

PTO Exec Board Meeting Minutes

Tuesday, 10/10/2023, 7:30 PM- 9:00 PM

Zoom

Attendees: Bill Senti, Principal; Meg Holliday, Assistant Principal; Susan Krieg, Co-President; Julia Ringkamp, Co-President; Crystal Hoffmann, VP Community; Lauren Bruno, Treasurer; Kerri Goodson, Corresponding Secretary; John Helmig, Teacher Liaison; Anna Sears, Director, DEI; Christy Curtis, Auditor; Christi Rejent, Social Media Liaison; Jackie Johannig, VP Events

Absent: Andrea Sullivan, VP Events; Andrea Taylor, VP Fundraising; Maren Mellem, VP Admin/Communication

Principals: Bill Senti/Meg Holliday

- **Waterproofing Work**
 - Has begun and should take a couple weeks to complete
 - District has budgeted money for new outdoor plantings once work is complete
- **PTO Halloween Event**
 - Two off duty officers have been arranged to attend and monitor the event
- **Cafeteria Wall Mural**
 - Features small compositions by each student
 - Have budgeted to update space with accent paint once mural is installed
 - If completed in time, plan to provide tour of updated space during Spring General PTO meeting
- **Weekly Bulletin:**
 - Discussed adding a finance graphic/section to update families on how PTO funding is being utilized

Teacher Liaison: John Helmig

- Fall Parties went well
- Discussed ways to make future classroom parties more equitable among grade levels
 - Grade level parents plan parties together so that everyone in each grade has the same party plan
 - Create a list of party options to be used year after year
 - The benefits include: all students having the same experience and parents only needing to gather supplies

President Report: Susan Krieg & Julia Ringkamp

- September Meeting Minutes approved
- **Goals:** (no updates)
 - Find a meaningful way to place earned funding back into Bristol efficiently and quickly (have a large budget reserve from last year)
 - Discussed rolling out small playground improvements and replacing classroom furniture in stages
 - Use the funds we have already raised and follow through with existing plans
 - Increase total number of events
- **Fall PTO General Meeting:** November 9th at 8:00 AM
 - Topic: Mental Health Matters
 - Discussed having Mr. C (School Counselor), Ms. Townsend (School Social Worker), and Dr. Christy Curtis (Pediatric Psychologist) speak with parents about anxiety and issues they are routinely seeing in school
 - May serve as Executive Board meeting as well

- **Newsletter** to be sent out soon (*Sent on 10/19/23*)
- **Playground Update:**
 - Will be receiving bids from three companies
 - Original swings and slide structure will remain in place. This new structure is replacing the broken “spider” climber. The surface under the new equipment will need to be replaced
 - Met with first company: Miracle Play
 - Option A: “Fitness and Obstacles”, roughly \$80,000 (including new surface)
 - Option B: “Hybrid that includes obstacles and slides” roughly \$160,000 (including new surface)
 - The company is Missouri based, therefore receiving replacement/additional parts should be easier if issues arise
 - Need to determine how many kids these two options accommodate
 - Plan to view structures in the community constructed by this company (Hudson, Blackburn Park)
 - Meeting next week (week of October 16th) with second company
 - Discussed presenting options at a General PTO meeting to get input from the wider Bristol Community
- **Membership Toolkit:** All PTO Committee sign-ups are now posted. Please use these lists for future communication and check with committee chairs if there are others to add
- **City2 Game:** 244 tickets sold for \$1,220 raised

Treasurer: Lauren Bruno

- **Spirit Wear Table:**
 - Decided to provide a table and order stock for upcoming conferences and not to offer a table at Halloween event
- **BESTS Fund Requests:**
 - Further discussed Kindergarten T-shirt request. Determined request is too costly at this time and is not equitable for all grade levels. (Kindergarten previously received new Bristol shirts at the start of the school year and therefore would be receiving two new shirts while other grade levels have received none). Possibly could provide these shirts next school year in place of Bristol shirts
- **Budget Adjustments:**
 - Beautification Committee would like an increase for indoor plant project

VP Administration/Communications: Maren Mellem

- No updates

VP Events: Andrea Sullivan and Jackie Johanning

- **Halloween Event:** Friday, October 27th
 - **Costume Parade:** 5:45 PM
 - **Trunk or Treat:** 6:00 PM
 - 20 slots available with the possibility of adding a few more
 - PTO to provide candy
 - **Movie:** 6:45 PM (Movie TBD)
 - Sign Up Form and RSVP have been posted

VP Community: Crystal Hoffmann

- **Beautification Committee:**
 - Hannah Bingaman has offered to meet with Bill and make a plan for indoor plants. Would like an additional budget for this beyond the current \$1000 Beautification Budget. The committee has spent \$250 for outdoors this fall.

- **Welcome Committee** had successful Kindergarten Parents Night Out
- **Staff Appreciation Committee**
 - Gift card fundraiser will be held again this year

VP Fundraising: Andrea Taylor

- **Bristol Dads Group:** Hosting their 1st Annual Golf Tournament in November

Auditor: Christy Curtis

- No updates

Corresponding Secretary: Kerri Goodson

- No updates

Social Media Liaison: Christi Rejent

- No updates

Diversity and Inclusion Representative: Anna Sears

- Discussed hosting a PTO organized service-based event this school year
 - Ideas include working with the Parks Department to plant trees, partner with Make a Difference Day, provide opportunity on MLK Day of Service
- **Bristol Equity (BE) Parents**
 - Twenty parents on distribution list
 - Group organized a costume drive in partnership with the Webster Groves Library
 - BE Parents are meeting on 10/28 at Blackburn Park (kids welcome) for coffee and donuts
 - BE Parents were invited to a private See STL Walking Tour of Webster Groves by Amanda Clark of the Missouri Historical Society (each family pays \$25)
- **Chess Club:**
 - In anticipation of exploring a partnership with the Webster Groves Foundation to raise funds for chess clubs across schools, Anna is collecting information from other Webster Groves public schools to see if chess Clubs exist, how many students participate and how they are funded
- **Panorama Culture and Climate Survey**
 - Plan to review results to determine what is going well and see whether this generates questions and ideas for ways we can support staff and students (Hudson created a culture day at the beginning of their school year as one response to their survey results. This year the day encouraged students to explore deaf culture, Esports, Dia de Los Muertos, etc.)
- **PTO Equity Committee** is meeting (cross-school representatives) next on 10/16 and will be focused on planning a group organized event/speaker for February 2024.

Future Executive Board PTO Meetings:

- November 14, 2023
- December 12, 2023
- January 9, 2024
- February 13, 2024
- March 12, 2024
- April 9, 2024
- May 14, 2024

Meeting minutes submitted by Kerri Goodson, Corresponding Secretary, 10.19.2023