

NEW YORK STATE REQUIREMENTS FOR NON-TEACHER COACHES

Temporary Coaching License Requirements

PROVIDED BY GENESEE VALLEY BOCES Regional Certification Office,
80 Munson Street, LeRoy, NY 14482 585-344-7931

To be eligible to coach high school sports as a non-teacher (whether paid or volunteer), a license is required through the NYSED TEACH online system (www.highered.nysed.gov/tcert/teach/). A separate license is required for each sport the individual plans to coach. The cost of a license is \$50 for each sport which is paid at the time of application.

Genesee Valley BOCES Regional Certification Office (RCO) serves component districts covered by: Genesee Valley BOCES; Wayne Finger Lakes BOCES and Monroe 2 BOCES. When applying the individual should select “**Genesee Valley BOCES**” to complete the evaluation.

The sequence of coaching licenses is as follows, for each sport:

- Temporary Coaching License
- Temporary Coaching License 1st Renewal
- Temporary Coaching License 2nd-4th Renewal (can be issued up to 3 times)
- Professional Coaching License
- Professional Coaching License Renewal

You cannot progress in the sequence of licensing if a previous license did not get issued, even if you coached.

TEMPORARY COACHING LICENSE - License issued for one year (\$50 fee)

- **1st Year Coaches** in a particular sport must apply for a “**Temporary Coaching License**.” Requirements include:
1. Apply and pay on TEACH
 2. Fingerprint Clearance through TEACH – contact MorphoTrust at www.identoGo.com (call 877-472-6915) - Service Code for registration: **14ZGQT**
 3. First Aid and CPR—it must be an Initial training or provide proof of an initial training. Cannot be an update, review or challenge. (Certificate must include last 4 digits of SSN and DOB)
 4. Child Abuse Identification Workshop
 - [Office of Children & Family Services](#)
 - [Listing of NYSED Approved Providers](#)
 5. School Violence and Prevention Workshop (SAVE)
 - [GV BOCES](#)
 - [GST BOCES](#)
 - [Listing of NYSED Approved Providers](#)
 6. Dignity for All Students Act (DASA)
 - [Section V – NYS PHSAA](#) There is NO COST for coaches or district.
 - [Genesee Valley BOCES](#)
 - [Listing of NYSED Approved Providers](#)
 7. School District Recommendation (Superintendent’s statement must be entered on TEACH by district)