

24-25 Medlock Bridge Elementary Parent Communication Guide

Support Staff Members are available to you to contact directly with questions and concerns you may have.

Kyong Hargis, Front Office Operations HargisK@fultonschools.org	Jill Scutchfield and Courtney Trkovsky, Clinic and medical needs Scutchfieldj@fultonschools.org TrkovskyC@fultonschools.org	Alecia Mclaughlin, Student Records, Infinite Campus Parent Portal MclaughlinA@fultonschools.org	Melissa Millikan, Attendance, Carpool Tag, Arrival/Dismissal Millikanm@fultonschools.org
Kim Sadler, Student Nutrition Sadlerk@fultonschools.org	Kat Fowler, METI and student devices Fowlerk@fultonschools.org	Michael Spann, Head of Facilities Spannm@fultonschools.org	Fanny Santos, Bilingual Community Liaison Santosf1@fultonschools.org MBESBCL@fultonschools.org

If you have questions or concerns related to your child’s classroom, please communicate in these steps:

- Step 1**

 - Communicate directly with your child's teacher (Homeroom, Specials, ESOL, Special Ed. EIP, etc.) through email or brief phone call.
- Step 2**

 - Schedule a conference with your child's teacher (phone, face-to-face, or video conference) to determine a positive resolution.
- Step 3**

 - Communicate with appropriate support staff below for your specific concern. Support staff may arrange for another conference with parent and teacher.

Patty Neumeister, CST Neumeisterp@fultonschools.org -Curriculum, instruction, & assessment -Class Placement -Talented and Gifted -Early Intervention Program	Andrea Yenrick, Administrator Yenrick@fultonschools.org -Minor disruptive behavior (PBIS) -Student Support Team (SST) -Response to Intervention (RTI) -Safety drills and procedures -Extended Learning	Special Education questions and concerns should first be directed to your child’s Case Manager. If in need of additional support, contact: Michaela Rodriguez, IST Steelem1@fultonschools.org	Bona Kim, School Social Worker -Attendance -Community supports -Residency verification -Department of Family and Children Services contact
Julie Falk, Counselor Falkj@fultonschools.org -504 Plans -Social Emotional Supports -Guidance Counseling -Student conflict resolution	Shannan Jones, Assistant Principal Jonessm12@fultonschools.org -Major discipline -Buses and bus discipline -Substitute teachers -Standardized Testing (Georgia Milestones, MAP)	Welsley Jongko, Literacy Coach -Reading and Writing curriculum -Literacy interventions and supports	Erin Amideo, PBIS Coach -Minor disruptive behavior -PBIS Rewards -PBIS Reward Events -Mustangs ROCK Day

- Step 4**

 - Support Staff will engage appropriate Program Specialist and/or District Support as needed.
- Step 5**

 - Parent or Support Staff will engage the School Principal for further support and resolution.