

AISD is committed to the protection of all children and young people from harm. We recognize that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, practices, and activities. We require all staff and faculty applicants to undergo stringent selection and screening processes before being allowed to work with children.

AISD [Child Protection Policy](#)

JOB DESCRIPTION

<u>Title:</u>	Early Years (PreKindergarten & Kindergarten)
<u>Job Objective:</u>	To educate students following the school's mission, vision, and curriculum.
<u>Qualifications:</u>	
Education:	U.S. or Equivalent Certification Bachelor's degree Degree in Early Childhood Education preferred Masters degree or equivalent preferred Valid teaching certification/licensure preferred
Experience:	Experience as an elementary classroom teacher and experience with the IB PYP.
Knowledge & Skills:	Innovative Mindset, Collaborative, Flexible, Exhibits the Characteristics of the IB Learner Profile

Employment Arrangements:
Teacher Salary Scale

Supervised by:
Elementary School Principal

Major Areas of Responsibility

Curriculum & Instruction:

- Utilize a play based approach designing learning engagements that use play for a purpose.
- Work collaboratively to plan, teach, and assess student learning.
- Create daily lesson plans that are engaging, educational and exciting for the kids, encouraging them to want to come to school.
- Plan and conduct learning engagements for a balanced program of play, instruction, demonstration, and work time that provides students with opportunities to observe, question, and inquire.
- Individualize instruction to meet each student's learning needs and development.
- Maintain rigorous and appropriate learning expectations for all students.
- Employ technology (computer, video, internet, etc.) as appropriate to enhance instruction.

AISD community members hold each other accountable to these values:

- We are a compassionate, caring, and diverse community.
- We act with integrity and respect.
- We embrace creativity and balance.
- We are proud of diversity and willingness to collaborate.

"Preparing students to become stewards of a just and sustainable world."

Relationships and Communication:

- Promote approaches at school level that value linguistic, religious, cultural, and ethnic diversity
- Establish trust and rapport with a diverse group of students, parents, and educators.
- Communicate directly and collaboratively with families and teachers about student goals and progress.
- Partner effectively with ES colleagues and administration to meet the needs of all students.
- Maintain up-to-date and accurate records of student progress, attendance, and classroom resources.
- Engage parents and students in the learning process through frequent and meaningful communication about student progress.
- Interact cooperatively with other staff members in the development of cohesive curriculum materials and the establishment of instructional goals.

Assessment:

- Regularly assess student learning to provide positive, timely, descriptive feedback in support of growth and achievement.
- Collect and analyze data; participate in data informed conversations and decision making.
- Continuously monitor student learning and make appropriate modifications of goals and strategies to meet students' needs.

Environment:

- Watch closely for students who are struggling with emotional problems, learning disabilities or situations at home, and help them find the resources they need.
- Provide a classroom environment that is conducive to learning.
- Effectively manage each group of students while providing for a variety of learning styles, ability levels, and educational/linguistic background.
- Utilize the environment as a 'third teacher'.

Professional Responsibilities:

- Demonstrate commitment to personal continuous professional growth and development.
- Engage with students in meaningful activities beyond the classroom which extend learning experiences for students (coaching, organizing field trips, sponsorship of clubs, events, or community service projects, etc.)
- Abide by all school policies and procedures.
- Act as a positive role model for students.
- Undertake any other duties within the department as directed by the Principal.

“Preparing students to become stewards of a just and sustainable world.”

Inspired? We certainly hope so. Our team is waiting to hear from you at applyjob@aisdhaka.org. Send us your one-page response to the above, along with your CV, all in one tidy PDF document.

Mission: AISD creates an academic and social environment based on American educational principles. We challenge students from an international community to achieve their potential, become life-long learners and contribute to a changing global society.

Revised August 2024

“Preparing students to become stewards of a just and sustainable world.”