

Draft Minutes: Budget, Facilities, Technology, Security Sub-Committee

October 4, 2023 Called to order at 5:30

Members in attendance: Jordan Geist, Paul McMaster, Maureen Fuller, Kendellyn Gagne

1. Facility Update:

- a. BMS: the 20 year old chiller needs replacement-Capital Outlay May TM request.
Trane has been asked for a quote to replace the roof-Capital Outlay May TM request.
- b. BHS: DWing roof is done; Punchlist with Trane on Univents being addressed.

2. Security Update:

- a. Four Alice trainings are scheduled. Staff had their first on 8/31, guided practice with students on 9/12. The next two are scheduled for January and March.
- b. With the support of the Bourne Police Dept, signs will be posted to announce the closure of school grounds during school hours.

3. Technology Update:

- a. The interactive technology panels at BES are installed and up and running.
- b. Issues with the new WiFi are being ironed out.
- c. The new phone system is working well. The old phones will be offered to Town Departments once they are declared surplus.

4. Fall Town Meeting Requests:

- a. Irrigation Pump using Community Preservation Act (CPA) funds
- b. Radio Upgrade for the District \$35,000 using Capital Outlay funds

5. FY 23 Closeout:

- a. Encumbrances Carried Over; Line Item Close out; \$68.62 returned to Town for FY23.

6. Review of Fees:

- a. The sub committee recommends the change in the following fees:
 - an increase in the lunch and breakfast fee which will only affect students wanting a second breakfast and/or lunch which typically happens only at BMS and BHS (2023-24 school year)

- an elimination of transportation fees for Bourne residents 2024-25 school year
- an increase in preschool fees 2024-25 school year
- an elimination of athletic fees 2024-25 school year
- an elimination for Drama Club Fees 2023-24 school year

7. Review of Student Activity Accounts:

a. The subcommittee recommended the close out of 15 defunct BHS activity accounts (inactive for 3 years or more), transferring the amount of \$9,570.94 to the Student Activity General Fund, and recognizing the activity accounts of BHS (31), BMS (28), BIS (2), and BES (1).

The meeting adjourned at 6:15.