



**ACAMIS Board Meeting Minutes
Hangzhou International School
Thursday, April 25, 2024
09.00-12.30**

In Attendance: 7 of 7 elected Board Members

Board Members: President, Steve Moody (SM); Vice President, Bill Elman; Officer, Jeffry Stubbs (JS); Howard Stribbell (HS); Clare McDermott (CM); Lily Liu (LL); Daniel Legault (DL)

Appointed Board Member: Stephen Dare, Treasurer (SD)

Executive Director: Tom Ulmet (TU)

Guest: Lawrence Hobdell, ED Appointee

Operations Manager: Alexa Wang (AW)

WELCOME FROM THE PRESIDENT (SM)

SM President welcomed everyone to the first live meeting for a long time and indicated how good it felt to be face to face again.

REVIEW PURPOSES of ACAMIS

- broaden the learning opportunities for students of all ACAMIS member schools in a total program of education, especially in sports competitions and arts and culture;
 - advance the professional development of staff of member schools;
 - facilitate communication and cooperative action among member schools;
 - promote understanding and international friendship through the activities of member schools;
 - cooperate with other organizations and individuals pursuing similar purposes as ACAMIS.
1. Investment Strategy Update: James Barnett from Global Advisors joined the meeting virtually and provided an update the Board an update and trends.
- The Investment Policy Statement (IPS) was reviewed with an eye toward recommended changes. It was felt that the strategy in the policy worked well during the downturn and the fund is now in upswing. No adjustments were recommended to the IPS at this time.
 - Investment Portfolio Update
 - Initial Investment US\$ 1,100,000.00
 - July 31, 2023 992,475.13
 - December 31, 2023 1,012,234.74
 - March 31, 2024 1,044,509.45

▪ Overall Loss	107,534.87
▪ Investment Regained	52,033.87
▪ Amount to Break Even	55,490.55

2. Sports Leaders: Thomas Mathews (SIS) and Darren Skov (BCIS)
 - a. They expressed their concern that an April SLC would not allow sufficient planning time for sports as school calendars are being prepared in April.
 - b. With the SLC dates already set for April for the next two years there is a need to create a different approach rather than the present strand at the SLC so they can hold an earlier meeting.
 - c. Although ADs presence has always been valued at SLC, times have changed and a different approach may now be needed. Close consultation on this will be needed starting in September to put an alternate plan in place.
 - d. They then reported on an incident with a student spectator at a basketball tournament who posted an offensive video about a player leading to cancellation of the boys' tournament final match. They asked for assistance in formulating a behaviour policy for spectators.

The Board thanked both of them for their stellar leadership post-COVID. Darren is stepping down after many years of leadership in ACAMIS sports and the Board congratulated and thanked him for his service.

3. AGM Agenda

- The Slate of Candidates for the Board Election at the AGM on April 26 was finalised. Dr Addie Loy (ISNS) and Lorne Schmidt (TIS-M) were nominated by the Board.

○ **Motion:** To approve the candidates, Dr Addie Loy (ISNS) and Lorne Schmidt (TIS-M), for the slate to be presented to the membership at the AGM on April 26 for ratification.

Moved By: BE; Seconded by: CM

Vote: 7 for, 0 against

- Proposed Amendment to Board Election Procedure for presentation and ratification at the AGM.

- ARTICLE VII - NOMINATIONS AND ELECTIONS

~~A Nomination Committee of one or more ACAMIS Heads shall be formed by the Board at least six weeks prior to the AGM. When vacancies on the Board of Directors occur, the nominating committee shall seek nominations from the Heads of all full membership schools and those nominations shall be presented to the Board. The Board will select and invite Heads from the list of nominees presented to fill the vacancies.~~

Amended Version

- ARTICLE VII - NOMINATIONS AND ELECTIONS

The Board Nomination Committee shall be convened at least six weeks prior to the AGM to solicit candidate applications to fill vacancies on the Board of Directors. When considering composition, the Board will be guided by a desire for diversity that takes into account to some extent region, gender, nationality, size and type of school, experience, and skills.

Those selected to fill vacancies will be presented to the membership for ratification at the AGM. A new term commences after the AGM.

Motion: To approve Article VII-Nominations and Elections of the Constitution for presentation to the membership for ratification at the AGM on April 26, 2024

Moved By: JS; Seconded by: DL,
Vote: 7 for, 0 against

4. Review March 1 Board Meeting Minutes
All the tasks and actions were fulfilled, and no queries raised.

Motion: To approve the Board meeting minutes of March 1, 2024.

Moved By: CM; Seconded by: DL,
Vote: 7 for, 0 against

5. Treasurer's Report
SD reported on the HSBC balance and the investment portfolio, and assured the Board that ACAMIS financial status remains healthy with sufficient funds to run all the projects in this year. We will be certain to exceed the small surplus that was budgeted.

HSBC Cash on Hand Deposits	HKD Equivalent	USD Equivalent
HKD Savings HK\$ 343,697.30	HK\$343,697.30	US\$44,063.76
FCY US\$ 449,776.62	HK\$3,518,939.83	US\$449,776.62
Total deposits:	HK\$3,862,637.13	US\$493,840.38

6. Review conference venues and hosting history
Venues for Major Conferences in 2024-25
- Tech Conference venue for October 2024: Renaissance College, Hong Kong
 - ECE Conference venue in October 2024: Beijing City International School (BCIS)
 - ACAMIS Arts Conference venue for March 2025: International School of Tianjin
 - Spring Leadership Conference venue for April 2025: Xi'an Liangjiatan International School
 - Chinese Conference venue for June 2025: Qingdao #1 International School

SM called an additional Board Meeting on April 26, for 30 minutes, directly following the AGM for the purpose of the Board electing officers for the coming year, effective immediately following the special meeting.

Next Board Meeting: Monday, June 3 (virtual), 09.00-11.00

A closed session to get to know the new Executive Director extended this meeting 30 minutes.

The meeting concluded with big thanks to our three departing Board members who brought a wealth of experience during difficult times and also special thanks to JS for hosting the SLC. A tour of HIS followed.

Meeting adjourned at 12:15.

The Summary of Motions Made and Actions Needed follow below:

SUMMARY – ACAMIS BOARD MEETING – March 1, 2024

MOTION: To approve the candidates, Dr Addie Loy (ISNS) and Lorne Schmidt (TIS-M), for the slate to be presented to the membership at the AGM on April 26 for ratification.

Moved By: BE ; Seconded by: CM

Vote: 7 for, 0 against

MOTION: To approve Article VII-Nominations and Elections of the Constitution for presentation to the membership for ratification at the AGM on April 26, 2024

Moved By: JS; Seconded by: DL,

Vote: 7 for, 0 against

MOTION: To approve the Board meeting minutes of March 1, 2024.

Moved By: CM; Seconded by: DL,

Vote: 7 for, 0 against

SUMMARY – Actions Needed

None needed