

TEJANO CENTER FOR COMMUNITY CONCERNS, INC.

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"The mission of the Tejano Center for Community Concerns is to develop education, social, health, and community institutions that empower families to transform their lives."

**TCCC/RYSS Finance Committee Meeting Minutes
December 11, 2019**

1. CALL TO ORDER (2 minutes)

2. ROLL CALL (3 minutes)

a. Maria Gonzalez, Finance Chair

3. INFORMATION ITEMS

Subject A: Preliminary Audit Update FYE08312019

- Patricia Garcia, Doreen Mayhew, presented the draft audit to the committee and allowed for questions and answers
 - Important to note that we have a clean audit with no material weaknesses nor findings but draft is still being reviewed by Quality Control Dept.

Subject B: Statement of Financial Activities for September thru November 2019

- George Flores explained that all financials will be ready for the December 17, 2019 Board Meeting. The goal is to have all financials to date be aligned to final audit numbers.
- The Finance Committee Chair agreed to a committee meeting on December 17, 2019 at 10:30 am. The committee will meet 30 minutes before the 11am board meeting.

Subject C: Bank Balances Ending November 2019

- A copy of bank balances was shared with the committee and the committee was informed that the administration will continue to have a binder with all bank statements at each board meeting for those board members wishing to review.

Subject D: Payroll and Benefits Information

- Workdays for 12 month employees
- Vacation days policy
- District paid portion of health insurance

Please see attached information shared and discussed with committee. This will also be shared at board meeting on the 12/17/19

Subject E: Other/Future Business

- The administration shared an update regarding the RYSS banking relationship with Sunflower Bank LLC.
 - An update will also be provided to the full board on 12/17/19

4. ADJOURNMENT



Ms. Margaret Dunlap
Board Secretary