

<u>Board Members</u>
Dr. Charles Friedrichs, President
Taryn Burgess, Board Secretary
John Ing, Board Treasurer
Crystal Madaule, Board Member
Carrie Birchler, Board Member
Dr. Bianca Guzmán, Board Member

SCHOLARSHIP PREP REGULAR BOARD AGENDA

Scholarship Prep - Santa Ana
 1010 W. 17th Street, Santa Ana, CA 92706
 March 3, 2020 at 4:30pm

This meeting is being conducted by teleconference at Scholarship Prep Oceanside, 4070 Mission Ave., Oceanside, CA 92057 and at Scholarship Prep South Bay, 24910 S Avalon Blvd, Wilmington, CA 90744. The teleconference locations are open to the public, and any member of the public has an opportunity to address the school board from the teleconference locations in the same manner as if that person attended the regular meeting location.

The public, including public attending the teleconference location, are invited to address the Board. Comments on an agenda item will be accepted prior to consideration of that item.

1.0 ROLL CALL - TIME: 4:30pm

Roll Call	Present	Absent
Dr. Charles Friedrichs, President	X	
Taryn Burgess, Board Secretary		X
John Ing, Board Treasurer	X	
Crystal Madaule, Board Member	X	
Carrie Birchler, Board Member	X	

Dr. Bianca Guzmán, Board Member	X	
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2.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance will be led by Mason Becerra, Kindergartner at the South Bay campus.

The Pledge of Allegiance was led by Mason Becerra.

3.0 READING OF THE SCHOLARSHIP PREP MISSION STATEMENT

“We are committed to provide a university-inspired pathway of success while closing the achievement gap for all students, including foster youth and those underserved.”

4.0 APPROVAL OF THE AGENDA

Motion : JI Second: CM Vote: 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary			
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Dr. Bianca Guzmán, Board Member	X		

5.0 INVITATION TO ADDRESS THE BOARD ON ITEMS ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

The Board members may:

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff with no direction as to action or priority; or*
- (3) Refer the matter to the next agenda.*

No Comments Made.

6.0 INVITATION TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda but within the Board's jurisdiction. Comments should be limited to 1 minute. There shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

The Board members may:

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff with no direction as to action or priority; or*
- (3) Refer the matter to the next agenda.*

No Comments Made.

7.0 INFORMATION SESSION

7.1. Principal's Message - Dennise Allotey, Scholarship Prep Santa Ana Principal.

Second Semester Campus Update

Ms. Allotey presented a brief video of recent events at Scholarship Prep Santa Ana, including snapshots of spirit days activities during National School Choice Week. She also updated the Board on student programs, such as the Women's UCI Mentorship Program, and sports on campus.

7.2. Executive Director Report - Sen. Gloria Romero (Ret.), Executive Director.

School Expansion Updates
Coronavirus Health Warnings
State of the State on Homelessness
2019 - 2020 Form 700's

Romero provided a brief update on school consolidation expansion efforts with high performing charter schools along with information regarding the submission of the Los Angeles County Office of Education charter petition appeal of the proposed Scholarship Prep Palmdale campus.

Romero briefed the Board on the material revision submission of the Orange County Department of Education and public hearing in efforts to expand our programs in Orange County and include Homeless Youth as part of our Countywide focus and expanding those programs through high school. Romero announced the upcoming Annual Foster and Homeless Youth Summit scheduled at the end of April.

Romero informed the Board of the recent declaration of a Local State of Emergency in Orange County by the Board of Supervisors as a preventative measure for the Coronavirus outbreak. She touched on the steps that were preemptively initiated with our scholars and families.

Romero also discussed the recent State of the State remarks on homelessness by Gov. Gavin Newsom and how it connects with our current Material Revision.

Finally, Romero requested of and informed Board Members to complete their annual Form 700's.

8.0 CONSENT CALENDAR

- 8.1. Approval of Minutes from February 11, 2020 Regular Board Meeting.**
- 8.2. Approval of Scholarship Prep Santa Ana 2020-2021 School Year Calendar.**
- 8.3. Approval of Scholarship Prep Oceanside 2020-2021 School Year Calendar.**
- 8.4. Approval of Scholarship Prep South Bay 2020-2021 School Year Calendar.**
- 8.5. Approval of Amendment to Section VI.7 of the Scholarship Prep Governing Board Bylaws.**
- 8.6. Approval of Scholarship Prep Classified Performance Evaluation Form.**
- ~~**8.7. Approval of Scholarship Prep CharterSAFE Renewal.**~~

This item was pulled from the agenda.

Motion : JI Second: CM Vote: 5-0

Roll Call (8.1. - 8.7. Items)	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary			
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		

Dr. Bianca Guzmán, Board Member	X		
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9.0 ACTION ITEMS

9.1. Consideration of 2019 - 2020 Scholarship Prep Santa Ana Second Interim Financial Report - Presented by Paul Khoury from DMS.

Recommend the Board to Approve 2019 - 2020 Scholarship Prep Santa Ana Second Interim Financial Report.

Paul Khoury introduced a new staff member from DMS, Shannon Green, who will assist with financial reporting for Scholarship Prep.

Paul Khoury provided an executive summary and overview of the Second Interim Financial Report that showed a healthy campus budget for Santa Ana campus. Overall projections are forecasted to end the school year in a strong cash position.

Motion : CM Second: JI Vote: 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary			
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Dr. Bianca Guzmán, Board Member	X		

9.2. Consideration of 2019 - 2020 Scholarship Prep Oceanside Second Interim Financial Report - Presented by Paul Khoury from DMS.

Recommend the Board to Approve 2019 - 2020 Scholarship Prep Oceanside Second Interim Financial Report.

Paul Khoury provided an executive summary and overview of the Second Interim Financial Report that showed a stable campus budget for Oceanside campus following changes with expenditures and enrollment. Overall projections are forecasted to end the school year with a healthy budget surplus.

Motion : JI Second: CM Vote: 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary			
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Dr. Bianca Guzmán, Board Member	X		

9.3. Consideration of 2019 - 2020 Scholarship Prep South Bay Second Interim Financial Report - Presented by Paul Khoury from DMS.

Recommend the Board to Approve 2019 - 2020 Scholarship Prep South Bay Second Interim Financial Report.

Paul Khoury provided an executive summary and overview of the Second Interim Financial Report that showed a stable campus budget for South Bay following changes with expenditures. He emphasized that a lot of the spending was front loaded being that this is a new campus and finances should level out by the end of the year. Overall projections are forecasted to end the school year with a net positive.

Motion : JI

Second: CB

Vote: 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary			
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Dr. Bianca Guzmán, Board Member	X		

9.4. Consideration of the Scholarship Prep 2020 Single Audit Engagement Letter by Clifton Larson Allen LLP.

Recommend the Board to Approve the Single Audit Engagement Letter by Clifton

Larson Allen LLP.

Jason Watts, Chief Operating Officer, provides an overview on the financial audit services provided by Clifton Larson Allen LLP and forthcoming fiscal audits necessary to ensure accountability for financial statements of the organization.

Motion : BG

Second: CB

Vote: 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary			
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Dr. Bianca Guzmán, Board Member	X		

9.5. Consideration of Revised Coordinator of Development and External Affairs Job Description.

Recommend the Board Approve the Revised Coordinator of Development and External Affairs Job Description.

Romero presented the Board with the final language for the job description. She also announced Michelle Anderson as the new Coordinator of Development and External Affairs position.

Motion : CM

Second: BG

Vote: 5-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary			
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Dr. Bianca Guzmán, Board Member	X		

10.0 PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

ADJOURNMENT TO CLOSED SESSION AT: 5:17pm

11.0 CLOSED SESSION

11.1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Gov. Code section 54956.9(d)(2).): (Two Matters).

12.0 RECONVENE OPEN SESSION

RECONVENE OPEN SESSION AT: 5:53pm

There was nothing to report out of Closed Session. Board President Charles Friedrichs made note that Board Member Bianca Guzman departed the meeting at the start of Closed Session.

13.0 BOARD COMMENTS

The Governing Board will take comments/updates from fellow board members, and staff for future agenda issues.

14.0 UPCOMING BOARD MEETING/ISSUES

The next regularly scheduled Board Meeting is set for April 21, 2020 and will be held in Santa Ana.

15.0 ADJOURNMENT: 5:55pm

Motion : CM

Second: JI

Vote: 4-0

Roll Call	AYE	NAY	ABSTENTION
Dr. Charles Friedrichs, President	X		
Taryn Burgess, Board Secretary			
John Ing, Board Treasurer	X		
Crystal Madaule, Board Member	X		
Carrie Birchler, Board Member	X		
Dr. Bianca Guzmán, Board Member			

MEETING ADJOURNED AT: 5:55pm

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the The Brown Act, special presentations not mentioned in the agenda may be made at this meeting.

However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Patricia Carrillo Telephone: (714) 795-3708.

BOARD DOCUMENTS

Agenda documents that have been distributed to members of the Board are available for inspection at any of the Scholarship Prep School Offices during regular business hours,

Scholarship Prep Santa Ana - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
7:30 a.m. to 4:30 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
7:30 a.m. to 4:00 p.m. Monday through Friday

FOR MORE INFORMATION

For more information concerning this agenda, please contact Patricia Carrillo (714) 795-3708