

Developed - August 2017

# IB MYP Academic Honesty Policy

## ThunderRidge High School and Ranch View Middle School

Douglas County School District  
Highlands Ranch, Colorado

In education, we are continually studying the ideas of others. It is important, in our speaking and writing, that we acknowledge these ideas and give credit where it is due. It is critical for us to uphold academic ideals and support our students in presenting work that reflects their own efforts and talents. This process requires that students have the opportunity to seek a clear understanding of what they know, explore further knowledge for intellectual growth, and develop the ability to use that knowledge to make authentic contributions to our community.

This policy represents our efforts to ensure all parties involved understand our expectations for academic honesty. Our staff will maintain a consistent understanding of our expectations as an International Baccalaureate Programme and have support and flexibility to address academic honesty concerns. This is a critical component of our mission to provide a high-quality education that develops inquiring, caring, open-minded, and thoughtful students, who demonstrate intercultural understanding and respect for all people.

The IB defines Academic Misconduct as a behavior that results in, or may result in, the student or any other student gaining unfair advantages in one or more assessment components. Academic misconduct includes, but is not limited to:

- ❖ **Plagiarism:** representing the ideas or work of another as one's own, intentionally or unwittingly, without proper, clear, explicit acknowledgement.
- ❖ **Collusion:** supporting malpractice by another student, for example, allowing work to be copied or helping others cheat.
- ❖ **Duplication of Work:** presenting the same work for a different assignment or assessment.

The following are examples of plagiarism, collusion and cheating:

- Copying another person's assignment or allowing someone else to copy your assignment.
- Substituting synonyms for another person's word choices or restating someone else's ideas in your own words without crediting the source.
- Handing in another person's work as your own.
- Dividing questions on an individual assignment so that several students answer a portion of the assignment, permitting each other to copy answers. Although group work and cooperative learning are often encouraged, individual assignments must remain the work of the individual student. Always ask your teacher if an assignment may be completed with others. Do not assume it is allowed.
- Copying sentences, phrases, paragraphs, or pages from books, web sites, or other sources without providing citations. Writing should be either original or attributed.
- Using intellectual property (pictures, graphs, diagrams, quotes, books, films, music recordings, television, or any other media) without proper citations.
- Taking answers from a classmate's quiz or test paper, using a crib/cheat sheet or sharing answers during a testing situation.
- Falsifying data, conclusions, and answers and presenting them as fact.
- Stealing, taking images of assessments.
- Discussing exam questions in any manner with students who have yet to take the exam.

The community at ThunderRidge and Ranch View is committed to producing principled students as defined by the IB Learner Profile.

“**Principled:** act with integrity and honesty, with a strong sense of fairness, justice and respect for the dignity of the individual, groups and communities. They will take responsibility for their own actions and the consequences that accompany them.” ©International Baccalaureate 2014

### Expectations of the Student

The student will:

- Strive to emulate and apply the qualities of a learner as depicted in the IB Learner Profile.
- Request clarification, when needed, of expectations for assignments.
- Take pride in their original thoughts and work.
- Utilize appropriate citations and include works cited.
- Refuse to participate in any form of academic dishonesty.
- Accept responsibility and consequences for their actions.

### Expectations of the Teacher

The teacher will:

- Strive to emulate and apply the qualities of a learner as depicted in the IB Learner Profile.
- Model appropriate citations for works cited.
- Support student understanding of plagiarism, collusion, duplication of work, fabrication, and cheating.
- Design assignments that do not lend themselves to academic misconduct.
- Provide students with clear expectations for individual assignments.
- Provide students with clear expectations for assignments that allow for collaborative work.
- Provide students with clear guidelines as to the range of permissible resources used on a particular assignment.
- Provide students with ongoing support on the requirements for citing and acknowledging original authorship.
- Provide guidance on the distinction between valid collaboration and unacceptable collusion.
- Advise students on what constitutes intellectual property and authentic authorship.
- Provide students with clear expectations of the possible consequences for unethical conduct.

### Responsibility of Administrators

The administrators will:

- Strive to emulate and apply the qualities of a learner as depicted in the IB Learner Profile.
- Consistently and fairly apply penalties for infractions of this policy.
- Provide ongoing support for the school community in understanding and implementing the Academic Integrity Policy.

### Expectations of Parents

The parent will:

- Familiarize themselves with the TRHS feeder Academic Honesty Policy.
- Actively engage in open dialogue regarding academic honesty and possible consequences with their student.
- Support students with self advocacy when and if their student is confronted with academic dishonesty situations.
- Communicate with appropriate staff regarding academic honesty questions or concerns.
- Read and sign the MYP TRHS Feeder Academic Honesty Policy with his or her student.