

For other tech issues, call the IT Help Desk at (253) 298-4647.

LOCKERS

Students wishing to have a locker to store books, bags, and athletic gear can see the Bookkeeper during lunches and be issued a locker in the 900 hallway. Lockers are subject to being searched when school officials have reasonable suspicion for doing so.

LOCKERROOMS

Locker rooms are off limits during the school day to students who are not enrolled in a PE class. Students in PE will be issued a school lock and locker. Students must supply themselves with appropriate PE clothing and shoes that they may choose to keep locked up in their assigned locker. It is highly recommended that students lock up all their personal belongings in their locker during their PE class. Teachers will lock the exterior doors to the locker room but that does not always mean that your items will be safe if they are left out.

LOST AND FOUND

Unclaimed items found by students around the school may be turned into the main office. Items will be held in the main office for not less than one month, after which unclaimed items may be donated to charity.

If a student believes he or she has lost something at school, it is the student's responsibility to come to the office to report the loss and check the Lost & found. A student wishing to check the Lost & Found will be asked to identify the lost object by accurately describing it to a staff member, who will then check the Lost & Found storage.

Lost & Found items will only be returned to the owner of the item. If the owner has not claimed the item within a month, the item may be donated.

SCHEDULE CHANGE POLICY

The 2024-2025 Franklin Pierce High School master schedule was developed based on student requests submitted during registration last spring. Due to the limited flexibility within the master schedule, schedule changes will be limited. Students with a hole in their schedule or who were misplaced in a class will have the first opportunity to change their schedule. Students wanting to change based on preference will have an opportunity but may not be granted the change based on seat availability. Students will need to listen to morning announcements to hear when schedule changes will be done.

SCHOOL TO PARENT COMMUNICATIONS: STAY CONNECTED

We encourage parents and students to take advantage of the many communication methods available to learn about upcoming events.

- | | |
|-------------------------------------|--|
| ★ Social Media | ★ School Messenger (automated phone |
| ★ Translation Options | calls/emails active until January 2025) |
| ★ Website | ★ Remind (active until January 2025) |
| ★ Newsletter (posted on website and | ★ Parent Square will begin at the start of |
| emailed to families) | 2025 |
| ★ Skyward Family Access | |

Note: If you need to update or add your email to your Qmlativ account or if you need to update your primary telephone number to receive autodialer messages, etc., please email our registrar, La-Keesha Thomas, at lthomas@fpschools.org with the following information: your name, the information you wish to update, the names of all your students who attend FPHS, and each of their

birthdates. Please include a phone number where you can be reached as well, in case Ms. Thomas has questions or needs additional information.

THEFT/POSSESSION OF STOLEN PROPERTY

Students who have had items stolen should report the theft to security, who will make reports to the School Resource Officer. The school is not responsible for stolen personal property. Any student found to be in possession of stolen personal property or school property will be subject to school discipline.

WEAPONS AND INSTRUMENTS

A student shall not knowingly possess, handle or transmit any object that can reasonably be considered a weapon or instrument that may create a danger to self or others, or cause a disruption of the learning environment. *This rule applies to any object of no reasonable use to the pupil at school.*

In accordance with RCW 9.41.280, it is unlawful for a person to carry onto public or private elementary or secondary school premises, school-provided transportation or areas of facilities while being used exclusively by public or private schools:

- a) Any firearm, or instrument that appears to be a firearm, in a threatening or dangerous manner; or
- b) Any dangerous weapon as defined in RCW 9.41.250, such as but not limited to, sling shot, sand club, metal knuckles, spring blade knife or pocketknife capable of inflicting serious bodily harm; or
- c) Any device commonly known as “nunchucks” consisting of two or more lengths of wood, metal, plastic or similar substance connected with wire, rope or other means; or
- d) Any device commonly known as “throwing stars,” which are multi-pointed, metal objects designed to embed upon impact from any aspect; or
- e) Any air gun, including any air pistol or air rifle, designed to propel a BB, pellet, or other projectile by the discharge of compressed air, carbon dioxide or other gas; or
- f) Ammunition or explosive devices; or
- g) Any object used in a threatening manner and/or used as a weapon, which could reasonably be perceived, given the circumstances, as having the ability to cause bodily harm even though not commonly thought of as a deadly or dangerous weapon, such as a starter pistol, flare gun, laser device, cayenne pepper, ice pick, elongated scissors, or straight razor.

Any violation of *a – g* above by elementary or secondary school students constitutes grounds for expulsion from the state’s public schools in accordance with RCW 28A.600.101. However, any violation of *a* by an elementary or secondary school student shall result in expulsion for not less than one year under RCW 28A.600.101. An appropriate school authority shall promptly notify law enforcement and the student’s parent or guardian regarding any allegation or indication of such violation.

DISCIPLINE: STUDENT CONDUCT EXPECTATIONS AND REASONABLE SANCTIONS

Student Conduct Expectations

As authorized by chapter 28A.600 RCW, the following procedure sets forth rights and conduct expectations for students, along with the sanctions that may be imposed for violations of such expectations. At all times, this procedure will be read consistent with federal statutes and regulations, state statutes, common law, and rules promulgated by the Washington Office of the Superintendent of Public Instruction. For procedures and legal requirements related to imposition of suspension and expulsion, see Policy and Procedure 3241, Classroom Management, Discipline and Corrective Action.

Respect for the Law and the Rights of Others

The student is responsible as a citizen to observe the laws of the United States, the state of Washington, and local ordinances and laws. The student will respect the rights of others while in school, on school property, at all school activities, on district provided transportation or otherwise under school authority.

Compliance with Rules

All students will obey the written rules and regulations established for the orderly operations of the district and the reasonable requests, instructions, and directives of district personnel. For purposes of Policy 3240 and this procedure, the term "district personnel" includes all adults, including contractors and volunteers, authorized to supervise student activities. Failure to do so will be cause for disciplinary action. All students will submit to reasonable discipline by the school district and its representatives for violations of policies, regulations and rules.

Student Rights

In addition to individual rights established by law and district policies, students served by or on behalf of the district will have the right to:

- High educational standards in a safe and sanitary building;
- Education consistent with stated district goals;
- Equal educational opportunity and in all aspects of the educational process freedom from discrimination based on economic status, pregnancy, marital status, sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental or physical disability, or the use of trained dog guide or service animal by a person with a disability;
- Access to their own education records at reasonable school times upon request;
- Fair and just treatment from school authorities and freedom from mistreatment and physical abuse;

- Freedom from unlawful interference in their pursuit of an education while in the custody of the district;
- Security against unreasonable searches and seizures;
- The substantive constitutional rights listed in WAC 392-400-215, subject to reasonable limitations upon the time, place, and manner of exercising such rights consistent with the maintenance of an orderly and efficient educational process within limitations set by law, including the right to:
 - Freedom of speech and press;
 - Peaceably assemble;
 - Petition the government and its representatives for a redress of grievances,
- The free exercise of religion and to have their schools free from sectarian control or influence, and
- Participate in the development of rules and regulations to which they are subject and to be instructed on rules and regulations that affect them, including the periodic review and update of discipline rules, policies, and procedures;
- Establish appropriate channels to voice their opinions in the development of curriculum;
- Representation on advisory committees affecting students and student rights;
- Present petitions, complaints, or grievances to school authorities and the right to prompt replies;
- Consult with teachers, counselors, administrators and other school personnel at reasonable times;
- Be involved in school activities, provided they meet the reasonable qualifications of the sponsoring organization;
- Free election of their peers in student government and the right to hold office;
- Know the requirements of the course of study, be informed about and know upon what basis grades will be determined;
- Citizenship privileges as determined by the United States and Washington State Constitution and its amendments; and
- Annual information pertaining to the district's rules and regulations regarding students, discipline and rights.

Scope of District Authority

Students who involve themselves in acts that have a detrimental effect on the maintenance and operation of the school or the school district; criminal acts; and/or violations of school rules and regulations, may be subject to disciplinary action by the school and prosecution under the law. The rules will be enforced by school officials:

- On school grounds during and immediately before or immediately after school hours;
- On school grounds at any other time when school is being used by a school group(s) or for a school activity;

- Off school grounds at a school activity, function, or event;
- Off the school grounds if the actions of the student materially or substantially affect or interfere with the educational process; or
- In school-provided transportation, or any other place while under the authority of school personnel.

Prohibited Items

To ensure an optimum learning atmosphere, students should not bring items prohibited by district rules to school or to school events. All such items are subject to confiscation by school personnel. An item that has been confiscated will only be returned to a student's parent or guardian, or to an adult student from whom the item was confiscated after the conclusion of the school day or event if the adult student was in lawful possession of the item. Items that have no personal value, such as tobacco products or alcohol, may be disposed of within 72 hours of notice to a parent or guardian that the item has been confiscated. Items left unclaimed at the end of the school year will be donated to charity or disposed of. Illegal items and items possessed illegally will be handed over to law enforcement or disposed of.

CONSEQUENCES

Academic dishonesty	1st Offense	Make-up/re-do assignment or assessment and after school detention; phone call home
	2nd Offense	No credit on assignment and unable to re-do; Short term suspension; student/parent, counselor, teacher, and administrator meeting
Alcohol, alcohol paraphernalia, under the influence, sale, distribution, trade or transfer	1st Offense	Short term suspension (10 days) with ability to "buy back" (5 days) with Consejo assessment; phone call home; referral to Pierce County Sheriff Department per state law
	2nd Offense	Long term suspension (20 days); phone call home; referral to Pierce County Sheriff Department per state law
	3rd Offense	Long-term suspension for up to 45 days; phone call home; referral to Pierce County Sheriff Department per state law
Assault w/o major injury	1st Offense	Emergency exclusion (up to 10 days out of school); School based threat assessment completed before return; referral to Pierce County Sheriff
	2nd Offense	Emergency exclusion (up to 10 days out of school); district based threat assessment; safety plan; referral to Pierce County Sheriff
	3rd Offense	Long term suspension; district based threat assessment and referral to Pierce County threat assessment team; referral to Pierce County Sheriff
Assault w/ major injury	1st Offense	Emergency exclusion (up to 10 days out of school); District based threat assessment completed before return; referral to Pierce County Sheriff
	2nd Offense	Long term suspension up to 45 days; District based threat assessment completed before return; referral to Pierce County Sheriff
Cell Phone — misuse		See Cell Phone Policy on page 18

Cigarettes, Nicotine, Tobacco, Vapes, paraphernalia, under the influence, sale, distribution, trade or transfer	1st Offense	Assigned tobacco school as alternative to suspension OR emergency exclusion (3 days); phone call home
	2nd Offense	Short term suspension (3 days) with ability to “buy back” with Consejo assessment; phone call home
	3rd Offense	Short term suspension (6 days); phone call home
	4th Offense	Short term suspension (10 days); phone call home
Classroom Disruption (Inappropriate Language/Unsafe Behavior)	1st Offense	Lunch detention; phone call home
	2nd/3rd Offense	After school detention; phone call home; meeting with student/parent, teacher, counselor, and administrator
	4th/5th Offense	In-school suspension; meeting with student/parent, teacher, counselor, and administrator; behavior plan
	6th + Offense	Short term suspension
Classroom Disruption (Refusal to Follow Reasonable Request)	1st Offense	Lunch detention; phone call home
	2nd Offense	After school detention; phone call home; student, teacher, counselor, administrator meeting
	3rd + Offense	In-school suspension for the class period only until student/parent, teacher, counselor, administrator conference occurs
Closed Campus	1st Offense	After school detention
	2nd Offense	In-school suspension (1 day)
	3rd Offense	In-school suspension (2+ days)
	4th Offense	Short term suspension (3 days)
Destruction of Property		Restitution and school discipline ranging from lunch detention to long-term suspension depending on severity of damage
Deliveries from outside vendors (DoorDash, UberEats, etc.)	1st Offense	Delivery is refused/confiscated; student warning and call home
	2nd Offense	Delivery is refused/confiscated; student/administrator meeting and call home
	3rd Offense	Delivery is refused/confiscated; student/parent conference with administrator; after school detention
	4th Offense	Delivery is refused/confiscated; student/parent conference with administrator; short term suspension
Drugs including but not limited to, dab pens, marijuana, pills, drug paraphernalia, under the influence, sale, distribution, trade or transfer	1st Offense	Long-term suspension (20 days) with ability to “buy back” (10 days) with Consejo assessment; phone call home; referral to Pierce County Sheriff Department per state law
	2nd Offense	Long-term suspension (20 days); phone call home; referral to Pierce County Sheriff Department per state law
	3rd Offense	Long-term suspension for up to 45 days; phone call home; referral to Pierce County Sheriff Department per state law
	4th Offense	Exclusion from school; referral to Pierce County Sheriff Department per state law

Dress and appearance - Drugs/alcohol, gang related paraphernalia, guns/weapons, undergarments as outerwear, or hate speech	1st Offense	Meeting with administrator and change into appropriate clothing; call home
	2nd Offense	Dress code contract and change into appropriate clothing; call home
	3rd Offense	Lunch detention; dress code contract and change into appropriate clothing; call home
	4th + Offense	After school detention, dress code contract and change into appropriate clothing; call home
Driving — misconduct, unsafe, without a license, without a permit, parking violations	1st Offense	Written warning and student conference; call home; referral to Pierce County Sherriff if illegal/unsafe act
	2nd Offense	Official school ticket with fine; student/parent conference with administrator; referral to Pierce County Sherriff if illegal/unsafe act
	3rd Offense	Student driving privilege is suspended from school; student/parent conference with administrator; referral to Pierce County Sherriff if illegal/unsafe act
Electronic Devices – Misuse of District Laptops	1st Offense	After school detention
	2nd Offense	Consultation with District IT for monitoring of electronic device use; phone call home
	3rd Offense	Student/Parent conference with administrator and electronic device check out plan
	4th Offense	Loss of district technology privileges
Elopement (skipping or being out of class for more than 10 minutes w/o hall pass)	1st Offense	Student conference; phone call home
	2nd Offense	After school detention; phone call home
	3rd Offense	In school suspension; Wanderers List; phone call home
	4th Offense	Student/Parent conference with administrator; In school suspension
	5th Offense	Short term suspension (3 days)
	6 th + Offense	Student/Parent conference; Emergency exclusion
Failure to attend detention	1st Offense	Phone call home; detention re-scheduled
	2nd Offense	In school suspension (1 day)
	3rd Offense	Short term suspension (1 day)
	4th + Offense	Short term suspension (2 days)
Fighting, physically aggression, or causing physical harm/injury	1st Offense	Emergency exclusion (minimum 3 days); no conflict agreement between students; phone call home
	2nd Offense	Short term suspension (minimum of 10 days); no conflict agreement between students; Student/Parent conference before student return; possibility of building conducted threat assessment
	3rd Offense	Long term suspension; no conflict agreement between students; Student/Parent conference and behavior agreement before student return; threat assessment and safety plan
Fighting – supporting, instigating, encouraging, adding energy, promoting, recording/posting online	1st Offense	After school detention; phone call home
	2nd Offense	In school suspension; student/parent conference; behavior agreement
	3rd Offense	Short term suspension; student/parent conference before student returns; behavior agreement

Gang activity *RCW 28A.600.455	1st Offense	Emergency exclusion (up to 10 days); school based threat assessment; referral to Pierce County Sheriff
	2nd Offense	Emergency exclusion (up to 10 days); district threat assessment; referral to Pierce County Sheriff
	3rd Offense	Expulsion; referral to Pierce County Sheriff
Harassment, intimidation, bullying towards another student written, verbal, or physical (slurs, lewd, obscene, or profane language, discriminatory speech/hate speech gestures, or materials) *submission of district required documentation*	1st Offense	Administrator investigation; student/administrator interview and conference; no conflict agreement between students; restorative/mediation if both parties agree; phone call home; severity may move discipline up to the 2 nd offense level
	2nd Offense	Administrator investigation; student/administrator interview and conference; no conflict agreement between students; restorative/mediation if both parties agree; In-school or short-term suspension depending on severity; student/parent conference with behavior plan
	3rd Offense	Administrator investigation; student/administrator interview and conference; no conflict agreement between students; restorative/mediation if both parties agree; long term suspension to expulsion and/or referral to Pierce County Sheriff depending on severity
Harassment, intimidation, bullying towards staff member *RCW 9A.46.020	1st Offense	Emergency Expulsion (up to 10 days); building or district based threat assessment; possible change of student schedule
	2nd Offense	Long-term suspension/exclusion – depending upon severity; district based threat assessment; referral to Pierce County Sheriff
Out of Bounds	1st Offense	Student conference
	2nd – 8th Offense	Lunch detention; phone call home
	9th Offense	Student/Parent conference with administrator
Physical contact and/or horseplay	1st Offense	Student conference with administrator; phone call home
	2nd Offense	After school detention; no conflict agreement; phone call home
	3rd Offense	In school suspension; no conflict agreement; student/parent, administrator conference
	4th Offense	Short term suspension; no conflict agreement; student/parent, administrator conference
Refusal to attend class	1st Offense	Student conference with administrator and counselor; phone call home
	2nd Offense	After school detention; planned discussion with student, parent, teacher, counselor, and administrator; behavior plan
	3rd Offense	In school suspension for specific class; student, parent, teacher, admin meeting
Refusal to identify self	1st Offense	Student and administrator conference
	2nd Offense	Lunch detention; phone call home
	3rd Offense	In-school suspension; phone call home
	4th + Offense	Short term suspension; student/parent conference with administrator

Refusal to respond to an administrator's request *RCW 28A.600.015	1st Offense	Emergency exclusion to long term suspension depending on severity and individual events
Sexual harassment – written, verbal, physical *submission of district required documentation*	1st Offense	Referral to Title IX Coordinator and administrator investigation; student/parent conference with administrator; school discipline depending on severity; harassment form completed; no conflict agreement with possible schedule change
	2nd Offense	Referral to Title IX Coordinator and administrator investigation; short term suspension (at least 3 days) harassment form completed; no conflict agreement; student/parent conference with administrator; referral to Pierce County Sheriff
	3rd Offense	Referral to Title IX Coordinator and administrator investigation; student/parent conference with administrator; suspension ranging from short to long term depending on severity; referral to Pierce County Sheriff
Sexual misconduct	1st Offense	Depending on severity and type of sexual misconduct, discipline can range from after school detention to long term suspension; possible referral to Title IX Coordinator and Pierce County Sheriff
Tardies	1st – 6th Offense	No consequence
	7th – 10th Offense	Lunch detention
	11th – 13th Offense	After school detention; phone call home; student placed on Wanderers list
	14th Offense	In school suspension; student/parent, administrator conference; tardy reduction plan
	15th Offense	In school suspension (3 days); phone call home
	16th Offense	Short term suspension (3 days); attendance contract; student/parent, administrator conference prior to returning to school
Theft/possession of stolen property	1st Offense	Restitution; emergency exclusion; referral to Perce County Sheriff; may not be able to return to school until restitution is paid in full depending on individual situation
	2nd Offense	Restitution; emergency exclusion; referral to Perce County Sheriff; may not be able to return to school until restitution is paid in full depending on individual situation
Verbal aggression	1st Offense	Emergency exclusion (minimum 3 days); no conflict agreement between students; phone call home
	2nd Offense	Short term suspension (minimum of 10 days); no conflict agreement between students; Student/Parent conference before student return; possibility of building conducted threat assessment
	3rd Offense	Long term suspension; no conflict agreement between students; Student/Parent conference and behavior agreement before student return; threat assessment and safety plan
Weapons and instruments	1st Offense	Emergency exclusion; district based threat assessment; referral to Pierce County Sheriff
	2nd Offense	Long term suspension determined upon the severity and type of weapon; district based threat assessment; referral to Pierce County Sheriff

EXCEPTIONAL MISCONDUCT

Exceptional misconduct is a violation of rules so serious in nature and/or so disruptive as to warrant an immediate emergency expulsion, short-term or long-term suspension. After consultation with an ad hoc citizens committee, the district has determined exceptional misconduct includes the following offenses:

- Arson;
- Assault, if the assault involves
- Injury to another;
- Bodily fluids; or
- A weapon;
- Commission of any crime on school grounds, or the commission of a crime or other dangerous conduct anywhere that indicates the student's presence on school grounds poses a danger to other students or staff;
- Cumulative violations;*
- Causing intentional, substantial damage or destruction to school property or the property of another on school grounds or at school activities;
- Dangerous use of motor vehicles on school grounds or at school activities, or endangering students on a school bus;
- Disruption of the school program by bomb scares, false fire alarms, firecrackers, etc.;*
- Extortion;*
- Fighting: Fighting and instigating, promoting, or escalating a fight, as well as failure to disperse. Engaging in any form of fighting where physical blows are exchanged is prohibited, regardless of who initiated the fight. This prohibition includes hitting, slapping, pulling hair, biting, kicking, choking, and scratching or any other acts in which a student intentionally inflicts or attempts to inflict injury on another;*
- Harassment/intimidation/bullying of others;*
- Knowingly possessing stolen property;*
- Possession, use, sale, or delivery of illegal or controlled chemical substances, including marijuana or substances containing marijuana and alcoholic beverages, as well as possession of items reasonably determined to be drug paraphernalia as used or possessed;
- Presence on school property or at a school activity following the consumption or use elsewhere of an alcoholic beverage or a controlled substance, including marijuana;
- Sexual misconduct on school grounds, at school activities, or on school provided transportation;*
- Theft on school grounds, at school activities, on school provided transportation, or of school property at any time;*
- Threats of violence to other students or staff;
- Use or possession of dangerous weapons, including firearms, air guns, knives, nun-chu-ka sticks, throwing stars, stun guns, explosives and other weapons prohibited by state law and Policy 4210.

*Note: While these marked offenses are "exceptional misconduct" and an immediate imposition of short-term suspension is permissible, each offense may be a "discretionary discipline offense" for which long-term suspension and expulsion/emergency expulsion cannot be imposed. If the school is considering imposition of long-term suspension, emergency expulsion, or expulsion for any

offense marked with an asterisk, the behavior must also be explicitly listed in procedure 3241P under the section entitled “Suspensions, Expulsions, and Discretionary Offenses.”

SANCTIONS (GUIDELINES FOR SANCTIONS)

Chapter 392-400 WAC contains the following restrictions for suspensions:

Kindergarten through grade four - No student in grades kindergarten through four shall be subject to short-term suspensions for more than a total of ten school days during any single semester or trimester as the case may be, and no loss of academic grades or credit shall be imposed by reason of the suspension of such a student.

Grades five and above - No student in grade five and above shall be subjected to short-term suspension for more than a total of fifteen school days during any single semester or ten school days during any single trimester, as the case may be.

In all cases where sanctions are imposed, a reasonable effort to contact parents or guardians will occur prior to, or contemporaneous with, the imposition of the sanction, in addition to any written notice required by law. When a school administrator has good and sufficient reason to believe that a student's presence poses an immediate and continuing danger to the student, other students or school staff, or an immediate and continuing threat of substantial disruption of the educational process, immediate emergency removal or emergency expulsion may be appropriate. (See Policy 3241, Classroom Management, Discipline and Corrective Action)

In conjunction with the following sanction guidelines, administrators may also consider any alternative form of corrective action—including programs intended to lessen the time of exclusion from class attendance—which has been approved by the Board of Directors and/or Superintendent. The district encourages the use of alternative forms of corrective action when possible and practicable in light of the duty to maintain safe and orderly school environments conducive to student learning.

In addition to school sanctions, administrators should determine whether restitution for damage or injury should be considered.

Implementing the Guidelines for Sanctions

It is presumed that school administrators will sanction a student for the following offenses within each listed standard range, beginning at the presumptive sanction and determining whether mitigating or aggravating factors warrant a sanction higher or lower within the standard range. School administrators are expected to use their professional judgment and experience when assigning students sanctions and will, to the best of their abilities, attempt to apply these sanctions to all similarly situated students in a fair and equitable manner. The administrator's judgment and discretion will carefully balance the duty to maintain order and discipline in a safe school environment, the appropriate corrective action needed to address the student's misconduct, and the student's long-term educational success.

The sanctions below do not prohibit administrators from considering approved alternatives to out-of-school suspension or expulsion, including in-school suspension. The standard range for each offense does not prohibit a school administrator from exceeding the range, up to and including expulsion, if sufficient aggravating factors warrant such corrective action or if the threat of danger or substantial disruption supports an emergency expulsion under WAC 392-400-295.

ARSON

For purposes of school discipline, “arson” means any intentional or reckless setting of a fire or other burning of personal or public property. “Reckless” means that the student understood, but acted with disregard for, the consequences of his or her conduct.

STANDARD RANGE: 0-20 Day Suspension

PRESUMPTIVE STANDARD SANCTION

Secondary: Short-Term Suspension of 5 Days

MITIGATING FACTORS

- No prior documented misconduct
- Minimal damage
- Little potential of harm
- Student’s intent or purpose
- Student’s age and/or inability to understand potential consequences of the conduct
- Admitted or self-reported conduct
- Student attempted, but failed to or was prevented from, carrying out the conduct

AGGRAVATING FACTORS

- Significant damage
- Potential of serious harm
- Intent or purpose in setting fire
- Previous discipline record of student warranting progressive sanctions
- The student’s presence on campus is determined to be a threat to the safety of others.

ASSAULT

For purposes of school discipline, “assault” means actual or attempted hitting, striking or other wrongful physical contact inflicted on another either directly or indirectly through an object. For verbal threats, see Harassment, Intimidation, and Bullying.

STANDARD RANGE: 0-10 Day Suspension

PRESUMPTIVE STANDARD SANCTION:

Secondary: Short-Term Suspension of 5 Days

MITIGATING FACTORS

- No prior documented misconduct
- Minimal injury or damage
- Student was primarily acting defensively, but facts do not support a conclusion that the student’s conduct was clearly reasonable self-defense as set forth below
- Student’s age and/or inability to understand potential consequences of the conduct
- Admitted or self-reported conduct

AGGRAVATING FACTORS

- Serious actual or potential injury
- Use of an object or weapon
- Premeditated conduct
- Multiple students assaulting a single student
- Prior assault(s), threat(s), harassment, or bullying by the student against the same victim
- Exceptional severity or cruelty

- Conduct is motivated by perceived race, color, national origin, gender, sexual orientation, gender expression, disability, or any similar actual or perceived characteristic of the victim
- Conduct is motivated by actual or perceived gang rivalry or affiliation
- Previous discipline record of student warranting progressive sanctions

REASONABLE SELF-DEFENSE

It is expected that a student must always first retreat from any threat of harm and/or contact an adult staff member for assistance before engaging in any type of physical response to an assault. However, an administrator may decide not to subject a student to discipline if, following a reasonable investigation, the administrator determines that all of the following are true:

- A student who is being assaulted or witnesses another student being assaulted acts only in a manner that is defensive and protective of himself/herself or others;
- The student is acting in a manner that a building administrator determines is reasonable and necessary in light of the circumstances; and
- The student did not instigate, provoke, or promote the violence by his or her words or conduct immediately prior to the assault.
- A reasonable physical response to an assault may include holding the assailant's hands or arms to prevent the assault or pulling two fighting students apart and holding them until adult staff can arrive and intervene.

DEFACING OR DESTRUCTION OF PROPERTY

For school discipline purposes, means the unauthorized, intentional damage to district property or the property of others (other than arson, above).

STANDARD RANGE: 0-10 Day Suspension

PRESUMPTIVE STANDARD SANCTION

Secondary: Short-Term Suspension of 3 Days

Restitution will usually be required.

MITIGATING FACTORS

- No prior documented misconduct
- Minimal damage
- Student's age and/or inability to understand potential consequences of the conduct
- Admitted or self-reported conduct
- Subsequent remedial steps, including restitution to district or victim of misconduct

AGGRAVATING FACTORS

- Significant damage in extent or cost
- Similar previous conduct
- Previous discipline record of student warranting progressive sanctions
- Property defaced with:
- Lewd or obscene words or imagery
- Words or imagery containing slurs or negative reference to the race, color, national origin, gender, sexual orientation, gender expression, or disability of others
- Gang words or imagery

Note: Under RCW 28A.635.060 (1), the school district may withhold the grades, diploma, and transcripts of a pupil responsible for intentional damage or loss to the property of the district, a contractor of the district, an employee, or another student until the pupil or the pupil's parent or

guardian has paid for the damages. If a student has been suspended or expelled, the student may not be readmitted until the student or parents or legal guardian has made payment in full, or until the superintendent directs otherwise. If the property damaged is a school bus owned and operated by the district, a student suspended for the damage may not be permitted to enter or ride any school bus until the student or parent or legal guardian has made payment in full or until directed otherwise by the superintendent.

When the pupil and parent or guardian are unable to pay for the damages, the school district will provide a program of voluntary work for the pupil in lieu of the payment of monetary damages.

Upon completion of the voluntary work the grades, diploma, and transcripts of the pupil shall be released. The parent or guardian of the pupil is liable for damages as otherwise provided by Washington state law.

DEFIANCE OF SCHOOL AUTHORITY

Refusal to obey reasonable requests, instructions, and directives of any school personnel, including volunteers or contractors working for the school. Defiance includes dress or appearance in violation of Policy 3224 that the student either refuses to correct at the directive of a school administrator, or that is a persistent and repeated violation of Policy 3224. Defiance of school authority can also include intentional disruptive behavior.

STANDARD RANGE: 0-10 Day Suspension

(Note: Defiance of school authority is a discretionary discipline offense under RCW 28A.600.015 that cannot result in long-term suspension or expulsion.)

PRESUMPTIVE STANDARD SANCTION

Secondary: Discipline other than Suspension

MITIGATING FACTORS

- No prior documented misconduct
- Student's age and/or inability to understand potential consequences of the conduct
- Subsequent action taken by student to make amends for misconduct with school personnel

AGGRAVATING FACTORS

- Part of a pattern of similar misconduct
- Previous discipline record of student warranting progressive sanctions
- Substantial disruption to learning of others caused by student's defiance
- Student attempts to solicit or incite others to engage in defiant behavior
- Use of lewd, obscene, or profane language directed towards supervising school personnel
- Conduct is motivated by perceived race, color, national origin, gender, sexual orientation, gender expression, disability, or any similar actual or perceived characteristic of school personnel

DISRUPTIVE CONDUCT

A student will not intentionally cause substantial and/or material disruption of any school operations. The following illustrate the kinds of offenses that are prohibited (Specific FPHS guidelines for those infractions identified with a "*" are defined separately at the end of this section):

- Intentionally obstructing normal pedestrian or vehicular traffic on a school campus;
- Intentionally obstructing the entrance or exit of any school building or room in order to deprive others of passing through;
- Causing a disturbance or disruption on school grounds, at school activities, or on district-provided transportation, including substantially interfering with any class or activity;
- *Cheating/disclosure of exams or academic dishonesty;
- Defiance of school personnel by:
 - Disobedience of reasonable requests, instruction, and directives of school personnel;
 - Refusal to leave an area when instructed to do so by school personnel;
 - Refusing a reasonable request to identify oneself to district personnel (including law enforcement officers) while under the supervision of the school; and
- Refusal to cease prohibited behavior;
- Disruptive and/or dangerous use of motor vehicles or conduct on a school bus that endangers students;
- Extortion, theft, forgery; (see also THEFT/STEALING below);
- Fighting: Fighting and instigating, promoting, or escalating a fight, as well as failure to disperse. Engaging in any form of fighting where blows are exchanged is prohibited, regardless of who initiated the fight. This prohibition includes hitting, slapping, pulling hair, biting, kicking, and scratching or any other acts in which a student intentionally inflicts or attempts to inflict injury on another; (see also FIGHTING OR FIGHTING INVOLVEMENT below);
- Gambling or encouraging other students to gamble;
- Gang-related behavior, association, and/or affiliation;
- Harassment of others; (see also HARASSMENT, INTIMIDATION, AND BULLYING below, and Policy 3207 and 3207P);
- *Inappropriate dress or appearance (see Policy 3224);
- *Leaving school campus without permission during scheduled time of instruction or organized activity;
- Trespassing on school property or school transportation at a time or place the student's presence is not permitted;
- Occupying a school building or school grounds in order to deprive others of its use;
- Preventing students from attending class or school activities;
- Using or possessing tobacco or delivery devices (see TOBACCO/NICOTINE PRODUCTS/DELIVERY DEVICES - USE OR POSSESSION below, and Policy 4215);
- *Using, possessing, or displaying unauthorized personal protection spray device (see Policy 4210);
- Publishing or distributing unauthorized materials (see Policy 3220 and 3220P);
- Using or possessing unauthorized electronic devices such as radios, tape or CD players, i-Pods or MP3 players, headphones, televisions, or laser pointers at school without prior approval from school administration; loss of such items will not be investigated by school personnel;
- Possessing electronic communication devices at school is discouraged, including beepers, pagers, and cellular phones. While possession of such devices will not constitute an offense, substantial disruption caused by the device buzzing, beeping, ringing, or other interference within the classroom, or learning environment will result in confiscation of the device; subsequent similar infractions will result in progressive sanctions;
- Using any object in a dangerous manner;

- Intentionally defacing or destroying the property of another (see DEFACING OR DESTROYING PROPERTY above).

STANDARD RANGE Secondary: 0-20 Day Suspension

Note: Disruptive conduct not specifically defined in Policy 3241P as eligible for long-term suspension or expulsion is considered discretionary discipline. Schools may not impose long-term suspension or expulsion as a form of discretionary discipline but may impose other sanctions up to and including short-term suspension in a manner consistent with this procedure and 3241P.

PRESUMPTIVE STANDARD SANCTION

Secondary: Discipline other than Suspension

MITIGATING FACTORS

- No prior documented misconduct
- Student's age and/or inability to understand potential consequences of the conduct
- Subsequent action taken by student to make amends for misconduct

AGGRAVATING FACTORS

- Part of a pattern of similar misconduct
- Previous discipline record of student warranting progressive sanctions
- Substantial disruption to learning of others caused by student's defiance
- Student attempts to solicit or incite others to engage in behavior
- Conduct is motivated by perceived race, color, national origin, gender, sexual orientation, gender expression, disability, or any similar actual or perceived characteristic of school personnel

Any conduct under this section that could constitute a criminal act will be reported to law enforcement. Any conduct under this section that involves the use of district resources or equipment may result in the loss or restriction of a student's use of district systems, resources, or equipment.

DRUGS/ALCOHOL AND OTHER PROHIBITED CHEMICAL SUBSTANCES

The possession, consumption, use, storage, or distribution of drugs (including marijuana/cannabis), alcohol, and other similar chemical substances on school grounds, at school activities, or on district-provided transportation is prohibited. For purposes of student conduct expectations:

- This section applies to any controlled substance, medication, stimulant, depressant, or mood-altering compound, including simulated compounds intended to produce intoxication or euphoria, whether or not such compounds have been designated a controlled substance by state or federal law;
- This section applies to marijuana or substances containing marijuana;
- This section applies to legally-prescribed drugs which a student is nevertheless not lawfully authorized to possess on school grounds, at school activities, or on district-provided transportation;
- This section applies to students who enter school grounds, school activities, or district-provided transportation following the unlawful use or consumption of drugs, alcohol, and

other similar chemical substances, including students who appear to be under the influence of such substances; and

- This section applies equally to the possession or use of paraphernalia or other items used to possess, consume, store, or distribute drugs, alcohol, and/or other illegal chemical substances, including marijuana or substances containing marijuana.

STANDARD RANGE Secondary: 3-20 Day Suspension

PRESUMPTIVE STANDARD SANCTION FOR POSSESSION OR USE (1st):

Secondary: Short-Term Suspension of 10 Days

PRESUMPTIVE STANDARD SANCTION FOR DISTRIBUTION

Secondary: Long-Term Suspension of 20 Days

MITIGATING FACTORS

- Little or no prior documented misconduct
- A significantly small amount of substance
- Student's age and/or inability to understand potential consequences of the conduct
- Momentary or transient handling of the item
- Admitted or self-reported conduct
- Student believed that he or she was authorized to possess a lawfully-prescribed drug on campus
- Evidence that there was no intent to use, consume, or distribute the substance on school grounds, district-provided transportation, or at school activities.

AGGRAVATING FACTORS

- Previous discipline record of student warranting progressive sanctions
- A relatively large amount of substance that would reasonably exceed anticipated single use
- Evidence of sophistication or pre-planning
- Evidence of distribution or intent to distribute prohibited substances
- The substance is heroin or another similar opiate (including methadone, oxycodone, etc.), cocaine, methamphetamine, or a similar substance designated as a level one or level two controlled substance with the potential for significant harm and addiction
- Distribution has been to multiple students
- Conduct is related to gang affiliation

Generally, a suspension for possession, use, or consumption should not exceed ten (10) days, and a suspension for distribution should not exceed twenty (20) days. A suspension for secondary students in either case should not fall below three (3) days.

An expulsion may be imposed for such conduct when sufficient aggravating circumstances are present and in consultation with the superintendent or the superintendent's designee. Emergency expulsion may be imposed when the student's conduct meets the requirements of WAC 392-400-295.

An administrator may draw up a contract with a student serving a suspension, and a portion of the suspension may be held in abeyance when the student successfully complies with the terms and conditions of the contract.

In all cases in which a student possesses or is distributing on school grounds, at school activities, or on district-provided transportation a substance prohibited under this section that is also a violation of the law, a report will be made by school officials to law enforcement.

EATING AND DRINKING ON CAMPUS

Students are expected to eat food provided by the cafeteria or brought from home. Food deliveries by paid drivers or outside companies are prohibited. School discipline will apply for repeat offenses.

FIGHTING OR FIGHTING INVOLVEMENT

Includes instigating, promoting (including promotion by presence as a spectator), and escalating a fight, as well as the failure to disperse at the scene of a fight.

SANCTIONS: See Assault

(Note: Where assault is not alleged and the school simply imposes discipline under fighting or fighting involvement, such offense is a discretionary discipline offense under RCW 28A.600.015 that cannot result in long-term suspension or expulsion.)

GANG CONDUCT

For school discipline purposes includes:

- The creation, display, or communication of gestures, language, imagery, or symbols as defined below commonly associated with gang culture;
- The promotion of gang culture and/or gang violence, and/or the solicitation or recruitment of gang members;
- Gang imagery and symbols include but are not limited to apparel (including shoelaces, bandanas, belts, or hats) which by virtue of color, arrangement, trademark, symbol, or any other attributes indicate or imply gang membership or affiliation;
- Displays of gang affiliation on personal belongings including clothing, school assignments, notebooks, body, etc.

STANDARD RANGE: 0-10 Day Suspension

(Note: If the school does not allege gang activity on school grounds in violation of RCW 28A.600.455 or criminal gang intimidation, some “gang conduct” may be a discretionary discipline offense under RCW 28A.600.015 that cannot result in long-term suspension or expulsion.)

PRESUMPTIVE STANDARD SANCTION

Secondary: Discipline other than Suspension

MITIGATING FACTORS

- No prior documented misconduct
- Student’s age and/or inability to understand potential consequences of the conduct
- Admitted or self-reported conduct
- Subsequent remedial steps, including restitution for property damaged or defaced with gang imagery, symbols, or language

AGGRAVATING FACTORS

- Similar previous conduct
- Concerted action with other students or non-students
- Gang conduct in connection with other misconduct prohibited elsewhere by this procedure, including but not limited to assault, harassment, intimidation, bullying, theft, and the possession of weapons
- Previous discipline record of student warranting progressive sanctions

- Expulsion or long-term suspension for gang conduct alone, absent any other misconduct, may only occur under extraordinary circumstances following consultation with the Superintendent or Superintendent's designee.

HARASSMENT, INTIMIDATION OR BULLYING

For school discipline purposes, "harassment, intimidation and bullying" includes:

- Intentional hurtful, threatening, or intimidating verbal and/or physical conduct in violation of district policy 3207 and procedure 3207P;
- Unsolicited or unwelcome verbal or physical conduct that is harassing or intimidating that can be of a sexual, religious, racial or ethnic nature, or based on disability;
- A threat to cause bodily injury, property damage, or to cause the physical confinement or restraint of the person threatened, or any other act causing substantial harm to the physical or mental health of the person threatened.

STANDARD RANGE: Secondary: 3-20 Day Suspension*

PRESUMPTIVE STANDARD SANCTION

Secondary: 3 Day Suspension

*(Note: Harassment, intimidation, or bullying that does not constitute criminal "harassment" under chapter 9A.46 RCW (i.e., threats) or any other offense specifically listed in Policy 3241 or procedure 3241P (e.g., assault or malicious mischief) is a discretionary discipline offense under RCW 28A.600.015 that cannot result in long-term suspension or expulsion.)

MITIGATING FACTORS

- No prior documented misconduct
- Student's age and/or inability to understand potential consequences of the conduct
- Admitted or self-reported conduct
- Subsequent action taken by student to make amends for misconduct with the victim

AGGRAVATING FACTORS

- Threat of serious injury
- Use of an object or weapon
- Premeditated conduct
- Part of a pattern of similar misconduct against the same victim
- Prior assault(s) threat(s), harassment, or bullying by the student against the same victim
- Exceptional severity or cruelty
- Conduct is motivated by perceived race, color, national origin, gender, sexual orientation, gender expression, disability, or any similar actual or perceived characteristic of the victim
- Conduct is motivated by actual or perceived gang rivalry or affiliation
- Previous discipline record of student warranting progressive sanctions

LEWD, OBSCENE, OR PROFANE LANGUAGE, GESTURES OR MATERIALS

For purposes of school discipline, this includes, but is not limited to, lewd, obscene or profane language, gestures or materials that are unrelated to authorized school curriculum. Prohibited "materials" includes digital or electronic text, images, or sounds that are possessed, displayed, or transmitted while under the supervision of school authorities.

STANDARD RANGE: 0-10 Day Suspension

(Note: Lewd, obscene, or profane language gesture or materials that do not constitute a “sex offense” as defined in Policy 3241 and procedure 3241P is a discretionary discipline offense under RCW 28A.600.015 that cannot result in long-term suspension or expulsion.)

PRESUMPTIVE STANDARD SANCTION

Secondary: Discipline other than Suspension

MITIGATING FACTORS

- No prior documented misconduct
- Student’s age and/or inability to understand potential consequences of the conduct
- Subsequent action taken by student to make amends for misconduct

AGGRAVATING FACTORS

- Part of a pattern of similar misconduct
- Previous discipline record of student warranting progressive sanctions
- Substantial disruption to learning of others caused by student’s defiance
- Student attempts to solicit or incite others to engage in behavior
- Conduct is motivated by perceived race, color, national origin, gender, sexual orientation, gender expression, disability, or any similar actual or perceived characteristic of school personnel

Any conduct under this section that could constitute a criminal act will be reported to law enforcement. Any conduct under this section that involves the use of district resources or equipment may result in the loss or **restriction of a student’s use of district systems, resources, or equipment.**

TARDINESS

Schedule a conference or conferences with the custodial parent or guardian and student, at a time reasonably convenient for all, for the purpose of analyzing the causes of the student’s tardiness. Take steps to eliminate the tardiness, including adjusting the student’s school program, or school/course assignment. (Note: Tardiness is a discretionary discipline offense under RCW 28A.600.015 that cannot result in long-term suspension or expulsion.)

THEFT/STEALING

Possession of another person’s or district property, regardless of value, without the person’s permission with the intent to deprive the owner of such property. As part of the sanction, restitution will usually be required.

STANDARD RANGE: 0-10 Day Suspension

(Note: Theft and stealing are discretionary discipline offenses under RCW 28A.600.015 that cannot result in long-term suspension or expulsion.)

PRESUMPTIVE STANDARD SANCTION:

Secondary: Short-Term Suspension of 2 Days

Restitution will usually be required if property is not recovered and returned.

MITIGATING FACTORS

- No prior documented misconduct
- Property returned to victim

- Student's age and/or inability to understand potential consequences of the conduct
- Admitted or self-reported conduct
- Subsequent remedial steps, including restitution to district or victim of misconduct

AGGRAVATING FACTORS

- Significant damage in extent or cost
- Similar previous conduct
- Previous discipline record of student warranting progressive sanctions
- Conduct is motivated by perceived race, color, national origin, gender, sexual orientation, gender expression, disability, or any similar actual or perceived characteristic of the victim
- Conduct is motivated by gang affiliation

Note: Under RCW 28A.635.060 (1), the school district may withhold the grades, diploma, and transcripts of a pupil responsible for intentional damage or loss to the property of the district, a contractor of the district, an employee, or another student until the pupil or the pupil's parent or guardian has paid for the damages. If a student has been suspended or expelled, the student may not be readmitted until the student or parents or legal guardian has made payment in full, or until the superintendent directs otherwise. If the property damaged is a school bus owned and operated by the district, a student suspended for the damage may not be permitted to enter or ride any school bus until the student or parent or legal guardian has made payment in full or until directed otherwise by the superintendent.

When the pupil and parent or guardian are unable to pay for the damages, the school district will provide a program of voluntary work for the pupil in lieu of the payment of monetary damages. Upon completion of the voluntary work the grades, diploma, and transcripts of the pupil shall be released. The parent or guardian of the pupil is liable for damages as otherwise provided by Washington state law.

TOBACCO/NICOTINE PRODUCTS/DELIVERY DEVICES — USE OR POSSESSION

Students may not participate in smoking, use of tobacco products, use of products containing nicotine, use of delivery devices, or possess tobacco products or delivery devices on the school premises or at school-sponsored functions. See Policy 4215.

Secondary Students:

First Offense: Discipline other than suspension, may require completion of tobacco intervention. Refusal or failure to complete required tobacco intervention shall be considered to be a tobacco-related offense for which students may receive school discipline sanctions as set forth in Defiance of School Authorities.

Second and Third Offense: Discipline other than suspension and completion of tobacco intervention or short-term suspension. Refusal to complete tobacco intervention shall be considered to be a tobacco-related offense for which students may receive school discipline that includes short-term suspension with days that may be held in abeyance.

(Note: Use or possession of tobacco, nicotine products, or delivery devices is a discretionary discipline offense under RCW 28A.600.015 that cannot result in long-term suspension or expulsion.)

TRUANCY

See Policy and Procedure 3122

PRESUMPTIVE STANDARD SANCTION:

Secondary: Discipline other than Suspension

WEAPONS

This section addresses the possession or use of actual weapons in violation of district policy 4210, including firearms, dangerous weapons, and other items listed within that policy. This includes when a student acts with malice as defined under RCW 9A.04.110 and displays a device that appears to be a firearm. Objects and conduct that fall outside of Policy 4210 should be addressed under other sections, as appropriate.

STANDARD RANGE: 0-20 Day Suspension

PRESUMPTIVE STANDARD SANCTION

Secondary: Long-Term Suspension of 11 Days

SANCTION FOR FIREARM AT SCHOOL: Emergency Expulsion (see below)

MITIGATING FACTORS

- No prior documented misconduct
- No injury or damage caused
- No evidence that student intended to display or use the weapon
- The weapon is a small pocketknife with a blade 3 inches or less
- Student's age and/or inability to understand potential consequences of the conduct
- Admitted or self-reported conduct
- Student offers credible evidence that he or she had the weapon for legitimate purposes away from school and unintentionally brought the object to school

AGGRAVATING FACTORS

- Previous discipline record of student warranting progressive sanctions
- Student used the weapon in furtherance of an assault, to intimidate another, cause injury, and/or to cause physical damage to property
- Student displayed, activated, or discharged the weapon in a reckless manner
- Evidence of premeditation
- Display or use of the weapon was motivated by perceived race, color, national origin, gender, sexual orientation, gender expression, disability, or any similar actual or perceived characteristic of a person intimidated or assaulted
- Conduct is motivated by actual or perceived gang rivalry or affiliation
- The weapon is an air gun or firearm.
- The object appears to be a firearm and the student displaying or using the object does so with malice

Any student who is determined to have carried a firearm or to have possessed a firearm on school premises, school-provided transportation, or school sponsored activities at any facility shall be expelled from school for not less than one year (12 months) under RCW 28A.600.420, with notification to parents and law enforcement. The district superintendent or the superintendent's designee is authorized to modify the expulsion of a student on a case-by-case basis.

The school district may also suspend or expel a student for up to one year if the student acts with malice as defined under RCW 9A.04.110 and displays a device that appears to be a firearm. Expulsion may result based upon the administrator's judgment of the seriousness of the act or circumstances surrounding the act, and/or the previous record of the student.

The following are identified above in general terms. They are further defined below specific to FPHS policy and procedure. Presumptive standard sanctions, as identified, apply.

***ACADEMIC DISHONESTY (Disruptive Conduct)**

Students are not to plagiarize (physically or electronically) by using another person's ideas in words, artwork, computations, projects, models, etc., and indicating it was their own; use notes, texts, electronic devices, or memory aids during tests when instructed otherwise; steal or knowingly use test master copies or teacher answer keys to get information before or during a test; or knowingly allow another person to use their work as if it were the other person's work. "Electronically" refers to the use of the internet or other computer-accessed digital reference source. Any violations of academic dishonesty will be subject to disciplinary action.

***CLOSED CAMPUS (Disruptive Conduct)**

Students shall remain on school grounds from scheduled time of arrival to departure, unless officially excused or dismissed. Students are not to remain at school after the normal dismissal time unless they are participating in a scheduled activity or are under teacher or school supervision. Washington State Law makes school districts responsible for students from the time they leave their home until they return. In order to abide by this law, students must remain under the supervision of school personnel. Therefore, the Franklin Pierce School District policy regarding closed campus is as follows:

"Students shall remain on school grounds from scheduled time of arrival to departure, unless officially excused or dismissed. Students are not to remain at school after normal dismissal time unless they are participating in a scheduled activity, or under teacher or school supervision."

Any student leaving the high school campus between 8:15 a.m. and 2:45 p.m. must have permission from the principal or assistant principal and must sign out through the main office. During school hours, students are not permitted in the front, staff or student parking lots, behind the gym or 500 building, the railroad track, baseball fields, nursing home property, and transportation bridge.

Students found in an out of bounds location or returning without being accounted for will be subject to a search of their person and property for safety reasons.

***DRESS AND APPEARANCE (Disruptive Conduct)**

Students are to observe modesty, appropriateness, and neatness in clothing and personal appearance. Students may express individuality in their dress and grooming within reasonable bounds. Students are not appropriately dressed or groomed if their appearance causes a disruptive influence either to themselves or to others while in the pursuit of the educational process, or if their appearance presents a health or safety problem.

Social or secret clubs and/or gangs are prohibited in Franklin Pierce Schools. In keeping with this policy, students shall not be permitted to wear clothing, insignia or markings that identify them as members of such organizations, or any combination of apparel that law enforcement agencies currently consider to be gang related (which is subject to change).

Students are not permitted to wear clothes, belts, hats, pins, buttons, patches, other insignia, or any other article of clothing that is profane, lewd, or would cause disruption or interference with school operation. Students are not allowed to wear clothing displaying the confederate flag, Nazi swastika, or any symbols or language that may be considered to negatively target other individuals or groups.

Students are not allowed to wear clothes, belts, hats, pins, patches, buttons or any other article of clothing that advertises alcohol, tobacco products, weapons and/or illegal drugs. Students shall not wear anything that bares or exposes underwear/bra, buttocks, breasts, or other private parts.

Students shall be required to wear shoes, except as specified in certain school activities. Teachers have the right to establish specific dress expectations during class time (i.e., hats, hoods, sunglasses, etc.).

Students are not allowed to wear or display traditional paisley printed bandanas (of any color) to school or to any school event.

Acceptable dress and appearance for students is that which does not endanger their health or safety, is not offensive to others, and is not disruptive or detrimental to the educational process. Students not complying with the above standards of dress and appearance will be asked to change clothes or remain in the office for the remainder of the school day or shall be sent home from school until the matter is corrected. School discipline will apply to repeat offenders (see Consequence chart for more details). The decision to send a pupil home for such reasons will be made by the principal, assistant principal, or designee.

***PERSONAL PROTECTION SPRAY DEVICE (Disruptive Conduct)**

Possession at school or at school-sponsored activities of a personal protection spray device is permissible for students aged 14 to 17 years of age only if they have permission of their parent or guardian. Students aged 18 or over may possess a personal protection spray device without permission of parent or guardian. Possession of such a device by a student under the age of 14 years of age is not permitted.

A student in possession of a personal protection spray device assumes responsibility for its control. To help minimize the risk of accidental discharge, unauthorized use, theft, and/or disruption, a student is expected to keep the device out of sight (in a purse, book bag, etc.) during the school day. Unauthorized possession of a personal protection spray device and/or use of such a device for any purpose other than its intent of protection from personal attack is not permitted.

***SEXUAL HARASSMENT (Harassment, Intimidation, or Bullying)**

Any unwanted sexual attention which makes a student uncomfortable, interferes with his or her educational opportunities, or ability to do work. More specifically, sexual harassment includes any unwanted sexual attention, whether written, verbal, electronically transmitted or physical, such as:

- Sexually suggestive looks or gestures
- Sexual teasing or jokes
- Pressure for dates
- Sexually demeaning comments

- Attempts to handle or touch the clothing of others
- Deliberate cornering
- Attempts to kiss or fondle
- Pressure for sex
- Request for sex in exchange for something else
- Sexual harassment may be treated as a criminal act.

Every report of sexual harassment will be investigated in a sensitive manner. In determining whether the alleged conduct constitutes sexual harassment or more severe sexual misconduct, the totality of the circumstances, the nature of the harassment, and the context in which the alleged incidents occurred will be investigated.

***SEXUAL MISCONDUCT (Exceptional Misconduct)**

- Any exploitive act with or to another student including, but not limited to the following:
- Handling or touching the clothing of others to cause an exposure
- Indecent exposure as defined in RCW 9A.88.010
- Sexual contact, i.e., intentional touching of the sexual or other intimate parts of a student
- Sending, sharing, viewing, or possessing pictures, text messages, emails, or other material of a sexual nature in electronic or any other form, e.g., “sexting”
- Sexual misconduct will result in a referral to the Pierce County Sheriff.

Sexual misconduct will be investigated in a sensitive manner. In determining whether the alleged conduct constitutes sexual misconduct, the totality of the circumstances, the nature of the conduct, and the context in which the alleged incidents occurred will be investigated.

FRANKLIN PIERCE HIGH SCHOOL

Some Dates to Remember in 2024-2025

(All dates & activities subject to change should unforeseen circumstances arise.)

Aug. 27	First Day of School	Jan. 20	MLK Day, No School
Aug. 29	Welcome Back Assembly	Jan. 22-24	1 st Semester Finals
Aug. 30	Labor Day Holiday, No School	Jan. 24	Semester 1 Ends
Sept. 2	Labor Day Holiday, No School	Jan. 27	Teacher Inservice, No School
Sept. 18	Back to School Night	Feb. 1	Tolo
Sept. 20	Picture Day		FP Scholarship Application opens
Oct. 1	FAFSA & WASFA Opens	Feb. 2	Black History Month Assembly
Oct. 3	Homecoming Assembly	Feb. 7-8	Drama Production
	Homecoming Football Game	Feb. 14	Black History Month Assembly
Oct. 4	Senior graduation meeting with Jostens (during CC)	Feb. 14-15	Drama Production
Oct. 5	Homecoming Dance	Feb. 17-21	Mid-Winter Break, No School
Oct. 7	Teacher Inservice, No School	Feb. 24	Spring Sports begin
Oct. 8-11	3.5-hr Early Release for Student Conferences	Feb. 28	Springs Sports Assembly
Oct. 9-10	Student Conferences, 12 – 7:25 pm	Mar. 1	FP Scholarship application window closes @ midnight
Nov. 1	1st Quarter ends	Mar. 13	Band Concert
	Pep Assembly	Mar. 21	Multi-Cultural Assembly
	Helmet Bowl (FP v WHS)		Multi-Cultural Night
Nov. 6	Daffodil Selection	Mar. 27	Choir Concert
Nov. 8	Veteran's Day Assembly	Apr. 1	3 rd Quarter ends
Nov. 11	Veteran's Day Holiday, No School	Apr. 1-4	Student Conferences
Nov. 18	Winter Sports begin	Apr. 3	Distinguished Packets due
Nov. 27	Career Day	Apr. 7-11	Spring Break, No School
Nov. 28&29	Thanksgiving/Native American Heritage Holiday, No School	Apr. 21	Distinguished Senior Interviews
Dec. 5	Band & Choir Concert	Apr. 25	Snow Makeup Day #1 <i>(No School)</i>
Dec. 10	Jostens priority order deadline	May 2	All Advisory assignments due
Dec. 12-13	Cocoa with the Counselors (before school)	May 6	AP Test: Human Geography (am)
Dec. 13-14	Drama production	May 8	AP Test: World History (pm)
Dec. 20	Winter Wishes Assembly	May 9-10	Drama production
Dec. 20-21	Drama Production	May 16-17	Drama production
Dec. 23-Jan 3	Winter Break, No school	May 19-20	Senior Exit Interviews
Jan. 17	MLK Assembly	May 23-26	Memorial Day Holiday, No School
		May 27	Graduation tickets available for sale; handicapped seating may be reserved
		May 29	Choir Concert

May 30	Band Concert	June 11-17	Finals, specific schedule TBD
May 30	Last Day for On-Track Seniors	June 16	3.5-hour early release
May 30	Moving Up Assembly	June 17	3.5-hour early release
June 4	Senior Recognition Night		Last Day of School
June 7	Grad rehearsal time TBD	June 18	Snow Day #2
June 8	Graduation @ the Washington State Fair Events Center, time TBD	June 19	Juneteenth; district closed
		June 20	Snow Day #3

