

**Thomas Hart Middle School PTSA**

**General Association Meeting**

**Date: Thursday, Aug 22, 2024**

**Location: MPR @6PM**

**President:** Abdul Alim

**Executive V.P.:** Abdulla Jehaberdeen

**Secretary:** Namrata Soni

**VP of Fundraising:** James Dong

**Student Member:** Meet Bhanushali &  
Tahsin Hanif

**Parliamentarian:** Vijayalakshmi Ramaprasad

**VP of Membership:** Ces Benigno

**Auditor/Financial Reviewer:** Janelle Knapp

**Treasurer:** Cynthia Sandhu

**Historian:** Archana Janakiraman

**Principal:** Caroline Fields

<u>Agenda Item</u>	<u>Presenter</u>	<u>Time</u>
<b>1. Meeting Opening</b> <ul style="list-style-type: none"><li>• Call to Order</li><li>• Pledge of Allegiance</li><li>• Agenda</li></ul> <b>1. Meeting Call to Order- Abdul Alim</b> <b>2. Secretary Reports and Approvals</b> <b>3. President's Report</b> <b>4. EVP Report</b> <b>5. Principal's Report</b> <b>6. Audit/Financial Review Report</b> <b>7. Treasurer Reports and Approvals</b> <b>8.VP Reports/Discussion</b> <ul style="list-style-type: none"><li>a. VP Membership Report</li><li>b. VP Fundraiser Report</li></ul> <b>9. Committee Reports and Approvals</b> <b>10. Historian Report</b> <b>10. Parliamentarian Report</b> <b>11. GA Meeting Adjournment</b>	<b>Abdul Alim</b>	<b>6:00 pm</b>

## 2. Secretary Reports and Approvals

Motions Passed: from Minutes Aug 8th

<https://docs.google.com/document/d/1R3UCjI3LSlgZn3zMcAtV0O8GT8ot-dvWVXJ4iHedYaA/edit?usp=sharing>

- Cynthia called Motion for approval of new bylaws - updated the standing rules to include the standing committee change and adopt the change of quorum numbers. Sobhana seconded and the motion was approved.
- Cynthia called Motion for appointing EVP - Abdulla Jehaberdeen and VP fundraising - James Dong. Vijalakshmi seconded and the motion was approved.
- Cynthia called Motion for appointing committee chairs as presented by the President Hospitality chair - Sobhana Somisetty,  
Grants - Rajendra Bhanushali,  
Book fair - Merina Siddique,  
Spirit wear - Any Hsu  
school smart - Mauli Patel,  
PPIE Ambassador - Shyamalima, Suma Rao,  
STEAM night - Chirag Pandya.  
Seconded by Vijalakshmi and the motion was approved.
- Cynthia called Motion for appointing reflections chair - Lana Lewis. Shyamalima seconded and the motion was approved.
- Cynthia called for a Motion to balance adjustment of \$158.90 to account for bank error debit of check no. 774 - Mauli seconded and the Motion was approved.

### Minutes from May 2nd EB meeting

[https://docs.google.com/document/d/1fmMvzbBxBTBCLgnty\\_I46VkNVrwSeSIsRE\\_eYHryng/edit?usp=sharing](https://docs.google.com/document/d/1fmMvzbBxBTBCLgnty_I46VkNVrwSeSIsRE_eYHryng/edit?usp=sharing)

- No business done from April 12th to April 30th 2024. Motion passed by Subu. Seconded by Viji.

Namrata Soni

6:04 pm

<p><b>3. President Report</b></p> <ul style="list-style-type: none"> <li>• PTSA Business and Officer Reports <ol style="list-style-type: none"> <li>1. PTSA Website update (events and GA Meeting dates finalized, budget uploaded) <a href="http://What Does the PTA Fund? - Hart Middle School (pleasantonusd.net)">What Does the PTA Fund? - Hart Middle School (pleasantonusd.net)</a></li> <li>2. Attended Council Meeting and discussed with other PTSA presidents to bring good practices to Hart</li> <li>3. Appointed Shyamalima as program chair for volunteer coordinator</li> <li>4. Working on smoother transition to new school year (account handover, bank account transfer)</li> <li>5. Working with parliamentarian to update bylaws</li> <li>6. Working with VP Membership for membership freebies</li> <li>7. Working program chairs to finalize book fair, school smarts, steam night logistics</li> </ol> </li> <li>• GA Meeting dates Aug 22 Oct 17 Jan 23 Mar 20 May 27</li> </ul>	<p><b>Abdul Alim</b></p>	<p><b>6:06pm</b></p>
<p><b>4. EVP Report</b></p> <ul style="list-style-type: none"> <li>• Board Members 2024-25 <a href="https://docs.google.com/spreadsheets/d/1IPCyuq8aNgXpURuxCj9z6MJnwbBTaEWuBigJt5REbuY/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1IPCyuq8aNgXpURuxCj9z6MJnwbBTaEWuBigJt5REbuY/edit?usp=sharing</a></li> <li>• VP's for their reports</li> <li>• Committee Members for their report</li> </ul>	<p><b>Abdulla Jehaberdeen</b></p>	<p><b>6:12pm</b></p>
<p><b>5. Principal Report</b></p> <p><b>Recent Activities:</b></p> <p>-</p> <p>-</p>	<p><b>Mrs. Fields</b></p>	<p><b>6:15 pm</b></p>
<p><b>6. Audit / Financial Review Report and Presentation</b></p> <p>No update (Audit Committee meets 8/26, findings will be presented at September executive board meeting then again at next GA)</p>	<p><b>Janelle Knapp</b></p>	<p><b>6:20 pm</b></p>
<p><b>7. Financials / Treasurer GA to GA Report and Approvals</b></p> <p><a href="#">Financials for August GA - Google Docs</a></p> <p>-</p>	<p><b>Cynthia Sandhu</b></p>	<p><b>6:25 pm</b></p>

<p><b>8. VP Reports / Discussion</b></p> <p>a) VP Membership:</p> <p>i) ADULT <u>287</u> STUDENT <u>122</u> STAFF <u>10</u></p> <p>ii) Total memberships <u>419</u></p> <p>b) VP Fundraising: Fun fundraisers coming up:</p> <p>Hart Ice Day(s)</p> <p>○ Kona Ice is coming to HART: 9/4, 10/2, 10/16, 10/30 - card, apple pay and cash</p> <p><b>Student Members</b></p> <p>- We are still working on how we can spread the word for school smart and student volunteers for the book fair.</p>	<p>Ces Benigno</p> <p>James Dong</p> <p>Tahsin Hanif &amp; Meet Bhanushali</p>	<p>6:30 pm</p> <p>6:35 pm</p> <p>6:40 pm</p>
<p><b>9. Committee Reports and approvals</b></p> <p>a) Grants Chair - <a href="https://drive.google.com/file/d/1a114Nw9iNKWPb1ErRmi-YM-EP6owgWi/view?usp=drive_link">https://drive.google.com/file/d/1a114Nw9iNKWPb1ErRmi-YM-EP6owgWi/view?usp=drive_link</a></p> <p>b) Book Fair Chair - By: Merina</p> <p>- Book fair is from 9/23 to 9/27</p> <p>- Ice Cream Social is on 9/26</p> <p>c) Spirit Wear Chair By: Any The Spirit wear store will be closed on 8/30. All orders will be distributed in October. Final dates will be announced in September.</p> <p>d) Hospitality Chair- By Sobhana</p> <p>e) Special Needs Chair - No Update</p> <p>f) STEAM Night - Potential date for STEAM night 2025 - Feb 27, 2025 to be checked with School Calendar</p> <p>g) Volunteer Coordinator - how to send request for volunteers- Shyamalima Karan</p> <p>h) PPIE Ambassador updates - Shyamalima Karan and Suma Rao</p> <p>- No Update</p>	<p>Rajendra Bhanushali</p> <p>Merina Sadeque</p> <p>Any Hsu</p> <p>Sobhana Somisetty Abdul Alim Chirag Pandya</p> <p>Shyamalima Karan</p>	<p>6:45 pm</p>
<p><b>10. Historian Report-</b></p> <p>• No Update</p>	<p>Archana Janakiraman</p>	<p>7:00pm</p>

<p><b>10. Parliamentarian Report</b></p> <p>Bylaws need to be corrected for the quorum count which would be decided post GA meeting after further research.</p> <p>Last EB meetings will be conditionally approved other than the quorum count update approval.</p> <p>We are also looking in to fill in our open positions. Please come forward to be part of PTSA to help the school.</p>	<p><b>Vijayalakshmi Ramaprasad</b></p>	<p><b>7:10 pm</b></p>
<p><b>11. GA Meeting Adjournment</b></p>	<p><b>Abdul Alim</b></p>	<p><b>7:15 pm</b></p>